

**City of Ada**  
**Meeting of the City Council**  
**Tuesday, April 6, 2021 6:00 P.M. – Council Chambers**

**Agenda**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Citizen Forum** – *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff or commission for future report.*
  
- V. Consent Agenda** – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
  - A.** March Council Meeting minutes
  - B.** March Special Session minutes
  - C.** City Pre-paid checks in the amount of \$318,792.12
  - D.** City Accounts payables in the amount of \$26,989.78
  
- VI. Approve Agenda** – *No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.*
  
- VII. Presentations with possible discussion and decision.**
  - A.** NW Minnesota Multi County HRA
  - B.** Moore Engineering Update
  
- VIII. Reports of Department Heads and Committees**
  - A.** Mayors Report
  
  - B.** Administrator / Clerk / Treasurer Report.
    - 1) Department Updates
      - a. Bike Rodeo volunteers and donation request.
  
- IX. Old Business**

**XII. New Business**

- A. Kaleidoscope Guests, April – Shawn/Crystal, May – Josh/Kim, June – Casey/Scott, July – Mike/Shawn.
- B. Annual Liquor Licenses
- C. Industrial Park Lot Sale Offer
- D. Donation Request- Cody's First Annual Softball Tournament
- E. Committee Updates
  - A. Public Works
  - B. Public Safety
  - C. Beautification
  - D. EDA

**XIII. Adjournment**

**City of Ada**  
**Meeting of the City Council**  
**Tuesday, March 2, 2021 6:00 P.M. – Council Chambers**

**Agenda**

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Roll Call**

**Present: Lewis, Erickson, Mathsen, Stene, Krieger, Nelson, and Roux**

**Absent: None**

**Other Present: Administrator Larson, Mayor Hintz**

**IV. Citizen Forum** – *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff or commission for future report.*

**V. Consent Agenda** – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

**A.** February Council Meeting minutes

**B.** City Pre-paid checks in the amount of \$271,506.72

**C.** City Accounts payables in the amount of \$33,969.10

**Motion by Member Mathsen and seconded by Member Stene to approve the Consent Agenda as amended. All in favor: Erickson, Nelson, Mathsen, Roux, Stene, Krieger and Lewis. Opposed: NONE Motion passed**

**VI. Approve Agenda** – *No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.*

**Motion by Member Lewis and seconded by Member Roux to approve the Agenda. All in favor: Erickson, Nelson, Mathsen, Roux, Stene, Krieger and Lewis. Opposed: NONE Motion passed**

**VII. Presentations with possible discussion and decision.**

**A.** Al's Disposal- Clean Up Week

Julie Bitker asked the council to hold Clean Up week from May 6<sup>th</sup> -May 8<sup>th</sup>.

**Motion by member Mathsen and seconded by member Erickson to hold clean up week during the above dates. All in favor: Nelson, Erickson, Roux, Krieger, Lewis, Stene, and Mathsen. Opposed: None. Motion passed.**

**B.** Moore Engineering Update – No Update

## **VIII. Reports of Department Heads and Committees**

### **A. Mayors Report**

#### 1) Norman County Comprehensive Plan

Mayor Hintz asked the council members to take some time to review the Norman County Comprehensive plan that was last updated 40 years ago. The County will be working on updating this plan and would like input from the City.

### **B. Administrator / Clerk / Treasurer Report.**

#### 1) Department Updates

Administrator Larson presented 2 bids for outfitting the new police vehicle.

**Motion by member Stene and seconded by member Roux to accept the bid from Guardian Fleet Safety for a total of \$9760. All in Favor: Roux, Nelson, Erickson, Lewis, Krieger, Stene, and Mathsen. Opposed: None. Motion Passed.**

Administrator Larson went on to inform the council of other department's activity. The Dekko Center is busy with swim lessons and summer rec planning. The public works department is busy with street sweeping, tree branch trimming, and equipment maintenance. The Liquor Store is busy with spring inventory and new promotions.

#### 2) Housing Rehabilitation Grant Opportunity Update

Administrator Larson informed council members of the work completed for the grant and the timeline of activities. Larson will be gathering letters of intent from resident in Ada who would potentially utilize the grant funds and will also continue to work with NW Minnesota Multi County HRA to meet deadlines.

#### 3) Audit Update

Audit prep work has been completed. Auditors are now reviewing and hope to be on site first week of April.

#### 4) Municode Website

Administrator Larson informed the council on the work done to update the municode website which is a library for all City ordinances and the City Charter. This has not been updated since 2011.

## **IX. Old Business**

## **XII. New Business**

### **A. Kaleidoscope Guests, February - Casey/Josh, March – Scott/Mike**

### **B. Committee Updates**

A brief update on each committee. Minutes from each meeting were included in the March council meeting packet.

#### **A. Public Works**

The public works committee discussed a new camera at the compost site, vehicles the police department have left on their property. They would like them removed. No decisions were made.

**B. Public Safety**

- 1) Fire Department new member pending background check.

The public safety committee discussed blight, the vehicles at public works, the part time police officer and the camera for the new police vehicles.

**C. Beautification**

The beautification discussed goals for 2021. They will begin work improving and beautifying the cemetery this spring.

**D. EDA**

The EDA approved a demo loan and met with a representative from Minnkota Power Coop.

**XIII. Adjournment**

**Motion by member Krieger and seconded by member Mathsen to adjourn the council meeting at 6:45pm. All in favor: Nelson, Erickson, Mathsen. Roux, Stene, Krieger, and Lewis. Opposed NONE. Motion Passed.**

**City of Ada**  
**City Council Special Session**  
**March 15, 2021 at 6:00 p.m.**  
**City Hall**

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call

Members Present: Roux, Erickson, Krieger, Nelson, Mathsen, Stene and Lewis

Members Absent: None

IV. Police Vehicle Camera

The council reviewed a bid from Watch Guard for a camera to be installed in the new police vehicle. The quote was for \$5020.00. There was no second bid due to this specific camera system being the same system used for the rest of the cameras at the Police Department.

**Motion by member Krieger and seconded by member Stene to move forward with the purchase. The purchase will be allocated to the Police Department's general fund budget and be taken from account 101-42-4210-102. Also, any money received from the sale of the old vehicle will also be used towards the camera system. All Approved: Nelson, Roux, Erickson, Mathsen, Stene, Lewis, and Krieger. Opposed: None. Motion Passed.**

V. Adjourn

**Motion by member Mathsen and seconded by member Stene to adjourn the meeting at 6:10pm. All approved: Nelson, Mathsen, Stene, Krieger, Roux, Erickson, and Lewis. Opposed: None. Motion Passed.**

ACCOUNT PAYABLE - MARCH 2021  
 REGULAR COUNCIL MEETING  
 Tuesday, April 6, 2021

\*Added or Revised Amounts

ADA BODY SHOP	PW- WQ	\$ 70.20
ADA CHAMBER OF COMMERCE	LIQUOR MEMBERSHIP	\$ 75.00
ADA ELECTRIC	EC FLAG POLE LT	\$ 237.70
ADA ELECTRIC	DEKKO- MNT REPAIR	\$ 1,077.91
ADA-FELTON COUNTRY STORE	PW FUEL	\$ 374.27
ALL AMERICAN PUBLISHING	DEKKO T-SHIRT ADV	\$ 199.00
ARAMARK	PW- MATS,MOPS, PAPER SERVICES	\$ 174.16
ARAMARK	LQR MATS, MOPS	\$ 55.75
ARAMARK	POLICE MATS	\$ 47.67
AUTO VALUE	PW- CUP BRUSH,AC LOW HYDRO,	\$ 48.97
AUTO VALUE	DEKKO- FLAT BLACK	\$ 18.47
BORDER STATES	LINE MNT	\$ 4,265.50
CINTAS	MARCH- EVENT CENTER MATS	\$ 132.52
COCA COLA	LQR POP	\$ 70.00
EGGEN HEATING	PW- VENTOR MOTOR, REPAIR	\$ 980.00
GODFATHER'S EXT	LIQUOR ODOR UNIT	\$ 7.48
HAWKINS	PW CHEMICALS	\$ 1,324.87
INDEPTH INSPECTION	MARCH BLDING PERMIT SERVICES	\$ 888.89
JOHNSON CONTROLS	DEKKO- FIRE ALARM TEST/INSPECTION	\$ 804.36
KRJB RADIO	EDA ADV	\$ 270.00
KRJB RADIO	LIQUOR- ANNUAL, MARCH MADNESS	\$ 175.00
MCCOLLUM HARDWARE, INC	PW- KEYS,CLEANERS,CARB WIRE	\$ 122.65
MCCOLLUM HARDWARE, INC	EC- DOOR LATCH BOLTS	\$ 6.99
MCCOLLUM HARDWARE, INC	POLICE- KEYS	\$ 8.43
MCCOLLUM HARDWARE, INC	CEMETERY- HALOGEN BULBS	\$ 17.98
MCCOLLUM HARDWARE, INC	DEKKO- DOG PARK PAINT,BAGS,BATTERIES,CABLE TIES	\$ 134.53
MCCOLLUM HARDWARE, INC	LIQUOR- BOLTS TO FIX SHOPPING BASKETS	\$ 1.33
MN POLLUTION CONTROL AGENCY	WATER PERMIT ANNUAL FEES	\$ 345.00
NORMAN COUNTY ATTORNEY	MARCH CRIMINAL FEES	
NORMAN COUNTY IMPLEMENT	PW- FITTINGS, FILTERS, BLADES	
NORMAN COUNTY INDEX	LIQUOR-	
OFFICE SUPPLIES	DEKKO- TP,ADHESIVE FASTENERS, TRASH BAGS	\$ 388.36
OFFICE SUPPLIES	CITY HALL- LABELS	\$ 124.63
		\$ 9.22

OFFICE SUPPLIES	LIQUOR- TONER,LABELS,CALC ROLL,PT, CARDKLEEN	\$ 221.65
OFFICE SUPPLIES	EDA BROCHURES	\$ 58.00
OFFICE SUPPLIES	POLICE- TONER, CD-RW DISCS, BATTERIES	\$ 252.53
OLSON POOLS & SPAS	DEKKO- MULTIPORT GASKET	\$ 42.95
PEMBERTON LAW	GENERAL LEGAL FEES	
PETRO SERVE	POLICE- FUEL	\$ 85.57
READITECH	ANTIVIRUS, HOSTED EXCHANGE, MAILBOX,	\$ 165.00
RED RIVER PROMOTER	LIQUOR ADV- RRV AG MONTH	\$ 45.00
RED RIVER PROMOTER	AAP ADV	\$ 89.00
RMB ENV LAB	WATER BACTERIA TEST, QTR INFLUENT	\$ 70.00
RITWAY	LASER DISCONNECT NOTICES	\$ 167.62
SANDERS METAL PRODUCTS	DOG WASTE BIN AT BOSWORTH QUICK ATTACH HOOKS, CHAIN	\$ 290.00
SORENSEN ELECTRIC	PW - WELL BOOM HEATER	\$ 1,823.82
STREICHER'S	POLICE- BATTERIES, PANTS, PATROL READY BAGS	\$ 238.96
SUPERMARKET FOODS	LIQUOR- JUICE, POP	\$ 53.79
TRANE IUS	DEKKO- MNT	\$ 1,904.00
WATER & LIGHT FUND	UTILITIES	\$ 9,025.05
WEX BANK	POLICE FUEL	
TOTALS		<b>\$ 26,989.78</b>



# PRE-PAID CHECKS FOR MARCH 2021

Paid Chk# 082631	CITY OF ADA GENERAL FUND	3/4/2021	\$59.32	APPLY- JULIA TYLER
Paid Chk# 082632	EGGEN, BRIANNA	3/4/2021	\$119.32	DEKKO PRINT INK
Paid Chk# 082633	HAWKINS INC.	3/4/2021	\$398.30	DEKKO CHEMICALS
Paid Chk# 082634	MAHNOMEN POOL	3/4/2021	\$100.00	LIFEGUARD TRAINING
Paid Chk# 082635	PETRO SERVE USA	3/4/2021	\$161.43	PW FUEL
Paid Chk# 082636	SAFFIRE	3/4/2021	\$1,500.00	SEMI ANNUAL HOSTING FEE
Paid Chk# 082637	JULIA TYLER	3/4/2021	\$40.70	REFUND DEPOSIT BALANCE
Paid Chk# 082638	VERIZON WIRELESS	3/4/2021	\$106.68	POLICE BROADBAND
Paid Chk# 082639	ARTISAN BEER COMPANY	3/10/2021	\$73.80	BEER
Paid Chk# 082640	BEVERAGE WHOLESALERS, INC	3/10/2021	\$138.00	BEER
Paid Chk# 082641	D-S BEVERAGES	3/10/2021	\$4,060.82	BEER
Paid Chk# 082642	GRACE LUTHERAN CHURCH	3/10/2021	\$436.00	LED BULBS
Paid Chk# 082643	JOHNSON BROS WHLSE LIQUOR C	3/10/2021	\$753.75	LIQUOR
Paid Chk# 082644	MCKINNON CO., INC.	3/10/2021	\$4,986.00	BEER
Paid Chk# 082645	MN DEPT OF COMMERCE	3/10/2021	\$335.33	4TH QTR INDIRECT ASSESSMENT
Paid Chk# 082646	NORTHERN STATES POWER CO.	3/10/2021	\$769.00	FEB DISTRIBUTION FACILITIES CH
Paid Chk# 082647	OFFICE SUPPLIES PLUS	3/10/2021	\$112.97	WATER TEST SHIPPING
Paid Chk# 082648	PAUSTIS WINE COMPANY	3/10/2021	\$109.99	LIQUOR
Paid Chk# 082649	PHILLIPS WINE & SPIRITS CO.	3/10/2021	\$1,133.14	LIQUOR
Paid Chk# 082650	RED RIVER VALLEY CO-OP POWER	3/10/2021	\$8,056.08	UTILITIES, MARCH MNT
Paid Chk# 082651	VERIZON WIRELESS	3/10/2021	\$35.01	POLICE CELL PHONE
Paid Chk# 082652	WINE MERCHANTS	3/10/2021	\$515.94	LIQUOR
Paid Chk# 082664	AASLAND, GERRIE JO	3/18/2021	\$75.71	LQR- POS CHECK -MLG
Paid Chk# 082665	ADA FIRE DEPT RELIEF ASSN	3/18/2021	\$27,177.66	STATE AID
Paid Chk# 082666	ADA MUNICIPAL LIQUOR STORE	3/18/2021	\$50.00	EDA PROMO- SHOP LOCAL
Paid Chk# 082667	ARVIG	3/18/2021	\$1,981.26	PHONE/INTERENET
Paid Chk# 082668	BOOM ISLAND BREWING CO, LLC	3/18/2021	\$46.00	BEER
Paid Chk# 082669	CARDMEMBER SERVICES	3/18/2021	\$288.51	DEKKO LIFEGUARD TRAINING.HOT TUB REPAIR,
				PARK-SIGN PRO. ADOBE ACROPRO- ASHLEY
Paid Chk# 082670	DEPT. OF ENERGY W A P A	3/18/2021	\$29,458.95	FEB ENERGY
Paid Chk# 082671	KELLY'S CHRYSLER CENTER, INC.	3/18/2021	\$141.43	POLICE- REPAIR.MNT 2018 DODGE
Paid Chk# 082672	MN ENERGY RESOURCES CORP.	3/18/2021	\$1,979.44	UTILITIES
Paid Chk# 082673	SOUTHERN GLAZERS OF MN	3/18/2021	\$756.50	LIQUOR

Paid Chk# 082674	SPRUCE VALLEY CORPORATION	3/18/2021	\$104,383.15	LIFT STATION REHAB
Paid Chk# 082675	ANDREW TRITZ	3/18/2021	\$168.11	TIRE DAMAGE DUE TO ST COVER
Paid Chk# 082676	VERIZON WIRELESS	3/18/2021	\$37.83	PW CELL PHONE
Paid Chk# 082677	XCEL/NORTHERN STATES POWER	3/18/2021	\$61,039.29	FEB ENERGY
Paid Chk# 082678	ADA-FELTON COUNTRY STORE	3/24/2021	\$261.30	POLICE FUEL
Paid Chk# 082679	BEVERAGE WHOLESALERS, INC	3/24/2021	\$586.08	BEER
Paid Chk# 082680	BREAKTHRU BEVERAGE	3/24/2021	\$815.64	LIQUOR
Paid Chk# 082681	D-S BEVERAGES	3/24/2021	\$3,491.65	BEER
Paid Chk# 082682	FERGUS FALLS MONUMENT	3/24/2021	\$310.00	CEMETERY NICH IMPRINTING-REUER
Paid Chk# 082683	GARDEN VALLEY TECHNOLOGIES	3/24/2021	\$28.99	CLERK IT SERVICE
Paid Chk# 082684	MCKINNON CO., INC.	3/24/2021	\$2,795.90	BEER
Paid Chk# 082685	PETRO SERVE USA	3/24/2021	\$106.83	POLICE FUEL
Paid Chk# 082706	CITY OF ADA GENERAL FUND	3/30/2021	\$103.19	APPLY DEP,INT-ADAM MCRUNNEL, LQR PSTG
Paid Chk# 082707	LARSON, ASHLEY	3/30/2021	\$66.02	MARCH CELL PHONE,ZOOM
Paid Chk# 082708	LEE BROS SALES, INC.	3/30/2021	\$38,681.32	POLICE VEHICLE-2021 TAHOE
Paid Chk# 082709	U. S. POSTMASTER	3/30/2021	\$242.60	MARCH UTILITY BILLING PSTG
Paid Chk# 082710	CAT ADKINS	3/31/2021	\$125.00	DEKKO- WL CHLG WINNER
Paid Chk# 082711	ARTISAN BEER COMPANY	3/31/2021	\$149.70	BEER
Paid Chk# 082712	BELLBOY CORPORATION	3/31/2021	\$441.50	LIQUOR
Paid Chk# 082713	BEVERAGE WHOLESALERS, INC	3/31/2021	\$224.80	BEER
Paid Chk# 082714	D-S BEVERAGES	3/31/2021	\$4,430.95	BEER
Paid Chk# 082715	JOHNSON BROS WHLSE LIQUOR C	3/31/2021	\$1,812.08	LIQUOR
Paid Chk# 082716	JOHN KRAFT	3/31/2021	\$175.00	DEKKO-WLCHLG WINNER
Paid Chk# 082717	MID-CENTRAL ICE, INC	3/31/2021	\$65.00	LQR- ICE
Paid Chk# 082718	JUSTIN OLSON	3/31/2021	\$3,850.00	DEKKO-VALVE REPLACEMENT
Paid Chk# 082719	PAUSTIS WINE COMPANY	3/31/2021	\$641.50	LIQUOR
Paid Chk# 082720	PHILLIPS WINE & SPIRITS CO.	3/31/2021	\$7,024.36	LIQUOR
Paid Chk# 082721	SOUTHERN GLAZERS OF MN	3/31/2021	\$266.56	LIQUOR
Paid Chk# 082722	VERIZON WIRELESS	3/31/2021	\$106.58	POLICE CELL PHONE
Paid Chk# 082723	VINOCOPIA, INC	3/31/2021	\$83.50	LIQUOR
Paid Chk# 082724	WINE MERCHANTS	3/31/2021	\$320.65	LIQUOR

\$318,792.12



## APRIL 2021 LIST OF LICENSES

### **COIN OPERATED MACHINES:** Exp - 4/30/2021

ARC LANES, INC. - 6 Bowling Lanes  
WEST MAIN PIZZA - 3 coin machines  
MAIN STREET BAR – 4 coin machines  
OUTPOST DRIVE INN – 1 coin machine

### **SET-UP (CONSUMPTION) LIQUOR LICENSES:** Exp 4/01/2021

ARC LANES, INC.  
NORMAN COUNTY AGRI. SOCIETY - FAIR GROUNDS

### **ON-SALE LIQUOR LICENSES:** Exp 4/30/2020

TWISTED SISTERS AT PUB 21  
MAIN STREET BAR

### **ON-SALE 3.2 MALT LIQUOR LICENSES:** Exp 4/30/2021

ARC LANES, INC.

### **STRONG BEER & WINE LICENSES:** Exp 4/30/2021

WEST MAIN PIZZA  
NORMAN COUNTY AGRI. SOCIETY - FAIR GROUNDS

### **OFF-SALE LIQUOR LICENSES:** Exp 4/30/2021

ADA MUNICIPAL LIQUOR STORE

### **2AM LICENSES:**

To AGED

NORMAN COUNTY AGRI. SOCIETY- Exp 4/30/2021  
TWISTED SISTERS AT PUB 21- Exp 4/27/2021  
MAIN STREET BAR - Exp 10/23/2021

### **SUNDAY LICENSES:**

MAIN STREET BAR- Exp 4/30/2021  
TWISTED SISTERS AT PUB 21- Exp 4/30/2021

### **INSURANCE:**

TWISTED SISTERS AT PUB 21- Exp 1/01/2022  
ARC LANES, INC. - Exp 4/30/2022  
MAIN STREET BAR – Exp 10/21/21  
WEST MAIN PIZZA – Exp 2/16/22  
NORMAN COUNTY AGRI. SOCIETY- Exp 9/01/21  
ADA MUNICIPAL LIQUOR STORE - Exp 8/05/21



Cody's First Annual Softball Tournament  
Ada-Borup Baseball Fields  
Ada, MN  
June 5<sup>th</sup>, 2021

Dear Ada Liquor Store,

Cody Holte was a Grand Forks Police Officer that tragically lost his life in the line of duty on May 27<sup>th</sup>, 2020. Cody put God, family, and his country above all else. "Don't let yesterday use up today," is the saying he lived each day by. His infectious smile, kind heart, outgoing personality, and competitive edge left an imprint on all he touched.

As a valuable member of our community, we are reaching out to see if you would like to be a monetary sponsor in Cody's First Annual Softball Tournament on June 5<sup>th</sup>, 2021. Proceeds from the tournament will be going to a local student(s) that are going into Criminal Justice and/or military.

Below are the donation tiers for our event. Each donor will be recognized on shirts of players of the tournament and will also be available for purchase at the tournament.

Platinum - \$1,000 or more  
Gold - \$750 - \$999  
Silver - \$500 - \$749  
Bronze - \$50 - \$499

Donations can be made to "Cody Holte Scholarship Fund" at Frandsen Bank & Trust in Ada, Minnesota by April 15<sup>th</sup>, 2021.

We are also taking Silent Auction items for the event. Please reach out to [codyholtesoftballtournament@gmail.com](mailto:codyholtesoftballtournament@gmail.com) for information on forms and pick up/drop off availability.

We would like to thank you in advance for your generosity. Please do not hesitate to contact us at [codyholtesoftballtournament@gmail.com](mailto:codyholtesoftballtournament@gmail.com) with any questions.

Thank you,  
Family of Cody Holte



Please fill out this form for our records and for proper recognition of your generous donation/silent auction item(s) and mail to the address below by April 15<sup>th</sup>.

Company: \_\_\_\_\_

Monetary Amount: \_\_\_\_\_

Circle one: Mailed or Directly Deposited to Frandsen Bank

Item(s) for Silent Action:

\_\_\_\_\_  
\_\_\_\_\_

- Valued Amount: \_\_\_\_\_

Signature:

Date:

\_\_\_\_\_

Mailing Address:

Cody's Softball Scholarship

PO Box 371

Halstad MN 56548

## City of Ada - EDA Minutes -March 25, 2021

**Roll call:** Members Present: John, Jim, Greg, Rodney, Kim,

Other attendees: Ashley Larson, City Administrator  
Matt Marshall, Minnkota Power Cooperative  
and Rich Whitcomb, Red River Electric

**Approval of Previous Meeting Minutes:** Approved - Motion by Kim 2<sup>nd</sup> Jim, all approved

**Treasurer's Report:** All loans are current, see insert. Motion to approve by Jim, 2<sup>nd</sup> by Rod. All Approved

### Old Business:

- **AACP:** No Report
- **City:** Ashley asked the group about a new "Did You Know?" Campaign which will highlight different facts about things available, by and from the City for residents. This will cover a broad range of topics. Ashley requested topics, none were discussed at the meeting. Ashley and Jim will work together to set a schedule of topics.
- **NCEDA:** Informed the group of the meet and greet scheduled for March 31st in the Twin Valley with the new dairy farm and hog farm. Ashley will be attending. All monies from the COVID relief fund have been distributed to county businesses.

### New Business:

**Business Development Follow Up:** Matt Marshall from Minnkota and Rich Whitcomb from Red River electric would like to partner with Ada in anyway they can. They would like to be a resource for the EDA to reach out to. Both were taken on a tour of Ada after the meeting.

**Business Visit Updates:** Brochure has been completed. Ashley will print 100 copies.

**Applications (Demo & Loan) Updates:** Ashley reported one RLF application has been received. The group decided not enough information was present to review. There were no decisions made.

**Land Offer:** Ashley informed the group and asked for a recommendation to bring to the council meeting regarding an offer for a lot in the north industrial park. The lot offer was \$11,000 for a lot valued at \$17,600. The EDA's recommendation to council will be a counter offer for \$14,500 and not accepting less than 80% of the total cost.

**Housing Rehabilitation Grant:** Ashley asked for \$35,000 from the 2022 demo fund budget to be allocated towards the project. This would make our grant packet more competitive. Motion by Jim, 2<sup>nd</sup> by Kim to approve the \$35,000 budget allocation. All approved.

**NEXT MEETING DATE:** April 23, at 7:00 a.m. – Event Center Meeting Room

**ADJOURNMENT:** Motion to adjourn made by Jim, 2<sup>nd</sup> by Rod. All approved

**PUBLIC SAFETY COMMITTEE MEETING**  
**Public Safety Meeting**  
**Wednesday, March 17<sup>th</sup>, 2021**  
**5:30 p.m.**

**PRESENT:**           **JODY BUENG**  
                          **STEVE PETRY**  
                          **SHAUN ROUX**  
                          **DEAN KNUTSEN**  
                          **BARB KESSELBERG**  
                          **ASHLEY LARSON**

**ABSENT: KIM LEWIS**

1. Meeting called to order at 5:33 p.m.
2. Roll call.
3. Last Minutes approved.
4. Additions to the agenda: #1-PS-Part-time Officer. #2 PS-Cars At Public Works

**FIRE DEPARTMENT:**

1. Steve P. Reported that he had no fire Department items.

**POLICE**

1. Blight was discussed. Talked ensued about 3 Properties around town and how progress with those properties owners was progressing
2. The vehicles behind Public Works were discussed. Jody mentioned speaking to Joe Fiegel about possible removal. Jody will contact James Brue about the situation as far as releasing the cars legally.
3. PT Officer-aded by Ashley Larson- Ashley asked for an update on the PT officer. Jody said he spoke to Ezra. Ezra is interested in getting some training started again. Jody stated that he needs to get the part-time officer trained in firearms and Emergency Vehicle Operations before he can carry a weapon or drive the Police Car. Both trainings will be looked into as far as timetables for completion.

Motion to Adjourn meeting at 1811 Hrs. –Barb K. 2<sup>nd</sup>-Shaun R.



## MINUTES OF THE PUBLIC WORKS BOARD MEETING

February 22, 2021

**Members present:** Casey Krieger, Bruce Visser, Shawn Roux, Pete Fetting

Also present: Brian Rasmusson

**Members Absent:** Bob Ramstad

**Call meeting to order. 5:30 pm**

Casey Krieger called the meeting to order.

**Approve minutes:**

**Items added to agenda:** Cameras at compost site (Shawn Roux)

**Approve agenda:** Motion- Roux and 2<sup>nd</sup> Fetting. All in favor, motion passed.

**Old business:**

**Water:** None

**Sewer:** None

**Electric:** None

**Street:** None

**Other:** None

**New business:**

**Water:** None

**Sewer:** None

**Electric: Tree trimming around power lines,** Brian told the board that we were getting up to the maximum hours we could bank with RRVC and if we didn't use them we would lose hours that we are paying for in our contract. Brian Called Rich and Jim at RRVC and told them that we need their crew to come to Ada to do some work because we don't want to lose hours. We decided that with the warmer weather they could come and trim trees around power lines to use some hours instead of losing them. As of Monday February 22, 2021 the crew has trimmed most of the West side of town and will continue to trim as long as RRVC has time and we have hours to use. **No action taken, Information only.**

**Street: Compost site cameras,** Roux brought this item to the PWB because they had talked about it at Public Safety Committee meeting. They recommended getting a quote to purchase higher quality cameras and lower one closer to the ground so it would be easier to get a better and more clear look at the license plates so it would be easier of Public Works to identify people that dump illegal items at the compost site and it would be easier for the Police Dept. to have proper identification of people so we would have a better chance of getting the items removed or prosecution if needed. Brian will get quote for the March PWB meeting. **All board members were in favor. No action taken, Information Only.**

**Other: None**

**Next meeting:** March29, 2021, @ Ada Public Works Department 5:30 PM

**Adjourn meeting:** Motion –Roux, 2<sup>nd</sup> by Fetting. All in favor, motion passed **5:45 pm.**

## MINUTES OF THE PUBLIC WORKS BOARD MEETING

February 22, 2021

**Members present:** Shawn Roux, Bob Ramstad, Pete Fetting (Fetting joined meeting when agenda items were almost completed)

Also present: Brian Rasmusson

**Members Absent:** Casey Krieger, Bruce Visser

**Call meeting to order. No official meeting was held due to not having a quorum**

**Approve minutes:**

**Items added to agenda:** No items added to agenda

**Approve agenda:**

**Old business:**

**Water:** None

**Sewer:** None

**Electric:** None

**Street: Camera update at compost site:** Brian told the board that he had discussed this with Ashley and we both didn't think it was necessary to spend over a \$1,000.00 on a new system when we are not going to prosecute anyone for illegal dumping; all we want is for them to clean up what they had dumped. No action taken, information only.

**Other:** None

**New business:**

**Water:** None

**Sewer:** None

**Electric:** None.

**Street: Employee discussion: Councilman Kim Lewis wanted this item on the agenda.** M thinks it would be a good idea to look at bringing one more employee on to the staff as we need to look at the future. There are 2

long time employees that could retire now but not expected to for a few years. **No action taken, Information only.**

**Junk Cars at Public works:** This was put on the agenda just to keep it in the forefront so it wouldn't get dropped. **No action taken, Information only**

**Other: Clean up week:** Brian reminded the board that clean up week is scheduled for May 6, 7, and 8 with the following week set as back up dates if needed due to weather.

**Next meeting:** April 26, 2021, @ Ada Public Works Department 5:30 PM

**Adjourn meeting:**

Beautification Meeting Minutes- March 10, 2021

Meeting Room Dekko Center 5:00pm

Members present: Melissa Larson, Deborah Mickelson, Mike Nelson, Josh Mathsen, Mike Ganje, Tyelyn Pearson, Pat Pfund.

February Meeting Minutes approval- approved Josh Mathsen, 2<sup>nd</sup> by Pat Pfund.

Ideas for 2021 brought forward to the Committee: Splash Pad, Natural Play Space, Adaptive Playground, and Cemetery. After discussion on the Splash Park, Adaptive Playground, and Natural Play Space it was decided that these items would need to have more than a few months of planning and fundraising opportunities for the group. We can discuss more in the future with planning and smaller steps forward. Cemetery will be the 2021 Objective for the year. We will focus on removing and powder coating the gates, lifting the headstones in the older section without families in the area to help with the costs associated with that, replacing the garbage receptacles and water pads for the hydrants. We need to remove 5 or 6 trees and will have to replace them, Brianna will work on searching ordinances to stay in compliance.

Bosworth Park Dog Park came up and people are wondering if it is finished, we have signs and will hang them up soon, the gates for the park have been taken down for the year, but bathrooms and water are not on yet. We will be adding a light out there for the dog park and we will add a dumpster for dog waste in the next few weeks.

Raised Garden beds for a community garden will be brought in this summer, they will be along the East side of the Dekko Center moved from the North side of the building and they will be built with iron and wood so that they withstand the mowing/weed trimming.

Arbor Day Celebration will be April 30<sup>th</sup> and Brianna will contact the school to see if the 2<sup>nd</sup> graders can participate this year again.