



APPLICATION FOR VENDOR SPACE
2025 CHOWCHILLA-MADERA COUNTY FAIR
MAY 15 – 18, 2025

Thank you for your interest in The Chowchilla-Madera County Fair. We are excited to be planning the 2025 Fair! Vendors interested in participating in the 2025 Chowchilla-Madera County Fair should complete and return the enclosed this Vendor Application.

All applications will be considered with particular emphasis placed on the type of items being sold before a contract is issued. Vendors must submit a completed application along with photos of your booth and a full list of items you will sell. You will be contacted once the application has been reviewed, notifying you have been approved.

Direct Inquiries To:
Stephanie Eatmon
559-665-3728
Chowchilla Madera County Fair
1000 S. Third St.
Chowchilla, CA 93610
E-mail: stephanie@chowchillafair.org
Fax: 559-665-3720

CHOWCHILLA-MADERA COUNTY FAIR
P.O. BOX 597
CHOWCHILLA, CA 93610
MAY 15 - 18, 2025

COMMERCIAL VENDOR APPLICATION

This application must be filled out completely by the vendor and returned with pictures of your booth and a complete list product before consideration for space can be given. This application is neither a commitment by the applicant or an offer by the Chowchilla-Madera County Fair to rent space. Tables and chairs are not included with the booth space.

NO REFUNDS will be given for cancellation once your application is approved and payment has been received.

Name of Business: _____

Name of Contact: _____ Phone: _____

Mailing Address: _____

Email: _____

Instagram: _____ Facebook: _____

List all items to be sold and/or displayed at your booth or stand (be sure to include prices). Attach a separate page if necessary.

INSIDE

___ 10'x10 In-line = \$200

___ 10'x10' Corner = \$250

OUTSIDE

___ 10'x10' = \$250

___ 10'x20' = \$500

Utility Requirement _____ Number of AMPs _____

Please include photographs of your booth or email them with your business name as the subject to Stephanie@chowchillafair.org

PLEASE NOTE: THIS APPLICATION IS NOT A CONTRACT AND IT IS NOT A GUARANTEE OF THE SAME. ALL EXHIBITORS ARE REQUIRED TO CARRY A \$1,000,000 LIABILITY INSURANCE POLICY. YOU MAY PURCHASE INSURANCE THROUGH THE FAIR. IF YOU HOLD YOUR OWN POLICY, THERE IS ADDITIONAL VERBIAGE THAT WILL NEED TO BE ADDED TO THE CERTIFICATE.

I have read, understand and agree to follow the rule set forth by the Chowchilla-Madera County Fair.

Printed Name

Signature

Date



Chowchilla-Madera County Fair Inside/Outside Vendor Rules & Information

SET UP & CLOSING:

The grounds and buildings will be available for set up on Monday May 12th - Wednesday (May 12-14, 2025 from (9:00 AM – 12:00 PM and 1:00 PM to 5:00 PM). There will be no tables or chairs supplied by the Chowchilla-Madera County Fair. All outdoor exhibitors/concession stands must be set back from walkways. Check with the Concessions Manger prior to staking out fencing for exact dimensions. Due to underground utilities, any display requiring stakes to be driven into the ground must have maintenance personnel present to supervise the driving of stakes. All sides of booths visible to public must be in a finished condition, i.e., painted, covered, etc. Indoor booths: The booths consist of drape covered pipe frames. The back drape is 8ft. high and the side drapes are 3ft. high. Nothing may be attached to the drapery frame except for support rods and other small items that do not hinder the view of adjoining booths. The height of the front of the booth must not exceed 3ft. All furnishings must be flameproof. Fair management **WILL NOT** be responsible for pre-shipped goods. Vendors and concessions **MUST** remain in place until the Fair closes on Sunday, May 18, 2025 at 10:00 PM. There will be no exceptions made to this policy.

USE OF BOOTH: No sub-leasing is allowed. An assigned space is to be used by the original lessee only. Items to be sold will be confined to items on contract. We are trying to control duplication of items. Define your give-away policy. If you plan to give-away something and ask for donations, you are selling and therefore must have a Concession Selling Contract. Any free drawing must be approved in advanced by management. If there is a drawing to be done during the Fair the time of drawing must be posted conspicuously and the name of the winner(s) must also be posted. This must also be submitted to the Fair Office before the Fair closes. All drawings must be done PRIOR to closing day of the Fair. All names collected must be turned in no later than one week after fair. No balloons, or items with a sticky back may be given away by any vendor. The Fair Manager must know before the Fair opens as to what is to be handed out. Amplified sound systems, guests, booth personnel must not be so loud as to distract from other booths. Use sewer drains provided, DO NOT overflow hoses onto fairgrounds surface

CONDUCT OF BOOTH PERSONNEL: All displays, booth personnel and soliciting activities will be confined to their assigned space. No moving down aisles or leaning out into aisles to seek patronage. Booths must be manned at all times during the times listed for your area. Any service vehicle permitted on the grounds will be expected to abide by the 2025 fairgrounds policy. The rules will be strictly enforced and violation of these rules will be cause for removal of privilege. Handouts are to be handed out by booth personnel; they are not to be stacked for people to pick-up at random. Keep smaller items off the front counter locations to discourage pilfering. Assume the responsibility of keeping the area around your space clean.

PASSES/CREDENTIALS: Working credentials will be issued at the Fair Office. All persons working a vendor both will be required to have an admission pass when entering the grounds. Each commercial vendor will be issued twenty (20) one day passes, regardless of booth size. Additional worker passes can be purchased in advance. Re-sale of these worker passes is strictly prohibited. Failure to comply with this regulation will result in dismissal from the fairgrounds. Each Booth, regardless of size will be provided one (1) parking permit which will allow for parking in a designate area.

TIMES OF OPERATION:

Outside Vendors must be open and ready for business during Fair Operating Hours: Thursday 3 pm – 11 pm, Friday 12 pm – 12 am, Saturday 11 am – 12 am, Sunday 3 pm – 10 pm. Concessionaires remaining in booths after closing time for clean-up, etc., are expected to do so with subdued lighting, with flags at least partially closed and **are not** to transact **any** business. Inside booths hours of operation will be Thursday 3 pm – 11 pm, Friday 12 pm – 10 pm, Saturday 11 am – 11 pm, and Sunday 3 pm – 9 pm.

SERVICING BOOTH: Each year we have worked toward the elimination of all vehicle traffic in the central fairgrounds during peak hours. Vehicle must be off grounds by 9 am on Thursday, 11 am Friday, 10 am on Saturday, 2 pm on Sunday. Unattended vehicles without proper credentials WILL BE ticketed or towed away at the Owner's expense. The Fair Security and the rest of the staff will be working hard this week to make the Fair goes well for you and in return we ask that Sunday night you stay in place until 10 PM so that we can control traffic and ensure everyone's safety.

Insurance Certificates must be in the Fair Office by April 30, 2025, or you may not be allowed to operate.

THANK YOU FOR YOUR COOPERATION.