

10-A DISTRICT AGRICULTURAL ASSOCIATION – TULELAKE-BUTTE VALLEY FAIR
Board of Director Meeting Minutes -APPROVED
Wednesday, May 1, 2024

CALL TO ORDER: The 10A District Agricultural Association Board of Directors meeting was called to order by President Angela Sutton at 6:02 pm and was held in the fair office conference room in Tulelake, CA.

ROLL CALL/DIRECTORS ABSENT: Directors Sutton, Luscombe, Hernandez, Struble and Fine were all in attendance. A quorum was declared.

INTRODUCTION OF GUESTS & STAFF: Staff - CEO - Nancy Sites, and Office Manager-Megan Halousek Jerry LeQuiieu attended for the fair friends.

Community Relations/Public Comment: There was no public comment or community relations

Consent Calendar:

The board of directors reviewed the consent calendar, Current Finance Report, and the meeting minutes for April 4th Board meeting.

Director Luscombe moved to approve the consent agenda as presented. Director Struble seconded the motion. All were in favor. Motion Passed

Board Member	Approved	Not Approved	Abstained/Absent
Director Luscombe (moved)	X		
Director Fine (Seconded)	X		
Director Sutton	X		
Director Hernandez	X		
Director Struble	X		

Fair Friends Report—Jerry gave the fair friends financial report. The market has taken another hit, so our investments aren't doing too well again but they do have some savings for projects if needed.

COMMITTEE REPORTS

Finance: Did not meet

Buidings and Grounds: Did not meet

Operations and Policy:Did not meet.

Public Relations:

- **Fair Court:** Director Struble talked about the Fair Court's presence at the Easter Egg Hunt Event held in Tulelake.

Executive Committee: Did not meet

Advisory Committees

- **Jr. Fair Board Committee:** Directors Fine and Sutton reported on Jr. Fair Board. They created committees:
 - **Fundraising Committee** – Would like to host a car wash at the fairgrounds this summer and possibly do a raffle for a “prize” basket
 - **PR Committee** – They plan on being at the 4th of July event in Butte Valley and having a float
- **Fundraiser Committee: Casino Night:** The event went well, we didn't make as much on the deserts as usual and we should look at adding more games for kids.

Business Report and Information:

Administration:

Nancy reviewed the cash disbursements for February and March and updated everyone on office activities. The beef weighing and tagging went well both in Tulelake and Butte Valley. The swine/sheep/goat weigh in needs to be at the beginning of July. We will weigh in Tulelake on July 1st and Butte Valley on July 2nd and the board meeting will be on July 3rd.

Old Business:

By-Laws and Policy Review – President Sutton reviewed separating the By-Laws from the Policies with the board and they liked the idea. She and Nancy will do some more work on that and get back with the board at the next meeting.

In the By-laws it lists the standing committees. President Sutton suggested having “Department Assistants” for each department of the fair where the staff may need some help. This way, everyone will know exactly what their duties are during the fair. Some examples would be Livestock, Awards, Admission, Home Ec, Volunteers, Parade.

New Business:

The Ag Mechanics Independent Exhibitor Program needs updated. President Sutton has been working on this and it seems comparing the departments at other fairs for Independent, FFA and 4-H that 4-H has the least number of requirements. The Independent Ag Mech programs are similar to that of independent market livestock exhibitors. They have to have a “mentor” or subject matter expert to oversee their project. Director Sutton would like to see the independent rules match the 4-H rules. The Ag Mech page in the book also needs to be revamped. The entry deadline moved up to June or July and possibly break the classes like showmanship with Junior, Senior and Intermediate. Possibly have the kids with their projects during judging to answer questions and give a short presentation to the judge. Also, there will be three judges that will average their scores, we are hoping to get some of the welding/woodworking professors from KCC to be judges. They should turn in at least two photos of their working on their project.

Director Luscombe moved to approve the Ag Mechanic Rules as written. Director Struble Seconded. All approved.

Board Member	Approved	Not Approved	Abstained/Absent
Director Luscombe (moved)	X		
Director Fine (Seconded)	X		
Director Sutton	X		
Director Hernandez	X		
Director Struble	X		

Director Statements: Director Statements and Staff Statements were given.

Next Meeting: Board Meeting – Monday, June 3rd 6:00pm

Meeting adjourned at 8:15 p.m.

Respectfully submitted,

Board President Signature

Nancy Sites, CEO