

# St. Lucie County Fair Youth Livestock Small Animal Record Book

Exhibitor's Photograph

(Attach picture here)

Exhibitor Name: \_\_\_\_\_

Age (as of Sept. 1<sup>st</sup>): \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Club: \_\_\_\_\_

Year(s) in 4-H/FFA: \_\_\_\_\_

*Junior (8-10) Intermediate (11-13) Senior I (14-16) Senior II (17-18)*



# Project Record Book

## Introduction

This Project Record Book has been created specifically for St. Lucie County Fair exhibitors enrolled in a small animal project. Keeping a record book is an important part of the project. It will help you set goals for the project year, record your accomplishments, and provide a place to keep important records on your small animal.

**What is a 4-H/FFA project?** A project is a subject or topic that you learn about in 4-H/FFA. In this case, your project is small animal. You learn about your project by attending club meetings and educational workshops, and working with adult leaders and other 4-H/FFA members. You can also learn from field trips and by participating in shows and competitions.

**Why complete a record book?** A record book is not meant to be a chore. Instead, it is a way for you to learn about your project, as well as other valuable skills such as setting goals, collecting information, evaluating information, tracking costs and expenses, organization, and others.

**Completing your 4-H/FFA Small Animal Project Record Book:** At the beginning of the 4-H / FFA year you should select one/several of your animals to be your 4-H/FFA project animal(s) for the year. Then begin recording all of the relevant information on your animal in your record book on a monthly basis. It is important to keep your record book up to date, so that completing it does not become a chore at the end of the year.

Take a glance through the record book so that you can see how it is organized. As you can see, there are pages that pertain only to health, and there are pages that pertain to show records and/or financial summaries. You only need to complete the pages relevant to your project animal. However, you should complete all of the relevant information for the year.

## Record Book Guidelines

Record Books must be completed and turned in as instructed. Failure to do so may disqualify you to show your animal in the St. Lucie County Fair (All rights determined by the St. Lucie County Livestock Committee).

It is suggested that a copy of the record book be made for use as a work copy. Records can then be transferred into this book for final submission in a plastic/paper folder with prongs and pockets. Folder colors are selected for specific age categories: **Green**- Cloverbud, **Red**- Junior, **Orange**- Intermediate, **Purple**- Senior 1, and **Black**- Senior 2.

1. Your record book starts with the purchase of your animal OR September 1<sup>st</sup> of the current 4-H / FFA year.
2. Your age must be listed as of September 1<sup>st</sup> of the project year.
3. Your animal record book will contain information related to only your current small animal project animals. If you have more than one project animal, you must identify which animal when completing various sections of this record book.
4. Always double-check your work, especially your math calculations.

5. Have someone check your project story for spelling and grammar errors before you write it in the final record book.
6. Exhibitors ages 13 and under may complete their record books with a pencil. Ages 14 and older must handwrite in blue or black ink.
7. Record books may have a maximum of three pages of pictures (front only). All pictures must have captions. Pictures of club meetings, community service, fundraisers, and educational field trips should be included. No scrap booking.
8. All pages of this record book must be printed front only on white paper.
9. All sections of the record book must be complete and accurate. If an area does not apply to your project, write "N/A".
10. Sheep, goats, pot belly pigs, and other small animals, as indicated by the fair veterinarian, need TWO copies of a recent (within 90 days) Health Certificate in their record books (one form as a page in the book, between page 12 and 13, and one loose in the front).

*It is very important that every section of this record book is complete and accurate.*



**I hereby certify that I have personally been responsible for the care of this/these animal(s), have personally kept records on this project, and have personally completed this record book.**

**Member Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**I, the parent / legal guardian certify that our son / daughter has completed this record book, and I have reviewed it for completeness and accuracy of reporting.**

**Parent/Guardian Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**I have reviewed this record book for completeness and accuracy of reporting.**

**4-H / FFA Leader Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## Club Participation

1. What did you learn this year? List (4) new things about your project you did not know before this year.

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2. Did you hold a club officer position this year? If yes, what position?

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3. List your community service projects you participated in this year.

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4. List 4-H/FFA activities other than club meetings you have participated in this year?  
(example: clinics, fieldtrips, judging teams, state and regional events)

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5. What was the title of the demonstration you did this year? Did you participate in County or District Events?

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6. Describe how you helped with your club's community service project.

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7. List any awards and recognition you have received this 4-H/FFA year.

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## Small Animal Inventory Record

Use one chart for all project and their offspring. Add pages if necessary.

Animal ID (Name or #)	Description (breed, color, marking, etc.)	Birth Date	Sex (M/F)	Ownership Information (check one)	Purchase Price	Value *
				<input type="radio"/> Raised <input type="radio"/> Purchased _____ <span style="padding-left: 100px;">(Purchased Date)</span>		
				<input type="radio"/> Raised <input type="radio"/> Purchased _____ <span style="padding-left: 100px;">(Purchased Date)</span>		
				<input type="radio"/> Raised <input type="radio"/> Purchased _____ <span style="padding-left: 100px;">(Purchased Date)</span>		
				<input type="radio"/> Raised <input type="radio"/> Purchased _____ <span style="padding-left: 100px;">(Purchased Date)</span>		
				<input type="radio"/> Raised <input type="radio"/> Purchased _____ <span style="padding-left: 100px;">(Purchased Date)</span>		
				<input type="radio"/> Raised <input type="radio"/> Purchased _____ <span style="padding-left: 100px;">(Purchased Date)</span>		
				<input type="radio"/> Raised <input type="radio"/> Purchased _____ <span style="padding-left: 100px;">(Purchased Date)</span>		
				<input type="radio"/> Raised <input type="radio"/> Purchased _____ <span style="padding-left: 100px;">(Purchased Date)</span>		
<b>Total Purchases</b>					<b>\$</b>	

\*The price you would ask if selling the animal.

## **Animal Care and Management**

Your project requires regular care and management. List the actions necessary to take care of your project animal(s).

Include the following:

- Feeding and watering practices
- Grooming (clipping, toenail trimming, etc.)
- Health practices and medicines
- General Management (cleaning living area, etc.)

<b>Daily- Things done once or twice a day</b>
<b>Weekly- Things done once or twice a week</b>
<b>Monthly- Things done once a month</b>
<b>Yearly- Things done one time or occasionally throughout the year</b>





## Feeding Records and Expenses

Keeping good feed records is important. Good records show your expenses for feed and what kind of feed you use for your project. A good practice is to enter your feed expenses when you buy feed. At the end of each month, total each kind of feed used and its cost and record the information below. Home-raised feeds should be valued at market price – what it can be sold for.

### Type and Cost of Feed

Date of Purchase	Amount Purchased (lbs.)	Type of Feed (grain mix, forage, live bait, salt, mineral supplement)	Cost or Value
<b>Total Pounds</b>		<b>Total Feed Cost</b>	<b>\$</b>

## **Nutritional Feed Information**

**(Look at the ingredient list on your small animal feed)**

Please attach a tag or label from the feed being used for your project animals. If a homemade mix is used, please describe the mix on the bottom of this page.

1. What production level or type of animal is this feed designed for? (Ex. Lactating animal, growing animal, maintenance, etc.)

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2. What is the Crude Protein level of this feed?

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3. What is the main ingredient in this feed?

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4. Is this a medicated feed?

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5. Other information related to your feeding program:

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## Health & Veterinary Records

Small Animal Health Record									
Name & ID Number	Breed	Sex	Age	Illness or Symptoms	Treatment	Date Treated	Cost of Treatment	Successful Treatment <i>(yes/no)</i>	
<b>Total Health Care Expenses</b>							\$		

Small Animal Death Record					
Name & ID Number	Breed	Sex	Age	Date of Death	Cause



### Miscellaneous Expenses or Fees

List any expenses that do not fit into one of the previous categories. Examples: Breeding fees, registration, show expenses, etc.

Date	Description	Cost \$
<b>Total Miscellaneous Expenses</b>		<b>\$</b>

### Miscellaneous Income

List any income from the sale of products from your project animal. (offspring, show premiums, etc.)

Date	Description	Income \$
<b>Total Miscellaneous Income</b>		<b>\$</b>



## Project Financial Summary

One goal of the small animal project is to teach budgeting, marketing and money management skills. The following chart will help you evaluate the financial status of your project.

Income	
A. Miscellaneous Income (Pg.14)	
B. Show Premiums (Pg.15)	
<b>Total Income</b>	<b>\$</b>
Expenses	
1. Purchased Animals (Pg.7)	
2. Equipment Expenses (Pg. 9)	
3. Feed Expenses (Pg. 10)	
4. Health Expenses (Pg.12)	
5. Miscellaneous Expenses (Pg.14)	
6. Show Expenses (Pg.15)	
<b>Total Expenses</b>	<b>\$</b>
<b>Financial Summary (Total Income – Total Expense)</b>	<b>Profit / Loss (circle one)</b>

1. Was the cost of keeping your project what you expected?

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2. What (if any) will you do differently next year?

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## **Project Photos**

You must include a minimum of three photos of you and your project. Each photo must have a date, caption, and be in chronological order. Cannot exceed the three pages provided. No scrapbooking.

## **Project Photos**

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