




September 14, 2024

TO: Board of Directors
FROM: Christina Estrada, Interim CEO 
SUBJECT: Board of Directors Meeting

The September Board of Directors Meeting has been scheduled for **Tuesday, September 24, 2024 @ 12 Noon**. Please let us know if you are unable to attend the meeting.

The following documents are enclosed:

1. September 24, 2024, Board Agenda
2. Regular Board Meeting Minutes of 08/27/2024
3. Financial Progress Reports - PPC
4. Biosecurity Practices to Minimize Spreading Highly Pathogenic Avian Influenza in Livestock - CDFA September 2024

If you have any questions, feel free to call the Office.

1121 S. Chance Avenue, Fresno, California, 93702-3707
559 650-3247 • FAX 559 650-3226 • www.FresnoFair.com



MERRILL AWARD WINNER





**21st DISTRICT AGRICULTURAL ASSOCIATION
BIG FRESNO FAIR**

1121 S. Chance Avenue, Fresno CA 93702 (559) 650-3247
Email: info@fresnofair.com Website: www.fresnofair.com

BOARD MEETING NOTICE

The Board of Directors of the 21st District Agricultural Association will be holding a regular monthly Fair Board meeting on

TUESDAY, September 24, 2024, at 12 Noon

The Big Fresno Fair - Fresno County Historical Museum, 2nd Floor.

Zoom Option - to participate follow this link.

<https://us02web.zoom.us/j/7339943574?pwd=STljOEYzaUF6Tzlnb09sVVFYdM1dz09>

Meeting ID: 733 994 3574 - Password: 1121

One tap mobile

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MISSION STATEMENT

“TO PROVIDE QUALITY EXPERIENCES FOR THE COMMUNITY”

-CELEBRATE, EDUCATE AND HAVE FUN-

NOTE

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comments” portion and/or during the discussion of any particular item listed on the agenda.

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

AMERICANS WITH DISABILITIES ACT

Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 21st District Agricultural Association Board meeting may request assistance at the Fair Office, 1121 S. Chance Ave., or by calling 559-650-3247, during normal business hours of 9:00 a.m. to 4:00 p.m. Monday through Thursday. Requests should be made one (1) week in advance whenever possible.

¹ Persons with disabilities who may require accommodation to attend the meeting are requested to contact the Fair office at (559) 650-3247.

² Questions regarding agenda items should be directed to the Fair office at (559) 650-3247.

³ Public notices required by Government Code - Section 11125(a) is available for viewing at www.fresnofair.com

The agenda for the regular meeting will consist of the following matters:

AGENDA

1. CALL TO ORDER:

2. PLEDGE OF ALLEGIANCE:

3. INTRODUCTION OF STAFF AND GUESTS:

4. ROLL CALL OF DIRECTORS AND DECLARATION OF QUORUM:

Terry Gonsalves President; Gary Cahil Vice President; Frank Flores, Secretary/Treasurer; Linda Mae Balakian Hunsucker, Jerry Pacheco, Annalisa Perea, Chuck Riojas, and Larry Salinas.

5. CLOSED SESSION:

Pursuant to Government Code (GC) section 11126, the Board is authorized to meet in Closed Session for the purpose of considering matters involving:

a. Pending Litigation: - Govt. code 11126(e)(2)

6. REPORT OUT ON ACTION TAKEN DURING CLOSED SESSION:

a. Disclosure of any action taken place during the Closed Session Meeting

7. PUBLIC COMMENT:

Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board's jurisdiction. Please be informed that public participation under public comment will be limited to five (5) minutes per speaker and in accordance with state law, the Board will not comment or otherwise consider such public comment item for business until and unless such item has been properly listed on the agenda at a future meeting.

8. MINUTES: (*Action by the Board*)

a. Approve Board Minutes:

1. Regular Board Meeting 08/27/2024

9. ACKNOWLEDGE CONSENT AGENDA: (colored pages) Item #20 thru Item #269

10. PROGRAM REPORT: (*Informational*)

a. None

11. **STAFF REPORT:** *(Informational)*
 - a. Report on Satellite Racing/Live Horse Racing
 - b. Report on Interim Events
 - c. Report on Entertainment/Ticket Sales
 - d. Report on Maintenance
 - e. Report on Livestock
 - f. Report on Director's Schedule/Packets
 - g. Report on Opening Ceremonies/Board Photo

12. **COMMITTEE REPORTS:** *(Action by the Board)*
 - a. Finance Committee
 - Acknowledge Financial Reports from Price Paige & Company.

13. **OLD BUSINESS:** *(Informational/Action by the Board)*
 - a. none

14. **NEW BUSINESS:** *(Action by the Board)*
 - a. Request Approval for staff and Directors to attend the IAFE Convention in Phoenix, Arizona, December 1 - 4, 2025.

15. **CORRESPONDENCE:** *(Informational)*
 - a. September 2024 - Biosecurity Practices to Minimize Spreading Highly Pathogenic Avian Influenza (HPAI) H5N1 in Livestock (For Exhibit Organizers)

16. **MANAGER'S UPDATE:** *(Informational)*

17. **BOARD RECOMMENDATION FOR FUTURE AGENDA ITEMS:**

18. **FOR YOUR INFORMATION:**

Next Board Meeting - November 19, 2024, 12 Noon

19. **ADJOURNMENT:**

Item #20	thru	Item #94	<u>ACKNOWLEDGE THE FOLLOWING SERVICE AGREEMENTS FOR 2024 FAIR: EXPENSE AGREEMENTS</u>		
Item #	20	24-048	10/02/24 to 10/15/24	Fresno Van Rental Agrees to provide 1 passenger van for The Paul Paul Theater use during the 2024 Big Fresno Fair	\$3,094.85
Item #	21	24-050	10/02/24 to 10/14/24	Bao Vang Agrees to assist Operations during the 2024 Big Fresno Fair	\$2,700.00
Item #	22	24-051	10/02/24 to 10/15/24	James Howell Agrees to act as the RV lots spotter and Concessions Supervisor during the 2024 Big Fresno Fair	\$10,000.00
Item #	23	24-053	09/25/24 to 10/17/24	Frank Ramirez Agrees to act as the Commercial Building Manager during the 2024 Big Fresno Fair	\$5,400.00
Item #	24	24-054	09/25/24 to 10/17/24	Tonya Scott Agrees to act as the assistant to the Commercial Building Manager during the 2024 Big Fresno Fair	\$3,800.00
Item #	25	24-055	09/10/24 to 10/17/24	Golden State Communications, Inc Agrees to provide 2 way radios during September Live Horse Racing and the 2024 Big Fresno Fair	\$5,498.50
Item #	26	24-056	10/09/24	311 Touring, Inc. Variety Artists International, Inc. Agrees to perform one 75-90 minute show Oct. 9 th at The Paul Paul Theater during the 2024 Big Fresno Fair	\$200,000.00
Item #	27	24-057	10/02/24 to 10/14/24	All-Alaskan Racing Pigs, LLC Agrees to hold three to four 20 minute races plus pictures with the racers daily during the 2024 Big Fresno Fair	\$18,850.00

Item #	28	24-058	10/02/24 to 10/14/24	Dennis Forel - Balloonacy Agrees to perform five 30-40 minute strolling shows daily during the 2024 Big Fresno Fair	\$9,100.00
Item #	29	24-059	10/02/24 to 10/14/24	Trevor Watters - Barrel O Fun Agrees to perform three to four 30 minute stage/grounds shows daily during the 2024 Big Fresno Fair	\$13,000.00
Item #	30	24-060	10/02/24 to 10/14/24	Ray Duey Agrees to perform fruit and vegetable carving daily 11am - 8pm except Oct. 4 th & Oct. 10 th when fair opens late during the 2024 Big Fresno Fair	\$10,750.00
Item #	31	24-061	10/02/24 to 10/14/24	Dinos and Dragons - Deanna Lukens Agrees to perform three 30 minute strolling shows daily during the 2024 Big Fresno Fair	\$15,600.00
Item #	32	24-062	10/07/24 to 10/14/24	Rise Above Touring Agrees to perform three 30 minute shows daily during the 2024 Big Fresno Fair	\$13,600.00
Item #	33	24-063	10/02/24 to 10/14/24	J International Management Inc. Agrees to provide two performers, to perform three 30 minute shows daily during the 2024 Big Fresno Fair	\$19,500.00
Item #	34	24-064	10/02/24 to 10/14/24	Gold Gulch Adventures Agrees to provide two demonstrations each day (Gold Panning, Gemstone Search and Interactive Leather Working Station) during the 2024 Big Fresno Fair	\$20,700.00
Item #	35	24-065	10/02/24 to 10/14/24	Geoffrey H. Miles dba Pirate 4 Hire Agrees to perform three stage shows and one stolling show daily during the 2024 Big Fresno Fair	\$14,950.00

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Item #	36	24-066	10/02/24 to 10/14/24	Mango & Dango Agrees to provide two performers and flying umbrella ship for three 30 minute strolling shows daily during the 2024 Big Fresno Fair	\$24,700.00
Item #	37	24-067	10/02/24 to 10/14/24	Tina Gassert, Inc. Agrees to perform two 45 min shows each night on the Pavilion Stage during the 2024 Big Fresno Fair	\$17,333.00
Item #	38	24-068	10/02/24 to 10/14/24	Off Axis Acrobatics LLC Agrees to perform three 20 minute stunt shows daily during the 2024 Big Fresno Fair	\$37,000.00
Item #	39	24-069	10/02/24 to 10/14/24	Robert Stuverud Agrees to perform three to four 30 minute strolling/stage shows daily during the 2024 Big Fresno Fair	\$11,700.00
Item #	40	24-070	10/02/24 to 10/14/24	J International Management Inc. Agrees to provide a team of two strollers for three 45 minute shows daily during the 2024 Big Fresno Fair	\$0.00 (overpaid \$19,500 2023)
Item #	41	24-071	10/02/24 to 10/14/24	Stilt Circus, Inc. Agrees to provide two stilt performers for three 45 minute strolling sets daily during the 2024 Big Fresno Fair	\$19,700.00
Item #	42	24-072	10/02/24 to 10/14/24	Capitol International Prod., Inc. Agrees to provide five acrobats performing three to four 25 minute shows daily during the 2024 Big Fresno Fair	\$16,500.00
Item #	43	24-073	10/02/24 to 10/14/24	Jeremiah Johnston, The Throw Zone Agrees to perform a juggling show for three 30 minute shows on late opening days and four 30 minute shows on full days during the 2024 Big Fresno Fair	\$11,700.00

Item #	44	24-074	10/02/24 to 10/14/24	Patrick Contreras, Violin on Fire Agrees to perform three 30 minute acts on late opening days, four 30 minute solo strolling acts on full days and two 50 minute shows with full band mid week during the 2024 Big Fresno Fair	\$14,200.00
Item #	45	24-075	09/30/24 to 10/14/24	Audie Pardon Agrees to provide grounds entertainment support for community stage & strolling ground performers during the 2024 Big Fresno Fair	\$4,125.00
Item #	46	24-076	09/30/24 to 10/14/24	Mason Kuennen Agrees to provide grounds entertainment support for community stage & strolling ground performers during the 2024 Big Fresno Fair	\$4,125.00
Item #	47	24-077	09/30/24 to 10/14/24	Michael Braggs Agrees to provide grounds entertainment support for community stage & strolling ground performers during the 2024 Big Fresno Fair	\$4,125.00
Item #	48	24-078	10/02/24 to 10/14/24	Pardini's Fair Ventures, L.P. Agrees to provide food in the VIP Suite of the Grandstand for 7 days of Horse Racing from 2pm-4pm for approx 150 people during the 2024 Big Fresno Fair	\$22,000.00
Item #	49	24-079	10/02/24 to 10/14/24	Pardini's Fair Ventures, L.P. Agrees to provide food and beverage service as requested for backstage area of The Paul Paul Theater during the 2024 Big Fresno Fair	\$37,500.00
Item #	50	24-080	10/02/24 to 10/14/24	Pardini's Fair Ventures, L.P. Agrees to provide food and 2 bartenders from 5:30pm - 7:30pm in the FCHM second floor daily for approx 150 people during the 2024 Big Fresno Fair	\$47,250.00

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Item #	51	24-082	09/13/24 to 09/29/24	Pardini's Fair Ventures, L.P. Agrees to provide light meals/hors d'oeuvres for the VIP Suite in the Grandstand for the 7 days of September Live Horse Racing	\$17,500.00
Item #	52	24-083	10/02/24 to 10/14/24	Charter Up LLC Agrees to provide 1 bus for shuttling people from the Maple/Butler and Chili's lots to the Butler entrance during the 2024 Big Fresno Fair	\$24,375.00
Item #	53	24-084	10/04/24	Alejo Delgado - The Box Agrees to perform one 2 hour show on the Save Mart Beer and Wine Garden Stage during the 2024 Big Fresno Fair	\$1,500.00
Item #	54	24-085	10/11/24	Phillip Hernandez - Stoneshiver Agrees to perform one 2 hour show on Save Mart Beer and Wine Garden Stage during 2024 Big Fresno Fair	\$2,000.00
Item #	55	24-086	10/13/24 to 10/14/24	George Johnson Agrees to perform one 2 hour show each day on the Yosemite Station Stage during the 2024 Big Fresno Fair	\$1,200.00
Item #	56	24-087	10/09/24	Gino Castillo/Hyde Syde Agrees to perform one 2 hour show on the Craft Brew Stage during the 2024 Big Fresno Fair	\$1,200.00
Item #	57	24-088	10/09/24	Blue Mountain Tribe Agrees to perform one 2 hour show on the Craft Brew Stage during the 2024 Big Fresno Fair	\$1,200.00
Item #	58	24-089	10/06/24 to 10/13/24	La Marcha Sound, David Duran Agrees to perform one 2 hour show each Sunday on the Save Mart Beer and Wine Garden Stage during the 2024 Big Fresno Fair	\$3,000.00

Item #	59	24-090	10/10/24	The Blu J'z - Refugio Silva Agrees to perform one 2 hour show on the Save Mart Beer and Wine Garden Stage during the 2024 Big Fresno Fair	\$1,200.00
Item #	60	24-091	10/07/24	Celtic Alchemy - Don Priest Agrees to perform one 2 hour show on the Save Mart Beer and Wine Garden Stage during the 2024 Big Fresno Fair	\$600.00
Item #	61	24-092	10/05/24 to 10/13/24	Grupo Klons Agrees to perform one 3 hour show each Saturday and Sunday on the Craft Brew Stage during the 2024 Big Fresno Fair	\$3,600.00
Item #	62	24-093	10/12/24	The 90s Babies - Shavonn Swain Agrees to perform one 2 hour show on the Save Mart Beer and Wine Garden Stage during the 2024 Big Fresno Fair	\$1,200.00
Item #	63	24-094	10/04/24	Twilighters Band - Ron Garcia Agrees to perform one 2 hour show on the Save Mart Beer and Wine Garden Stage during the 2024 Big Fresno Fair	\$1,500.00
Item #	64	24-095	10/10/24	Wack A Mole - Ken Eddy Agrees to perform one 2 hour show on the Pavilion Stage during the 2024 Big Fresno Fair	\$1,200.00
Item #	65	24-096	10/07/24	Ripe For The Pickin' - Kevin Campbell Agrees to perform one 90 minute show on the Save Mart Beer and Wine Garden Stage during the 2024 Big Fresno Fair	\$1,200.00
Item #	66	24-097	10/05/24	Michelle Lambert - Robbie Thome Agrees to perform one 2 hour show on the Save Mart Beer and Wine Garden Stage during the 2024 Big Fresno Fair	\$1,200.00

Item #	67	24-098	10/03/24	Heirloom - Caroline Fairchild Agrees to perform one 2 hour show on the Save Mart Beer and Wine Garden Stage during the 2024 Big Fresno Fair	\$1,200.00
Item #	68	24-099	10/10/24	5150 Band - Jon Hougard Agrees to perform one 2 hour show on the Save Mart Beer and Wine Garden Stage during the 2024 Big Fresno Fair	\$800.00
Item #	69	24-100	10/04/24	Tina Tara and Charley Pavlosky Agrees to perform one 2 hour show on the Save Mart Beer and Wine Garden Stage during the 2024 Big Fresno Fair	\$1,000.00
Item #	70	24-101	10/03/24	Tommy Drinkard Agrees to perform one 2 hour show on the Save Mart Beer and Wine Garden Stage during the 2024 Big Fresno Fair	\$1,200.00
Item #	71	24-102	10/13/24	Tall Can Koozi - Dalisay Johnson Agrees to perform one 2 hour show on the Save Mart Beer and Wine Garden Stage during the 2024 Big Fresno Fair	\$900.00
Item #	72	24-103	10/14/24	Cloudship - Tiffany Howard Agrees to perform one 2 hour show on the Save Mart Beer and Wine Garden Stage during the 2024 Big Fresno Fair	\$1,500.00
Item #	73	24-104	10/08/24	Classic All-Stars & The All-Star Horns Landes Dung Agrees to perform one 2 hour show on the Save Mart Beer and Wine Garden Stage during the 2024 Big Fresno Fair	\$1,500.00

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Item #	74	24-105	10/14/24	Wild Hare - Edward Guzman Agrees to perform one 2 hour show on the Save Mart Beer and Wine Garden Stage during the 2024 Big Fresno Fair	\$1,200.00
Item #	75	24-107	10/02/24 to 10/10/24	Thee Pure Harmony - Ed Luevano Agrees to perform one 2 hour show on various days on the Yosemite Station Stage during the 2024 Big Fresno Fair	\$2,400.00
Item #	76	24-108	10/07/24	Happy Time Jazz - Ed Hull Agrees to perform one 2 hour show on the Save Mart Beer and Wine Garden Stage during the 2024 Big Fresno Fair	\$700.00
Item #	77	24-110	10/08/24	Cab Street Band Agrees to perform one 90 minute show on the Save Mart Beer and Wine Garden Stage during the 2024 Big Fresno Fair	\$1,500.00
Item #	78	24-111	10/11/24	Natural Bridge - Stephen Bernd Agrees to perform one 2 hour show on the Save Mart Beer and Wine Garden Stage during the 2024 Big Fresno Fair	\$1,200.00
Item #	79	24-112	10/07/24	Diamonds After Dark - Karen Tesi Agrees to perform one 90 minute show on the Pavilion Stage during the 2024 Big Fresno Fair	\$800.00
Item #	80	24-113	10/14/24	AfroBlueGrazz Band - Pascal Bokar Agrees to perform one 3 hour show on the Pavilion Stage during the 2024 Big Fresno Fair	\$1,500.00
Item #	81	24-114	10/02/24	Kelly McDonald Band Agrees to perform one 2 hour show on the Save Mart Beer and Wine Garden Stage during the 2024 Big Fresno Fair	\$1,500.00

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Item #	82	24-115	10/03/24	What Comes Next - Brian Hillman Agrees to perform one 2 hour show on the Craft Brew Stage during the 2024 Big Fresno Fair	\$900.00
Item #	83	24-116	10/13/24	Los Bahianatos - Chris Reid Agrees to perform one 2 hour show on the Save Mart Beer and Wine Garden Stage during the 2024 Big Fresno Fair	\$900.00
Item #	84	24-117	10/03/24	Blackwater Baptized - Jeremy Logan Agrees to perform one 2 hour show on the Save Mart Beer and Wine Garden Stage during the 2024 Big Fresno Fair	\$1,200.00
Item #	85	24-118	10/12/24	Lucha Xtreme Wrestling Ent. Agrees to perform one 2 hour wrestling event on the Pavilion Stage during the 2024 Big Fresno Fair	\$10,000.00
Item #	86	24-119	10/13/24	Fight Club World Wide LLC Richard Mirigian Agrees to perform one 2 hour boxing event during the 2024 Big Fresno Fair	\$16,000.00
Item #	87	24-120	10/02/24 to 10/14/24	Jimmy and Jay Rin - Jim Becker Agrees to perform two 2 hour shows on late opening days and eleven 4 hour shows on full days on the Yosemite Station Stage during the 2024 Big Fresno Fair	\$9,999.99
Item #	88	24-121	10/02/24 to 10/14/24	Jimmy Ashley Agrees to perform one 3 hour show per day Oct 2 nd -7 th and Oct 9 th -14 th on the Yosemite Station Stage during the 2024 Big Fresno Fair	\$7,200.00

Item #	89	24-122	10/03/24 to 10/14/24	John Pemberton Agrees to perform eleven 3 hour shows and one 2 hour show on the Craft Brew Stage and one 3-hour show on the Save Mart Beer and Wine Garden Stage during the 2024 Big Fresno Fair	\$7,200.00
Item #	90	24-123	10/03/24 to 10/14/24	Rene Emilio Agrees to perform one 1 hour show per day Oct 3 rd -5 th and Oct 14 th on the Save Mart Beer and Wine Garden Stage during the 2024 Big Fresno Fair	\$600.00
Item #	91	24-124	10/04/24 to 10/11/24	Edward Guzman Agrees to perform one 1 hour show and one 3 hour show on the Pavillion Stage and two 1 hour shows on the Save Mart Beer and Wine Garden Stage during the 2024 Big Fresno Fair	\$1,050.00
Item #	92	24-125	10/05/24 to 10/13/24	Willard Roberson II Agrees to perform one 1 hour show each Saturday and Sunday on the Save Mart Beer and Wine Garden Stage during the 2024 Big Fresno Fair	\$1,600.00
Item #	93	24-126	10/03/24 to 10/14/24	Bill Reiland Agrees to perform seven 90 minutes shows and one 3 hour show on the Craft Brew Stage during the 2024 Big Fresno Fair	\$2,250.00
Item #	94	24-127	09/13/24 to 10/15/24	Tim McFarland Agrees to provide sevices as bugler for September Live Horse Racing and the 2024 Big Fresno Fair	\$3,600.00
Item #95	thru	Item #127	<u>ACKNOWLEDGE THE FOLLOWING SPONSORSHIP AGREEMENTS FOR 2024 FAIR: REVENUE AGREEMENTS</u>		
Item #	95	24-700-S	10/02/24 to 10/14/24	Kaiser Foundation Health Plan Agrees to be a Horse Racing Party Sponsor during the 2024 Big Fresno Fair	\$7,000.00

Item #	96	24-705-S	10/02/24 to 10/14/24	President Club, Community Hospitals Agrees to be a Horse Racing Party Sponsor during the 2024 Big Fresno Fair	\$7,000.00
Item #	97	24-708-S	10/11/24	Landmark Irrigation, Inc Agrees to be an Infield Horse Racing Party Sponsor during the 2024 Big Fresno Fair	\$15,000.00
Item #	98	24-800-S	10/07/24	Cadence The Windham Agrees to be a Sponsor of Senior's Day during the 2024 Big Fresno Fair	\$4,000.00
Item #	99	24-801-S	10/07/24	Healthcare Center of Fresno Agrees to be a Sponsor of Senior's Day during the 2024 Big Fresno Fair	\$800.00
Item #	100	24-802-S	10/02/24 to 10/14/24	Valley Health Team, Inc. Agrees to be a Sponsor of Senior's Day during the 2024 Big Fresno Fair	\$500.00
Item #	101	24-902-S	06/01/24 to 12/31/26	Mattress Firm Inc. Agrees to be an Official Sponsor for a 3 year period 2024, 2025 & 2026 during the Big Fresno Fair	\$106,500.00 per year
Item #	102	24-906-S	05/01/24 to 12/31/24	T-Mobile Corporate Agrees to be a Major Sponsor during the 2024 Big Fresno Fair	\$28,000.00
Item #	103	24-910-S	10/11/24	Turner Constuction Company Agrees to be a Horse Racing Party Sponsor during the 2024 Big Fresno Fair	\$4,750.00
Item #	104	24-913-S	07/01/24 to 06/30/25	Save Mart Supermarkets/Food Maxx Agrees to be a Major Sponsor during the 2024 Big Fresno Fair	\$100,000.00
Item #	105	24-914-S	10/02/24 to 10/14/24	California State Lottery Agrees to be an Official Sponsor during the 2024 Big Fresno Fair	\$22,500.00

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Item #	106	24-915-S	05/01/24 to 12/31/24	Table Mountain Casino Agrees to be the Title Sponsor of the Concert Series, Grandstand and VIP Room during the 2024 Big Fresno Fair	\$500,000.00
Item #	107	24-916-S	08/31/24 to 12/31/24	O'Reilly Automotive Stores Agrees to be a Presenting Sponsor of the Pavilion and Hispanic Concerts during the 2024 Big Fresno Fair	\$38,500.00
Item #	108	24-917-S	10/02/24 to 10/14/24	Overland Stockyard Agrees to be an Official Sponsor of the Livestock Pavilion during the 2024 Big Fresno Fair	\$4,000.00
Item #	109	24-919-S	05/01/24 to 12/31/24	Boot Barn Agrees to be an Official Sponsor of the Pig Races during the 2024 Big Fresno Fair	\$3,000.00
Item #	110	24-922-S	06/01/24 to 12/31/24	Next Up LLC Agrees to be an Official Sponsor during the 2024 Big Fresno Fair	\$14,000.00
Item #	111	24-924-S	09/01/24 to 12/31/24	Miller Consulting, The South Shore LLC Agrees to be an Official Sponsor during the 2024 Big Fresno Fair	\$26,000.00
Item #	112	24-925-S	10/02/24 to 10/14/24	IHeart Media Agrees to be an Official Sponsor during the 2024 Big Fresno Fair	\$4,000.00
Item #	113	24-926-S	08/23/24 to 12/31/24	Fresno County Economic Opportunities Commission Agrees to be an Official Sponsor during the 2024 Big Fresno Fair	\$7,500.00
Item #	114	24-927-S	08/30/24 to 12/31/24	Fresno Teachers Association Agrees to be a Presenting Sponsor of the Fine Arts and Photography Building during the 2024 Big Fresno Fair	\$23,500.00

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Item #	115	24-928-S	08/23/24 to 12/31/24	Educational Employees Credit Union Agrees to be a Premier Sponsor of the Big Band Review during the 2024 Big Fresno Fair	\$25,000.00
Item #	116	24-929-S	08/26/24 to 12/31/24	Agri Financial Agrees to be a Sponsor of Livestock during the 2024 Big Fresno Fair	\$3,000.00
Item #	117	24-930-S	08/27/24 to 12/31/24	A2Z Marketing Agrees to be an Official Sponsor during the 2024 Big Fresno Fair	\$7,500.00
Item #	118	24-931-S	08/29/24 to 12/31/24	BMW Fresno Agrees to be an Official Sponsor during the 2024 Big Fresno Fair	\$3,500.00
Item#	119	24-934-S	10/2/24 To 10/14/24	Precision Civil Engineering Agrees to be a Horse Racing Party Sponsor during the 2024 Big Fresno Fair	\$7,000.00
Item #	120	24-935-S	09/05/24 to 12/31/24	Cellular Sales of California, LLC Agrees to be an Official Sponsor during the 2024 Big Fresno Fair	\$11,000.00
Item #	121	2639	10/07/24	Kaiser Permanente Agrees to be a Sponsor of Senior's Day during the 2024 Big Fresno Fair	\$800.00
Item #	122	2660	10/07/24	Community Regional Medical Agrees to be a Sponsor of 2 booths for Senior's Day during the 2024 Big Fresno Fair	\$1,600.00
Item #	123	2658	10/07/24	San Joaquin Valley Rehabilitaion Agrees to be a Sponsor of Senior's Day during the 2024 Big Fresno Fair	\$800.00
Item #	124	2656	10/07/24	Brenda Valdez Agrees to be a Sponsor of Senior's Day during the 2024 Big Fresno Fair	\$800.00
Item #	125	2653	10/07/24	Fresno-Madera Agency of Aging Agrees to be a Sponsor of Senior's Day during the 2024 Big Fresno Fair	\$800.00

Item #	126	2652	10/07/24	St. Mary's Home Health and Hospice Agrees to be a Sponsor of Senior's Day during the 2024 Big Fresno Fair	\$800.00
Item #	127	2651	10/07/24	Caption Call Agrees to be a Sponsor of Senior's Day during the 2024 Big Fresno Fair	\$800.00
Item #128	thru	Item #129	<u>ACKNOWLEDGE THE FOLLOWING RENTAL AGREEMENTS FOR 2024 FAIR: REVENUE AGREEMENTS</u>		
Item #	128	9/8/24	Fiesta Auto Insurance	Company Picnic Table Mountain Rancheria	\$1,729.00
Item #	129	11/8/24	Mike Kludjian	Museum Event Museum	\$800.00
Item #130	thru	Item #134	<u>ACKNOWLEDGE THE FOLLOWING RENTAL AGREEMENT FOR 2025: REVENUE AGREEMENTS</u>		
Item #	130	3/28/25	The Leukemia & Lymphoma Society	Fundraiser Industrial Education	\$4,830.00
Item #	131	3/29/25	Veronica Villa	60th and 80th Birthday Industrial Education Bldg	\$3,087.00
Item #	132	4/29/25 to 5/1/25	Taran Barca-Hall	Finance Park Industrial Education Bldg	\$7,989.00
Item #	133	6/7/25 to 6/8/25	Central Valley Reptile Expo	Reptile & Pet Expo Agriculture Bldg	\$10,910.00
Item #	134	11/15/25 to 11/16/25	Natasha Wheeler	Anime Expo Industrial Commerce	\$9,054.00
Item #135	<u>ACKNOWLEDGE THE FOLLOWING RENTAL AGREEMENT FOR 2026: REVENUE AGREEMENTS</u>				
Item #	135	2/26/26	Maria Serratos	Birthday Party Industrial Education Bldg	\$3,488.00

Item #136 thru Item #190 **ACKNOWLEDGE THE FOLLOWING CONCESSION AGREEMENTS FOR 2024: REVENUE AGREEMENTS**

Item #	136	A Taste of Paradise	Sale of shaved ice and fruit drinks	\$1,500.00 + 25%
Item #	137	Aurora's Authentica Comida Mexicana	Sale of Mexican food	\$5,000.00 + 27.5%
Item #	138	Big Jim's Concessions Churro Zone	Sale of churros	\$3,000.00 + 25%
Item #	139	Boy Scout of America	Sale of Pepsi products	\$2,800.00 + 25%
Item #	140	Brian's Concessions The Candy Stand	Sale of cotton candy & candy apples	\$2,100.00 + 25%
Item #	141	Brock Enterprises	Sale of Dippin' Dots	\$2,100.00 + 25%
Item #	142	Calipso Enterprises (La Fruteria)	Sale of fruit & aguas frescas	\$2,100.00 + 25%
Item #	143	Chicken Charlie's Ent.	Sale of fried chicken	\$7,500.00 + 25%
Item #	144	Chillin and Grillin	Sale of bbq and turkey legs	\$63,070.00 + 25%
Item #	145	Country Fair Cinnamon Rolls D&D	Sale of cinnamon rolls	\$10,000.00 + 25%
Item #	146	Country Fair Cinnamon Rolls E&A	Sale of cinnamon rolls	\$4,000.00 + 25%
Item #	147	DB Coffee Fresno, Inc.	Sale of coffee beverages	\$2,800.00 + 25%
Item #	148	Duggan's Concessions Colossal Dog	Sale of corn dogs & fries	\$50,000.00 + 25%
Item #	149	Extreme Food & Beverage/Sharky's	Sale of lobster fries, fish and calamari	\$4,000.00 + 25%

Agenda
Regular Board Meeting 09/24/24

Item #	150	Fruit Caboose, Inc.	Sale of ice cream	\$3,000.00 + 25%
Item #	151	Fry Guy	Sale of hamburgers	\$2,500.00 + 25%
Item #	152	Jackson Enterprises (Corn Stars)	Sale of roasted corn & baked potatoes	\$2,800.00 + 25%
Item #	153	JLQ Concessions Pepe's Marisco's	Sale of Mexican food	\$4,000.00 + 25%
Item #	154	JLQ Concessions Agua Fresca's	Sale of aguas frescas	\$2,100.00 + 25%
Item #	155	JLQ Concessions Agua Fresca's	Sale of aguas frescas	\$2,100.00 + 25%
Item #	156	JLQ Concessions Wetzels Pretzels	Sale of pretzels	\$2,100.00 + 25%
Item #	157	Joe Mestmaker Enterprises	Sale of various fried foods	\$2,700.00 + 25%
Item #	158	Log Cabin Concessions	Sale of lemonade	\$1,500.00 + 25%
Item #	159	MBM Concessions Fat Fanny's	Sale of funnel cakes	\$21,600.00 + 25%
Item #	160	Milo's Corndogs	Sale of corndogs and fries	\$50,000.00 + 25%
Item #	161	Milo And Son Enterprises, Inc.	Sale of pizza	\$10,000.00 + 25%
Item #	162	MKM Concessions, LLC	Sale of kettle corn	\$10,000.00 + 25%
Item #	163	MKM Concessions, LLC	Sale of kettle corn	\$10,000.00 + 25%
Item #	164	Oriental Cuisine Express	Sale of Asian food	\$2,800.00 + 25%

Item #	165	Original Soft Taco	Sale of soft tacos	\$5,000.00 + 25%
Item #	166	Paul's Products	Sale of candy and fudge	\$2,100.00 + 25%
Item #	167	Paul's Products	Sale of candy and licorice	\$2,100.00 + 25%
Item #	168	Red & White Concessions	Sale of corndogs	\$8,000.00 + 32%
Item #	169	RM Concessions	Sale of Asian tacos	\$2,100.00 + 25%
Item #	170	Ryan Needham Concessions	Sale of Dole Whip ice cream	\$3,000.00 + 25%
Item #	171	Ryan Needham Concessions	Sale of soft serve ice cream	\$3,000.00 + 25%
Item #	172	Ryan Needham Concessions	Sale of sandwiches, french fries, chicken tenderloins	\$3,000.00 + 25%
Item #	173	Seven Palms, Inc. (Munch a Bunch)	Sale of Indian tacos	\$1,800.00 + 25%
Item #	174	Sharp Concepts dba Garlicky's	Sale of pizza	\$30,000.00 + 25%
Item #	175	Sharp Concepts dba: Good Ol' Burgers	Sale of hamburgers	\$4,000.00 +25%
Item #	176	Space Age Food Concession	Sale of corndogs	\$11,000.00 + 25%
Item #	177	Suck It Up Concessions	Sale of soft serve ice cream	\$23,000.00 + 25%
Item #	178	Texas Twister Drink	Sale of fruit drinks	\$1,500.00 + 25%
Item #	179	The Sleek Greek	Sale of Greek food	\$1,700.00 + 25%
Item #	180	Timbo's	Sale of jerky, meat sticks, pickles & bottled water	\$2,100.00 + 25%

Item #	181	Tony's Concessions (Candy Land)	Sale of cotton candy & candied apples	\$2,100.00 + 25%
Item #	182	T's Concessions	Sale of corndogs	\$7,000.00 + 25%
Item #	183	W2G Fairs and Festivals, Inc. (FABE'S)	Sale of gelato & milkshakes	\$6,000.00 + 25%
Item #	184	West Coast Concessions	Sale of churros	\$3,500.00 + 25%
Item #	185	West Coast Concessions	Sale of churros	\$3,500.00 + 25%
Item #	186	West Coast Concessions	Sale of churros	\$3,500.00 + 25%
Item #	187	West Coast Weenies	Sale of hamburgers and kabobs	\$25,000.00 + 25%
Item #	188	West Coast Weenies Monster Dog	Sale of corndogs & hotdogs	\$18,000.00 + 25%
Item #	189	WG Concessions	Sale of funnel cakes	\$13,000.00 + 25%
Item #	190	W & R Country Cinnamon Rolls	Sale of cinnamon rolls	\$8,000.00 + 25%
Item #191	thru	Item #237	<u>ACKNOWLEDGE THE FOLLOWING COMMERCIAL AGREEMENTS FOR 2024: REVENUE AGREEMENTS</u>	
Item #	191	Amanda Inc.	Sale of sterling silver jewelry and handcrafted jewelry	\$3,150.00
Item #	192	Apodaca Services dba MST Ceramics	Sale of stain glass, leather seats, tiles frames, ceramics, & jewelry	\$3,800.00
Item #	193	Art Lab Candy	Sale of stickers, pins, art prints, canvases and skateboard decks	\$1,650.00
Item #	194	Aura Holdings, Inc.	Sale of vegan gummies, potent honey, potent potion & oil	\$2,150.00

Item #	195	Bob & Ernie's Cards	Sale of racing tip sheets and cards	\$1,065.00
Item #	196	Brandee Mae Creations	Sale of boxes and earrings	\$1,650.00
Item #	197	California Hats	Sale of various hats	\$2,550.00
Item #	198	City of Fresno Animal Shelter	Adoption of animals	\$2,000.00
Item #	199	Claudia's Imports	Sale of metal home décor	\$2,775.00
Item #	200	Club Nirvana, Inc	Sale of cbd oil, ointments and creams, edibles, and vapes	\$1,950.00
Item #	201	Country & Western Home Décor - Artist	Sale of metal art	\$3,150.00
Item #	202	Cutura Vaquera	Sale of leather handbags, belts, buckles, and hats	\$1,650.00
Item #	203	DoTerra	Sale of essential oils	\$2,675.00
Item #	204	Earth Girl Art	Sale of jewelry, essential oil perfumes	\$3,150.00
Item #	205	Energy House	Sale of portable spas	\$12,612.00
Item #	206	ERods Sports	Sale of sports team merchandise	\$3,150.00
Item #	207	Figuras Cristal	Sale of various animals & flowers	\$2,150.00
Item #	208	Fireside Pine	Sale of clothing	\$3,675.00
Item #	209	Fresno County Democratic Party	Display of voter registration	\$2,150.00
Item #	210	Fun 4 a Day	Sale of rides on power jump bungee experience	\$1,050.00
Item #	211	Fun 4 a Day	Sale of climb on rock wall experience	\$225.00
Item #	212	Garden of Misfits	Sale of horror novelties	\$1,650.00

Item #	213	Hippies and Cowboys Beard Care	Sale of essential oils	\$2,150.00
Item #	214	Instant Shine Cleaners	Sale of cleaning materials	\$1,650.00
Item #	215	J&A Raingutters, Inc.	Sale of rain gutter systems	\$1,650.00
Item #	216	K Designers	Sale of siding, windows and bathrooms	\$1,650.00
Item #	217	K&M Brothers, LLC	Sale of a wireless retro console	\$3,650.00
Item #	218	Kailanis Crafts	Sale of custom tumblers, waterbottle, sippy cups and straw toppers	\$3,150.00
Item #	219	Let's Be BFF's	Sale of large bff bracelets	\$1,650.00
Item #	220	Little Paws Boutique	Sale of dog accessories harness, clothes & collars	\$1,650.00
Item #	221	Lucky 13 Embroidery & Design	Sale of embroidered goods	\$3,150.00
Item #	222	Mel's Mutts	Sale of Granville Home of Hope tickets	\$1,650.00
Item #	223	Mi Amor Vintage & Decor	Sale of mugs, hats, candles, wax and aromatherapy	\$3,650.00
Item #	224	Mia Bella's Candles	Sale of candles and candle wax	\$1,815.00
Item #	225	Old Tyme Photos	Sale of portraits, digital media, frames and posters	\$4,425.00
Item #	226	Patchy Patchenstein	Sale of iron-on patches	\$3,150.00
Item #	227	Pink Key Real Estate	Informational real estate booth	\$1,650.00
Item #	228	Redfern Ent., Inc.	Sale of room heaters, slim tread machines, and air coolers	\$3,150.00
Item #	229	Seven Angels Art	Sale of crystal and crystal crafts	\$3,150.00
Item #	230	Sports Fun	Sale of biker rings, Disney pins, sports hats, and lanyards	\$1,650.00

Item #	231	Starglow USA	Sale of jewelry cleaner	\$1,650.00
Item #	232	TCJ, LLC	Sale of 3D printed various animals and shapes	\$3,675.00
Item #	233	Tim's Kustom Inc.	Sale of cork hats, wooden sunglasses and clothing	\$4,325.00
Item #	234	True Honey Tea	Sale of pre-packaged craft teas infused with honey granules	\$2,150.00
Item #	235	Valley Fig Growers	Samples of Orchard Choice California Figs	\$1,650.00
Item #	236	Waxed by Seka	Sale of waist beads	\$1,650.00
Item #	237	WK Spiritual Apparel	Sale of faith-based apparel, and personal care items	\$1,815.00
Item #238	thru	Item #	<u>ACKNOWLEDGE THE FOLLOWING LIVIN' LOCAL AGREEMENTS FOR 2024: REVENUE AGREEMENTS</u>	
Item #	238	Woody Worx	Sale of repurposed horseshoe products, crosses, boot racks, signs and trees	\$600.00 +10%
Item #	239	Jacob Matthew Foundation	Sale of 3D printed items. dinosaurs, animals, and dragons	\$600.00 +10%
Item #	240	Amber Aura Beauty & Co.	Sale of soy candles, soap, facial oils, aroma therapy rollers and crystal jewelry	\$600.00 +10%
Item #	241	Amaris Western Chic	Sale of local bead wristlet, resin trays, keychains, wristlets, wood earrings, resin bookmarks	\$600.00 +10%
Item #	242	Ghost Scream Hot Sauce	Sale of hot sauces, bbq sauces, salts and seasonings	\$600.00 +10%
Item #	243	Just Simple Ingredients	Sale of various nut brittles, peanut butter cookies, lemon cookies, and oil paintings	\$600.00 +10%
Item #	244	Rose Creations	Sale of tumblers, blankets, wood engraved items, and sublimation items	\$600.00 +10%

Item #245	thru	Item #268	<u>ACKNOWLEDGE THE FOLLOWING JUDGES FOR 2024 FAIR: EXPENSE AGREEMENTS</u>		
Item #	245	24-116	Benjamin Short	Fine Arts/Photography	\$250/flat
Item #	246	24-095	Barbara Coehlo	Floriculture	\$75/flat
Item #	247	24-097	Laverne Cottet	Floriculture	\$50/flat
Item #	248	24-099	Laverne Cottet	Floriculture	\$50/flat
Item #	249	24-101	George Heaton	Floriculture	\$50/flat
Item #	250	24-103	George Heaton	Floriculture	\$50/flat
Item #	251	24-105	Linda Hicks	Floriculture	\$75/day+ mileage
Item #	252	24-107	Sandy Mann	Floriculture	\$75/flat
Item #	253	24-109	Sandy Mann	Floriculture	\$75/day+mileage
Item #	254	24-111	Jose Rodriguez	Floriculture	\$100/flat
Item #	255	24-113	Charles Sims	Floriculture	\$100/day+mileage
Item #	256	24-115	Libbie Stull	Floriculture	\$75/day+mileage
Item #	257	24-118	Wes Lingerfelt	Gem & Minerals	\$75/flat
Item #	258	24-016	Courtney Collins	Junior Fur and Feathers	\$300/day+mileage
Item #	259	24-021	Celeste Ricket	Junior Fur and Feathers	\$200/flat
Item #	260	24-011	Matt Hayes	Junior Livestock Department	\$300/day+ mileage & hotel
Item #	261	24-119	Sam Shaw	Photography	\$125/day+mileage

Item #	262	24-081	Shavon Garcia	Band Review	\$250/flat
Item #	263	24-083	Chris Stratton	Band Review	\$250/flat
Item #	264	24-085	Tony Crapo	Band Review	\$750/day+ hotel
Item #	265	24-086	Suzanne Zamora	Band Review	\$500/flat
Item #	266	24-087	Richard Delgado	Coordinator Band Review	\$3,000/flat
Item #	267	24-089	Bret Cappelluti	Band Review	\$250/flat
Item #	268	24-091	Mike Levesque	Band Review	\$250/flat

Item #269

Acknowledge Expense Claims

TRAVEL EXPENSE CLAIMS

September 2024

Travel	Christina Estrada	Traveled to San Diego, California for the CHRB Meeting, August 14 - 15, 2024. Hotel (\$297.70) and airfare (\$566.20) paid with fairs credit card. Employee claiming parking and per diem.	\$130.00
Travel	Danielle Griffin	Traveled to San Diego, California for the CHRB Meeting, August 14 - 15, 2024. Hotel (\$297.70) and airfare (\$566.20) paid with fairs credit card. Employee claiming Uber to and from airport/hotel, parking and per diem.	\$254.85

MINUTES
21ST DISTRICT AGRICULTURAL ASSOCIATION
BIG FRESNO FAIR
BOARD OF DIRECTORS MEETING
August 27, 2024 AT 12:00 PM

Please be informed that any member of the public has the right and is invited to participate during this public meeting and may address the Board either during the “Public Comments” portion and/or during the discussion of any item listed on the agenda. Public Comment is a right granted to the public. It is reserved for items not listed on the agenda but are under this Board’s jurisdiction. Please be informed that public participation under Public Comment will be limited to five (5) minutes per speaker, and in accordance with state law; the Board will not comment or otherwise consider such public comment item for business until and unless such item has been properly listed on the agenda at a future meeting.

Items listed on the agenda may be considered in any order at the discretion of the Chair. All items listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

ITEM #1. CALL TO ORDER:

The meeting was called to order at 12:00 p.m. by President Terry Gonsalves.

ITEM #2. PLEDGE OF ALLEGIANCE:

Guest Brad Stevens with Friends of The Big Fresno Fair opened the meeting by leading the Pledge of Allegiance.

ITEM #3. INTRODUCTION OF STAFF AND GUESTS:

President Gonsalves asked staff to introduced themselves: Christina Estrada, Interim CEO, Interim Events Coordinator Taylor Collins, Box Office Manager Victor Felan, Administrative Assistant Tammy Warner, Receptionist Kelly Dronyk, Livestock and Exhibits Superintendent Terri O’Leary Collins, Maintenance Consultant Chris Chatoian, Satellite Wagering Ronnie Mobley, Danielle Griffin with Cohen Communications, Henry Oum with Price, Paige and Company, Brad Stevens with Friends of The Big Fresno Fair, Fresno County Private Security, Livestock Attendant Peggy Bissell and guest Jerry Hunsucker and Stephen Bissell. Meghan Nakao with CDFA Legal joined the meeting via Zoom.

ITEM #4. ROLL CALL OF DIRECTORS AND DECLARATION OF QUORUM:

Interim CEO Christina Estrada called roll. Those in attendance were President Terry Gonsalves, Secretary/Treasurer Frank Flores, and Directors Linda Mae Balakian Hunsucker, Jerry Pacheco, Annalisa Perea, and Chuck Riojas a quorum was declared. Larry Salinas joined the meeting via Zoom and Director Gary Chahil was an excused absence.

ITEM #5. CLOSED SESSION:

Pursuant to Government Code (GC) section 11126, the Board is authorized to meet in Closed Session for the purpose of considering matters involving:

- a. Pending Litigation: - Govt. code 11126(e)(2)

ITEM #6. REPORT OUT ON ACTION TAKEN DURING CLOSED SESSION:

- a. Disclosure of any action taken place during the Closed Session Meeting

President Terry Gonsalves reported no out action was taken during closed session.

ITEM #7 PUBLIC COMMENT:

- Peggy Bissell recognize Kelly and Tammy from the Administration office for working at the fair for one year.

ITEM #8. MINUTES: (Action by the Board)

A. Approve Board Minutes:

- 1. Regular Board Meetings 08/27/2024

MSP (Pacheco - Flores) to approve the Board minutes. The vote was unanimous.

Roll Call Vote:

Director	Yes	No	Absent	Abstained
President Gonsalves	X			
Gary Cahil			X	
Frank Flores	X			
Linda Balakian Hunsucker	X			
Jerry Pacheco	X			
Annalisa Perea	X			
Chuck Riojas	X			
Larry Salinas	Zoom			

ITEM #9. ACKNOWLEDGE CONSENT AGENDA (COLORED PAGES) ITEM #20 THRU ITEM #97:

MSP (Flores - Pacheco) to approve the Consent Agenda. The vote was unanimous. Interim CEO Estrada reported that there was a typo on item number #23 ending date should be 10/15/24 and item # 34 start date is 09/03/24

Roll Call Vote:

Director	Yes	No	Absent	Abstained
President Gonsalves	X			
Gary Chahil			X	
Frank Flores	X			
Linda Balakian Hunsucker	X			
Jerry Pacheco	X			
Annalisa Perea	X			
Chuck Riojas	X			
Larry Salinas	Zoom			

ITEM #10. PROGRAM REPORT: (Informational)

- None

ITEM #11. STAFF REPORT: (Informational)

a. Report on Live and Satellite Racing

Satellite Wagering Ronnie Mobley reported that 2024 satellite racing has had 7 less days of racing compared to 2023 and the daily average is up for 2024. Equipment to work on the track for September live racing is on the grounds and the track is expected to be ready for practice by September 3rd. Repairs to the horse barns and backside are complete. Horses are expected to start arriving by August 29th.

b. Report on CARF Meeting

Interim CEO Estrada reported that she and Danielle Griffin with Cohen Communications attended the CARF meeting in Del Mar on August 15th. The Fairs racing license was approved. It was a great experience; they met the board members and visited the Del Mar Race Track.

c. Report on Interim Events

Interim Events Coordinator Taylor Collins reported that the Hmong New Year contract has been accepted and signed by Dr. Thoa. She has been working on contract clean up in Accounting Ware. Fire Marshall plans are

being worked through for fair time and the Leukemia and Lymphoma Society will be renting a building to host a fundraising event. Taylor asked the Board for volunteers to attend the Band Review and help hand out awards.

d. Report on Job Fair

Interim Events Coordinator Taylor Collins reported that the job fair was a success with approximately 3,000 people in attendance. The event ran smoothly with no issues. Numerous department supervisors reported that this was the largest turn out they have had for some time.

e. Report Entertainment/Ticket Sales

Box Office Manager Victor Felan reported on ticket sales. The following tickets have been sold, Walker Hayes - 839, Sugar Ray - 472, Sheila E. - 540, El Flaco vs. Mimoso - 423, The Righteous Brothers - 604, Big Daddy Weave - 170, 311 - 789, George Thorogood - 447, G-Eazy - 1,587, Calibre .50 y Banda Caravale - 160 and Dwight Yoakam - 2,143. Mariachi Divas and The All American Rejects will go on sale the first week of September. CEO Estrada reported that this is the first time the fair has had Mariachi on a Saturday. Danielle Griffin with Cohen Communications stated that there will be a local church group opening for Big Daddy Weave.

f. Report on Maintenance

Maintenance Consultant Chris Chatoian reported that the maintenance department has been busy painting and cleaning the grounds. The tree boxes have been painted and are ready for trees to be moved to them, the Pirate Ship is being worked on to be made safe, and backside has been inspected and should be signed off by the Fire Marshall by Friday. Every barn on the backside is ready for use if they are needed. The Grandstand, Jockey Quarters and Racing Secretary offices have been cleaned and any repairs needed have been made.

ITEM #12. COMMITTEE REPORTS: (Action by the Board)

a. Finance Committee:

- Acknowledge Financial Reports from Price Paige & Company.

MSP (Perea-Riojas) to acknowledge the financial reports as presented. The vote was unanimous.

Lori Clanton with Price Paige & Co. stated PPC has been working on daily transactions and clean up/catch up of past years is in process. Contracts and revenue are being reviewed for clean up as well. PPC is offering the fair support in payroll and HR matters. Payroll oversight and reporting will be shifting to in-house with PPC reviewing and offering support to the fairs payroll staff as needed. All the fairs bank accounts are now reconciled and up to date. Lori reviewed data from 2019 and 2020 and PPC will now focus on 2021, 2022 and 2023. Interim CEO Estrada reported that contracts are being closed and recorded in house which will impact the reports. She stated in-house staff has been training and cleaning up these contracts and accounts.

Roll Call Vote:

Director	Yes	No	Absent	Abstained
President Gonsalves	X			
Gary Chahil			X	
Frank Flores	X			
Linda Balakian Hunsucker	X			
Jerry Pacheco	X			
Annalisa Perea	X			
Chuck Riojas	X			
Larry Salinas	Zoom			

ITEM #13. OLD BUSINESS: (Informational/Action by the Board)

- a. none

ITEM #14. NEW BUSINESS: (Action by the Board)

- a. The Presentation by Brian Tatarian/Friends of the Big Fresno Fair and Elizabeth Laval/Fresno County Historical Society

No presentation was given.

- b. Approve renewal option for Venue Smart, LLC to provide janitorial services for 2024 in the amount of \$240,758.61 + an increase of \$4,227.76 due to minimum wage increase in California

MSP (Riojas – Flores) to approve renewal option for Venue Smart, LLC. to provide janitorial services during the 2024 Big Fresno Fair. The vote was unanimous.

Roll Call Vote:

Director	Yes	No	Absent	Abstained
President Gonsalves	X			
Gary Cahil			X	
Frank Flores	X			
Linda Balakian Hunsucker	X			
Jerry Pacheco	X			
Annalisa Perea	X			
Chuck Riojas	X			
Larry Salinas	Zoom			

c. Award the Lighting Contract RFP #24-002

MSP (Perea - Flores) to approve L.B. Lights West, Inc. as the Lighting Services Contractor. The vote was unanimous.

Roll Call Vote:

Director	Yes	No	Absent	Abstained
President Gonsalves	X			
Gary Cahil			X	
Frank Flores	X			
Linda Balakian Hunsucker	X			
Jerry Pacheco	X			
Annalisa Perea	X			
Chuck Riojas	X			
Larry Salinas	Zoom			

d. Award the Video and Screens Contract RFP #24-003

MSP (Riojas - Perea) to approve L.B. Lights West, Inc. as the Video and Screens Services Contractor. The vote was unanimous.

Roll Call Vote:

Director	Yes	No	Absent	Abstained
President Gonsalves	X			
Gary Cahil			X	
Frank Flores	X			
Linda Balakian Hunsucker	X			
Jerry Pacheco	X			
Annalisa Perea	X			
Chuck Riojas	X			
Larry Salinas	Zoom			

e. Consider and Approve Hall of Fame Nominees for 2024

MSP (Riojas – Perea) to approve both Leta Caviglia and Manuel Ponte to receive the Hall of Fame award for the 2024 Big Fresno Fair.

Roll Call Vote:

Director	Yes	No	Absent	Abstained
President Gonsalves	X			
Gary Cahil			X	
Frank Flores	X			
Linda Balakian Hunsucker	X			
Jerry Pacheco	X			
Annalisa Perea	X			
Chuck Riojas	X			
Larry Salinas	Zoom			

f. Select Director of the Day:

Box Office Manager Victor Felan organized the selection; numbers were drawn, and Director of the Day was selected for all 13 days of the 2024 Big Fresno Fair.

ITEM #15. CORRESPONDENCE: (Informational)

a. none

ITEM #16. MANAGER’S UPDATE: (Informational)

Interim CEO Estrada reported on the following;

- Introduced Brian Honebein with Event Partnership, the new sponsorship coordinator for the 2024 Big Fresno Fair. Brian is working on grounds several days per week.
- Reported that the backside/stables will open on August 29th and the track /workouts will begin September 3rd from 6am to 10am.
- Reported that there will be a Backside Welcome Brunch at the Café on September 12th at 11:00am, breakfast burritos will be served. All Directors are welcome to attend.
- Reported that the Paul Paul spotlight tower will not be completed by fair time. Options are being discussed.
- The September Horse Racing Packets were handed out and reviewed.
- Shared that the Blood drive will run from August 27th – October 14th. Donors will receive a buy one and get one free voucher for fair admission.

- Informed the Board that Don Slade will be supervising the Grandstand janitorial crew and will be the liaison between the fair and Venue Smart.
- Reported that the mural painting project is underway. Maintenance built 8'x8' moveable wooden canvases that can be moved where needed during September Racing and Fair time.
- The backside HVAC project is complete, and the contractor is waiting on a part to finish the Fair Museum. The Administration office will be completed in December.
- Reported that CCA and Fire Marshal walked the facility with Rolando from Maintenance. Repairs and corrections have been made.
- Informed the board that Kings Canyon is officially Caesar Chavez Blvd on street maps.
- Luis Chavez's staff reached out to ask if they could be of any assistance to the Fair. Christina has asked if they can assist in painting the curb on the north side of the Chance entrance to ensure it will be used correctly as a loading/unloading zone.
- A discussion was had that code enforcement will be called for illegal and unsafe street vendors during fair hours. Director Perea discussed code enforcement will have expanded availability and there are plans to have city policies in place.

ITEM #17. BOARD RECOMMENDATION FOR FUTURE AGENDA ITEMS:

None

ITEM #18. FOR YOUR INFORMATION:

Next Board Meeting - September 24, 2024, 12 Noon

ITEM #19. ADJOURNMENT:

The Board Meeting adjourned at 2:44 p.m.

Respectfully Submitted,

Christina Estrada
Interim Chief Executive Officer

Terry Gonsalves, President
Board of Directors



FINANCIAL STATEMENTS

Current Year Ending
August 31, 2024

and

Prior Years Ended
December 31,
2019 through 2023

Notes to Financial Statements

Introduction

The attached preliminary financial statements include the balance sheet and income statement as of August 31, 2024, as well as prior years 2019 through 2023. The source of the numbers is the Fair's accounting system, AccountingWare (AW), as of September 11, 2024.

Audits as of December 31, 2019 and 2020

The Fair's accounting system has been corrected to reconcile with the CDFA audited financial statements for 2019 and 2020. The audited years are identified on the attached financial statements.

The asset and liability accounts as of January 1, 2021, are now correct which provide a reliable starting point to reconcile 2021 and beyond. Price Paige has requested the supporting schedules from the CDFA auditors for each asset and liability account; and the CDFA auditors are in the process of providing those schedules.

2021 through 2024

The review and reconciliation of the Fair's general ledger accounts and transactions is in progress for 2021 through 2024. Inconsistencies and errors have been identified which require correction and reconciliation. As discussed previously, one main priority is to review and reconcile deferred income to ensure that contracts are closing properly within the Fair's account system. PPC and the Fair staff are working with AccountingWare representatives to correct discrepancies in how contracts are entered and closed within the accounting system.

August 31, 2024

The Cash in Bank balance includes the Fair's nine bank accounts which have been reconciled through this date. The work continues to research outstanding bank transactions (including many stale checks) to determine the appropriate action needed to resolve outstanding items.

The 2024 year-to-date revenue and expenses reflect the activities of the Fair. Contracts and invoices are being recorded and payments are recorded and deposited in a timely fashion. Expenses for payroll and bills are being recorded and paid in a timely manner.

Summary

While the numbers are not yet reconciled and will change as corrections are made, the overall trends of annual revenue, annual expenses, and the net income or losses indicate that Fair transactions are being recorded within AccountingWare. Price Paige will continue to reconcile and make corrections and bring more accurate and reliable financial statements as they are available.



The Big Fresno Fair, 21st DAA
Balance Sheet
As of the Eight Months Ended August 31, 2024

	Period Ending 08/31/2024	Year Ending 12/31/2023	Year Ending 12/31/2022	Year Ending 12/31/2021	<i>Audited</i> Year Ending 12/31/2020	<i>Audited</i> Year Ending 12/31/2019
Assets						
Current Assets						
Cash in Bank	\$ 9,122,564	\$ 12,080,411	\$ 10,694,518	\$ 8,098,488	\$ 2,407,456	\$ 3,754,630
Accounts Receivable, Net	1,111,492	549,715	(662,420)	591,100	106,956	500,678
Deferred Charges	-	-	-	-	-	-
Prepays	108,378	45,642	12,532	21,043	8,289	37,667
Current Assets Total	10,342,434	12,675,769	10,044,630	8,710,631	2,522,701	4,292,974
Noncurrent Assets						
Construction in Progress	1,074,861	742,596	267,860	8,305	-	-
Equipment Net	190,527	69,081	149,335	197,003	202,365	139,461
Land	244,077	244,077	244,077	244,077	244,077	244,077
Leasehold Improvements, Net	6,519,355	6,401,694	6,976,417	7,352,802	7,901,990	8,470,733
Noncurrent Assets Total	8,028,819	7,457,448	7,637,689	7,802,186	8,348,432	8,854,271
Deferred Outflow of Resources						
Deferred Outflow of Resources	629,615	629,615	1,118,214	1,118,214	1,118,214	1,202,782
Deferred Outflow of Resources Total	629,615	629,615	1,118,214	1,118,214	1,118,214	1,202,782
Total Assets	\$ 19,000,869	\$ 20,762,832	\$ 18,800,533	\$ 17,631,032	\$ 11,989,347	\$ 14,350,027
Liabilities and Net Resources						
Liabilities						
Current Liabilities						
Deferred Income	3,021,739	2,019,977	1,061,548	926,808	453,317	109,261
Accounts Payable	192,961	1,850,502	1,127,420	1,249,468	639,061	1,231,145
Accounts Payable Other	395,276	342,475	125,055	26,470	46,863	584,575
Current Portion of LTD/Capital Lease	762,922	764,587	563,021	384,124	324,783	216,007
Guarantee Deposits	77,685	64,976	39,916	36,375	18,900	24,500
Payroll Liabilities	293,276	366,730	409,222	190,840	68,467	139,444
Current Liabilities Total	4,743,859	5,409,247	3,326,181	2,814,085	1,551,391	2,304,931
Noncurrent Liabilities						
Compensated Absences	119,852	119,852	216,229	216,229	296,916	448,081
Long Term Debt (LTD) / Capital Lease	521,777	521,777	521,777	1,113,799	1,433,331	1,091,348
Pension	2,779,678	2,779,678	4,481,632	4,481,632	4,481,632	3,989,645
Noncurrent Liabilities Total	3,421,306	3,421,306	5,219,637	5,811,659	6,211,879	5,529,074
Deferred Inflow of Resources						
Deferred Inflow of Resources	32,014	32,014	140,279	140,279	140,279	160,074
Deferred Inflow of Resources Total	32,014	32,014	140,279	140,279	140,279	160,074
Net Resources						
Net Resources						
Net Resources by Restriction	12,703,165	12,703,165	8,625,852	3,898,426	6,168,575	6,232,967
Prior Year change prior to close	(1,028,860)	-	-	-	-	-
Unrestricted-Junior Livestock Auction	225,959	225,959	239,156	187,372	187,372	173,862
Net Resources Total	11,900,265	12,929,124	8,865,008	4,085,798	6,355,948	6,406,829
Total Liabilities and Net Resources	\$ 20,097,444	\$ 21,791,692	\$ 17,551,106	\$ 12,851,822	\$ 14,259,497	\$ 14,400,908
Change in Net Assets (Loss)	\$ (1,096,576)	\$ (1,028,860)	\$ 1,249,427	\$ 4,779,210	\$ (2,270,149)	\$ (50,881)
Total Liabilities, Net Resources, and Change	\$ 19,000,869	\$ 20,762,832	\$ 18,800,533	\$ 17,631,032	\$ 11,989,347	\$ 14,350,027



The Big Fresno Fair, 21st DAA
Income Statement
As of the Eight Months Ended August 31, 2024

	Period Ending 08/31/2024	Year Ending 12/31/2023	Year Ending 12/31/2022	Year Ending 12/31/2021	Audited Year Ending 12/31/2020	Audited Year Ending 12/31/2019
Revenue						
Fair						
100 Fair	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101 Fair Admissions	111,500	3,198,892	3,075,571	2,923,898	-	2,627,957
105 Fair Acts & Entertainment	395,343	968,115	1,004,703	300,801	-	973,708
110 Fair Concessions	274,038	2,668,780	2,895,801	2,345,086	276,122	2,452,702
120 Carnival	-	1,400,154	1,286,719	1,340,000	-	1,313,515
122 Competitive Exhibits	-	315	5,910	365	2	2,628
124 Fair Sponsorships	314,800	711,534	1,457,151	1,057,706	457,617	1,526,956
130 Fair Fine Arts	4,028	8,806	4,764	4,059	199	535
131 Fair Floriculture	24	539	770	827	51	1,608
134 Fair Home Arts	652	3,206	2,178	1,590	217	12,407
135 Fair Jr. Exhibits	18,870	5,533	24,271	2,102	159	4,586
140 Fair Commerce Bldg.	-	-	146,750	114,950	-	134,567
141 Fair Grounds	8	-	157,280	121,054	-	193,964
142 Fair Ind Commerce	-	-	140,100	106,033	1,061	146,382
143 Fair Ag Bldg.	882	177	4,672	6,213	56	8,088
144 Fair Gem and Mineral	15	45	35	15,476	-	4,575
145 Fair Senior Booth	-	7,400	11,250	6,840	-	13,290
146 Fair Tent Rental	-	-	250	2,640	-	2,675
147 Fair Free Speech Area	-	-	100	1,600	-	400
150 Fair Olive Oil	3,480	3,780	4,113	2,691	1,260	2,262
180 Fair Livestock	15,594	68,880	41,699	30,921	15,645	39,185
190 Fair Horse Racing	221,029	503,556	733,452	1,064,266	-	1,025,926
Fair Total	1,360,263	9,549,712	10,997,538	9,449,117	752,388	10,487,916
Parking						
100 Fair	46,605	755,841	766,933	648,685	-	809,047
122 Competitive Exhibits	-	-	-	-	-	-
180 Fair Livestock	2,320	12,699	14,575	11,640	-	10,477
300 Interim Events	85,760	109,694	250,902	130,881	152,162	177,416
302 Hmong New Year	-	-	-	-	-	-
303 Fresno Home Shows	75,671	-	-	-	-	-
307 Garlic Festival	-	-	-	-	-	-
Parking Total	210,357	878,234	1,032,410	791,206	152,162	996,940
Satellite Wagering						
200 Satellite Wagering	290,375	437,612	518,977	424,860	839,440	332,282
210 Polo Lounge	-	-	-	-	18,703	97,737
Satellite Wagering Total	290,375	437,612	518,977	424,860	858,143	430,019
Non-Fair Interim Events						
300 Interim Events	277,176	794,321	931,745	678,820	725,652	894,145
302 Hmong New Year	-	-	-	-	-	-
303 Fresno Home Shows	19,169	(8,566)	-	-	-	-
305 Swap Meet	170,000	246,500	204,000	180,000	138,750	500,000
307 Garlic Festival	-	-	-	-	-	-
310 Interim Concessions	75,152	79,550	130,462	85,782	42,301	84,223
Non-Fair Interim Events Total	541,496	1,111,805	1,266,207	944,601	906,703	1,478,368
Jr. Livestock Auction	-	74,406	-	72,005	55,943	55,052
Museum (FOF)	-	-	-	-	-	-
Non-Operating						
000 General	-	-	1,848	(19,179)	7,033	1,397
000 General Interest Mmkt	188,122	163,456	14,797	15,665	5,725	24,274
000 General Suspense	(1,989)	37,468	-	-	-	-
000 General State	-	-	577,650	2,532,614	1,240,183	-
Non-Operating Total	186,133	200,925	594,295	2,529,101	1,252,940	25,671
Total Revenue	2,588,624	12,252,694	14,409,427	14,210,890	3,978,279	13,473,966

	Period Ending 08/31/2024	Year Ending 12/31/2023	Year Ending 12/31/2022	Year Ending 12/31/2021	Audited Year Ending 12/31/2020	Audited Year Ending 12/31/2019
Expenses						
Fair						
100 Fair	2,213	21,511	(102)	(249)	-	8,245
101 Fair Admissions	133,134	2,138,731	2,186,725	1,642,412	142,200	1,933,112
105 Fair Acts & Entertainment	77,000	2,305,289	1,829,370	1,332,932	65,550	2,338,303
110 Fair Concessions	-	-	-	3,623	714	4,355
121 Fair Commercial	-	40,618	20,000	29,210	2,836	36,425
122 Competitive Exhibits	9,999	190,008	164,217	32,616	22,345	28,061
123 Fair Publicity	78,431	556,994	534,958	352,455	142,794	604,590
124 Fair Sponsorships	53,488	141,747	272,735	289,488	118,912	426,281
130 Fair Fine Arts	(24)	25,412	31,660	29,159	463	36,340
131 Fair Floriculture	-	31,835	29,631	23,252	-	33,650
132 Fair Fur & Feather	-	3,653	3,422	2,930	-	12,993
134 Fair Home Arts	428	41,433	42,614	28,173	-	39,095
135 Fair Jr. Exhibits	193	3,923	9,264	30,957	234	58,234
140 Fair Commerce Bldg.	-	59,609	60,139	22,644	-	29,877
141 Fair Grounds	-	48,836	31,741	27,686	-	21,490
142 Fair Ind Commerce	-	-	-	-	-	-
143 Fair Ag Bldg.	521	57,459	44,319	27,113	47	54,302
144 Fair Gem and Mineral	-	7,502	7,816	7,998	-	10,591
146 Fair Tent Rental	-	-	-	4,860	-	17,688
150 Fair Olive Oil	-	4,209	4,538	3,923	740	4,015
160 Fair AgventurLand	107	1,479	5,000	5,535	3,190	22,804
170 Fair Agriculture	-	-	-	82,946	-	128,092
180 Fair Livestock	35,833	138,939	166,818	124,587	17,186	90,541
181 Fair Livestock Barn	4,177	89,577	86,893	66,445	3,203	123,656
190 Fair Horse Racing	76,948	1,228,558	1,046,549	1,111,913	69,592	1,251,176
Fair Total	472,447	7,137,322	6,578,308	5,282,609	590,007	7,313,916
Administration						
000 General	1,022,007	1,262,925	1,347,067	1,183,777	1,612,192	1,818,084
Administration Total	1,022,007	1,262,925	1,347,067	1,183,777	1,612,192	1,818,084
Maintenance						
000 General	1,444,247	2,637,350	2,542,279	1,544,567	1,349,158	2,262,193
Maintenance Total	1,444,247	2,637,350	2,542,279	1,544,567	1,349,158	2,262,193
Publicity						
-	-	-	-	-	-	-
Satellite Wagering						
200 Satellite Wagering	207,214	296,914	230,984	202,927	379,189	297,500
201 Pari-Mutuel	-	-	-	-	-	18,322
210 Polo Lounge	-	-	-	222	35,929	76,951
Satellite Wagering Total	207,214	296,914	230,984	203,149	415,118	392,772
Non-Fair Interim Events						
300 Interim Events	300,233	277,042	374,339	276,176	287,039	299,961
302 Hmong New Year	-	99,566	-	-	-	-
303 Fresno Home Shows	-	7,611	-	-	-	-
304 Wine Festival	2,429	-	2,445	-	-	(11,938)
307 Garlic Festival	-	-	-	-	-	-
Non-Fair Interim Events Total	302,662	384,218	376,784	276,176	287,039	288,023
Jr. Livestock Auction	8,050	231,768	1,220,274	20,221	42,433	22,775
Museum (FOF)	25,094	11,845	45,352	26,202	(2,157)	50,203
Non-Operating						
000 General	203,479	1,319,212	818,953	894,979	1,954,638	1,376,881
Non-Operating Total	203,479	1,319,212	818,953	894,979	1,954,638	1,376,881
Total Expenses	3,685,199	13,281,554	13,160,000	9,431,680	6,248,428	13,524,847
Net Income (Loss)	(1,096,576)	(1,028,860)	1,249,427	4,779,210	(2,270,149)	(50,881)

Date: September 13, 2024

From: Lori Clanton, CAS Controller, Price Paige & Company (PPC)
Henry Oum, CAS Engagement Partner, Price Paige & Company (PPC)

To: The Big Fresno Fair, 21st DAA
Board of Directors
Interim CEO, Christina Estrada

Subject: Progress Report on the Fair's Accounting and Financial Reporting

The work continues in the following areas with the goal of providing reliable financial statements as soon as possible. Below is a summary of recent progress and accomplishments.

Highlights of accomplishments and efforts include work in the following three areas:

1. Current and ongoing accounting activities

- Assist with payroll data entry of Fair-time new hires and rehires
- Timely and accurate payroll processing and employee records
- Recording payroll expense and liabilities in AccountingWare (AW)
- Reporting and payments to CALPERS and CALHR
- Bill paying, vendor management, and expense tracking and reporting through Bill.com
- Vendor service agreements set up and payment through Bill.com
- Weekly reconciliation of receipts and bank deposits
- Weekly cash balance and cash outflow projections report to CEO
- Weekly evaluation of cash needs and transfers between accounts to maximize investment returns from the Business Premium Money Market account
- Bank account reconciliations completed monthly
- Journal entries and account reconciliations
- Review of insurance policy coverages and payments
- Financial Statements, current year to date with prior year comparisons
- Project budgets templates for 2024 and budget planning for 2025
- Client inquiries and client meetings
- General accounting assistance

2. Catch up, set up, and prior period accounting reconciliations

- Financial audits 2019 and 2020– entry of auditor adjustments and reconciliation with AccountingWare
- Bank account reconciliations include stale checks and uncleared transactions from prior years
- Reconcile contracts for Fair time and interim events for prior years
- Coordinate with AW support team for AW review, setup, and staff training
- Review and correct contracts, invoices, and receipts in AW
- Chart of accounts: review, update, train staff
- Asset and liability accounts – review and reconcile prior years
- Income and expense accounts – review and reconcile prior years
- Financial reporting by department/event – set up, review and reconcile prior years

- STOP Report for 2023 – continue to update as 2023 is adjusted
- Create/update the financial reporting packet for management and board including comparisons with prior years

3. Payroll and HR Compliance Related Matters

- Create procedures and train and support Fair staff in payroll processing, new hires and rehires, and updating and maintaining employee records
- Pension compliance filings, reports, and payments
- IRS and EDD communications, filings, reports, and payments
- Sick and vacation time accruals and balances
- Worker’s compensation calculations and tracking
- CALPERS and CALHR requirements and changes

Highlights by priority area include:

1. Financial Statements as of August 31, 2024 – preliminary

The attached preliminary financial statements include the balance sheet and income statement through August 31, 2024, as well as prior years to 2019. The source of the numbers is the Fair’s accounting system’s trial balance reports as of August 16, 2024. See notes to the financial statements for details.

2. Cash and Bank Reconciliations

The Fair’s nine bank accounts have been reconciled through August 31, 2024. All accounts are held at Community West Bank (CWB). Attached is a listing of the Fair’s bank accounts, and the net activity for the prior 12 months is summarized here:

September 30, 2023, total cash in bank	\$ 9,698,560
August 31, 2024, total cash in bank	<u>\$ 8,957,605</u>
Decrease	-\$ 740,955

The attached summary also includes the cash balances for 2020, 2021, and 2022 to show the Fair’s fluctuations of cash throughout prior 12-month periods. The source of the prior year balances are AccountingWare’s bank reconciliations.

3. Revenue / Accounts Receivable

The Fair has engaged with AccountingWare to assist in the review and reconciliation of sales and revenue accounts, deferred revenue, accounts receivable, and contract management functions of the Fair’s operations. This is essential and will allow for a more accurate and accelerated close of prior years as well as year-to-date reporting for 2024.

Contracts, customer invoices, payment receipts, and deposits are prepared and recorded by Fair staff and the deposits made into the Fair’s accounts at Community West Bank.

4. Financial Controls

Throughout the work in the areas listed above, PPC is recommending and implementing financial controls.

5. Prior years review, clean up, and preparation for audit.

PPC continues to make significant progress in the day-to-day accounting, and we are now able to prioritize the cleanup of prior years. The purpose of going back to those fiscal years is to ensure that the accounting is accurate so that an external audit can be conducted. The last financial audit covered the years 2019 and 2020, and it is important to provide assurance to the board and other stakeholders that the Fair's accounting and financial statements are in accordance with generally accepted accounting principles.

Enclosure:

Financial Statements as of September 30, 2024, (preliminary) with prior year comparison

Process Date	Vendor Name	Invoice Number	Memo	Payment Method	Payment Amount
8/19/2024	ACCOUNTING WARE	Q-13848	Inv Q-13848	VCard	\$ 445.00
8/19/2024	ADMIT ONE PRODUCTS INC	349199	Multiple invoices	ACH	\$ 806.20
8/19/2024	ADMIT ONE PRODUCTS INC	348636	Multiple invoices	ACH	\$ 1,094.42
8/19/2024	ADMIT ONE PRODUCTS INC	348611	Multiple invoices	ACH	\$ 1,747.64
8/20/2024	ADMIT ONE PRODUCTS INC	348612	Multiple invoices	ACH	\$ 5,195.82
8/20/2024	ADMIT ONE PRODUCTS INC	348613	Multiple invoices	ACH	\$ 1,049.99
8/29/2024	ADMIT ONE PRODUCTS INC	Jun-57	Inv 349718	ACH	\$ 333.80
8/29/2024	ADRIAN & SONS CARPET & UPHOLSTERY CLEANING	089176	Inv 089176	Check	\$ 3,383.00
9/6/2024	ADRIAN & SONS CARPET & UPHOLSTERY CLEANING	089181	Inv 089181	Check	\$ 200.00
8/30/2024	ALPHA GRAPHICS	74959	Inv 74959	ACH	\$ 2,038.68
8/20/2024	Amazon Business	1WNW-Y3G3-7T3Y	Acct A121VCXCBSRMJJ - Multiple invoices	ACH	\$ 67.92
8/20/2024	Amazon Business	13XH-9JXM-MQRW	Acct A121VCXCBSRMJJ - Multiple invoices	ACH	\$ 117.82
8/29/2024	Amazon Business	1YL3-6YGX-649C	Acct A121VCXCBSRMJJ - Multiple invoices	ACH	\$ 27.72
8/29/2024	Amazon Business	1G6N-TJ3G-4XJ9	Acct A121VCXCBSRMJJ - Multiple invoices	ACH	\$ 23.82
8/29/2024	Amazon Business	1CHM-V4DX-9Q9K+CR	Acct A121VCXCBSRMJJ - Multiple invoices	ACH	\$ 260.50
8/29/2024	Amazon Business	14G1-RKQ3-39GM	Acct A121VCXCBSRMJJ - Multiple invoices	ACH	\$ 32.46
8/30/2024	Amazon Business	1T64-9WNJ-7XP9	Acct A121VCXCBSRMJJ - Multiple invoices	ACH	\$ 234.66
8/30/2024	Amazon Business	13HT-V1JC-H6P6	Acct A121VCXCBSRMJJ - Multiple invoices	ACH	\$ 227.02
8/30/2024	Amazon Business	1G9K-T16C-Y1FY	Acct A121VCXCBSRMJJ - Multiple invoices	ACH	\$ 180.75
8/30/2024	Amazon Business	1LP9-VHKC-XP67	Acct A121VCXCBSRMJJ - Multiple invoices	ACH	\$ 484.40
9/6/2024	Amazon Business	13XK-YN4G-MNFY	Acct A121VCXCBSRMJJ - Multiple invoices	ACH	\$ 1,579.70
9/6/2024	Amazon Business	1LNQ-XK9P-3CNG	Acct A121VCXCBSRMJJ - Multiple invoices	ACH	\$ 270.77
9/6/2024	Amazon Business	1CCP-YHRP-369G	Acct A121VCXCBSRMJJ - Multiple invoices	ACH	\$ 1,790.60
8/19/2024	AmeriGuard Security Systems, Inc.	18784-E	Multiple invoices (details on stub)	Check	\$ 25,591.09
8/19/2024	AmeriGuard Security Systems, Inc.	18784-B	Multiple invoices (details on stub)	Check	\$ 25,591.09
8/30/2024	ASBURY ENVIRONMENTAL SERVICES	1500-01109066	Inv 1500-01109066	VCard	\$ 100.00
8/29/2024	AT&T MOBILITY	287020286939AUG	Acct 287020286939 - Inv 287020286939AUG	VCard	\$ 784.68
9/6/2024	B & D PEST CONTROL, INC	83102	Acct 10364 - Inv 83102	Check	\$ 565.00
8/30/2024	Barnett Refrigeration Inc.	13730	Multiple invoices (details on stub)	Check	\$ 996.76
8/30/2024	Barnett Refrigeration Inc.	13778	Multiple invoices (details on stub)	Check	\$ 953.93
8/13/2024	BIC - BERKLEY FIRE & MARINE UNDERWRITERS	080924	Berkley Insurance # 080924	Other	\$ 8,752.00
8/13/2024	BIC - BERKLEY FIRE & MARINE UNDERWRITERS	070224	Berkley Insurance # 070224	Other	\$ 28,420.00
8/27/2024	BILL Operations LLC	Bill082624	Bill.com # Bill082624	Other	\$ 203.59
8/20/2024	BROOKS RANSOM ASSOCIATES	18538	Inv 18538	VCard	\$ 3,262.50
9/6/2024	Cal Valley Printing / Madera Trophy	43611	Inv 43611	Check	\$ 357.23
8/26/2024	CalHR Direct Pay Fees	Fees Aug 2024 #2	BoFA # Fees Aug 2024 #2	Other	\$ 56.35
8/23/2024	California Business Machines, Inc.	356797	Acct 6503224 - Inv 356797	VCard	\$ 1,049.29
8/29/2024	CALIFORNIA FAIR SERVICES AUTHORITY	11433	Multiple invoices	ACH	\$ 115.00
8/29/2024	CALIFORNIA FAIR SERVICES AUTHORITY	11299	Multiple invoices	ACH	\$ 115.00
8/29/2024	CALIFORNIA FAIR SERVICES AUTHORITY	11388	Multiple invoices	ACH	\$ 115.00
8/29/2024	CALIFORNIA FAIR SERVICES AUTHORITY	11516	Multiple invoices	ACH	\$ 115.00
8/29/2024	CALIFORNIA FAIR SERVICES AUTHORITY	073940	Multiple invoices	ACH	\$ 32,047.60
8/29/2024	CALIFORNIA FAIR SERVICES AUTHORITY	073882	Multiple invoices	ACH	\$ 22,460.32
8/29/2024	CALIFORNIA FAIR SERVICES AUTHORITY	073997	Multiple invoices	ACH	\$ 141.05
9/5/2024	CALPERS - HCF	Sep 2024 Health	CALPERS # Sep 2024 Health	Other	\$ 4,588.23
8/29/2024	Christiana Leon	12856	Inv 12856	Check	\$ 550.00
8/15/2024	CITY OF FRESNO	211932July	City of Fresno # 211932July	Other	\$ 93.93
8/21/2024	CITY OF FRESNO	159708July	City of Fresno # 159708July	Other	\$ 51.89
8/21/2024	CITY OF FRESNO	44878July	City of Fresno # 44878July	Other	\$ 9,935.46
8/21/2024	CITY OF FRESNO	44876July	City of Fresno # 44876July	Other	\$ 848.47
8/21/2024	CITY OF FRESNO	153438July	City of Fresno # 153438July	Other	\$ 456.52
8/21/2024	CITY OF FRESNO	36384July	City of Fresno # 36384July	Other	\$ 107.32
8/21/2024	CITY OF FRESNO	367422July	City of Fresno # 367422July	Other	\$ 75.08
9/5/2024	CITY OF FRESNO	44876Aug	City of F # 44876Aug	Other	\$ 841.49
9/5/2024	CITY OF FRESNO	153438Aug	City of F# 153438Aug	Other	\$ 421.64
9/5/2024	CITY OF FRESNO	36384Aug	City of F# 36384Aug	Other	\$ 83.34
9/5/2024	CITY OF FRESNO	159708Aug	City of F# 159708Aug	Other	\$ 51.89
8/30/2024	Clearwater Pool & Spa	21458	Inv 21458	Check	\$ 39.93
8/29/2024	COMCAST 4805	001001436156	Acct 708804805 - Inv 001001436156	Check	\$ 385.05
9/6/2024	COMCAST 5462	815550296815462Aug	Acct 8155500296815462 - Inv 815550296815462Aug	VCard	\$ 324.75
9/6/2024	COMCAST 6783	8155500296816783Aug	Acct 8155500296816783 - Inv 8155500296816783Aug	VCard	\$ 340.34
8/29/2024	DELTA DENTAL PLAN OF CALIFORNIA	BE006138364	Acct 05-R10134700000 - Inv BE006138364	ACH	\$ 28.92
8/20/2024	Department of Forestry & Fire Protection	172533	Acct 670006003000 - Inv 172533	Check	\$ 6,420.00
8/29/2024	DEPARTMENT OF JUSTICE	757669	Acct 001161 - Inv 757669 legal fees	VCard	\$ 11,054.25
8/20/2024	DISH NETWORK	8255707051019763Aug	Acct 8255707051019763 - Inv 8255707051019763Aug	VCard	\$ 199.78
9/6/2024	Donald Slade	24-046 Pmt 1/3	Inv 24-046 Pmt 1 of 3	ACH	\$ 5,000.00
8/30/2024	DUNN-EDWARDS CORPORATION	2178A08128	Acct 023826-009 - Multiple invoices	VCard	\$ 207.25
8/30/2024	DUNN-EDWARDS CORPORATION	2036A12777	Acct 023826-009 - Multiple invoices	VCard	\$ 307.11
8/29/2024	Elena Provencio	12871	Event deposit refund	Check	\$ 500.00
8/29/2024	Fabiola Lopez	12870	Event deposit refund	Check	\$ 400.00
8/20/2024	Fresno County Private Security, Inc.	18823	Multiple invoices	ACH	\$ 403.00
8/20/2024	Fresno County Private Security, Inc.	18822	Multiple invoices	ACH	\$ 1,007.50
9/6/2024	Fresno County Private Security, Inc.	18838	Inv 18838	ACH	\$ 23,064.00
8/30/2024	Fresno Dog Training Club, Inc.	12895	Event deposit refund	Check	\$ 500.00
8/29/2024	FRESNO GLASS LLC	5995	Inv 5995	ACH	\$ 1,012.90
8/30/2024	Garden Bros Nuclear Circus	12882	Inv 12882	Check	\$ 320.00
9/6/2024	Garrett Electronics Inc.	376495	Inv 376495	Vendor Direct	\$ 4,800.00
8/30/2024	GUARDIAN SAFETY AND SUPPLY, LLC	INV637891	Acct 19972 - Multiple invoices (details on stub)	Check	\$ 143.77
8/30/2024	GUARDIAN SAFETY AND SUPPLY, LLC	INV636845	Acct 19972 - Multiple invoices (details on stub)	Check	\$ 2,508.95
8/30/2024	GUARDIAN SAFETY AND SUPPLY, LLC	INV636623	Acct 19972 - Multiple invoices (details on stub)	Check	\$ 18,950.96
8/30/2024	GUARDIAN SAFETY AND SUPPLY, LLC	INV638056	Acct 19972 - Multiple invoices (details on stub)	Check	\$ 7,961.56
8/30/2024	GUARDIAN SAFETY AND SUPPLY, LLC	INV637798	Acct 19972 - Multiple invoices (details on stub)	Check	\$ 270.12
8/30/2024	GUARDIAN SAFETY AND SUPPLY, LLC	INV637031	Acct 19972 - Multiple invoices (details on stub)	Check	\$ 674.91
8/15/2024	Guillermina Chavarin	12775	Chavarin deposit refund # 12775	Other	\$ 500.00
8/21/2024	HOME DEPOT CREDIT SERVICES	072924-July	Home Depot # 072924-July	Other	\$ 10,030.22

8/30/2024	HSE Holdings 6 LLC	12888	Inv 12888	Check	\$	500.00
8/20/2024	Image Masters	112964-1	Inv 112964-1	Check	\$	2,428.75
8/30/2024	INTERNATIONAL UNION OF OPERATING ENGIN-	45474	Inv July 2024	Check	\$	171.84
8/29/2024	Ivonne Guerrero	12878	Event deposit refund	Check	\$	800.00
8/23/2024	Jason Esquivel	240816	Inv 240816	ACH	\$	789.68
9/6/2024	Jason Esquivel	240828	Inv 240828	ACH	\$	461.00
8/30/2024	JORGENSEN BATTERIES, INC.	110976	Inv 110976	Check	\$	164.53
9/6/2024	JORGENSEN BATTERIES, INC.	111543	Inv 111543	Check	\$	363.56
8/26/2024	JP Morgan Chase Bank	Aug 2024 #2	JPMCB # Aug 2024 #2	Other	\$	2,916.37
8/19/2024	J's Communications, Inc	69185	Inv 69185	ACH	\$	140.00
8/20/2024	J's Communications, Inc	69211	Multiple invoices	ACH	\$	59.61
8/20/2024	J's Communications, Inc	69208	Multiple invoices	ACH	\$	73.77
8/20/2024	J's Communications, Inc	69201	Multiple invoices	ACH	\$	20.00
8/20/2024	J's Communications, Inc	69213	Multiple invoices	ACH	\$	20.00
8/20/2024	J's Communications, Inc	69207	Multiple invoices	ACH	\$	20.00
8/20/2024	J's Communications, Inc	69209	Multiple invoices	ACH	\$	60.00
8/20/2024	J's Communications, Inc	69200	Multiple invoices	ACH	\$	50.00
8/20/2024	J's Communications, Inc	69202	Multiple invoices	ACH	\$	20.00
8/20/2024	J's Communications, Inc	69206	Multiple invoices	ACH	\$	50.00
8/20/2024	J's Communications, Inc	69203	Multiple invoices	ACH	\$	100.87
8/20/2024	J's Communications, Inc	69212	Multiple invoices	ACH	\$	107.62
8/20/2024	J's Communications, Inc	69204	Multiple invoices	ACH	\$	96.87
8/20/2024	J's Communications, Inc	69210	Multiple invoices	ACH	\$	20.00
8/20/2024	J's Communications, Inc	69205	Multiple invoices	ACH	\$	115.80
8/20/2024	J's Communications, Inc	69215	Multiple invoices	ACH	\$	20.00
9/6/2024	J's Communications, Inc	24-2265	Inv 24-2265	ACH	\$	708.61
9/6/2024	KAMOTION MARKETING	3050	Inv 3050	ACH	\$	312.05
8/20/2024	LEAF Inc. (Kyosera Copier)	16952006	Acct 100-6541091-001 - Inv 16952006	Check	\$	532.84
8/29/2024	Maria Blanco	12872	Event deposit refund	Check	\$	800.00
8/29/2024	MASJID FRESNO	12873	Inv 12873	Check	\$	676.00
8/29/2024	MID VALLEY DISPOSAL	3015724	Acct 59244502 - Inv 3015724	VCard	\$	7,476.07
8/19/2024	Molly's Custom Silver	240617	Inv 240617	Check	\$	7,127.47
8/29/2024	Mutt in Motion	12830	Event deposit refund	Check	\$	500.00
9/6/2024	NAPA AUTO PARTS	4238-875195	Multiple invoices (details on stub)	Check	\$	38.99
9/6/2024	NAPA AUTO PARTS	4238-876099	Multiple invoices (details on stub)	Check	\$	190.04
9/6/2024	NAPA AUTO PARTS	4238-874953	Multiple invoices (details on stub)	Check	\$	383.32
8/29/2024	OPERATIONAL SECURITY SOLUTIONS	M-10998	Acct The Big Fresno Fair - Inv M-10998	ACH	\$	100.00
8/23/2024	OTIS ELEVATOR COMPANY INC.	SN16104002	Acct 729312 - Inv SN16104002	ACH	\$	4,159.50
9/6/2024	OTIS ELEVATOR COMPANY INC.	QTE-001993605	Acct 729312 - Inv QTE-001993606	ACH	\$	11,894.50
8/30/2024	PACE Supply Corp	199748810	Acct 37264-00 - Multiple invoices	VCard	\$	74.31
8/30/2024	PACE Supply Corp	199750990	Acct 37264-00 - Multiple invoices	VCard	\$	187.34
8/30/2024	PACE Supply Corp	199762590	Acct 37264-00 - Multiple invoices	VCard	\$	7.14
8/30/2024	PACE Supply Corp	199753028	Acct 37264-00 - Multiple invoices	VCard	\$	445.12
9/6/2024	PACE Supply Corp	199786569	Acct 37264-00 - Inv 199786569	VCard	\$	276.31
8/30/2024	Peregrine White Inc.	12902	Inv 12902	Check	\$	800.00
9/6/2024	PG&E	9980905905-0Aug	Inv 9980905905-0Aug	VCard	\$	7,926.18
8/30/2024	Plugstop	12897	Inv 12897	Check	\$	800.00
8/20/2024	Price Paige & Company, CPAs, LLP	33912	Inv 33912	ACH	\$	33,640.00
9/6/2024	PROCOMM STUDIO SERVICES, INC.	166120	Inv 166120	VCard	\$	4,745.00
9/5/2024	PUBLIC EMPLOYEES RETIREMENT SYSTEM	July 2024 PERS	CALPERS # July 2024 PERS	Other	\$	50,029.71
8/19/2024	Quantum Imaging Solutions, LLC	1843	Inv 1843	ACH	\$	5,000.00
8/30/2024	R G Equipment Of Fresno Inc.	170963	Acct 100704 - Inv 170963	Check	\$	288.05
9/6/2024	R G Equipment Of Fresno Inc.	171650	Acct 100704 - Inv 171650	Check	\$	37.82
9/6/2024	RICOH USA, INC.	5069999620	Acct 13033081 - Inv 5069999620	Check	\$	102.30
8/29/2024	Rogelio Nunez	240819	Event deposit refund	Check	\$	800.00
8/29/2024	Rosenbalm Rockery Inc.	76811	Inv 76811	Check	\$	1,092.17
8/19/2024	Sandy Self	240728	Inv 240728	Check	\$	498.75
8/29/2024	Sandy Self	240804	Inv 240804	Check	\$	603.75
8/30/2024	Sandy Self	240811	Inv 240811	Check	\$	507.50
8/29/2024	Say Yang	12829	Event deposit refund	Check	\$	800.00
9/6/2024	SEBASTIAN CORP.	36418	Acct 00038761-9 - Inv 36418	VCard	\$	210.00
8/30/2024	Select Sweeping Inc.	INV-3283	Inv INV-3283	Check	\$	1,340.00
8/23/2024	SUNBELT RENTALS INC.	156654690-0002	Acct 89109 - Multiple invoices	ACH	\$	6,711.79
8/23/2024	SUNBELT RENTALS INC.	154849335-0001	Acct 89109 - Multiple invoices	ACH	\$	317.72
9/6/2024	SUNBELT RENTALS INC.	157854588-0001	Acct 89109 - Inv 157854588-0001	ACH	\$	709.93
8/30/2024	Swerv United	12880	Event deposit refund	Check	\$	800.00
8/30/2024	THE CHILDREN'S MOVEMENT OF FRESNO COUNTY	12889	Event deposit refund	Check	\$	800.00
8/20/2024	Tom Block Enterprises	90893	Inv 90893	Check	\$	3,250.00
8/20/2024	Tracy Nguyen	011224	Event deposit refund	Check	\$	625.00
9/6/2024	Tracy Nguyen	12887	Event deposit refund	Check	\$	800.00
9/6/2024	Valley Air Conditioning & Repair, Inc.	85847	Multiple invoices (details on stub)	Check	\$	840.00
9/6/2024	Valley Air Conditioning & Repair, Inc.	88280	Multiple invoices (details on stub)	Check	\$	7,596.43
8/21/2024	WELLS FARGO PAYMENT REMITTANCE CTR	7829Christina-July	WF # 7829Christina-July	Other	\$	2,595.92

Total paid between 08/13/24 and 09/09/24

\$ 468,573.62

Biosecurity Practices to Minimize Spreading Highly Pathogenic Avian Influenza (HPAI) H5N1 in Livestock (For Exhibit Organizers)

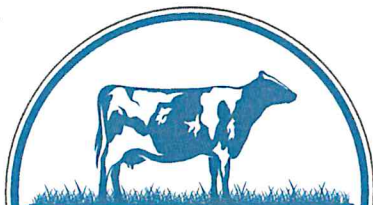
Highly Pathogenic Avian Influenza (HPAI) H5N1 has been confirmed in California dairy cows as of August 30, 2024. CDFA recommends that all exhibitions, shows, and competitions with lactating dairy cows be cancelled at this time. If lactating dairy cow events are not cancelled, then please follow the requirements and biosecurity recommendations below to prevent spread of HPAI:

Before the Exhibition

All **lactating cows** are **REQUIRED** to have a negative PCR test for H5N1 on milk and be accompanied by a valid Certificate of Veterinary Inspection (CVI) issued by a Category II accredited veterinarian. Testing must occur within 7 days before arriving at the fair following these guidelines: [Surveillance Testing of Dairy Cattle Protocol - For Producers](#).

Follow enhanced biosecurity practices for all dairy cattle at the fair like the following:

- Collect contact information from all exhibitors in the event of sudden procedural changes or incidents associated with the exhibition.
 - Document cattle farm origins and individual cow identification.
- Ensure handwashing stations with running water, soap, and paper towels are available near the exit of the exhibition area.
- Establish an official show veterinarian for the pre-entry inspection of each dairy animal during off-loading and throughout the event. No sick animals should be permitted to remain on site.
- Work with state animal health officials to understand interstate and intrastate testing and movement requirements for exhibition cattle and communicate these requirements to exhibitors.
 - Interstate movements of lactating dairy cattle must follow [Federal Requirements](#) and CA requirements

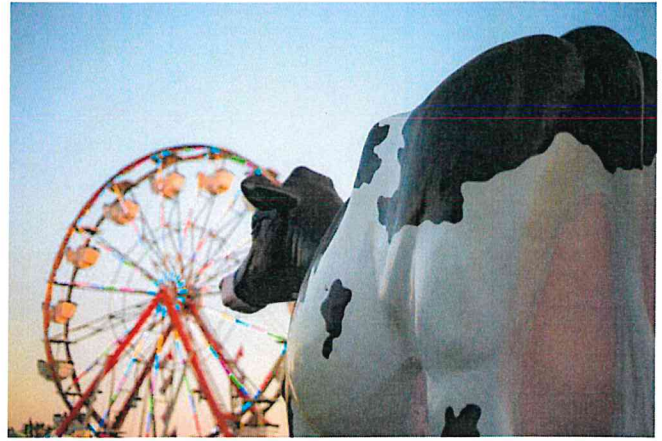


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- Develop and share a biosecurity plan for the event with exhibitors. The plan should:
 - Prevent co-mingling of cows from different herds, farms, and clubs.
 - Spaces should avoid nose to nose contact with a physical barrier (such as tarps).
 - Do not share feed or water troughs and buckets.
 - Keep all susceptible species such as poultry and swine exhibits, temporally and spatially separated from dairy cows.
 - Communicate exhibition milking expectations.
 - Reduce non-essential personnel in milking areas. It is recommended to pasteurize all waste milk before disposal.
 - Milk should be discarded according to state and local regulations and NOT sold or fed to other animals nor for human consumption.
 - Exhibitors should bring their own and not use shared milking parlor equipment.
 - Establish a protocol to immediately isolate sick cows.
 - Fair veterinarian to examine sick animals, initiate testing and notify your local [CDFA Animal Health District](#).
 - Designate an isolation area far from other cattle, other susceptible species, and the public with plans for milk discard.
 - Isolation areas should not share confined air space, panels/fence lines, feeding, or watering space with other animals. Consider an assigned milking unit solely for isolation use.
 - Prevent direct contact with the general public.

During the Exhibition

Due to the recent confirmations of HPAI H5N1 in California dairy cows and the infectious nature of this virus, all **live calving events** are **prohibited** on fairgrounds.



Communicate with exhibitors at the start of the exhibition to:

- Review animal disease control measures to be used during the exhibition, including the daily monitoring of the animals during the show and biosecurity measures.
- Notify exhibitors of different species to avoid entering other animal species exhibits.
- Provide specific actions that may be required if a cow becomes sick at the show (per the pre-event testing and movement requirements established with CA Animal Health Officials).
 - Become familiar with the signs of influenza in cattle: decreased milk production, reduced appetite, thickened and/or discolored milk, lethargy, fever, and droopy ears.
 - Notify your show veterinarian immediately and based on physical exam findings, contact your **local CDFA District**.
 - Sick animals should be moved into designated isolation area immediately and samples collected and submitted to the nearest **CAHFS laboratory**.
- Clean and disinfect equipment frequently.
 - Use approved disinfectants that are **safe** for human and animal contact:
 - Examples of Disinfectant Products*
 - 1-Stroke Environ™ - germicidal detergent
 - Tek-trol™ - Disinfectant cleaner concentrate
 - Nolvasan®S - Chlorhexidine diacetate
 - Clorox Regular Bleach - EPA: 5873-50 (sodium hypochlorite 6.0%)
 - Lysol Power & Fresh Multi-purpose cleaner® - EPA: 777-66 spray
 - Purell® - hand sanitizer

Continued

- Ensure adequate ventilation and temperature controls are in place.
- Post signs near the exhibition area exits that instruct visitors to wash their hands when leaving the animal area.

After the Exhibition

Clean and disinfect exhibition areas.

- Use approved disinfectants that are **safe** for human and animal contact.

Hold a debrief meeting to discuss what went well and improvements for next year.

CDFA Animal Health Branch

Headquarters - (916) 900-5002
Redding District - (530) 225-2140
Modesto District - (209) 491-9350
Tulare District - (559) 685-3500
Ontario District - (909) 947-5932
USDA-APHIS-VS (916) 854-3950 or
(877)-741-3690

For more information, please visit our website at:

www.cdfa.ca.gov/AHFSS/Animal_Health/HPAI.html

**Disclaimer: Trade names used in this publication do not constitute a guarantee, warranty, or endorsement of the products, nor criticize similar products not mentioned. CDFA bears no responsibility for liability resulting from the use of the products. These procedures are not guaranteed to prevent highly contagious diseases from affecting your cows; however, they will reduce risks.*