

## Booth Spaces & Fees

Please mark to indicate which booth space you prefer

<input type="checkbox"/>	<b>MIDWAY OUTSIDE BOOTH SPACE w/out electric (20' deep)</b> Total length of space needed must include tongue, hitches, tents etc. Total length _____ X \$10 / ft =		\$ _____
<input type="checkbox"/>	<b>MIDWAY OUTSIDE BOOTH SPACE with electric (20' deep)</b> Total length of space needed must include tongue, hitches, tents etc. Total length _____ X \$13 / ft =		\$ _____
<input type="checkbox"/>	<b>DAILY SPACE - MIDWAY OUTSIDE BOOTH</b> Total length of space needed must include tongue, hitches, tents etc. Total length _____ \$25 / ft w/out electric		\$ _____
	List days / dates _____		\$ _____
<input type="checkbox"/>	<b>GRANDSTAND INSIDE BOOTH SPACE with electric / 8 days</b> 8' deep X 10' front \$340 / space		
<input type="checkbox"/>	8' deep X 12' front \$400 / space		
<input type="checkbox"/>	<b>DAILY SPACE - GRANDSTAND INSIDE BOOTH- with electric</b> 8' deep X 10' front (Limited number of booths available.) List days / dates _____ X \$100 / day		\$ _____
			\$ _____
		<b>Subtotal</b>	\$ _____
<input type="checkbox"/>	10% Early Bird Discount Grandstands	<input type="checkbox"/>	<b>Discount</b> \$ _____
			\$ _____
<input type="checkbox"/>	CAMPING SPACE	\$200 / for 10 days	\$ _____
			\$ _____
		<b>Total Due</b>	\$ _____

**MAKE CHECKS PAYABLE TO: EL PASO COUNTY FAIR**

**MAIL APPLICATION, PAYMENTS AND DOCUMENTS TO:**

El Paso County Fair And Events Complex  
 366 10th Street  
 Calhan, Co. 80808

**FOR MORE INFORMATION:**

El Paso County Fair Office  
 (719) 520-7880 office  
 (719) 520-7883 fax  
[events@elpasoco.com](mailto:events@elpasoco.com)  
[www.elpasocountyfair.com](http://www.elpasocountyfair.com)

**CHECK LIST**

- |                          |   |
|--------------------------|---|
| 1. Completed application | 4. Color Photo of your booth or exhibit |
| 2. Payment               | 5. Copy of Colorado Sales Tax License   |
| 3. Proof of Insurance    |   |

**My signature below indicates that I have read this contract and agree to the terms attached and understand that the complete 2024 Vendor Handbook will be available online for my reference. I certify all information provided on this application to be true and accurate to the best of my knowledge.**

\_\_\_\_\_  
**Vendor/Exhibitor Signature**

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Additional Contact Person**

\_\_\_\_\_  
**Business phone number of additional contact**

# EL PASO COUNTY FAIR-EARLY BIRD

## COMMERCIAL EXHIBIT APPLICATION

July 12-19, 2025

### Early Bird Discount good thru December 31, 2024

Company Name \_\_\_\_\_

Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

City, State, ZIP \_\_\_\_\_

Email Address \_\_\_\_\_

Yes

If Yes, Name & Relationship \_\_\_\_\_

Does any El Paso County employee / Fair Advisory Board member have a financial interest in your company?

No

Describe your booth operation/products etc. Only items listed will be considered/allowed.

Use additional sheet if necessary.

List your complete electrical requirements.

Non-food vendors electrical availability 20amps/110V. If additional electricity is needed, they may be available upon request at an additional fee.

20amp/110V \_\_\_\_\_

QTY Requested

30amp/120V \_\_\_\_\_

QTY Requested

50amp/220V \_\_\_\_\_

QTY Requested

List total amount of space desired. Footage must include all awnings, support poles, tie-ons, storage areas, trailer hitches, etc.

Front Footage \_\_\_\_\_

Depth \_\_\_\_\_

Do you need to park a stock truck?  Yes

No

If yes, what size? \_\_\_\_\_

Is power required? \_\_\_\_\_

Will you require a camping space?  Yes

No

If yes, what size? \_\_\_\_\_

Is power required? \_\_\_\_\_

Electrical for camping is primarily 30 amp. Alternate locations may be 20 amp only. Early arrivals for camping must make prior arrangement with the Fair Office. (\$200 for 10 days)

Photos of your booth as it is operated are required with application. Storage areas must be completely enclosed. All signs must be professional quality. Advertising outside of the contracted space is prohibited.

#### ATTENTION !! EARLY BIRD BOOTH DISCOUNT

A 10% Early Bird booth discount will be offered when your application and payment are received in full by December 31, 2024.

Terms of the Vendor contract requires that all final payments and supporting documents for previously submitted applications must be received no later than June 14, 2025. Any new contracts received after May 1, 2025, will require full payment, either by credit card, cash or certified funds. NO CHECKS WILL BE ACCEPTED AFTER June 14, 2025

The Vendor Committee will consider a refund on a cancellation if contacted thirty days in advance of the Fair. The vendor fee will be refunded only if the Vendor Committee is able to resell the booth space. The committee reserves the right to resell any booth space that is not set up completely by 5 pm the Friday night before opening day of fair unless prior arrangements are made. Written request for a refund is required and must include explanation for the request. All refund requests must be approved by the Vendor Committee.