



WASHINGTON COUNTY FAIR

JUNIOR COMMERCIAL PEN HEIFER SHOW

Record Book Instructions and Guidelines

This contest is subject to the Washington County General Rules and Regulations, the Junior Show Rules and Regulations and the Species Rules for Junior Commercial Heifer Show. Where rules may conflict, the Species Rules for Junior Commercial Heifer Show will prevail. These Species Rules can be found at

<https://www.washingtoncofair.com/p/exhibitors/exhibitors--contestants>

in the Junior Commercial Heifer Section.

Questions regarding this contest should be directed to committee members of the Junior Commercial Heifer Show or the Washington County Fair office.

The following Record Book Instructions are to be used as guidelines to complete your Record Book prior to their due date of Friday, September 13, 2024. Please read the instructions carefully and understand them completely.

Record books will be sorted into 3 divisions (Junior, Intermediate, Senior) based on the **exhibitors grade level at the time of the fair**. Grades 3-5 will be in the junior division, 6-8 intermediate, and 9-12 senior. Please select the correct age division based on this information at the top of Page 1 on the record book form.



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General Record Book Information

The content of the record book should only include that which is requested on the Junior Commercial Heifer Show Record Book Form located at:

<https://www.washingtoncofair.com/p/exhibitors/exhibitors--contestants>

The Record Book Forms can be completed in the active .pdf or printed and typed or legibly handwritten on white paper only.

Modification of the sheets or forms is not allowed.

The Record Book should be organized and neatly presented in the following order:

- 1. Section A; Heifer Purchase Information and Analysis**
 - a. Supporting Documents
- 2. Section B; Veterinary Expenses**
 - a. Supporting Documents
- 3. Section C; Feed Purchased**
 - a. Supporting Documents
- 4. Sections D; Miscellaneous Expenses**
 - a. Supporting Documents
- 5. Essays Section**
 - a. Question 1
 - b. Question 2
 - c. Question 3
 - d. Question 4
- 6. Section E; Summary of Expenses**
- 7. Photographs**

Supporting Documents

- I. Supporting Documents, specifically financial records, can substantiate expenses associated with your feeding program. These are encouraged, but **not required**. For the purpose of this Record Book, Supporting Documents include:
 - sales slip or bill of sale
 - cash register tape receipt
 - invoice (handwritten or printed)
 - receipt (handwritten or printed)

An original sales slip or bill of sale, cash register receipt, invoice, or receipt are not required for Supporting Documents, but recommended if available.

- A. All Supporting Documents should physically reside after the specific Record Book Section that they support on an 8.5" x 11" sheet.



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Section A – Heifer Information

- I. Provide all applicable information and documentation

Section B – Veterinary Expenses

- I. Adequate Records
 - A. Provide itemized entries of the veterinary work done during the project
 - B. Record Book entries must be line itemized (can consolidate items done to all 3 heifers into 1 line)
 - C. Supporting Documents as defined above should substantiate the entries made in the Health Care Records section.

Section C – Feed Expenses

- I. Adequate Records
 - A. Comprehensive log of feed and hay provided to the heifers during the project
 - B. Record Book entries must be line itemized
 - C. Grand total to reflect total pounds of feed purchased and total cost.

Section D – Miscellaneous Expense

- I. Any expenses incurred during the project that do not fit under the feed or veterinary expenses tab may be logged here. This can include entry fees, etc.

Essay Section

- I. Complete each essay within the space allotted on each page
- II. Do not include pictures in this section. However, a diagram or map of pastures and facilities used can accompany essay 3.

Section E – Summary

- I. Bring totals from prior sections to the summary page.
- II. Use these totals and an estimated sales price of the heifers to calculate profit/loss from the project



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Photos Section (Optional)

Photos are optional. If included, all photos must be placed on 8.5" x 11" pages, and be placed as the last pages of the Record Book.

General Comments

The exhibitor must complete and assemble their record book and turn it in to the fair office prior to the due date of September 13, 2024 at 4:30 pm. Record books will be graded within each age division and the top exhibitors will be given an interview to cover the information included in the book and general cattle knowledge to determine placing of 1st, 2nd, and 3rd which will be awarded prior to the sale. Exhibitors and their parents will be notified if they have been selected for an interview and will be provided a sign-up form to select an interview time during the fair week.