



Benton County Fair & Rodeo Food
Concessionaire & Commercial Application
July 30th to August 2nd, 2025
NO EXCLUSIVITY SHALL BE GRANTED!

THIS APPLICATION FOR VENDOR SPACE IS NOT A CONTRACT NOR A GUARANTEE FOR SPACE.

Complete this application in full to be considered. **Do NOT send money at this time.**

Company: _____
 (Name which will be used on the license agreement and in Fair listings)

REQUIRED Return completed Application, Menu with pricing, and Photographs:

Email: BCfairvendors@bentoncountyor.gov **Subject Line:** Food Vendor Application

Drop off/mail: 110 SW 53rd Street - Corvallis OR - 97333 Attn: Food Vendor Application

Contact Information :

Primary Contact: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell: _____

Fax: _____

E-Mail: _____

References: (Required for new vendors)

Fair/Festival: _____

Contact: _____ Phone: _____

Fair/Festival: _____

Contact: _____ Phone: _____

Vendor Type: (Check One)

- Food Concessionaire (Complete sections A, C, D)
- Commercial Product Vendor (Complete sections B, C, D)
- 501c3 Non-Profit: Yes___ No___

Name of the Non- Profit company/ organization: _____

Section A: Concessionaires

Booth size, including tongue, tie downs and additional equipment outside of booth or trailer (Include diagram of layout): _____

(Space per vendor is limited, and may not be granted in full)

Section B: Commercial

Outdoor Booth:

10'x10' 10'x20'

10'x_____ (in 10' increments)

Indoor Booth (Includes table, 2 chairs, pipe/drape per 8'x8'):

8'x8' 8'x16'

Corner Booth (Additional booth space fees apply):

Yes No

Section C: Service Requests

Do you need propane? Yes No

Do you need electricity? Yes No

Voltage/Wattage/

Amperage: _____ (Requests not guaranteed. Each booth subject to restrictions.)

Special electrical requests: _____

Section D: Description of product or information being presented. Attach menu and/or product sheet(s) as well as a **PHOTO** of booth. It is unacceptable to list general items such as accessories, clothing, and jewelry. Be specific.



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BOOTH SPACE FEES

Outside Commercial Vendor 10'x10' Booth

- Single One-Sided Booth \$300.00
- Single One-Sided Booth w/corner \$350.00
- Double One-Side Booth \$500.00
- Double One-Sided booth w/corner \$550.00

Inside Commercial Vendor 8'x8' Booth

(Includes 6ft table, 2 chairs, pipe/drape)

- Single One-Sided Booth \$350.00
- Single One-Sided w/corner \$400.00
- Double One-Sided Booth \$600.00
- Double One-Sided Booth w/ corner \$650.00
- Triple One-Sided Booth \$800.00

Food Concessionaire Vendor

- For vendors collecting cash or card (credit and debit) payments: **18%** of all gross sales
- \$100 Deposit due with signed contract
- Z-tapes and POS system receipts will be collected several times a day and audited
- **For more information call the fair office at 541-766-6521**

By order of the State Fire Marshal, NO SMOKING will be allowed in the tents, canopies, inside all buildings, and barns.



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Electrical Requirements



Dryer style plug, #14-50R 50Amp 125/250Volt



Dryer style plug, #14-50R 50Amp 125/250Volt

OR



CS-6365C 3P-4W- 125/250 Volt "California Style"



CS-6365C 3P-4W- 125/250 Volt "California Style"



OR



Standard 120Volt 20Amp



NO



We do not hard wire panels, devices or cords



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RV Camping

Please indicate below if you need a RV or a stock truck site to stay during fair :

Arrival Date ____/____/____ Departure Date ____/____/____
Spaces and services are limited

Unit:Type:_____ Length:_____ Width:_____ Slide Outs:_____

Registration: License Plate:_____ State:_____ Expiration Sites:_____

Must have valid updated tags on Trailer/RV and Tow Vehicle

Sites: \$43 Full Hook Up:_____ \$38 Water/Power:_____ \$65 Stock:_____

There will be no stock truck or parking behind booths.

Each vendor will receive:

- 5 Season Passes** Admission and parking included - additional badges may be discussed at initial package pick up
- 1 Red Gate Pass** Load/Unload 7am to 10am only - will be strictly enforced.
- 1 VIP Parking** No extra VIP or Red Gate passes this year.

RULES OF CONDUCT: All Vendors are expected to conduct themselves in a professional manner. Any unruly conduct, refusal to follow rules, or use of foul language to Fair patrons or Fair Personnel will be considered grounds for expulsion from the Fair. Such Vendors will not be invited to return to subsequent Fairs.

All Vendors and their respective employees and agents shall conduct their activities strictly within the areas assigned. Vendors shall insure that all employees and agents shall be clean, properly clad, orderly and polite in their conduct and speech.

No Drugs or paraphernalia, tobacco products or vaping will be allowed on the Benton County Fairgrounds.



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Clean Up Fees

Please clean up any debris, food containers, or garbage around your RV and Booth sites! You will receive an invoice with an hourly rate if any of the fairground maintenance crew has to clean up your site. Please leave your RV and Booth site clean as how you received them!



Check List

Use this checklist to make sure application packet is complete. Initial each line

- ___ Did you read the complete application carefully?
- ___ Is your application complete and enclosed ?
- ___ Is a complete product list with pricing included?
- ___ Is there a drawing of booth/trailer with dimensions included?
- ___ Is there a photo of booth/ trailer included?
- ___ Do you require electrical hook up? if so please include photo of plug
- ___ Is your application signed ?
- ___ Do you understand no exclusivity shall be granted?
- ___ Do you understand there will be a cleaning fee if your RV and Booth site is left dirty?
- ___ Did you read the attached PDF file for the Fire Marshall check list ?
- ___ Did you read the attached PDF file from our safety officer ?
- ___ Did you read the Rules of conduct ?

Phone # _____

Signature _____

Date _____