

# Parent and Guardian Information

ACBV Summer Art Camps 2021



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## **A Note from the Arts Council**

Before we begin our introduction to our safety procedures, we would like to first thank our parents and guardians for their patience and understanding given the current pandemic situation. Here at the Arts Council, we wish to provide you and your child with a safe, enriching, and positive atmosphere to develop creativity and an appreciation for the arts. In light of COVID-19, we are doing our best to provide these same services by updating our sanitation, training, and pick up and drop off procedures. In order to best do this, we ask that you read this packet in its entirety before sending your child to our camp.

Thank you again for your patience, and we look forward to providing a fun and educational camp experience!

## Parent and Guardian Safety Agreement

### IMPORTANT:

Your cooperation is vital in helping us ensure a safe environment for you and your child, as well as your families and our staff. If you or your child are not feeling well **FOR ANY REASON**, please **DO NOT** send them to our day camp. We will allow no exceptions for sending children who are sick to our camp. If we find that a participant is sick, they will be sent home immediately.

### Parent or Guardian Safety Agreement

- In sending your child to this camp, parents or guardians should familiarize themselves with and acknowledge health risks to children and household members who are elderly or high risk. If your child is high risk, please consult your physician before making the decision to send them
- Before sending your child to camp, we ask that all parents and guardians engage in **prescreening** by monitoring themselves and their children for **two weeks** before the first class. This includes taking a daily temperature to ensure that fever is not present, as well as monitoring yourself and your child for any symptoms of illness. Please see the following resource for symptoms pertaining to COVID-19:  
<http://dshs.texas.gov/coronavirus/#symptoms>
- We ask that parents and guardians introduce their children to the topic of COVID 19 and the importance of health and safety practices before the beginning of the program.
- For the duration of the camp, please monitor your child's temperature and symptoms **each morning** before sending them to our facilities. If a child is found to be sick upon arrival, arrangements will be made to send them home immediately.
- While it is not required, campers are free to wear face coverings, and extras will be available for use if requested

### Procedures for Drop off/Pick Up and Entrance to the facilities (at the second driveway entrance)

- Special drop off and pick up procedures will be in place to help ensure minimum contact between your child and others when entering the class. During drop off, we ask that parents and guardians please remain in their vehicles, if possible. For the safety of our staff members, we highly encourage, but do not require, that you wear a mask while in your vehicle during Drop Off/Pick Up. Further information will be provided in the "Pick Up/Drop Off Procedures" section of this document.
- **If you MUST come inside**, we encourage you to please wash or sanitize your hands immediately upon entrance to the facilities and consider wearing a face covering.

- For the safety of the students and their families, we ask that parents and guardians refrain from visiting during the duration of the class.
- We encourage **ALL** visitors to wash their hands or use the hand sanitizer dispenser **immediately** upon entrance to the building. We also encourage that, when possible, all participants follow CDC recommendations for social distancing by maintaining **6 ft** between yourself and others.

### **Procedures to Help Ensure Your Child's Safety During Camp**

- Children and their classroom activities will be in an area of the facilities separated from our galleries and general visitors.
- For the duration of the day camp, each child will have a personal workstation positioned **6 ft apart** from adjacent students. Likewise, to prevent contamination from sharing, each student will have their own crafting materials. After each class, surfaces and supplies will be cleaned. Please note that instructors will be moving freely around the class to assist students, and may not be 6ft away at all times.
- Each day, participants will receive an age appropriate demonstration on how to correctly wash hands and maintain social distancing measures.
- Staff and teachers have received guidance on improved hygiene and sanitation measures, as well as adherence to social distancing suggestions still in place by the CDC
- Before each class, facilities will be cleaned to prepare for the day. Each hour, surfaces in the facility will be disinfected.
- Due to increased safety concerns, we will not be providing lunch or snacks during camp. Please send a personal (preferably labeled) water bottle with your child to classes. Water fountains are available to allow them to refill it throughout the class.
- In case of an infection among our participants, all parents and guardians will be notified immediately, and options will be available to pick up your child before the end of the day.

### **In Case of Teacher Absence**

- In the event that a teacher is unable to come in for the day, a sub will be arranged for. If neither the teacher nor their sub is available, we will inform parents and guardians, and they will have the following options. For either option, a refund for the day will be provided.
  - Our staff can provide your child with a variety of art activities for the duration of the normal camp time (free drawing/painting/outdoor chalk drawing)
  - You may decide to pick up your child as soon as possible

### **IMPORTANT:**

**If you, your child, or another household member is ill, DO NOT send them to day camp. Your cooperation is vital in helping us ensure that the environment for our participants and their families is as safe as possible.**

## Temperature Tracking Sheet

The following chart is an example that can be used to measure your child's temperature during the camp period. These measurements are not required.

### Prescreening Temperature

(2 weeks before camp, if possible)

### After Camp Screening

Monitor your child's symptoms for 2 weeks after camp

Days Before Camp	Temperature		Days After Camp	Temperature
14				
13				
12				
11				
10				
9				
8				
7				
6				
5				
4				
3				
2				
1				

### Daily Screening Temperature (each morning during the duration of the camp)

Day of Camp	Temperature
1	
2	
3	
4	
5	

## **Pick Up and Drop Off Procedures**

### **Parking and Station Assignment**

For the duration of the camp, you and your child will receive a number assignment. This number will correspond with the parking spot that you will use to drop off your child, as well as the station that they will be seated at for the duration of the camp.

### **Why a number?**

This number will allow us to identify your car upon arrival so that we may send your child out to you without you needing to exit your car. This helps maintain the safety of you, your child, and the rest of our participants, as it minimizes the amount of contact that individuals other than the campers will receive throughout the duration of the program. Likewise, the assigned station number will help us ensure that your child avoids sharing materials throughout the camp, also minimizing their contact points.

### **How will I know where to park?**

For the duration of the camp, special numbered parking spots will be designated in the lot in front of our office space (this is the second parking turn-in when you arrive from the highway).

**On the Friday before the start of your camp, we will send an email to your provided email address that will contain your assigned number in the document “Camper Station Assignment Chart”.** On the day of camp, signage will be posted with directions outlining our request that parents and guardians stay in their cars during drop off and pick up, as well as our procedures for entry if absolutely necessary.

### **What do I do when I arrive?**

When you arrive for either pick up or drop off, please call 979-696-2787 with your name and spot number to let us know that you are here. After that, a staff member will exit the building to allow you to sign your child in or out and will either welcome your child inside or escort them to your vehicle.

### **What if I need to come in?**

In the event that you must accompany your child from your car to the building we encourage you to please sanitize or wash your hands immediately upon arrival and maintain a distance of 6 ft between yourself and others, as suggested by continuing CDC communications. Likewise, if possible, we suggest that you wear a face covering for the duration of your time in the building. If you would like a face covering and do not have one, we can provide one for you.

**If during drop off and pick up you have any questions or experience any problems at all, please call us at: 979-696-2787**

## Parking Map

# SUMMER CAMP VISITORS



## **Contact Information**

**In case of an emergency (IE: you, a household member, or your child tested positive for COVID-19) , please call us at:**

Phone: 979-696-2787

\*If you are calling after hours (10 A.M. to 5 P.M.), please leave a message and we will get back to you as soon as possible

**For non-immediate questions concerning drop off and pick procedures, our safety agreement, or the camp in general, please use the following contact methods:**

Email: [galleryintern@acbv.org](mailto:galleryintern@acbv.org)

Phone: 979-696-2787

## **Further Resources for Understanding COVID-19**

**Texas DSHS: COVID-19 symptom information:**

<http://dshs.texas.gov/coronavirus/#symptoms>

**CDC: People Who are At Higher Risk for Severe Illness**

<https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-at-higher-risk.html>