

TIER I

15th DISTRICT AGRICULTURAL ASSOCIATION

REVISED

**INVITATION FOR BID (IFB) PACKAGE FOR
2024-2025-2026 POLOS AND T-SHIRTS**

IFB #24-04

Contact Person: Michael Olcott, Chief Executive Officer

This person is the only authorized person designated by the DAA to Receive communication concerning the IFB. **PLEASE DO NOT ATTEMPT TO CONTACT ANY OTHER PERSON CONCERNING THIS IFB.** Oral communication of DAA officers and employees concerning the IFB shall not be binding on the DAA, and shall in no way excuse the bidder of obligations as set forth in the IFB. Only questions concerning the technical requirements of the IFB will be answered.

Release Date: Tuesday, August 13, 2024

DEFINITIONS

BIDDER The individual, company, organization, or business entity submitting the bid in response to the Invitation for Bid.

15th DAA Refers to the 15th District Agricultural Association which is a State agency of the State of California and is not a local agency of government.

F & E Refers to the Division of Fairs and Expositions, Department of Food and Agriculture, which is a division of the agency of the State of California overseeing the activities of District Agricultural Associations and County and Citrus Fruit Fairs. F & E is located at:

1220 "N" Street
Sacramento, CA
95814

DGS Refers to the "Department of General Services", State of California, located at:

Department of General Services
707 Third Street, Suite 7-330 MS-102
Sacramento, CA 95605
Attention: Legal Office

IFB Invitation for Bid

DVBES Refers to Disabled Veteran Business Enterprises which are a part of the Disabled Veteran Business Enterprise (DVBE) Participation Goal Program for state contracts established in Public Contract Code (PCC), Section 10115 et seq., Military and Veterans Code, Section 999 et seq. and California Code of Regulations, Title 2 (2CCR), Section 1896.60 et. seq.

A. BIDDER RESPONSIBILITY

Read the Invitation for Bid (IFB) very carefully as the State shall not be responsible for errors and omissions on the part of the bidder. Carefully review final submittal as reviewers will not make interpretations or correct detected errors in calculations.

B. PURPOSE

The Board of Directors of the 15th DAA/Kern County Fair in releasing this IFB intends to award a contract for the “2024-2025-2026 Polo and T-Shirts”, beginning Wednesday, September 4, 2024 through Sunday, October 4, 2026 for the Kern County Fairs to be held on the grounds of the 15th District Agricultural Association.

2024 Fair - Wednesday, September 18 through Sunday, September 29

C. TENTATIVE SCHEDULE

IFB Released Tuesday, August 13, 2024
Bid Deadline2:00 pm, Wednesday, August 21, 2024
Public Bid Opening 2:30 pm, Wednesday, August 21, 2024
Notice of Proposed Award sent and Posted by..4:00 pm, Wednesday, August 21, 2024
Contract Award Date 5:00 pm, Thursday, August 29, 2024

(No protests may be filed after this time)

Proposed Contract Commences.....Monday, September 2, 2024
Proposed Contract EndsSunday, October 4, 2026

D. DELIVERY OF BIDS AND CONTRACTS PERSON FOR INFORMATION

Pursuant to the law, no bids shall be considered which have not been received at the place, and prior to the closing time, stated in the IFB. Direct questions concerning the technical requirements of the IFB to:

Michael Olcott, Chief Executive Officer (661) 833-4900

The envelope should have the company name on the outside and be addressed as follows:

Company Name	Postage Stamp
Company Address	
City/State/Zip Code	
Michael Olcott, Chief Executive Officer KERN COUNTY FAIR – 15th DAA 1142 South “P” Street Bakersfield, CA 93307-3950	
RE: <u>IFB #24-04</u> 2024-2025-2026 Polos and T-Shirts	

E. INSTRUCTIONS TO BIDDERS

This section details **MANDATORY** format instructions to the bidder. **Please note** that all bids submitted must follow the instructions; all information must be presented in the manner requested; all questions must be answered; and all requested data must be supplied. If the following information (listed below) is not submitted with the *technical proposal*, your bid may be deemed non-responsive and may be rejected.

Each bid must be placed in a sealed envelope and clearly labeled, as stated in D above, in response to the IFB.

The following items and all forms must be submitted, where applicable or mandatory

- One (1) copy completed, dated and signed “Bidder/Contractor Status Form”. **MANDATORY**.
- One (1) copy of the CA DVBE Bidder Declaration form GSPD-05-105;
Mandatory if applicable
- One (1) copy of the CA Disabled Veteran Business Enterprise Declarations Form STD 843; **Mandatory if applicable**
- One (1) copy of the “Small Business Certification Approval Letter”; this is **MANDATORY IF** the bidder is claiming the 5% Small Business Preference; and
- One (1) copy of the “Financial Proposal Bid Form”, must be completed, dated, and signed and submitted with all other required bid documents.
MANDATORY

F. WORK STATEMENT AND TERMS AND CONDITIONS

The Work Statement describes the work to be performed by the bidder who is awarded this contract and the Terms and Conditions which shall be deemed to be incorporated and will become part of any contract awarded pursuant to this IFB. The contract awarded pursuant to this IFB will also contain the Standard Contract Terms and Conditions and will be incorporated and made part of the contract. All terms and conditions are fixed and non-negotiable.

G. CONTRACT AWARD

The contract must be awarded to the lowest *responsive* bidder or all bids must be rejected. The 15th DAA reserves the right to accept any and all of the lowest bid per item requested unless the bidder stipulates that their response is an “all or nothing” offer. If the lowest responsive bidder does not have the necessary quantity, the DAA may also award up to their specified needs in accordance to low bid (if applicable).

Upon selection of a proposed bidder, a “Notice of Award” will be posted, in public view, for *five* (5) working days at the 15th DAA’s Administration Office. In addition, a copy of the “Notice of Award” will be emailed to each bidder.

H. BREAKING TIES

In the event that there is a tie, the tie will be broken by a toss of a coin by a DAA designee in the presence of authorized representatives of the tied bidders.

I. GROUNDS FOR REJECTION

1. A bid *shall* be rejected if

- It is received at any time after the exact date and time set for the receipt of bids as stated in paragraph C.
- It is not prepared in accordance with the required format or information is not submitted in the format required by this IFB.
- The firm has submitted multiple bids in response to this IFB without formally withdrawing other bids.

2. A bid *may* be rejected if

- It contains false or misleading statements for references which do not support an attribute or condition contended by the competitor. (The bid *shall* be rejected if, in the opinion of the 15th DAA, such information was intended to erroneously and fallaciously mislead the State in its evaluation of the bid and the attribute, condition or capability of requirement of this IFB.)
- It is unsigned.

3. All bids *may* be rejected in any case where it is determined that

- The bids are not really competitive
- Where the cost is not reasonable, or
- If it is deemed to be in the best interests of the State.

4. All bids *may* be rejected if the DAA determines, as its sole discretion, that any other reason exists to reject the bid.

J. RIGHT TO REJECT ANY OR ALL BIDS

It is the policy of the DAA not to solicit bids unless there is a bona fide intention to award a contract. In the rare case where solicitation is for informational and planning purposes is intended, the document will so indicate. However, without limitation by reason of the foregoing explanation, the DAA reserves the right to reject any or all bids or to cancel the IFB at any time during the process.

K. PROTESTS (State Administrative Manual, Section 1241 and Public Contract Code, Section 10343)

A bidder may file a protest against the awarding of the contract. The protest must be filed with the:

Department of General Services
Attn: Legal Office
707 Third Street, Suite 7-330-MS-102
Sacramento, CA 95605

and with the 15th DAA. The protest shall be filed prior to the expiration of five (5) working days from the notice of the proposed award being posted and, in no event, later than 5:00 pm on the fifth (5th) working day after notice for proposed award being posted in a public place at the 15th DAA's Administration Office.

IN ADDITION, within five (5) working days after filing the protest, the protesting bidder *shall* file with the 15th DAA and DGS Legal Office a fully detailed and complete written statement specifying the grounds for the protest.

PLEASE NOTE: *Failure to file (i) notice of the protest by the conclusion of the fifth (5th) working day after notice of intention to award a contract has been posted and (ii) a complete detailed written statement within five (5) calendar days of filing the protest stating grounds for protest being deemed untimely and grounds for protest waived.*

L. SMALL BUSINESS PREFERENCE (SAM 1261)

State law allows certified small business (SB) and micro business (MB) firms and non-small businesses who subcontract with a certified SB/MB firm(s) to receive a 5% bidding preference on applicable state solicitations. The effect of the preference is to help SB's/MB's be more competitive in the bid process, thereby enhancing state contract awards directly or indirectly to SB/MB. The preference is only used for computational purposes to determine the winning bidder, not the actual bid amount.

If you are claiming the 5% small business preference and are a SB or MB, or if your application is on file with the Office of Small Business and DVBE Services (OSDS), or if you are claiming the preference as a non-small business subcontracting with certified SB/MB (s), refer to the information below for contact information:

Office of Small Business and Disabled
Veteran Business Enterprise Certification (OSDC)
P.O. Box 989052
West Sacramento, CA 95798-9052
Phone #: (916) 375-4582
(800) 559-5529

If you are claiming the 5% small business preference, a copy of your old SMB Small Business Certification Approval Letter must be submitted with the bid package.

N. DVBE REQUIREMENTS - MANDATORY IF APPLICABLE

A completed CA Disabled Veteran Business Enterprise Declaration form Std 843 and a completed Department of General Services, Procurement Division form GSPD-05-105 "Bidder Declaration Form" must be included with the bid package.

O. BIDDER/CONTRACTOR STATUS FORM. MANDATORY

A completed, dated, and signed "Bidder/Contractor Status Form" must be included with the bid package. (Both sides of the "Contractor Status Form" must be completed, and submitted as set forth in Section "E", "Instruction to Bidders".

FORMS SECTION

A. FORMS TO BE COMPLETED AND SUBMITTED BY BIDDER

- One (1) copy of "Bidder/Contractor Status Form" (both sides); **MANDATORY**
- One (1) copy of the Department of General Services, Procurement Division form GSPD-05-105 "Bidder Declaration"; **MANDATORY IF APPLICABLE**
- One (1) copy of OSD's (or OSMB) "Small Business Certification Approval Letter"; **(MANDATORY IF CLAIMING SMALL BUSINESS PREFERENCE)**;
- One (1) copy of the CA Disabled Veteran Business Enterprise Declaration Form Std 843; **MANDATORY IF APPLICABLE**
- One (1) copy of "Financial Proposal Bid Form", completed and signed **MANDATORY**

B. DOCUMENTS TO BE COMPLETED BY DAA

- Notice of Proposed Award, after proposed awardee is determined.

TERMS AND CONDITIONS

A. TERM OF AGREEMENT:

The term of this agreement for the "2024-2025-2026 Fairtime Polos and T-Shirts" is from Monday, September 2, 2024 through Sunday, October 4, 2026..

FORMS

A. FORMS TO BE COMPLETED AND SUBMITTED BY PROPOSER (MANDATORY)

In conjunction with the information requested in Part III – Mandatory Format and Content Requirements, a comprehensive proposal or proposal package will consist of the items identified below.

Complete this checklist to confirm the items in your bid. Place a check mark or “X” next to each item that you are submitting to the District. For your bid to be responsive, all required attachments must be returned. This checklist is intended to be used as a guideline and should not be used to validate all of the IFB content requirements.

<u>Document</u>	<u>Document Name/Description</u>
_____ Attachment 1	Bidder/Contractor Status Form (2 Pages) (Must include Corporate Resolution if Bidder is a Corporation) – <u>Must be submitted</u>
_____ Attachment 2	Bidder References – <u>Must be submitted</u> - (3 References). See Section C, Technical Proposal, page 12 above
_____ Attachment 3	Financial Proposal Bid Form (3 Pages) – (Sign, Date) <u>Must be submitted</u>
_____ Attachment 4	DVBE Bidder Declaration GSPD-05-105 (if applicable) https://www.documents.dgs.ca.gov/dgs/fmc/gspd/gspd05-105.pdf
_____ Attachment 5	DGS PD 843 DVBE Declaration (if applicable) https://www.documents.dgs.ca.gov/dgs/fmc/gspd/pd_843.pdf

B. DOCUMENTS TO BE COMPLETED BY DISTRICT

Notice of Proposed Award, after proposed awardee is determined

**ATTACHMENT 1
BIDDER/CONTRACTOR**

STATUS FORM

IFB#24-04

Page 1 or 2

Contractor's Name _____ Federal Employer ID # _____
(full business name)

Address _____ County _____

City _____ Zip Code _____
(principal place of business)

STATUS OF CONTRACTOR PROPOSING TO DO BUSINESS (PLEASE CHECK ONE)

_____ Individual _____ Limited Partnership _____ General Partnership _____ Corporation

Individual (Please check one) _____ Resident _____ Non-Resident

If a sole proprietorship, state the true full name of sole proprietor: (i.e., John Roe Smith, not J. Roe Smith or not John R. Smith)

Partnership (Please check one) _____ General Partnership _____ Limited Partnership

If a partnership, list each partner, identifying whether limited partner(s), stating their true full name and their interest in the partnership:

Corporation

A copy of the corporate resolution authorizing the signing of this form should be attached.

Place and date of incorporation _____

If not a California corporation in good standing, please state the date the corporation was authorized to do business in California:

CURRENT OFFICERS: President: _____ **Vice President:** _____

Secretary: _____ **Treasurer:** _____

Other Officers: _____

All must answer: Are you subject to Federal Backup Withholding? _____ Yes _____ No

**ATTACHMENT 1
BIDDER/CONTRACTOR
STATUS FORM**

IFB #24-04

Page 2 of 2

Fictitious Name

If contractor is doing business under a fictitious business name and will be performing under the fictitious name, please attach a clearly legible copy of the current fictitious filing.

Small Business Preference

Are you claiming preference as a small business in reference to this RFP? Yes No

If yes, the bidder is required to submit a copy of the OSD's Small Business Certification Approval Letter with the technical proposal package.

Your small business ID number: _____

Pending Litigation or Hearings

Are any civil or criminal litigation or administrative hearings currently pending against the bidder's organization, owners, officers or employees? Yes No

If yes, please state the case number and agency or court where pending and status of litigation or hearing:

The District reserves the right to verify the information provided on this form by the bidder under IFB process.

I declare under penalty of perjury that the above information is true and correct and that I am authorized to sign this status form on behalf of the bidder/contractor.

Print Name & Title

(Signature)

(Date)

If this status form is not completely filled out, signed and submitted with bidder's response to the IFB, the bid will be rejected as non-responsive.

ATTACHMENT 2

IFB #24-04

BIDDER REFERENCES

List below three references for services performed within the last five years, which are similar to the scope of work to be performed in this contract.

REFERENCE 1

Name of Firm:				
Street Address:	City:	State:	Zip Code:	
Contact Person:		Telephone Number:		
Dates of Service:		Value or Cost of Service:		
mail Address:				

Brief Description of Service Provided:

REFERENCE 2

Name of Firm:				
Street Address:	City:	State:	Zip Code:	
Contact Person:		Telephone Number:		
Dates of Service:		Value or Cost of Service:		
mail Address:				

Brief Description of Service Provided:

REFERENCE 3

Name of Firm:				
Street Address:	City:	State:	Zip Code:	
Contact Person:		Telephone Number:		
Dates of Service:		Value or Cost of Service:		
mail Address:				

Brief Description of Service Provided:

**ATTACHMENT 3
FINANCIAL PROPOSAL BID FORM**

IFB #24-04

The price quote shall be inclusive of all wages, allowances, supervision, insurance(s), material, labor, supervision, taxes, emission, certificate, license, travel, meal reimbursements, hotel accommodation, equipment, transportation, fuel, uniforms, or any other related services required. The District shall not be billed for any costs that were not included in the contract.

“By submitting a Bid for Fairtime Rental of Tables, Chairs, Umbrellas, etc., I understand and agree to the terms, conditions and scope of work as set forth in this Invitation for Bid. Furthermore, I certify I am legally authorized to bind the organization to the terms outlined herein.”

Contractor's Name: _____ FID # _____

Contractor's Address: _____

Contractor's Signature: _____ Date: _____

Print Name: _____ Title: _____

ARE YOU CLAIMING SMALL BUSINESS PREFERENCE?

As a California Certified Small Business? YES _____ NO _____

If Yes, Certification # _____

ARE YOU CLAIMING DVBE INCENTIVE?

Are you a primary California Certified DVBE? YES _____ NO _____

Are you sub a minimum of 1% up to 5% to a California certified DVBE? YES _____ NO _____

BIDDER DECLARATION – Attachment 4

1. Prime bidder information (Review attached Bidder Declaration Instructions prior to completion of this form):

a. Identify current California certification(s) (MB, SB, SB/NVSA, DVBE): _____ or None ____ (If “None”, go to Item #2)

b. Will subcontractors be used for this contract? **Yes** ___ **No** ___ (If yes, indicate the distinct element of work your firm will perform in this contract e.g., list the proposed products produced by your firm, state if your firm owns the transportation vehicles that will deliver the products to the State, identify which solicited services your firm will perform, etc.). Use additional sheets, as necessary.

c. If you are a California certified DVBE: (1) Are you a broker or agent? **Yes** ___ **No** ___

(2) If the contract includes equipment rental, does your company own at least 51% of the equipment provided in this contract (quantity and value)? **Yes** ___ **No** ___ **N/A** ___

2. If no subcontractors will be used, skip to certification below. Otherwise, list all subcontractors for this contract. (Attach additional pages if necessary):

Subcontractor Name, Contact Person, Phone Number & Fax Number	Subcontractor Address & Email Address	CA Certification (MB, SB, DVBE or None)	Work performed or goods provided for this contract	Corresponding % of bid price	Good Standing?	51% Rental?

CERTIFICATION: By signing the bid response, I certify under penalty of perjury that the information provided is true and correct.

Signature: _____ Date: _____

Page _____ of _____

BIDDER DECLARATION Instructions – Attachment 4

All prime bidders (the firm submitting the bid) must complete the Bidder Declaration.

1.a. Identify all current certifications issued by the State of California. If the prime bidder has no California certification(s), check the line labeled “None” and proceed to Item #2. If the prime bidder possesses one or more of the following certifications, enter the applicable certification(s) on the line:

- Microbusiness (MB)
- Small Business (SB)
- Small Business Nonprofit Veteran Service Agency (SB/NVSA)
- Disabled Veteran Business Enterprise (DVBE)

1.b. Mark either “Yes” or “No” to identify whether subcontractors will be used for the contract. If the response is “No”, proceed to Item #1.c. If “Yes”, enter on the line the distinct element of work contained in the contract to be performed or the goods to be provided by the prime bidder. Do not include goods or services to be provided by subcontractors.

Bidders certified as MB, SB, SB/NVSA, and/or DVBE must provide a commercially useful function as defined in Military and Veterans Code Section 999(e)(2)(A) for DVBEs and Government Code Section 14837(d)(4)(A) for small/microbusinesses. For questions regarding commercially useful function determinations made in conjunction with certification approval, contact the Department of General Services, Procurement Division, Office of Small Business and DVBE Certification (OSDC), OSD Certification and Compliance Unit via email at: osdchelp@dgs.ca.gov

Bids must propose that certified bidders provide a commercially useful function for the resulting contract or the bid will be deemed non-responsive and rejected by the State. For questions regarding the solicitation, contact the procurement official identified in the solicitation.

Note: A subcontractor is any person, firm, corporation, or organization contracting to perform part of the prime’s contract.

1.c. This item is only to be completed by businesses certified by California as a DVBE.

(1) Declare whether the prime bidder is a broker or agent by marking either “Yes” or “No”. The Military and Veterans Code Section 999.2 (b) defines “broker” or “agent” as a certified DVBE contractor or subcontractor that does not have title, possession, control, and risk of loss of materials, supplies, services, or equipment provided to an awarding department, unless one or more of the disabled veteran owners has at least 51-percent ownership of the quantity and value of the materials, supplies, services, and of each piece of equipment provided under the contract.

(2) If bidding rental equipment, mark either “Yes” or “No” to identify if the prime bidder owns at least 51% of the equipment provided (quantity and value). If **not** bidding rental equipment, mark “N/A” for “not applicable.”

2. If no subcontractors are proposed, do not complete the table. Read the certification at the bottom of the form and complete “Page ___ of ___” on the form.

If subcontractors will be used, complete the table listing all subcontractors. If necessary, attach additional pages and complete the “Page ___ of ___” accordingly.

2. (continued) Column Labels

Subcontractor Name, Contact Person, Phone Number & Fax Number—List each element for all subcontractors.

Subcontractor Address & Email Address—Enter the address and if available, an Email address.

CA Certification (MB, SB, DVBE or None)—If the subcontractor possesses a current State of California certification(s), verify on the OSDC website (www.pd.dgs.ca.gov/smbus) that it is still valid and list all current certifications here. Otherwise, enter “None”. [Note: A SB/NVSA should not be participating as a subcontractor]

Work performed or goods provided for this contract—identify the distinct element of work contained in the contract to be performed or the goods to be provided by each subcontractor. Certified subcontractors must provide a commercially useful function for the contract. (See paragraph 1.b above for code citations regarding the definition of commercially useful function.) If a certified subcontractor is further subcontracting a greater portion of the work or goods provided for the resulting contract than would be expected by normal industry practices, attach a separate sheet of paper explaining the situation.

Corresponding % of bid price—Enter the corresponding percentage of the total bid price for the goods and/or services to be provided by each subcontractor. Do not enter a dollar amount.

Good Standing?—Provide a response for each subcontractor listed. Enter either “Yes” or “No” to indicate that the prime bidder has verified that the subcontractor(s) is in good standing for all of the following:

- Possesses valid license(s) for any license(s) or permits required by the solicitation or by law
- If a corporation, the company is qualified to do business in California and designated by the State of California Secretary of State to be in good standing
- Possesses valid State of California certification(s) if claiming MB, SB, and/or DVBE status
- Is **not** listed on the OSDC website as ineligible to transact business with the State

51% Rental?—This pertains to the applicability of rental equipment. Based on the following parameters, enter either “N/A” (not applicable), “Yes” or “No” for each subcontractor listed.

Enter “N/A” if the:

- Subcontractor is NOT a DVBE (regardless of whether or not rental equipment is provided by the subcontractor) or
- Subcontractor is NOT providing rental equipment (regardless of whether or not subcontractor is a DVBE)

Enter “Yes” if the subcontractor is a California certified DVBE providing rental equipment and the subcontractor owns at least 51% of the rental equipment (quantity and value) it will be providing for the contract.

Enter “No” if the subcontractor is a California certified DVBE providing rental equipment but the subcontractor does NOT own at least 51% of the rental equipment (quantity and value) it will be providing.

Read the certification at the bottom of the page and complete the “Page ___ of ___” accordingly.

DISABLED VETERAN BUSINESS ENTERPRISE DECLARATIONS - ATTACHMENT 5

DGS PD 843 (Rev. 9/2019)

Formerly STD. 843

Instructions: The disabled veteran (DV) owner(s) and DV manager(s) of the Disabled Veteran Business Enterprise (DVBE) must complete this declaration when a DVBE contractor or subcontractor will provide materials, supplies, services or equipment [Military and Veterans Code Section 999.2]. Violations are misdemeanors and punishable by imprisonment or fine and violators are liable for civil penalties. All signatures are made under penalty of perjury.

SECTION 1

Name of certified DVBE: _____ DVBE Ref. Number: _____

Description (materials/supplies/services/equipment proposed): _____

Solicitation/Contract Number: _____ SCPRS Ref. Number: _____
(FOR STATE USE ONLY)

SECTION 2

APPLIES TO ALL DVBEs. Check only one box in Section 2 and provide original signatures.

- I (we) declare that the DVBE is not a broker or agent, as defined in Military and Veterans Code Section 999.2 (b), of materials, supplies, services or equipment listed above. Also, complete Section 3 below if renting equipment.
- Pursuant to Military and Veterans Code Section 999.2 (f), I (we) declare that the DVBE is a broker or agent for the principal(s) listed below or on an attached sheet(s). *(Pursuant to Military and Veterans Code 999.2 (e), State funds expended for equipment rented from equipment brokers pursuant to contracts awarded under this section shall not be credited toward the 3-percent DVBE participation goal.)*

All DV owners and managers of the DVBE (attach additional pages with sufficient signature blocks for each person to sign):

(Printed Name of DV Owner/Manager) (Signature of DV Owner/ Manager) (Date Signed)

(Printed Name of DV Owner/Manager) (Signature of DV Owner/Manager) (Date Signed)

Firm/Principal for whom the DVBE is acting as a broker or agent: _____
(If more than one firm, list on extra sheets.) (Print or Type Name)

Firm/Principal Phone: _____ Address: _____

SECTION 3

APPLIES TO ALL DVBEs THAT RENT EQUIPMENT AND DECLARE THE DVBE IS NOT A BROKER.

- Pursuant to Military and Veterans Code Section 999.2 (c), (d) and (g), I am (we are) the DV(s) with at least 51% ownership of the DVBE, or a DV manager(s) of the DVBE. The DVBE maintains certification requirements in accordance with Military and Veterans Code Section 999 et. seq.
- The undersigned owner(s) own(s) at least 51% of the quantity and value of each piece of equipment that will be rented for use in the contract identified above. I (we), the DV owners of the equipment, have submitted to the administering agency my (our) personal federal tax return(s) at time of certification and annually thereafter as defined in *Military and Veterans Code 999.2*, subsections (c) and (g). *Failure by the disabled veteran equipment owner(s) to submit their personal federal tax return(s) to the administering agency as defined in Military and Veterans Code 999.2, subsections (c) and (g), will result in the DVBE being deemed an equipment broker.*

Disabled Veteran Owner(s) of the DVBE (attach additional pages with signature blocks for each person to sign):

(Printed Name) (Signature) (Date Signed)

(Address of Owner) (Telephone) (Tax Identification Number of Owner)

Disabled Veteran Manager(s) of the DVBE (attach additional pages with sufficient signature blocks for each person to sign):

(Printed Name of DV Manager) (Signature of DV Manager) (Date Signed)

WORK STATEMENT

The District is soliciting Bids for the purchase of Polos and T-Shirts. The term of this Agreement is Monday, September 2, 2024 through Sunday, October 4, 2026.

Logos - see sample pages

T-Shirts (50/50 Cotton/Poly)-

Silkscreened

Front - Three (3) color Back- One (1) color

Polos (50/50 Cotton/Poly Knit)-

Embroidered

Front Top Left - Three (3) color

Additional items may be ordered at the bid price.

Minimum Qualification Requirements:

Bidder must have successfully provided requested items for similar entertainment venues) within the last 12 months..

Bidder must have successfully provided requested items for similar entertainment venues)for a minimum duration of two (2) consecutive weeks..

Bidder must have a minimum of three (3) years of documented and verifiable experience in providing requested items, which must include the provisions of such service in the period of 2019-2023.

Bidder must have a minimum of three (3) satisfactory references on their letterhead, signed and dated within the last year stating the bidder had provided quality items. References may be verified upon awarding the contract.

FINANCIAL PROPOSAL BID FORM

Proposed bidders are to return their completed "Financial Proposal Bid Form", in the manner set forth on Page 3 ~ Section "D" "Delivery of Bids", and on Page 4 ~ Section "E", "Instruction to Bidders", in Invitation For Bid #24-04 herein, no later than 2:00 pm, Wednesday, August 21, 2024.

Color	Department	XS	S	M	L	XL	XXL	XXXL	4XL	5XL	TOTAL
T-SHIRTS											

PURPLE	ALL STAFF	6	52	100	170	176	122	82	62	34	804
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GOLD	TICKETS & GATES	0	26	42	90	104	42	34	32	18	388
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KIWI GREEN	MARKETING	0	0	0	6	6	0	0	0	0	12
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LILIAC	JR. AMBASSADORS	8	14	26	20	4	4	2	0	0	78
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DARK HEATHER	LIVESTOCK EVENTS	0	20	20	40	50	50	40	30	25	275
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RED	EVENT STAFF	0	25	40	40	70	70	70	40	25	380
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Color	Department	XS	S	M	L	XL	XXL	XXXL	4XL	5XL	TOTAL
POLOS											

CAROLINA BLUE	BUD PAVILION	0	4	10	14	24	18	6	2	0	78
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SAND	CURTIS POLO'S	0	2	2	2	8	12	2	2	0	30
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ICE GRAY	CURTIS LEADS	0	0	0	2	4	2	6	2	2	18
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BLACK	ALBERT'S POLOS	0	2	6	10	10	10	6	2	2	48
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Purple



Gold



Kiwi Green



Liliac



Dark Heather



Red



Red



Carolina Blue Polo



Embroidery
with KCF
Logo



Ice Gray Polo



Embroidery to have the KCF
Logo and say **LEAD** instead of
Security

(Please see photo below)



Sand Polo - Curtis Sup



Embroidery to have the KCF
Logo and say **Event Staff**
instead of Security
(Please see photo below)



Black Polo



Embroidery to have the KCF
Logo and say **Event Staff**
instead of Security
(Please see photo below)



TIER II

FINANCIAL PROPOSAL BID FORM

INVITATION FOR BID #24-04

2024-2025-2026 FAIRTIME POLOS AND T-SHIRTS

=====
BIDS DUE NO LATER THAN 2:00 PM, WEDNESDAY, AUGUST 21, 2024
=====

INFORMATION:

The District is soliciting Bids for the Fairtime Polos and T-Shirts, which must include all personnel necessary to purchase outlined Polos and T-Shirts, according to the "Work Statement" (Page 16 of the IFB).

PROPOSAL:

Bid Prices submitted for "2024-2025-2026 Fairtime Polo and T-Shirts", as may be required must include all taxes, delivery fees, personnel, permits and/or licenses as required by law, etc., for the Kern County Fairs.

I hereby submit the following bid for Fairtime Polos and T-Shirts for the 15th District Agricultural Association for the 2024-2025-2026 Kern County Fairs.

2024 T-SHIRT PRICING PER UNIT

2024 POLO PRICING PER UNIT

XS	\$ _____	XS	\$ _____
S	\$ _____	S	\$ _____
M	\$ _____	M	\$ _____
L	\$ _____	L	\$ _____
XL	\$ _____	XL	\$ _____
XXL	\$ _____	XXL	\$ _____
XXXL	\$ _____	XXXL	\$ _____
4XL	\$ _____	4XL	\$ _____
5XL	\$ _____	5XL	\$ _____

2024 TOTAL **\$** _____

2025 T-SHIRT PRICING PER UNIT

XS \$ _____
S \$ _____
M \$ _____
L \$ _____
XL \$ _____
XXL \$ _____
XXXL \$ _____
4XL \$ _____
5XL \$ _____

2025 TOTAL \$ _____

2025 POLO PRICING PER UNIT

XS \$ _____
S \$ _____
M \$ _____
L \$ _____
XL \$ _____
XXL \$ _____
XXXL \$ _____
4XL \$ _____
5XL \$ _____

2026 T-SHIRT PRICING PER UNIT

XS \$ _____
S \$ _____
M \$ _____
L \$ _____
XL \$ _____
XXL \$ _____
XXXL \$ _____
4XL \$ _____
5XL \$ _____

2026 TOTAL \$ _____

2026 POLO PRICING PER UNIT

XS \$ _____
S \$ _____
M \$ _____
L \$ _____
XL \$ _____
XXL \$ _____
XXXL \$ _____
4XL \$ _____
5XL \$ _____

2024-2025-2026 GRAND TOTAL \$ _____

Claiming preference as a small business? _____ Yes _____ No

If yes, the bidder must submit OSDS Small Business Certification Approval Letter with the technical proposal package.

All bidders' must fill in the following information and sign this form in order for the "Financial Proposal Bid Form to be considered.

BUSINESS NAME	TELEPHONE NUMBER
ADDRESS	CITY/ZIP CODE
TAXPAYER IDENTIFICATION NUMBER	E-MAIL ADDRESS

By signature of this proposal form, the bidder certifies that he/she has read and understands the IFB package including the information regarding bid protests. Further, bidder certifies that the information provided by the bidder is accurate and true, and not intended to mislead the 15th DAA in any manner.