

## Wisconsin Association of Fairs Awards Fillable PDF Instructions

V.I.P. Award - Outstanding Fair Person Award - Hall of Fame Award  
or Volunteer Group Appreciation Award

Official entry form is available at [www.wifairs.com](http://www.wifairs.com) or by e-mailing a request to [info@wifairs.com](mailto:info@wifairs.com).

Please complete the entry form using the fillable pdf form.

Entry form is limited to two 8 1/2' x 11' pages using only the space provided.

Official entry form must be postmarked by October 1 or if submitting via e-mail must be e-mailed by October 15.

We hope you will consider submitting nominations for those people who go above and beyond to make your fair happen.

This is a fillable pdf form, which means that you can type directly into the form to enter your information. It is important to note that you may not be able to type into the form on a tablet or cell phone, but it can be done via a computer.

The same form can be used for all four award nominations, so the first question to fill in on the form is what award the form will be nominating. The award form begins on page two. The award categories are defined on page 1 and listed below the "award category" space on page 2.

Filling out the Form:

1. Once you start filling out the award form, you can use the tab key to move between fields/questions on the form. All information entered must fit in the space provided on the form.
2. When you have completed both pages of the form, you can go to file and save the form. Please save the award form with the **name of the award** and then the **name of your fair** (*i.e. VIP Vernon County; Outstanding Fair Person Outagamie County; Hall of Fame Dunn County, Volunteer Group Lincoln County, etc.*)
3. Once you have it saved, **please email the form as an attachment to [info@wifairs.com](mailto:info@wifairs.com) by October 15**. This is our preferred method of receiving the application. However, if you prefer to mail a hard copy it will need to be postmarked by October 1 and be mailed to WAF, 5320 County Road L, Merrill, WI 54452.

If you have any questions with the form, please reach out to the office at [info@wifairs.com](mailto:info@wifairs.com).

# **Wisconsin Association of Fairs Awards**

## **V.I.P. Award - Outstanding Fair Person Award - Hall of Fame Award or Volunteer Group Appreciation Award**

### **Definition of Awards:**

**VIP Award:** Awarded to an individual or couple (any two people) non-fair board member/non-committee member, no specific length of service required.

**Outstanding Fair Person Award:** Awarded to a fair board/county fair committee member being active 12 years or less.

**Hall of Fame Award:** Awarded to a fair board/county fair committee member (or couple) based on 12 years or more of active service.

**Volunteer Group Appreciation Award:** Awarded to a true volunteer group that receives no monetary compensation for the volunteer service. Only one overall winner selected unlike the other categories where one per district is awarded.

### **Entry Form:**

All awards will use the same entry form. Simply select which award you are submitting on the award form. The official entry form is available online at [www.wifairs.com](http://www.wifairs.com) or by e-mailing a request to [info@wifairs.com](mailto:info@wifairs.com). Please complete the entry form using the fillable pdf form available online. Entry form is limited to two 8 1/2 x 11' pages using only the space provided. Please submit official entry in black and white. If mailing it must be postmarked by October 1. If submitting via e-mail, it must be e-mailed by October 15.

### **Regulations:**

1. A maximum of one entry or nomination per fair per category will be allowed yearly.
2. Non-winners may be re-submitted in following years. WAF or award committee will not correct incorrect category submissions. Entries in wrong categories will be disqualified.
3. Two people may be submitted for the VIP, Outstanding Fair Person and Hall of Fame provided that they are a duo that worked together in achieving the award and are submitted as one application.
4. One award per category per district will be selected. If none are submitted in specific award, only one in each of remaining categories will be awarded.
5. The selection committee shall consist of all the members of the Resolution and Awards committee and all the WAF Directors. They are authorized to call individuals for consultation if they deem necessary or where a conflict of interest may arise.
6. Each individual selected will receive appropriate recognition at the annual convention: in the convention program and a plaque will be awarded at the awards banquet.
7. The completed entry/nomination form must be postmarked by October 1 to the Wisconsin Association of Fairs, 5320 County Road L, Merrill, WI 54452. If you are submitting via e-mail, it must be e-mailed to [info@wifairs.com](mailto:info@wifairs.com) by October 15.
8. The fair nominating a candidate must be a member in good standing of the Wisconsin Association of Fairs.
9. The nominee must have been actively involved in their local fair.

Award Forms are available on line at [www.wifairs.com](http://www.wifairs.com) or by e-mailing a request to the Wisconsin Association of Fairs office at [info@wifairs.com](mailto:info@wifairs.com).

# Wisconsin Association of Fairs Entry Form

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Award Category: \_\_\_\_\_  
(VIP, Outstanding Fair Person, Hall of Fame or Volunteer Group)

District: \_\_\_\_\_ Fair Represented: \_\_\_\_\_

Candidate Name: \_\_\_\_\_

Has this person been nominated before: Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, when? \_\_\_\_\_

Length of Service to the Fair: \_\_\_\_\_

Position(s) held in relation to the Fair: (superintendent, employee, fair supporter, etc.)

Please provide a supporting statement of 250 words or less, as to why the nominee should be selected as the recipient of the award. If selected, your statement may be used during the presentation of the award.

Individual submitting this nomination:

Name: \_\_\_\_\_

Fair: \_\_\_\_\_

Position with the Fair: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

If your award nominee is selected, you will be asked to provide a photo to be used for the awards banquet at convention. A photo from them working at the fair is preferred.