



## Board of Directors Candidate Application

### **Background Information about the Board of Directors**

The term of office of a director is three years and runs from October 1<sup>st</sup> through September 30<sup>th</sup> of the third year. No director may serve more than two consecutive three-year terms. After absence from the Board of at least one full year, a director may be eligible to again serve on the Board. The directors shall be chosen from the Brazos Valley community (Brazos, Burleson, Grimes, Leon, Madison, Robertson, and Washington counties) with representatives appointed by the City of College Station. The Board of Directors meets monthly and follows a Committee structure and Roberts Rules of Order. The ACBV is looking for working Board members who will attend monthly meetings and actively participate in the mission and programs of the ACBV as well as our 60+ affiliate organizations.

### **The Nomination Process**

Please take a few moments to fill out this application. Once the Nominating Committee of the Board of Directors has reviewed your application, you will be asked to participate in an informal interview with the Nominating Committee and/or representative(s) of the Nominating Committee. The Nominating Committee is responsible for recommending qualified and interested candidates to the entire Board of Directors for approval.

If at any time you decide that this commitment is not for you, please do not hesitate to contact a member of the Board to withdraw your name from consideration.

### **Conflict of Interest Policy**

It is the policy of The Arts Council that its members of the Board of Directors refrain from any activity that may be construed or perceived to be a conflict of interest.

A conflict of interest is any act whereby an individual in a position of responsibility or authority influences decisions that may benefit their personal or financial interests to the detriment of the ACBV. Conflicts of interest arise when a position with the ACBV presents an opportunity for personal gain apart from the normal rewards of affiliation with the ACBV.

### **Discrimination Disclaimer**

The Arts Council provides equal opportunities to all applicants without regard to race, color, religion, sex, national origin, age, sexual orientation, or disability.

The Arts Council expressly prohibits any form of unlawful harassment based on race, color, religion, sex, national origin, age, sexual orientation, or disability.



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### Candidate Information

Name:	Title:
Occupation:	Office Hours:
Office Address:	Office Telephone:
Office Fax:	Office email:
Home Address:	Home Telephone:  Cell phone
Personal email:	At what telephone number and email would you prefer to be contacted?
Name and number of a person that we can call in case of an emergency  Name _____ # _____	Relationship to you:  _____

Please summarize what you know about The Arts Council.

Why are you interested in being on the Board of Directors of The Arts Council?



## **Board of Directors Candidate Application**

Describe how The Arts Council would benefit with you as a board member.

Do you currently reside in the Brazos Valley? If so, where?

Indicate what special skills and/or talents you would bring to the Board of Directors :

What is your view of what an arts council should be?

Have you ever served on a non-profit board? If so, what organizations have you served with and what position(s) did you hold?

If you have held positions on non-profit boards in the past, have you ever been removed from your position on a board or have you ever resigned before your board term expired? If so, why?

Have you ever donated or do you regularly donate to any non-profits or charities?



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Arts Council board members are required to raise funding to perpetuate the organization. Are you comfortable soliciting new donors, your personal contacts, foundations, or granting agencies for funding and in-kind services?

Do you have any fundraising experience? If so, please elaborate.

Would you be willing to contribute to The Arts Council annually if selected as a board member? All Arts Council board members are expected to make an annual contribution to the organization, although the amount is not specific. (When solicited for funding, many granting agencies ask the percentage of board members that make annual financial contributions to their organization. Board members who make financial contributions are more successful when soliciting funds because of their demonstration of support for their organization).

What is your current field of employment? If retired, what is your former field of employment? Do you have any hobbies, talents, or interests that could benefit The Arts Council?

Have you ever been convicted of a violation of the law other than minor, non-moving traffic violations?  Yes  No

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_



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When complete, please mail this form to:

The Arts Council  
Attn: Board Membership Chair  
4180 Highway 6 South  
College Station, TX 77845

You may also email this form to [sherec@acbv.org](mailto:sherec@acbv.org) with "Attn: Board Membership Chair" in the subject line.

Someone will contact you within 30 days to schedule a meeting or phone interview. Thank you for your interest in The Arts Council.