

City of Ada
Meeting of the City Council
Tuesday, February 4th at 6:00 P.M. – Council Chambers

Agenda

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Citizen Forum** – *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff or commission for future report.*

- V. Consent Agenda** – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
 - A.** January 7th Council Meeting minutes
 - B.** City Pre-paid checks in the amount of \$25,675.28
 - C.** City Accounts payables in the amount of \$43,845.12
 - D.** City Accounts Payable December updated amount of \$164,924.96
 - E.** Catch the Spirit Sponsor \$300 Donation

- VI. Approve Agenda** – *No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.*

- VII. Presentations with possible discussion and decision.**
 - A.** Moore Engineering Update
 - a. Park Street Bids

- VIII. Reports of Department Heads and Committees**
 - A.** Mayors Report
 - 1) Recognition of former Council Member Kroshus
 - 2) New Council Member Appointment

 - B.** Administrator / Clerk / Treasurer Report.
 - 1) Department Updates

- 2) Union Negotiations. Approve Contract for all Full Time Exempt and Non-Exempt Employees
- 3) Minkota Technologies Inc. Contract

IX. Old Business

- A. Event Center Pricing Schedule
- B. 2nd Reading Ordinance 479 Eliminating Wards
- C. Transfer of Title of 2000 Ford to Benedictine

XII. New Business

- A. Kaleidoscope Guests, February – Mike/Josh, March – Crystal/Casey
- B. Resolution 2020-02-01 Sale of Land Rage Addition
- C. Ordinance 480 amending Ordinance No 381, Sec. 50-4 Sale of Tobacco Products
- D. Ordinance 481 amending Ordinance No 34-103- Snow, ice, dirt, and rubbish; removal.
- E. Public Works – Snow Blower

XIII. Adjournment

Council Member Tom Opeim will appear by interactive TV. He will be located at 3441. Brantley Oaks Dr., Fort Myers Beach, Fl

City of Ada
Meeting of the City Council
Tuesday, January 7, at 6:00 P.M. – Council Chambers

Minutes

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

Council Members present were Member Opheim (via Skype), Nelson, Mathsen and Roux. Also present was Mayor Hintz, Solveig Kitchell, Dan Hanson, and members of the media. Council Members absent were Member Stene and Member Krieger.

IV. Citizen Forum – *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff or commission for future report.*

V. Consent Agenda – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

- A.** December 3, 2019 Council Meeting minutes
- B.** December 17, 2019 Special Session minutes
- C.** City Pre-paid checks in the amount of \$137,878.46
- D.** City Accounts payables in the amount of \$165,136.22
- E.** Set date, time and location of council meetings.
- F.** Designate official depositories
- G.** Designate official newspaper
- H.** Donation request – HOV Recreational Foundation \$300.00
- I.** November Accounts Payable correction \$61,230.90

Motion by Member Mathsen seconded by Member Nelson to approve the Consent Agenda as amended. Voting for: Opheim, Mathsen, Nelson and Roux. Against: None Motion Passed

- VI. Approve Agenda** – *No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.*

Motion by Member Nelson seconded by Member Roux to approve the Agenda as amended. Voting for: Opheim, Mathsen, Nelson and Roux. Against: None Motion Passed

VII. Presentations with possible discussion and decision.

A. Solveig Kitchell- Historical Society

Solveig Kitchell presented to council a history of the Norman County Historical Society building and the needs for improvements to the facility. Mrs. Kitchell specifically talked about the septic system on site. The increase in use has put a capacity on the system. The request is to hook up to the city sewer system. Funding this and other projects is going to cost in the tens of thousands. Mrs. Kitchell asked for a donation above and beyond a regular donation the city has given.

Motion by Member Opheim seconded by Member Mathsen to approve donating \$1,100.00 and additional \$900.00 from the gambling funds to the Norman County Historical Society. Voting for: Opheim, Mathsen, Nelson and Roux. Against: None Motion Passed

B. Moore Engineering Update

Dan Hanson of Moore Engineering was present to discuss a few projects in the works within the City of Ada. He announced that four quotes were requested and two were returned for work on the lift pump on the south side of town. Visser Trenching Inc was the low quote at \$39,411.00. The bid includes the price of the pump and installation. Engineering fees were approved in a prior meeting and are separate from the Visser quote. The timing to complete the contract was being questioned and was stated that a deadline would be included in the contract.

Motion by Member Mathsen seconded by Member Nelson to approve the low quote from Visser Trenching Inc. for work to add a lift station on the south side of town. Voting for: Opheim, Mathsen, Nelson and Roux. Against: None Motion Passed

The next item on Mr. Hanson's list was the wastewater system improvement plans. Moore Engineering has been working with Brian Rasmusson on these plans. Easements needed for the project were discussed and the legal process to satisfy the easements, to be able to work where needed, was being requested of Pemberton Law.

The Park Street and 2nd Street project was updated. Mr. Hanson also presented the final installment of the Event Center pledge in the amount of \$2,500.00. Council thanked Moore Engineering.

C. Rage Addition Lot purchase

Gordon and Ellen Ramstad submitted an offer of \$10,000.00 to purchase Lot #3 of the Rage Addition. There was little discussion on the offer.

Motion by Member Mathsen seconded by Member Opheim to accept the offer of \$10,000.00 for Lot#3 of the Rage Addition. Voting for: Opheim, Mathsen, Nelson and Roux. Against: None Motion Passed

VIII. Reports of Department Heads and Committees

A. Mayors Report

1) Committee Appointments

Mayor Hintz presented to council a list of the Committees within the City of Ada, which will be available at City Hall and will be published on the City's face book page.

2) Blandid Foundation

Mayor Hintz informed council of a group that is interested in assisting small cities in Minnesota with internet and communication short falls. There will be a meeting January 13th to discuss this topic.

Mayor Hintz finished his update with a kudos to the Public Works department for a great job dealing with all the snow we've had. Great Job

B. Administrator / Clerk / Treasurer Report.

1) Department Updates

Administrator Larson updated council on the various departments in the City. Larson stated that she agreed with Mayor Hintz on the great job they've been doing on keeping the snow at bay. Larson expressed her appreciation of Dekko Manage Brianna Eggen on the great job she's been doing putting her energy into the programs she is running. Larson went on to update council with the positive things going on at the Ada Liquor Store. She stated that the numbers show we are in a profitable position at year end. Larson then went on to announce that the Ada Police Department has been training a part time officer (Ezra Walz) and is hoping to have him on patrol, in the future.

- 2) Grant Received from Northwest Minnesota Foundation (ABCF) - \$10,731.11 for Baseball Field Reimbursement (\$9828.89 remaining)

Administrator Larson informed council of the Northwest Minnesota Foundations grants that the City received for the improvements to the Tony Sipe Baseball Facility. The City is the sponsor of the program and dollars from the grant are passed through the City on behalf of the committee managing the improvements.

- 3) Moore Engineering final donation installment.

As stated earlier in the meeting, Moore Engineering completed their pledge to the Ada Event Center remodel. The amount of the final installment was \$2,500.00

- 4) Union Negotiations update

Administrator Larson updated council on the Public Employee Union Contract negotiations. There was not a resolve to the negotiations. It is hoped that the next meeting with the Union will settle a new contract.

- 5) CFP Update

Administrator Larson updated council on the progress of the CFP being done by David Drownes and Associates. A handout was given to council on some of the data that has been compiled. A meeting to review the data will be set up in the future to go over how the data will assist the City for its financial future.

- 6) Special Assessment Policy Manual

Administrator Larson presented to council a Policy Manual regarding special assessments and how a policy manual will assist the City in handling future assessments. The manual was broken down in three categories. This will help define how the City can navigate the special assessment process when large projects affecting large portions of the City.

Motion by Member Mathsen seconded by Member Nelson to allow the City Administrator to continue with the Policy Manual and offer it to the public. Voting for: Opheim, Mathsen, Nelson and Roux. Against: None Motion Passed

7) Snow Ordinance

Administrator Larson presented to council a proposal to establish an ordinance regarding where snow can be piled within the City of Ada, how high the snow can be piled, and enforcement of the potential ordinance. The suggestion to

IX. Old Business

A. Public Works- Street Sweeper Bids

Administrator Larson updated council regarding bids for a new street sweeper. The only bid that was received and presented. The amount of this bid was \$198,432.00, the price if bought outright. After trade-in the net cost is \$190,932.00. If a 5-year lease were exercised it would cost the City an additional \$15,000.00. There was a sense of urgency, due to the fact, that the construction of the sweeper will take up to eight months.

Motion by Member Mathsen seconded by Member Nelson to accept the bid of \$190,932.00 (after trade) on a new street sweeper. Voting for: Opheim, Mathsen, Nelson and Roux. Against: None Motion Passed

B. Event Center Pricing Schedule

Administrator Larson brought to council a concern that the pricing of the Event Center was too expensive for some groups that have rented the facility under former management or prior to the current pricing structure. Member Opheim stated that the current pricing structure was established based on surrounding communities event centers pricing structure. It was decided to have Administrator Larson and Stephanie Knutson revamp the pricing structure and present alternatives to the present structure.

C. 2nd Reading Ordinance 478 Amending Ordinance 383 granting Peoples Natural Gas a natural gas franchise for a period of 20 years within the City of Ada.

Motion by Member Opheim seconded by Member Mathsen to approve the 2nd Reading Ordinance 478 Amending Ordinance 383 granting Peoples Natural Gas a natural gas franchise for a period of 20 years within the City of Ada. Voting for: Opheim, Mathsen, Nelson and Roux. Against: None Motion Passed

XII. New Business

- A. Kaleidoscope Guests, January-Tom/Ashley, February–Mike/Josh, March– Crystal/Casey
- B. Resolution 2020-01-01 Declaring Vacancy

Motion by Member Opheim seconded by Member Mathsen to accept Resolution 2020-01-01 Declaring Vacancy of a Council Seat. By roll call Vote for: Opheim, Mathsen, Nelson and Roux. Against: None Motion Passed

C. 1st Reading Ordinance 479 Eliminating Wards

Discussion took place regarding the pros and cons of having Wards in a town the size of Ada. One of the pros discussed was the prospect of having more individuals available to run for council without a Ward restriction. Member Opheim stated that he thought the system worked just fine and thought representation was better served in Wards. The other item discussed was the concern of having a certain demographic of the population all on council.

Motion by Member Mathsen seconded by Member Roux to accept the 1st Reading Ordinance 479 Eliminating Wards. By roll call Vote for: Nelson, Mathsen, and Roux. Against: Opheim Motion Passed

D. Closed Session – Administrator Larson’s review.

Motion by Member Opheim seconded by Member Nelson to go into closed session for Administrator Ashley Larson’s review. Voting for: Nelson, Mathsen, Opheim, and Roux. Against: None Motion Passed

Motion by Member Nelson seconded by Member Roux to open the meeting back up to the public. Voting for: Nelson, Mathsen, Opheim, and Roux. Against: None Motion Passed

XIII. Adjournment

Motion by Member Nelson seconded by Member Mathsen to adjourn the meeting 7:37pm. Voting for: Nelson, Mathsen, Opheim, and Roux. Against: None Motion Passed

Council Member Tom Opheim appeared by interactive TV. He was located at 6312 S. Fairway Dr. Golden Canyon, Arizona.

Administrator Larson

Mayor Hintz

MINUTES OF THE PUBLIC WORKS BOARD MEETING

October 28, 2019

Members present: Jacob Kroshus, Bruce Visser, Shawn Roux

Also present: Brian Rasmusson

Members Absent: Casey Krieger, Bob Ramstad

Call meeting to order. 5:32 pm

Jacob Kroshus called the meeting to order.

Approve minutes: Motion; Visser, 2nd Roux to approve minutes from August 26, 2019 and September 30, 2019 PWB meeting. All in Favor, Motion passed.

Items added to agenda: Alley repairs

Approve agenda: Motion- Roux and 2nd Visser. All in favor, motion passed.

Old business:

Water: None

Sewer: None

Electric: None

Street: Mud jacking update; Brian told the board that Mudjackers were here and mud jacked a curbs in Rage Addition, West 6th Ave, West 5th street and did a couple of sections under warranty from last year that Brian wasn't satisfied with. **No action taken, Information only.**

West 8th Ave Culverts; Brian informed the board that the Watershed Board had approved the permit for the culverts on West 8th Ave. and we can finish shaping the up as soon as it dries up more. **No action taken, Information only.**

Other: None

New business:

Water: None

Sewer: None

Electric: None

Street: Brian told the board that he wanted to fix a couple of alleys this fall because if we don't fix them now they will be almost impassable next spring. One alley is between East 7th Ave and East 9th St. and the other alley is north of the Dekko. Both alleys will take a few semi loads of class 5 gravel and the cost for both alleys will be around \$2,100.00, Brian will talk to Ashley before proceeding with the project. R also mentioned that next summer we will focus on repairing more alleys as this year was so wet and most alleys had water standing in them so it was almost impossible to blade them. **No action taken, Information only.**

Other:

Next meeting: November 25, 2019 @ Ada Public Works Department 5:30 PM

Adjourn meeting: Motion – Roux, 2nd by Visser. All in favor, motion passed **5:50 pm.**

MINUTES OF THE PUBLIC WORKS BOARD MEETING

January 27, 2020

Members present: Casey Krieger, Bruce Visser, Shawn Roux, Bob Ramstad, and Scott Erickson

Also present: Brian Rasmusson

Members Absent: None

Call meeting to order. 5:42 pm

Casey Krieger called the meeting to order.

Election of Chair person and Vice Chair person: Krieger call for nominations for Chair person, Roux nominated Krieger for chair person 2nd Ramstad, All in favor nomination passed. Nominations for vice chair person, Ramstad nominated Roux 2nd by Krieger all in favor. Nomination passed.

Approve minutes: Motion; Ramstad, 2nd Roux to approve minutes from October 28, 2019. Meetings were not held in November or December due to not having a quorum. All in Favor, Motion passed.

Items added to agenda: None

Approve agenda: Motion- Visser and 2nd Erickson. All in favor, motion passed.

Old business:

Water: None

Sewer: None

Electric: None

Street: Street Sweeper update: Brian informed the board that the street sweeper had been ordered after council approval and the estimated arrival date is sometime in June. Brian told the board that Municipalities get pushed to the front of the production line so it will get built before they start building sweepers to sell to contractors or inventory. **No action taken, Information only.**

Control structure update: Brian told the board that council approved installing a lift pump at the LaChappele storm sewer control structure and Krieger thought the completion date was before the end of June. **No action taken, Information only.**

Marsh Creek discussion: Brian wanted Bruce Visser to update the board on what he had found out about the marsh creek beaver dam removal as he and Glen Visser had found where the dams were and how many there was. Ser said they found six beaver dams and had removed all of them. They also found some areas that there was a lot of silt or sloughing that was causing the restriction of flow. There were also several spots where trees

were hindering the flow of water. The board had a discussion about cleaning the marsh creek from county road 35 (Golf course road) to county road 20 (Titan Machinery road), the board thought it was a good idea and we should research a little more about the cost and who would take on the cost of the project. . **No action taken, Information only.**

Other: None

New business:

Water: None

Sewer: None

Electric: None

Street: Skid steer blower quotes: Brian had two quotes for a snow blower attachment for the skid steer. Brian said that we have many uses for the blower and it would speed up the cleaning of Fire Hydrants, Ice skating rinks, Fire Hall, Event center, cleaning of intersection corner and many more areas.

Quote #1 was from Ziegler Catapillar: their quote was for a 73" blower for the amount of \$8,375.00

Quote #2 was from Skid Pro: their quote was for a 72" for the amount of \$5,655.00.

Motion: Roux to accept the Skid Pro quote of \$5,655.00, 2nd Erickson. All in favor, motion passed.

Other: None

Next meeting: February 24, 2020 @ Ada Public Works Department 5:30 PM

Adjourn meeting: Motion – Visser, 2nd by Roux. All in favor, motion passed **6:35 pm.**

ACCOUNT PAYABLE - JANUARY 2020
 REGULAR COUNCIL MEETING
 Tuesday, February 4, 2020

* - added or revised amounts

ADA BODY SHOP	POLICE CAR MOLDING REPAIR	\$ 651.00
ADA COUNTRY STORE	PW FUEL	\$ 71.65
AL'S DISPOSAL	JAN DUMPSTER RENTS	\$ 117.24
AMERIPRIDE	PW MATS,MOPS TOWELS	\$ 262.64
AUTO VALUE	PW- WINDSHIELD WASHER, PARTS	\$ 178.67
BANYON DATA SYSTEMS	ANNUAL SOFTWARE	\$ 1,019.00
COCA-COLA BOTTLING	LQR POP	\$ 28.00
CROWN TROPHY	JACOB KROSHUS PLAQUE	\$ 39.80
ECOLAB	POLICE ANT.RODENT PROGRAM	\$ 117.63
EGGEN HEATING	DEKKO- PRESSURE SWITCH, LABOR	\$ 190.00
GOPHER STATE ONE CALL	LOCATES	\$ 50.00
HAWKINS	PW CHEMICALS	\$ 2,086.79
INDEPTH INSPECTION	JANUARY BLDING PERMIT SERVICES	
KRJB RADIO	COUNCIL- ANNUAL, XMAS GRT	
KRJB RADIO	DEKKO- ANNUAL ADV	
KRJB RADIO	LIQUOR-ANNUAL, HOLIDAY	
LEE BROS SALES	POLICE CAR WASHES	\$ 100.00
MCCOLLUM HARDWARE, INC	EC SPONGES, GLOVES	\$ 16.98
MCCOLLUM HARDWARE, INC	COUNCIL	
MCCOLLUM HARDWARE, INC	PW PARTS	\$ 338.50
MID-CENTRAL ICE	LQR ICE	\$ 55.47
MIDWAY MOTOR REPAIR	DEKKO SHARPEN ICE SKATES	
MN DEPT. OF LABOR AND INDUSTRY	BUILDING PERMIT SURCHARGES	
MOORE ENGINEERING	STORM LIFT STATION IMPROVEMENTS	\$ 9,200.00
MOORE ENGINEERING	PARK ST & 2ND ST IMPROVEMENTS	\$ 6,500.00
NATE'S MARINE & SPORTS REPAIR	DEKKO- CARBURETOR, LABOR	\$ 325.52
NATW	POLICE- MEMBERSHIP	\$ 35.00
NIHCA	DEKKO- ANNUAL MEMBERSHIP	\$ 3,699.00
NORMAN COUNTY ATTORNEY	DEC- CRIMINAL LEGAL FEES	

NORMAN COUNTY IMPLEMENT	PW- TRUCK PARTS	\$ 114.03
NORMAN COUNTY INDEX	CLERK/COUNCIL-	
NORMAN COUNTY INDEX	LIQUOR ADV-	
OFFICE SUPPLIES	CH- ENVS, RCT BKS	\$ 504.59
OFFICE SUPPLIES	DEKKO- PAPER TOWELS, CABLE, DVD BURNER	\$ 137.36
OFFICE SUPPLIES	LIQUOR- STORAGE BOXES	\$ 11.95
OFFICE SUPPLIES	POLICE -WALL PLANNER,	\$ 95.64
OFFICE SUPPLIES	EC- HOOKS	\$ 2.99
PEMBERTON,SORLIE,RUFER&KERSHNER	DECEMBER - GENERAL ATTORNEY FEES	\$ 1,221.50
PETRO SERVE USA	PW FUEL	\$ 4,075.29
PETRO SERVE USA	POLICE FUEL	\$ 64.33
RMB ENVIRONMENTAL LAB	SEWER TESTING SERVICES	\$ 35.00
SORENSEN ELECTRIC	PW SHOP LIGHTING	\$ 1,503.26
SUPERMARKET FOODS	LIQUOR STORE POP	\$ 7.34
TRANE	DEKKO- POOL AND POOL PAK HEATER	\$ 893.60
WATER & LIGHT FUND	UTILITIES	\$ 10,095.35
TOTALS		\$ 43,845.12

PRE-PAID CHECKS for JANUARY 2020

Paid Chk# 080463	ARTISAN BEER COMPANY	1/16/2020	\$73.80	BEER
Paid Chk# 080464	ARVIG	1/16/2020	\$1,844.19	PHONE/INTERNET
Paid Chk# 080465	ARVIG ENTERPRISES	1/16/2020	\$760.07	CH- JAN 2020 RENT
Paid Chk# 080467	BEVERAGE WHOLESALERS, INC	1/16/2020	\$431.00	BEER
Paid Chk# 080469	BREAKTHRU BEVERAGE	1/16/2020	\$614.90	LQR
Paid Chk# 080470	CITY OF ADA GENERAL FUND	1/16/2020	\$785.37	DEPOSIT APPLIED
Paid Chk# 080471	D-S BEVERAGES	1/16/2020	\$5,401.65	BEER
Paid Chk# 080472	JOHNSON BROS WHLSE LIQUOR CO	1/16/2020	\$656.67	LIQUOR
Paid Chk# 080473	JUAREZ, CLARA	1/16/2020	\$68.99	REFUND DEPOSIT BALANCE
Paid Chk# 080474	LAUGHING EARTH GARDEN & GIFT	1/16/2020	\$150.14	DEPOSIT REFUND
Paid Chk# 080475	MCKINNON CO., INC.	1/16/2020	\$2,930.35	BEER
Paid Chk# 080476	MENGE PROPERTIES	1/16/2020	\$500.00	LQR PARKING LOT RENT
Paid Chk# 080478	MN BRD OF PEACE OFFICER TRNG	1/16/2020	\$90.00	POLICE LICENSE- EZRA
Paid Chk# 080479	MN PUBLIC FACILITIES AUTHORITY	1/16/2020	\$3,324.50	G.O. BONDS LOAN
Paid Chk# 080480	NORMAN CO. SHERIFF DEPT.	1/16/2020	\$3,416.98	POLICE- VPN CNT FEES
Paid Chk# 080481	NORTHLAND SECURITIES	1/16/2020	\$435.00	2018 CD REPORT
Paid Chk# 080482	PAUSTIS WINE COMPANY	1/16/2020	\$543.99	LQR
Paid Chk# 080483	PERSONAL TOUCH MANAGEMENT	1/16/2020	\$150.21	DEPOSIT REFUND
Paid Chk# 080484	PHILLIPS WINE & SPIRITS CO.	1/16/2020	\$2,787.04	LQR
Paid Chk# 080486	SUPER MARKET FOODS	1/16/2020	\$150.13	DEPOSIT REFUND
Paid Chk# 080487	U. S. POSTMASTER	1/16/2020	\$235.00	PRESORT PERMIT
Paid Chk# 080488	VERIZON WIRELESS	1/16/2020	\$30.75	PW CELL PHONE
Paid Chk# 080489	WINE MERCHANTS	1/16/2020	\$69.99	LQR
Paid Chk# 080526	U. S. POSTMASTER	1/30/2020	\$224.56	JAN UTILITY BILLING PSTG

\$25,675.28

ACCOUNT PAYABLE - DECEMBER 2019
 REGULAR COUNCIL MEETING
 Tuesday, January 7, 2020

Revised

ADA BUILDING CENTER	LIQUOR STORE FLOOR CLEANER	\$ 21.32
ADA BUILDING CENTER	BALL DIAMOND SCOREBOARD METAL BEAMS	\$ 2,345.00 *
ADA COUNTRY STORE	PW FUEL	\$ 98.00
ADA ELECTRIC	ALREADY PAID	\$ 0.00 *
A'S DISPOSAL	ALREADY PAID	\$ 0.00 *
AMERIPRIDE	PW- MOPS, TOWELS, MATS	\$ 393.96
AMERIPRIDE	LIQUOR STORE MATS, MOPS TOWELS	\$ 101.60
COCA-COLA BOTTLING	LQR POP	\$ 120.00
CUSTOM STRIPES	DEKKO- SPONSORSHIP SIGN	\$ 125.00
FERGUSON WATERWORKS	DEKKO REPAIR	\$ 30.29
FP MAILING SOLUTIONS	POSTAGE METER FEES- DECEMBER	\$ 105.00
GALLS	POLICE- UNIFORM	\$ 328.39
GODFATHER'S EXTERMINATING	LIQUOR STORE ODOR UNIT	\$ 14.96
GOPHER STATE ONE CALL	LOCATES	\$ 2.70
HAWKINS	DEKKO CHEMICALS	\$ 1,799.52
INDEPTH INSPECTION	DECEMBER BLDG PERMIT SERVICES	\$ 888.89
KRJB RADIO	COUNCIL- ANNUAL, XMAS GRT	\$ 412.05 *
KRJB RADIO	DEKKO- ANNUAL ADV	\$ 266.00
KRJB RADIO	LIQUOR-ANNUAL, HOLIDAY	\$ 253.00 *
LAW ENFORCEMENT SYSTEMS	PARKING VIOLATION & ABANDONED VEHICLES LABELS	\$ 128.00 *
LAWSON PRODUCTS	PW- CERTANIUM AWS STICKS	\$ 91.65 *
MCCOLLUM HARDWARE, INC	PW PARTS, CLEANING SUPLS	\$ 488.21
MCCOLLUM HARDWARE, INC	COUNCIL BATTERIES	\$ 16.99
MCCOLLUM HARDWARE, INC	POLICE - CLEANING SUPLS	\$ 79.47
MCCOLLUM HARDWARE, INC	FIRE SUPLS	\$ 129.22
MCCOLLUM HARDWARE, INC	LIQUOR- SUPLS, SNOW BLOWER	\$ 720.28
MCCOLLUM HARDWARE, INC	DEKKO SUPLS, LOCKSET	\$ 314.87 *
MID-CENTRAL ICE	LQR ICE	\$ 44.70
MIDWAY MOTOR REPAIR	DEKKO SHARPEN ICE SKATES	\$ 136.00

* - added or revised amounts

MIN DEPT. OF LABOR AND INDUSTRY	BUILDING PERMIT SURCHARGES	\$ 478.52
MOORE ENGINEERING	LABOR- LEVEE 600 CORPS SUBMITTAL	\$ 3,050.00
NORMAN COUNTY ATTORNEY	DEC- CRIMINAL LEGAL FEES	\$ 833.33
NORMAN COUNTY IMPLEMENT	PW- FLAT IRON FOR SCRAPING BOX, FITTINGS, HOSE, LABOR, CUT PLATES	\$ 313.17 *
NORMAN COUNTY INDEX	CLERK/COUNCIL-ONE FUND ENVS, PUBLIC HEARING COUNCIL SEAT, HOLIDAY GRTING	\$ 271.00 *
NORMAN COUNTY INDEX	LIQUOR ADV- HOLIDAY GRTING, SPECIALS, HOURS	\$ 97.00
NORTHERN FIRE EQUIPMENT SERVICE	EVENT CENTER EXTINGUISHER	\$ 95.00
NORTHLAND TRUST SERVICES	BOND PAYMENTS	\$ 130,322.50
OFFICE SUPPLIES	CH- CLIPS, COUNCIL NAME PLATE, CLEANING SUPLS	\$ 58.99
OFFICE SUPPLIES	DEKKO- OFFICE SUPLS, CLEANERS, TONER, FAN, VIRUS REMOVAL, BAGS, CALC/THERMAL ROLLS	\$ 504.75
OFFICE SUPPLIES	LIQUOR-ENVS, PAPER, BAGS, TONER	\$ 387.19 *
OFFICE SUPPLIES	POLICE - CLEANERS, CD ENVS, FOLDERS, BATH TISSUE, BROOM	\$ 92.60
OFFICE SUPPLIES	FIRE- BROOM	\$ 24.59 *
OFFICE SUPPLIES	PW SHIP TESTS	\$ 170.04 *
PEMBERTON, SORLIE, RUFER & KERSHNER	NOVEMBER - GENERAL ATTORNEY FEES	\$ 606.00
PETRO SERVE USA	PW FUEL	\$ 3,970.15
PETRO SERVE USA	POLICE FUEL	\$ 88.94
PPI CONSULTING	POLICE PSYCHOLOGICAL ASSESSMENT	\$ 475.00
PRODUCTIVITY PLUS- TITAN	POLICE- BOOSTER PACK	\$ 179.99
READITECH	JAN SERVICE, WEB ANTI VIRUS, ADD/DELETE EMAILS, FIX EMAIL BILLING	\$ 323.00
RED RIVER PROMOTER	LQR STORE ADV	\$ 45.00
RICHARDS OIL	PW FUEL- GENERATORS & SKID STEER	\$ 548.39 *
RITEWAY	LASER UTILITY BILL	\$ 743.75
RMB ENVIRONMENTAL LAB	SEWER TESTING SERVICES	\$ 35.00
RTS CONSTRUCTION LLC	ROSENAU- REPAIR DAMAGED GARAGE WALL- FROM PLOWING 2 YEARS AGO	\$ 1,490.00
SUPERMARKET FOODS	LIQUOR STORE POP	\$ 103.02 *
WATER & LIGHT FUND	UTILITIES	\$ 7,801.97 *
WESS'S TRUCK REPAIR	SKID STEER TIRES	\$ 920.00
WESS'S TRUCK REPAIR	PW 08 STERLING PARTS, REPAIR	\$ 571.00
WESS'S TRUCK REPAIR	STERLING PLOW TRUCK DRIVE TIRES	\$ 870.00
TOTALS		\$ 164,924.96

-33-

1.07

\$ 164,924.96



1808 East Fir Avenue
Fergus Falls, MN 56537

P: 218.998.4041
F: 218.998.4042



January 23, 2020

Honorable Mayor and Council
City of Ada
PO Box 32
Ada, MN 56510

RE: Park Street and 2nd Street NW
S.A.P. 054-594-001
City of Ada, MN
Recommendation of Notice of Award
Moore No. 17947A

Honorable Mayor and Council,

On January 21, 2020, sealed bids were opened by Norman County for the Park Street and 2nd Street NW; S.P. 054-594-001 project. A total of 7 bids were opened with base bids ranging from \$598,466.15 to \$758,826.70.

We have reviewed the bids and have determined that the lowest responsible bid was from Gladen Construction in the amount of \$598,466.15. Based on this, we recommend that the City of Ada recommend that Norman County prepares a contract to be awarded to Gladen Construction.

The LRIP program has offered grant funds to be utilized to fund the construction part of the project up to \$640,000 so the grant funds are enough to cover the bid amount listed above. All construction costs above the bid amount, Engineering and Geotechnical Testing fees are not covered by the grant and are a cost to the City.

Enclosed is a copy of the Bid Abstract for your information.

Please feel free to contact me with any questions or comments at 701-499-5840.

Sincerely,

Daniel R. Hanson, PE
Senior Project Manager



Serena Vergin
Executive Director

Shannon Douvier
Associate Director

Jo Musel Parr
Organizing Director

Local #3064-City of Ada
Tentative Agreement
January 21, 2022

Article 2.1-Recognition

-Omit "hospital" since it does not exist any longer.

Article 5.1-Union Security

-Union Counter-"Unless there is a written agreement from the Exclusive Representative and the bargaining unit"

Article 8.4-Overtime and Premium Pay

2020

-Increase \$17.50 to \$18.75 on call for Monday through Friday

-Increase \$55.00 to \$65.00 on call for Saturday or Sunday

2021

-Increase \$18.75 to \$19.25 on call for Monday through Friday

-Increase \$65.00 to \$70.00 on call for Saturday or Sunday

2022

-Increase \$19.25 to \$20.00 on call for Monday through Friday

-Increase \$70.00 to \$75.00 on call for Saturday or Sunday

Article 10-Vacation and Article 12-Sick Leave

-“Employee will be allowed to donate their vacation and sick time to employee who have exhausted their leave balances. Employees will be required to maintain a minimum of 80 hours of vacation and 240 hours of sick leave in order to donate time.”

Article 14.1-Insurance

-Change- “The Employer will pay an additional \$1,300.00 annually into a flex account or HSA for regular Employee’s electing Single Coverage.”

Article 14.2-Insurance

-Change \$1,125.00 to \$1,300.00

-Add-“The Employer will pay an additional \$1,300.00 annually into a flex account or HSA for regular Employee’s electing Family Coverage.”

14.2-Sub 2-Omit this section

14.2-Sub 3 Omit this section



Serena Vergin
Executive Director

Shannon Douvier
Associate Director

Jo Musel Parr
Organizing Director

Page 2

Article 17.1-Wages

- 2020: 3% General Wage Increase (Retro to 1-1-2020)
- 2021: 2.8% General Wage Increase
- 2022: 2.8% General Wage Increase

Article 21 (new)-Minnesota State Retirement System Health Care Savings Plan

-“Effective January 1, 2021, the City shall apply one percent (1%) of the Employee’s gross income into their individual Minnesota State Retirement Health Care Savings Plan Account per pay period”

Article 22-Duration

-3 Year Contract-January 1, 2020 to December 31, 2022

Schedule A-Longevity

-Change as follows:

- After fifteen (15) – nineteen (19) years of service-\$300.00 per year
- After twenty (20) – twenty-four (24) years of service-\$400.00 per year
- After twenty-five (25) – twenty-nine (29) years of service-\$500.00 per year
- After thirty (30) - thirty-four (34) year of service-\$600.00 per year
- After thirty-five (35) – thirty-nine (39) years of service-\$700.00 per year

Schedule A (new)-Dekko Membership

-Add-“All Employees of the City of Ada will be receive a paid annual membership to the Dekko if they elect to accept the offer.”

City of Ada’s Drug/Alcohol Policy-(The Union is not opposed to the new policy)



Serena Vergin
Executive Director

Shannon Douvier
Associate Director

Jo Musel Parr
Organizing Director

American Federation of State, County and Municipal Employees, AFL-CIO

TEL (218) 885-3242 **FAX** (218) 885-3245 **TOLL FREE** (888) 474-3242 **WEB** www.afscme65.org

3335 West St. Germain St, Suite 107 St. Cloud, MN 56301



Minkota Technologies Inc.

PO Box 65
 8 North Borud St
 Winger, MN 56592
 Phone: 218 938 4202 Fax: 218 938 4203

Quote

Number: **E718**

Date: **January 21, 2020**

Bill To:

City Of Ada
 15 4th Ave E
 Ada, MN 56510

Ship To:

City Of Ada
 15 4th Ave E
 Ada, MN 56510

PO Number	Terms	Sales Rep.

Description	Qty	Price	Tax	Tax 2	Amount
150GB Backup Plan	1.00	24.99			24.99
Addon Device	2.00	2.00			4.00
<p>We have been completely backing up Ashley, Steph and Dougs PC. All three of these when dedupped and compressed equal 112GB currently. This puts you in under the 150gb plan @ 24.99 a month. We monitor all backup and automatically correct backup errors and issues. We can also email backup logs to someone internally. Your 30 day trial will expire on 4 Feb 2020</p> <p>Another option is to select only certain folders with this process to reduce size but then a person could miss critical files. Selecting complete drives is the safest.</p>					

Sub-Total	\$28.99
MN Tax 7.125% on 0.00	0.00
ND Tax 5.50% on 0.00	0.00
Total	\$28.99

Category 1- Daily Rates	Resident	Non Resident
Dances/Receptions/ Large Parties	\$ 250.00	\$ 300.00
All Fundraisers, including Non Profit	\$ 150.00	\$ 200.00
Commercial Vendors Public Events	\$ 200.00	\$ 250.00
Kitchen Use	\$ 25.00	\$ 25.00
Cleaning/Damage Refundable Deposit	\$ 200.00	\$ 200.00

Category 2	Ballroom	Meeting Room
Small Family Events or Parties (half day)	\$ 75.00	\$ 30.00
Small Family Events or Parties (full day)	\$ 100.00	\$ 50.00
Small Private Events (half day)	\$ 75.00	\$ 30.00
Small Private Events (full day)	\$ 100.00	\$ 50.00
Private Meetings/Conferences	\$ 50.00	\$ 25.00
Kitchen Use	\$ 25.00	\$ 25.00
Cleaning/Damage Refundable Deposit	\$ 100.00	\$ 100.00

Category 3	Resident	Non Resident
Church/ Non Profits/ Government Meetings	\$ -	\$ 25.00
Youth Organization Meetings	\$ -	\$ 25.00
Benefits	\$ -	\$ 25.00
Non Profit Free Public Events	\$ -	\$ 25.00
Kitchen Use	\$ 25.00	\$ 25.00

***City of Ada Staff will determine if a Party is considered Large or Small

or

Large Party - 50 people or more

Small Party - under 50

**ORDINANCE NO.479
CITY OF ADA
COUNTY OF NORMAN
STATE OF MINNESOTA**

AN ORDINANCE AMENDING CITY CHARTER SECTIONS 2.03, 2.05, 4.03 AND 4.04

The City Council of the City of Ada does ordain as follows:

SECTION 1. Purpose and Intent: The City Council has received a recommendation to eliminate wards for the composition of the City Council members.

SECTION 2. Amendments to City Charter. The following sections of the City Charter shall be amended to read as follows:

City Code § 2.03 – Council Composition and Election.

The Council shall be composed of a mayor and seven council members. ~~The major and three council members shall be elected at large, and four council members shall be elected by wards, two from each ward.~~ The mayor and all council members shall be elected at large. Each council member and the mayor shall serve for a term of four (4) years and until a successor is elected and qualifies. All elective officers shall be qualified electors of the City. ~~or ward in which they shall be elected.~~

City Code § 2.05- Vacancies.

An elective office becomes vacant when the person elected or appointed thereto dies before taking office or fails to qualify; or the incumbent dies; resigns in writing filed with the city clerk; is convicted of a felony; ceases to reside in the City ~~or, in the case of a ward council member, the ward from which elected;~~ or is adjudged incompetent by a court of competent jurisdiction. In each such case the council shall by resolution declare the vacancy to exist and shall forthwith appoint an eligible person to fill the vacancy. If the unexpired term is more than twenty-eight (28) months, the appointee shall serve only until the day for commencement of new terms of office following the next municipal election and until a successor is chosen at that election for the unexpired term.

City Code § 4.03- Filing for Office.

Filing for elective office will be in accordance to the schedule established in State of Minnesota statutes for election laws. Any voter of the City qualified under the State of Minnesota Constitution for elective office may, by filing an affidavit and paying a filing fee to the city clerk, have their name placed on the municipal election ballot. ~~In addition to the candidates for offices to be filled by election at large, only the names of the candidates for council member in one ward shall appear on the ballots for that ward.~~ All affidavits and filing fees must be filed with the city clerk before the close of normal business hours on the last day of filing.

City Code § 4.04 – Wards.

The ~~present~~ division of the City shall not include wards, and each council member shall serve the City at large. Any amendment to establish wards shall be conducted in accordance with Minnesota law. ~~into two wards with their existing boundaries shall be continued until changed by ordinance. Wards shall be as equal in population as practicable and each ward shall be composed of compact, contiguous territory. Each ward council member shall be a resident of the ward from which elected, but a change in ward boundaries does not disqualify a council member from serving for the remainder of his term.~~

~~*Subd. 2. Redefining Ward Boundaries.* The council by ordinance may redefine ward boundaries after any regular municipal election. Within six months after the official certification of each federal decennial or special census, the council shall either confirm the existing ward boundaries as conforming to the standards of subdivision 1 or redefine ward boundaries to conform to those standards. Any ordinance establishing new ward boundaries shall apply to the first election held at least six months after adoption of the ordinance. No division or redivision of the city into wards shall be made until the council has held a public hearing on the proposed ordinance after two weeks' published notice.~~

EFFECTIVE DATE: This ordinance shall be in full force and effect from and after passage and publication according to state law. This ordinance shall be placed on file at the City of Ada City Hall for public review.

Adopted by the City Council of the City of Ada, Minnesota this ____ day of _____, 2020.

CITY OF ADA

ATTEST:

John Hintz
Interim Mayor

Ashley Larson
City Administrator

RESOLUTION NO. 2020 -01-02

**A RESOLUTION AUTHORIZING THE SALE OF
PARCELS OF LAND IN THE CITY OF ADA**

A Resolution authorizing the sale of the following described properties:

***Lot Three (3), Block One (1), Rage Addition, City of Ada, County of Norman,
State of Minnesota.***

WHEREAS, the City of Ada is the owner of the above-described properties in the City of Ada, Norman County, Minnesota, and,

WHEREAS, Gordon and Ellen Ramstad desire to purchase said property from the City of Ada, for the sum of Ten Thousand Dollars and no/100 (\$10,000.00) for the lot and other good and valuable consideration.

NOW, THEREFORE, BE IT HEREBY RESOLVED, That the City of Ada shall enter into a Purchase Agreement Gordon and Ellen Ramstad, in which the City agrees to sell the above-described properties in the City of Ada, Norman County, Minnesota for the price of Ten Thousand Dollars and no/100 (\$10,000.00) and other good and valuable consideration; and

BE IT FURTHER RESOLVED, That the Mayor of the City of Ada and the City Clerk are authorized to execute and deliver any documents necessary to effectuate said transfer.

Upon motion duly made by Councilmember, and seconded by Councilmember, and upon being put to a vote, the above Resolution carried by the following vote:

Ayes:

Nayes:

Abstention:

Dated:

John Hintz, Mayor

ATTEST:

Ashley Larson, City Administrator

Ordinance No 480

An Ordinance amending Ordinance No 381, Sec. 50-4 Sale of Tobacco Products.

Be it ordained by the City Council of the City of Ada, Minnesota, amended to read as follows:

(a) LICENSE.

1. No person shall keep for retail sale, sell at retail or otherwise dispose of any tobacco product at any place in the city without first obtaining a license from the city. "Tobacco" is defined as and includes: cigarettes, cigars, cheroots, stogies, perique, granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco, snuf, snuf flour, cavendish, plug and twist tobacco, one cut and other chewing tobaccos, shorts, refuse scraps, clippings, cuttings and sweepings of tobacco, and other kinds and forms of tobacco, prepared in such manner as to be suitable for chewing or smoking in a pipe or other tobacco-related devices.
2. The annual license fee for retail tobacco license shall be \$12.00 per year. All retail tobacco licenses shall be valid for one calendar year from the date that the license is issued.
3. Every license shall be conspicuously posted at the place for which the license is issued and shall be exhibited to any person upon request.

(b) SALES PROHIBITED TO MINORS

1. No person shall sell or offer to sell any tobacco or tobacco product to any person under 21 years of age.

(c) ADMINISTRATIVE PENALTIES

1. If a licensee or employee of a licensee sells tobacco to a person under the age of 21 years, or violates any other provision of this section, the licensee shall be charged with an administrative penalty of \$75.00. An administrative penalty of \$200.00 must be imposed for a second violation at the same location within 24 months after the initial violation. For a third violation at the same location within 24 months after the initial violation, an administrative penalty of \$250.00 must be imposed, and the licensee's authority to sell tobacco at that location must be suspended for not less than seven days. No suspension or penalty may take effect until the licensee has received notice, served personally or by mail, of the alleged violation and an opportunity for a hearing before a person authorized by the city to conduct the hearing.
2. An individual who sells tobacco to a person under the ages of 21 years must be charged an administrative penalty of \$50.00. No penalty may be imposed until the individual has received notice, served personally or by mail, of the alleged violation and an opportunity for a hearing before a person authorized by the city to conduct the hearing.
3. It is an affirmative defense to the charge of selling tobacco to a person under the age of 21 years in violation of this section that the licensee or individual making the sale relied in good faith upon proof of age as follows:

- a. A valid driver's license or identification card issued by the State of Minnesota, another state, or a province of Canada, and including the photograph and date of birth of the licensed person; or
- b. A valid military identification card issued by the United States Department of Defense; or
- c. In the case of a foreign national, from a nation other than Canada, by a valid passport.

(d) SELF – SERVICE SALES.

1. No licensee shall offer for sale single packages of cigarettes or smokeless tobacco in open displays which are accessible to the public without the intervention of a store employee.
2. Cartons and other multi-pack units may be ordered and sold through open displays accessible to the public.
3. Subsection (d)(2) of this section will expire upon the effective date and implementation of Code of Federal Regulations, Title 21, Part 897.16(c).
4. The self-service restrictions described in this subsection (d) shall not apply to retail stores which derive at least 90 percent of their revenue from tobacco and tobacco-related products and which cannot be entered at any time by persons younger than 21 years of age.

(e) VENDING MACHINE SALES

1. No person shall sell tobacco products from vending machines. This section does not apply to vending machines in facilities that cannot be entered at any time by persons younger than 21 years of age.

(f) COMPLIANCE CHECKS.

1. The city shall conduct unannounced compliance checks at least once each calendar year at each location where tobacco is sold to test compliance with M.S.A. § 609.685. Compliance checks shall utilize minors over the age of 15, but under the age of 21, who, with the prior written consent of a parent or guardian, attempt to purchase tobacco under the direct supervision of a law enforcement officer or an employee of the licensing authority.

(g) APPLICATION

1. This section shall apply to all persons who keep for sale, sell or retain or otherwise dispose of any tobacco product at any place within the corporate limits of the city.

EFFECTIVE DATE AND ACCEPTANCE

This Ordinance shall become effective and be a binding contract between the Grantor and Grantee, upon its final passage and approval by Grantor, in accordance with applicable laws and regulations, and upon acceptance by Grantee by written instrument within sixty (60) days of passage by the governing body, and filed with the City Clerk of the City of Ada, Minnesota. The

City Clerk shall sign and affix the community seal to acknowledge receipt of such acceptance, and return one copy to Grantee. If Grantee does not, within sixty (60) days following passage of this Ordinance express in writing its objections to any terms or provisions contained therein, or reject this ordinance in its entirety, Grantee shall be deemed to have accepted this ordinance and all of its terms and conditions.

Passed and approved by the City Council of the City of Ada, Minnesota, on this ____ day of _____, 2020.

Mayor

ATTEST:

City Clerk

Ordinance 481

AMENDMENT TO CITY ORDINANCE 34-103- Snow, ice, dirt, and rubbish; removal.

(a) *Declared nuisance; responsibility of owner.* All snow, ice, dirt and rubbish remaining on a public sidewalk more than ~~12~~ **24** hours after its deposit thereon is a public nuisance. The owner and the occupant of any property adjacent to a public sidewalk shall use due diligence to keep such walk safe for pedestrians. No such owner or occupant shall allow snow, ice, dirt or rubbish to remain on the walk longer than ~~12~~ **24** hours after its deposit thereon.

(b) *Removal by city upon failure of owner to abate; record of costs.* The city shall remove from all public sidewalks all snow, ice, dirt and rubbish as soon as possible beginning ~~12~~ **24** hours after any such matter has been deposited thereon or after the snow has ceased to fall. The clerk/treasurer shall keep a record showing the cost of such removal adjacent to each separate lot and parcel. **The cost of removal shall be determined in the sole discretion of the Council.**

(c) *Cost of Removal to be Assessed.* **The City Administrator shall, upon direction of the Council, and on receipt of the information provided for in the preceding subdivision, extend the cost of the removal of snow or ice as a special assessment against the lots or parcel of ground abutting on walks which were cleared, and the special assessments shall at the time of certifying taxes to the County Auditor be certified for collection as other special assessments are certified and collected.**

(d) *Civil Suit for Cost of Removal.* **The City Administrator shall, in the alternative, upon direction of the Council, bring suit in a court of competent jurisdiction to recover from the persons owning land adjacent to which sidewalks were cleared, as provided in Section (b) hereof, the cost of the clearing and the costs and disbursements of a civil action therefor.**

(e) *Placing Snow or Ice in Public Street or Other City Property Prohibited.* **It is unlawful for any person, not acting under a specific contract with the City, to remove snow from private or public property and place the same on a public street in the quantity, or in the manner, as to cause a hazard to travel, without adequate arrangements for the immediate removal thereof. It is also unlawful for any person not acting under a contract with the City to dump snow on other City property. It is also prohibited by this ordinance to deposit snow within 15 feet of a roadway intersection corner.**

(f) *Placing Snow or Ice on Another's Private Property.* **It is unlawful for any person, to remove snow from private property and place the same on the private property of another party.**

(Ord. No. 359, § 2, 10-3-95)

Skid Pro Attachments
 PO Box 982
 Alexandria, MN 56308 US
 877-378-4642
 sales@skidpro.com
 www.skidpro.com



Quote

ADDRESS

City Of Ada
 Brian Rasmusson
 900 W Main
 ADA, MN 56510

SHIP TO

City Of Ada
 Brian Rasmusson
 900 W Main
 ADA, MN 56510

QUOTE # 237149

DATE 01/15/2020

SHIP VIA

LTL

PHONE

218-784-8340

SALES REP

Shane

EMAIL

brasmusson@adamn.gov

ACTIVITY	QTY	RATE	AMOUNT
Carrier Machine Cat 232 D	1	0.00	0.00
sp-01-1501-72-h 72" Premier Snow Blower - 20" Fan - 2 Yr Warranty	1	5,695.00	5,695.00
FFC Flat Face Couplers - Standard 1/2"	1	95.00	95.00
AU-03-1500-14CT 14 Pin Connector for CAT	1	300.00	300.00
Shipping Shipping – Business Address w/ Loading Dock or Freight Terminal	1	165.00	165.00
Discounts Municipality Discount	1	-600.00	-600.00

TOTAL

\$5,655.00

Accepted By

Accepted Date



Cat[®] Snow Blowers

SKID STEER LOADERS

MULTI TERRAIN LOADERS

COMPACT TRACK LOADERS

COMPACT WHEEL LOADERS

Cat[®] snow blowers are designed for removing snow from streets, parking lots, driveways and sidewalks, making them ideal for winter cleanup and maintenance applications.

Features:

Two-stage design uses auger and impeller

- Two-stage design uses auger and impeller to move a greater capacity of snow quickly and efficiently. Also, a reversible auger and impeller allows operator to expel obstructions without exiting the machine.

High strength auger flighting

- High strength auger flighting prevents bending and damage during operation.

Fan style impeller

- Fan style impeller provides smooth operation and continuous flow of material in a variety of snow conditions.

Hydraulically controlled chute, auger, impeller and deflector

- Chute, auger, impeller and deflector provide easy adjustment, long life and less maintenance.

Machine joysticks control chute and deflector

- There are no additional wires or hardware to connect to allow complete control with plug-n-play simplicity.

270° chute rotation

- Rotation permits snow discharge to front or sides of machine preventing snow blow back on operator.

Rugged access step and grab handle

- Wide steps with grating and large profile serrations provide better boot traction.
- Chute mounted grab handle allows stability when entering and exiting machine.

Non-binding rotating discharge chute

- Non-binding rotating discharge chute gears to prevent binding during operation.
- Optional non-metallic liner helps prevent plugging and freeze ups.

Offset chute

- Offset chute provides better visibility and full range of motion on compact wheel loader machines.

Adjustable skid shoes

- Adjustable skid shoes allow for height adjustment of cutting edge to suit job needs.

Bolt-on replaceable reversible cutting edge

- Bolt-on replaceable reversible cutting edge extends snow blower attachment life and makes replacement simple.

Optional performance package

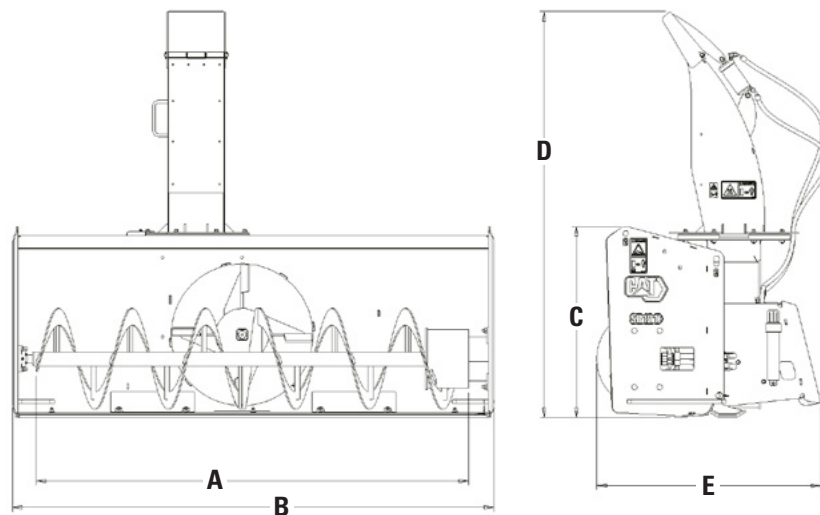
- Non-metallic chute liner prevents snow buildup from inside chute.
- Side drift cutters aid in pushing through high, dense snow.
- Impeller ingestion plate limits amount of snow thrown out before entering chute.
- Chute cover plate keeps snow from falling out of chute back onto the blower.

Compatibility

Model	Machines
SR115	226D/D3, 232D/D3, 236D/D3, 239D/D3, 242D/D3, 246D/D3, 249D/D3, 257D/D3, 259D/D3, 262D/D3, 272D2/D3, 279D/D3, 289D/D3, 299D2/D3, 906K/M, 907K/M, 908K/M
SR118	226D/D3, 232D/D3, 236D/D3, 239D/D3, 242D/D3, 246D/D3, 249D/D3, 257D/D3, 259D/D3, 262D/D3, 272D2/D3, 279D/D3, 289D/D3, 299D2/D3, 906K/M, 907K/M, 908K/M
SR121	226D/D3, 232D/D3, 236D/D3, 239D/D3, 242D/D3, 246D/D3, 249D/D3, 257D/D3, 259D/D3, 262D/D3, 272D2/D3, 279D/D3, 289D/D3, 299D2/D3, 906K/M, 907K/M, 908K/M
SR318*	226D/D3, 232D/D3, 236D/D3, 239D/D3, 242D/D3, 246D/D3, 249D/D3, 257D/D3, 259D/D3, 262D/D3, 272D2/D3, 279D/D3, 289D/D3, 299D2/D3, 906K/M, 907K/M, 908K/M
SR321*	226D/D3, 232D/D3, 236D/D3, 239D/D3, 242D/D3, 246D/D3, 249D/D3, 257D/D3, 259D/D3, 262D/D3, 272D2/D3, 279D/D3, 289D/D3, 299D2/D3, 906K/M, 907K/M, 908K/M

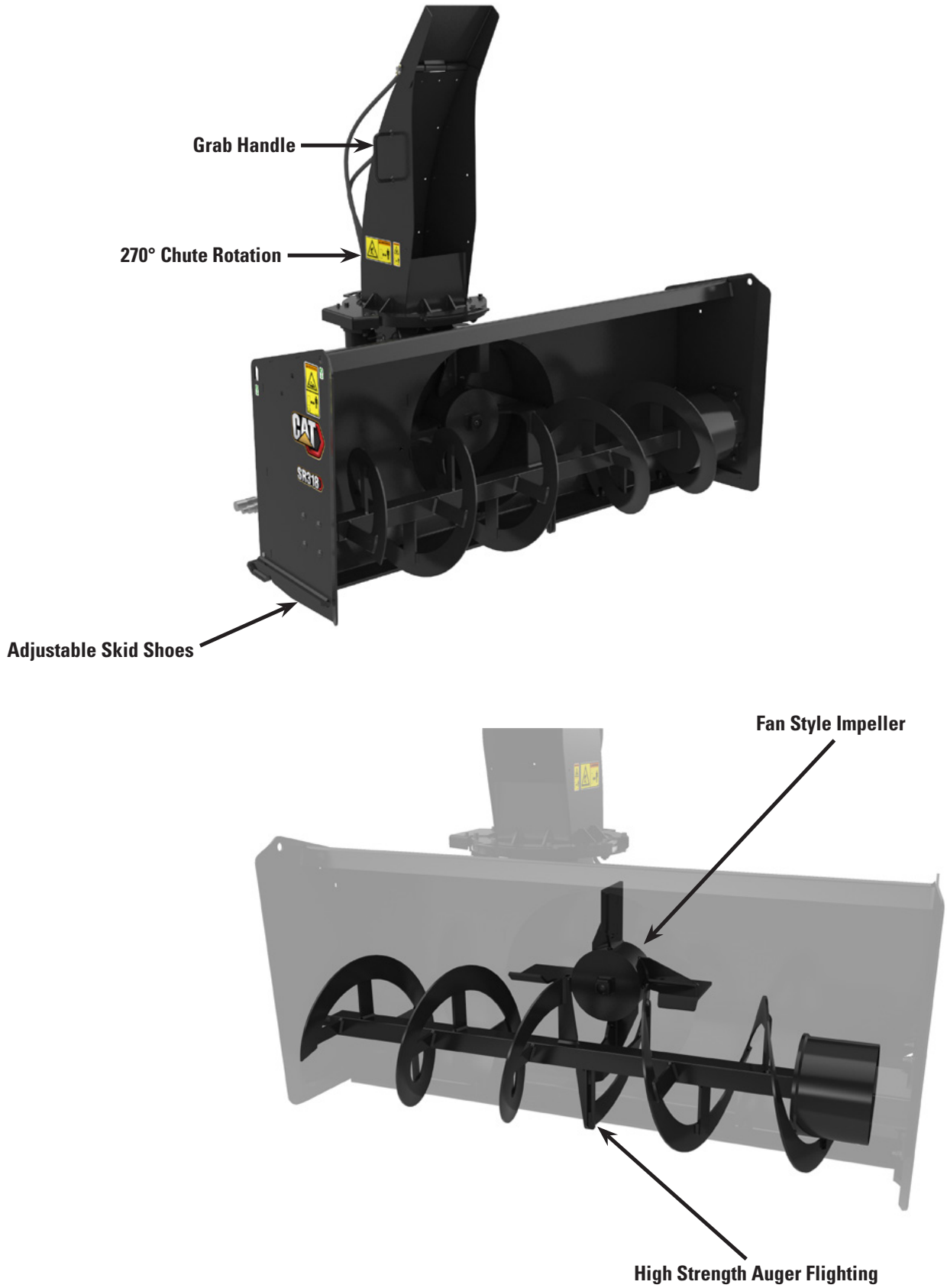
* Requires high flow and high flow XPS option on machine. Operates in high flow XPS on XHP/XE machine.

Specifications



			SR115		SR118		SR121		SR318		SR321	
A Intake width	mm	(in)	1290	(51)	1614	(63.5)	1942	(76.5)	1614	(63.5)	1942	(76.5)
B Overall width	mm	(in)	1572	(62)	1877	(73.9)	2181	(85.9)	1877	(73.9)	2181	(85.9)
C Cutting height	mm	(in)	867	(34.1)	867	(34.1)	867	(34.1)	867	(34.1)	867	(34.1)
D Overall height	mm	(in)	1843	(72.6)	1843	(72.6)	1843	(72.6)	1843	(72.6)	1843	(72.6)
E Overall length	mm	(in)	951	(37.4)	951	(37.4)	951	(37.4)	951	(37.4)	951	(37.4)
Weight	kg	(lb)	424	(932)	433	(952)	442	(972)	452	(995)	461	(1,015)
Maximum throw	m	(ft)	12.2	(40)	12.2	(40)	12.2	(40)	12.2	(40)	12.2	(40)
Auger diameter	mm	(in)	457	(18)	457	(18)	457	(18)	457	(18)	457	(18)
Impeller diameter	mm	(in)	635	(25)	635	(25)	635	(25)	635	(25)	635	(25)
Impeller width	mm	(in)	222	(8.7)	222	(8.7)	222	(8.7)	222	(8.7)	222	(8.7)
Chute rotation			270°		270°		270°		270°		270°	
Required hydraulic flow	L/min	(gpm)	80	(22)	80	(22)	80	(22)	125	(33)	125	(33)
Hydraulic pressure	bar	(psi)	230	(3,300)	230	(3,300)	230	(3,300)	280	(4,061)	280	(4,061)

Theoretical values calculated at 100% efficiency.



Cat® Snow Blowers

For more complete information on Cat products, dealer services, and industry solutions, visit us on the web at www.cat.com

© 2019 Caterpillar
All rights reserved

Materials and specifications are subject to change without notice. Featured machines in photos may include additional equipment. See your Cat dealer for available options.

CAT, CATERPILLAR, LET'S DO THE WORK, their respective logos, "Caterpillar Yellow," the "Power Edge" and Cat "Modern Hex" trade dress as well as corporate and product identity used herein, are trademarks of Caterpillar and may not be used without permission.

AEHQ8232 (10-2019)
Replaces AEHQ5845-05

