Vendor Internet Ordering at the Knoxville Convention Center

Purchased Internet 14 days prior to 1ˢᵗ move-in day (advanced rates):

- <mark>**All Hardwire & Wireless Internet lines need to be pre-ordered & turned in 14 days before the first move-in day to receive the advanced pricing.**</mark>
- **Hardwire Internet pricing is for the entire event.**
- **Complete the Exhibitor Internet Order Form and fax, e-mail, or mail the order form to the Knoxville Convention Center. Contact information below.**
- **E-mail or fax a diagram in with the order form indicating the location needed for the booth. Any lines that need to be moved will incur additional labor charges at the standard rate.**
- **Knoxville Convention Center will send you an e-mail with the access password to log-in once on site.**
- **When arriving on site, connect the machine to the cat5 cable that is installed at the booth.**
- **Scan for wireless networks, select KCC_Expo wireless network.**
- **The Knoxville Convention Center splash page will pop up.**
- **Enter the access code that was emailed in the box.**
- **Click on the box to consent to the information and conditions.**
- **Scroll down and click on continue.**

Purchased Hard wired Internet on Site at the Exhibitor Service Desk (standard rates):

- **Visit the Exhibitor Service desk only on designated move-in days. Standard rates apply.**
- **Fill out Exhibitor Internet Order Form and pay for selected services.**
- **The exhibitor service desk will provide an access code once the form is completed and the payment is received.**
- **Hardwired lines will be installed based the on order received. Once installed, connect the Cat5 cable to the device.**
- **Scan for wireless networks.**
- **Select KCC_Expo wireless network.**
- **The Knoxville Convention Center splash page will pop up.**
- **Enter the access code in the box that was provided at the exhibitor service desk.**
- **Click on the box to consent to the information and conditions.**
- **Scroll down and click continue.**
- **Log-in is good for the duration of the event.**

Purchase Wireless Internet on Site the Exhibitor Service Desk (standard rates):

- Visit the Exhibitor Service desk only on designated move-in days. Standard rates apply.
- Fill out Exhibitor Internet Order Form and pay for selected services.
- The exhibitor service desk will provide an access code once the form is completed and the payment is received.
- Scan for wireless networks.
- Select KCC_Expo wireless network.
- The Knoxville Convention Center splash page will pop up.
- Enter the access code in the box that was provided at the exhibitor service desk.
- Click on the box to consent to the information and conditions.
- Scroll down and click continue.
- Wireless access will be available for the date(s) you purchased.
- Wireless internet is per day, per device. **Each wireless connection is valid for one device and cannot be used on any other device. Additional devices require additional connection codes.**

Purchase Wireless Internet through KCC Payment Link (standard rates):

- Connect to .KCC_Expo Paid Wifi, select desired package and submit.
- Once directed to PayPal, fill in information and submit payment.
- An access code will be emailed shortly after submission.
- Scan for wireless networks.
- Select KCC_Expo wireless network.
- The Knoxville Convention Center splash page will pop up.
- Enter the access code in the box that was provided via email.
- Click on the box to consent to the information and conditions.
- Scroll down and click continue.
- Wireless access will be available for the date(s) you purchased.
- The login is valid for a 24-hour period after purchase. This login is only valid for the one device that logged in. Multiple day codes are also available.

**If you need assistance with your wireless, please contact
IT Department at 865-251-6017 or it.admin@asmknoxville.com**