

**City of Ada**  
**Meeting of the City Council**  
**Tuesday, January 10 , 2023 6:00 P.M. – Council Chambers**

**Agenda**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Citizen Forum** – *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff or commission for future report.*
  
- V. Consent Agenda** – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
  - A.** December 2022 Council Meeting minutes
  - B.** City Pre–paid checks in the amount of \$184,715.53
  - C.** City Accounts payables in the amount of \$67,318.51
  - D.** Set date, time and location of council meetings.
  - E.** Designate official depositories
  - F.** Designate official newspaper
  
- VI. Approve Agenda** – *No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.*
  
- VII. Presentations with possible discussion and decision.**
  - A.** Moore Engineering Update
  
- VIII. Reports of Department Heads and Committees**
  - A.** Mayors Report
    - 1) Recognition of Council Member Stene
    - 2) 2022 Elected Officials Swearing in Oath
    - 3) Committee Members –
  
  - B.** Administrator / Clerk / Treasurer Report.
    - 1) Department Updates
    - 2) One Fund Drive – Due Date February 28, 2023

**IX. Old Business**

**XII. New Business**

- A. Kaleidoscope Guests, January – Kim/Shawn, February – Casey/Josh, March – Scott E./Mike April – Scott N//Shawn
- B. Ordinance 486 Licensing for THC Sales – 1<sup>st</sup> Reading
- C. KRJB Annual Contract
- D. Department Updates
  - A. Public Works
  - B. Public Safety
  - C. EDA
  - D. Beautification

**XIII. Adjournment**

**City of Ada**  
**Meeting of the City Council**  
**Tuesday, December 6<sup>th</sup>, 2022, 6:00**  
**P.M. Council Chambers**  
**Minutes**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call** Members present: Members Erickson, Mathsen, Roux, Lewis, and Krieger. Members Stene and Nelson joined the meeting at 6:06pm. Others present: Mayor Hintz, Administrator Larson, and members of the media.
- IV. Citizen Forum** – *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, except for referral to staff or commission for future report.*
- V. Consent Agenda** – *These items are routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
  - A.** November 2022 Council Meeting minutes
  - B.** November Special Session minutes
  - C.** City Pre–paid checks in the amount of \$303,082.98
  - D.** City Accounts payables in the amount of \$34,705.29

**Member Krieger motioned and Member Roux seconded to approve the Consent Agenda as amended. All in favor: Erickson, Mathsen, Roux, Lewis, and Krieger. Opposed: None Motion passed.**

- VI. Approve Agenda** – *No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.*

**Member Mathsen made a motion and Member Erickson seconded to approve the Agenda as amended. All in favor: Erickson, Mathsen, Roux, Lewis, and Krieger. Opposed: None Motion passed**

## **VII. Presentations with possible discussion and decision.**

### **A. Moore Engineering Update**

Brandon Reber of Moore Engineering was present to discuss the bids that came in for a future sewer repair in 2023. A bid from Selin Brothers of Hawley came in above budget which led to discussing what changes could be made to lower the costs built in the bids. Removing the manhole cover repair and replacement would lower the cost to around \$1.2 million. These changes were approved by the contractor to accept the changes.

**Member Mathsen motioned, and Member Krieger seconded to approve the bid with changes for the Sewer Repair project at \$1.2 million dollars to Selin Brothers. All in favor: Nelson, Stene, Erickson, Mathsen, Roux, Lewis, and Krieger. Opposed: None Motion passed.**

### **B. Donation request – St. Joseph’s Befrienders – Kay Marcussen**

Kay Marcussen was present to request a donation from the City of Ada for \$500.00 from the Gambling Fund to cover costs for gift baskets for residents of the Wimmer cabins in Ada, MN.

**Member Roux motioned and Member Krieger seconded to approve the request of \$500.00 from the gambling fund to the St. Joseph’s Befrienders group for their gift basket project. All in favor: Nelson, Stene, Erickson, Mathsen, Roux, Lewis, and Krieger. Opposed: None Motion passed.**

## **VIII. Reports of Department Heads and Committees**

### **A. Mayors Report**

#### **a) 2023 committee appointees**

Reminder to citizens of Ada to volunteer to serve on the different committees in the City of Ada.

### **B. Administrator / Clerk / Treasurer Report.**

#### **1) Department Updates**

Administrator Larson started the department updates with the Dekko Center. She stated and that there is a need for equipment improvements and repair and would like to have council approve \$2,000.00 from the gambling fund to assist in getting those pieces of equipment up and running. There are plenty of dollars to cover, with over \$4,000.00 left in the gambling fund.

**Member Roux made a motion and Member Krieger seconded to approve the request of \$2,000.00 from the gambling fund to the Ada Dekko Center for equipment improvements. All in favor: Nelson, Stene, Erickson, Mathsen, Roux, Lewis, and Krieger. Opposed: None Motion passed.**

Larson continued with updates at the liquor store with sales up slightly and hoping the holidays gives us a boost. Public Works hasn't received their payloader back from repair and have been working with Visser Trenching to keep up with snow removal. Larson concluded with the police department and stated that the new officer has been working with Officer Coonfield and Chief Hager to get acquainted with the ins and outs of patrolling and protocol.

2) Home Rehab Grant Update and Process Moving Forward

Administrator Larson updated council about the progress of the Home Rehab Grant and the process of contacting applicants and starting to evaluate properties that may qualify for the grant dollars.

3) THC Discussion

Administrator Larson brought for ward the topic of sales of THC products in the City of Ada. The legalized product would be similar to cigarettes being sold. Larson was looking for guidance as to allowing these products sold in Ada as well as a license and fee to sell. Mayor Hintz stated that Larson would put together an ordinance that allows these products to be sold.

**Member Krieger made a motion and Member Erickson seconded to approve the collection of \$20.00 fees to sell THC products in the City of Ada. All in favor: Nelson, Stene, Erickson, Mathsen, Roux, Lewis, and Krieger. Opposed: None Motion passed.**

**X. Old Business**

**XI. New Business**

- A. Kaleidoscope Guests, December - Josh/Shawn
- B. Truth and Taxation 6:15pm

The meeting was opened to the public. Mr. John Kendall spoke to council about how inflation and the cost of everything is going up in this world. He stated that his property value was increased due to sales of homes in the city and worried about how much more in taxes he was going to be able to afford. Council thanked him for his concerns. The meeting was reconvened at 6:28pm

C. Donation Request - Morgan Roux, Grace Lutheran Church

Member Roux read a request from the Grace Lutheran youth, specifically from Morgan Roux, asking for \$300.00 from the city to help the group with costs associated with a mission trip they are planning for the summer of 2023.

**Member Mathsen made a motion and Member Stene seconded to approve the request of \$300.00 from the gambling fund to Morgan Roux of the Grace Lutheran Youth for her mission trip the summer of 2023. All in favor: Nelson, Stene, Erickson, Mathsen, Lewis, and Krieger. Member Roux abstained. Opposed: None Motion passed.**

**D. Approve Annual Cigarettes Retail License Holders**

Council received a list of retailers in the City of Ada selling cigarettes at their establishments. Council was asked to approve the licensures.

**Member Roux made a motion and Member Mathsen seconded to approve the cigarette licenses to local retailers. All in favor: Nelson, Stene, Erickson, Mathsen, Roux, Lewis, and Krieger. Opposed: None Motion passed.**

**E. Resolution 2021-12-01 Resolution Setting Final Tax Levy for 2023**

Mayor Hintz spoke before council and stated that he heard concerns from the public about increases in dollars from taxes. Hintz encouraged a 4% levy. Discussion took place that the added costs from inflation over the past two years has burdened the city's budget. A 4% levy will reduce an average home by \$5.00 per year.

**Member Krieger made a motion and Member Erickson seconded to approve Resolution 2021-12-01 Resolution Setting Final Tax Levy for 2023 a resolution setting the general fund levy to 4% for tax year 2023. By roll call vote - All in favor: Nelson, Stene, Erickson, Mathsen, Roux, Lewis, and Krieger. Opposed: None Motion passed**

**F. Resolution 2021-12-02 Final Budget Adoption for 2023**

Administrator Larson reviewed the final budget for 2023 and stated that a 7% increase was used due to labor negotiations. The forecasted surplus was about half of 2022. The assistants of COVID funds have reduced the impact of needs that arose in 2022. Larson wanted to have council also add to budget an increase of 7% to Garbage Fee Revenue to cover additional fees due to fuel surcharges.

**Member Nelson made a motion and Member Mathsen seconded to approve Resolution 2021-12-02 Final Budget Adoption for tax year 2023, a resolution finalizing the proposed budget for tax year 2023, with an increase to Garbage Fees Revenue by 7%. By roll call vote - All in favor: Nelson, Stene, Erickson, Mathsen, Roux, Lewis, and Krieger. Opposed: None Motion passed**

- G. Committee Updates.
- Public Works – Member Krieger updated council about their meeting
  - Public Safety – Member Roux stated they met – not a lot on the agenda different from last meeting.
  - Beautification – Member Mathsen stated they had a 2023 planning meeting
  - EDA – Member Stene updated council on loan delinquencies and what loan monies are available for future businesses. Also, future planning for 2023.
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- H. Donation request – Ada Booster Club \$500.00

A donation request from the Ada Borup Booster Club for their annual fundraiser (Basketball tournament) of \$500.00 was presented. The proceeds go towards all school activities for the students.

**Member Roux made a motion and Member Krieger seconded to approve the request of \$500.00 from the gambling fund to the Ada-Borup West Booster Club for their annual fundraiser. All in favor: Nelson, Stene, Erickson, Mathsen, Lewis, and Krieger. Member Roux abstained. Opposed: None Motion passed.**

## **XII. Adjournment**

**Member Stene made a motion and Member Mathsen seconded to adjourn the meeting at 7:05 pm. All in favor: Nelson, Stene, Erickson, Mathsen, Lewis, and Krieger. Member Roux abstained. Opposed: None Motion passed.**

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**Mayor John Hintz**

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**Administrator Ashley Larson**





ACCOUNT PAYABLE - DECEMBER 2022  
REGULAR COUNCIL MEETING  
Tuesday, January 10, 2023

\*Added or Revised Amounts

ADA BUILDING CENTER	DEKKO-PARTS		
AUTO VALUE	SQUEEGEE,OIL,BLOWER TRACTOR-DIESEL EXHAUST FLUID	\$ 177.02	
COCA-COLA BOTTLING	LQR POP	\$ 48.00	
CUSTOM STRIPES	DEKKO- SPONSER SIGN- RDO	\$ 160.00	
GREAT PLAINS FIRE	FIRE-REEL LOCK PIN	\$ 94.00	
INDEPTH INSPECTION	DECEMBER BLDING PERMIT SERVICES	\$ 888.89	
KRJB RADIO	CLERK- ANNUAL, CHRISTMAS GRTING	\$ 412.05	
KRJB RADIO	DEKKO- ANNUAL CONTRACT, HOLIDAY CASH	\$ 359.00	
KRJB RADIO	LIQUOR- ADV, HOLIDAY GRTING	\$ 205.00	
LEE BROS SALES	POLICE OIL CHANGE, TIRE ROTATION	\$ 121.85	
MCCOLLUM HARDWARE, INC	PW- METAL SAW BLADE, SAWZALL TORCH,	\$ 541.80	
MCCOLLUM HARDWARE, INC	FIRE- BATTERY	\$ 13.99	
MCCOLLUM HARDWARE, INC	POLICE- FLUSH LEVEL	\$ 11.99	
MCCOLLUM HARDWARE, INC	EC- PAINT	\$ 55.96	
MCCOLLUM HARDWARE, INC	DEKKO- PARTS, BATTERIES, LED LTS, DRAIN OPENER, ICE MELT, CLEANER	\$ 601.64	
MINNCOR INDUSTRIES	POLICE- GOLF CART/ATV PERMITS	\$ 192.00	
NORMAN COUNTY ATTORNEY	DECEMBER LEGAL FEES	\$ 833.33	
NORMAN COUNTY AUDITOR	CERTIFICATE OF TAXES- WATER LEGAL	\$ 150.00	
NORMAN COUNTY INDEX	CLERK- CHRISTMAS GRTING	\$ 40.00	
NORMAN COUNTY INDEX	LIQUOR- CHRISTMAS SALES, SHOP ADA	\$ 125.00	
NORTHLAND TRUST SERVICES	BOND PAYMENT - SERIES 2015A	\$ 44,220.00	
OFFICE SUPPLIES	CH-ENVELOPES, PLANNER,	\$ 436.83	
OFFICE SUPPLIES	EC- AEROSOL DISPENSER,DUSTPAN,BAGS,ICEMELT,TRASH BAGS, DUSTPAN/BROOM	\$ 181.95	
OFFICE SUPPLIES	DEKKO- INK CART, PLANNER,CLEANER, KLEENEX,PT	\$ 301.99	
OFFICE SUPPLIES	POLICE- TRASH BAGS, USB CARD READER, WALL PLANNER, AIR FRESHENER	\$ 133.06	
OFFICE SUPPLIES	LQR- MIDGEES	\$ 14.91	
OFFICE SUPPLIES	PW-SHIPPING TESTS,	\$ 20.81	
OLSON POOLS SPAS	DEKKO- REPAIR POOL HEATER PUMP	\$ 316.90	
PEMBERTON LAW	NOVEMBER GENERAL LEGAL FEES		
PETRO SERVE	PW FUEL	\$ 87.62	
PETRO SERVE	POLICE FUEL	\$ 519.53	
RDO EQUIPMENT	CUTTING EDGE, BOLTS	\$ 822.70	
READITECH	HOST EXCHANGE OUTLOOK, ANTIVIRUS	\$ 290.50	

RED RIVER PROMOTER	LIQUOR ADV	\$ 99.00	
RMB ENVIR LAB	WATER MNT	\$ 38.12	
STREICHER'S	POLICE- UNIFORM- ALEX	\$ 1,722.00	
SUPERMARKET FOODS	POLICE- KLEENEX	\$ 8.34	
SUPERMARKET FOODS	LIQUOR- JUICE,POP, KLEENEX	\$ 36.42	
TERMINIX COMMERCIAL	LIQUOR- PEST CONTROL	\$ 71.80	
THEIN WELL	PW- PUMP/WELL ANNUAL INSPECTION	\$ 370.00	
TRANE US	DEKKO MNT	\$ 1,654.75	
WATER & LIGHT FUND	UTILITIES	\$ 9,256.86	
WES'S TRUCK REPAIR	FIRE-REPLACE FUEL PUMP, CHANGE OIL	\$ 881.15	
WES'S TRUCK REPAIR	PW- TRUCK BREAK REPAIR, FILTER	\$ 150.00	
WEX BANK	POLICE FUEL	\$ 455.25	
ZIEGLER	PW- BOTS, BEARINGS	\$ 196.50	

TOTALS **\$ 67,318.51**

## PREPAID CHECKS for DECEMBER 2022

85728	BREAKTHRU BEVERAGE	12/1/2022	\$779.34 LIQUOR
85729	D-S BEVERAGES	12/1/2022	\$1,315.10 LIQUOR
85730	EGGEN, BRIANNA	12/1/2022	\$182.98 DEKKO- CRACK REPAIR,GARAGE DOOR TOP,HOVER HOCKEY GAME,DEC CELL
85731	JOHNSON BROS WHLSE LIQUOR CO	12/1/2022	\$662.76 LIQUOR
85732	MCKINNON CO., INC.	12/1/2022	\$4,788.61 LQR
85733	HILARY MYERS	12/1/2022	\$200.00 EC CLEANING, MNT
85734	PHILLIPS WINE & SPIRITS CO.	12/1/2022	\$2,641.91 LIQUOR
85735	RASMUSSEN, BRIAN	12/1/2022	\$164.99 PW-DEC CELL PHONE,STEEL TOE BOOTS
85736	WINE MERCHANTS	12/1/2022	\$1,051.48 WINE
85762	AASLAND, GERRIE JO	12/7/2022	\$50.00 LQR CELL PHONE
85763	ADA-BORUP BOOSTER CLUB	12/7/2022	\$500.00 CONTRIBUTION
85764	DEKKO COMMUNITY CENTER	12/7/2022	\$2,000.00 CONTRIBUTION
85765	DEVOS, NEAL	12/7/2022	\$85.29 WORK SHOES
85766	D-S BEVERAGES	12/7/2022	\$7,154.71 BEER
85767	GRACE LUTHERAN CHURCH	12/7/2022	\$300.00 MORGAN ROUX YOUTH TRIP
85768	HAGER, STEVE	12/7/2022	\$50.00 DEC POLICE CELL PHONE
85769	KELLY'S CHRYSLER CENTER, INC.	12/7/2022	\$630.35 POLICE- PRGM KEYS
85770	LARSON, ASHLEY	12/7/2022	\$50.00 DEC CELL PHONE
85771	OLSON LEGATT ROOFING	12/7/2022	\$51.00 BYRON BLDING PERMIT REFUND
85772	OSBORN, STEVE	12/7/2022	\$25.00 CIP REPORTABLE REBATE
85773	PETRO SERVE USA	12/7/2022	\$155.95 POLICE FUEL
85774	RAMSTAD, GORDON	12/7/2022	\$972.00 HEAT PUMP-CIP REPORTABLE REBATE
85775	READITECH SOLUTIONS	12/7/2022	\$251.00 NOV IT
85776	RED RIVER VALLEY CO-OP POWER	12/7/2022	\$8,250.00 DEC MNT
85777	SOUTHERN GLAZERS OF MN	12/7/2022	\$515.81 LIQUOR
85778	ST. JOSEPHS CATHOLIC CHURCH	12/7/2022	\$500.00 CONTRIBUTION
85779	U. S. POSTMASTER	12/7/2022	\$145.67 ONE FUND DRIVE PSTG
85819	AL'S DISPOSAL, INC.	12/13/2022	\$2,008.50 SEPT EC -DUMPSTER RENTAL
85820	ARVIG	12/13/2022	\$1,717.88 NOV PHONE/INTERNET
85821	ARVIG ENTERPRISES	12/13/2022	\$760.07 CH DEC RENT
85822	CINTAS	12/13/2022	\$91.76 EC MATS.MOPS
85823	DEPT. OF ENERGY W A P A	12/13/2022	\$33,722.91 NOV ENERGY
85824	GARDEN VALLEY TECHNOLOGIES	12/13/2022	\$33.99 DEC IT
85825	HAGER, STEVE	12/13/2022	\$590.66 POLICE AMMO
85826	MN DEPT OF COMMERCE	12/13/2022	\$238.26 CIP ENERGY GRANTS
85827	MORRIS ELECTRONICS	12/13/2022	\$380.00 POLICE IT
85828	NORTHERN STATES POWER CO.	12/13/2022	\$769.00 NOV DIST FAC CHRNG
85829	PETRO SERVE USA	12/13/2022	\$41.81 FIRE ANTIFREEZE
85830	RED RIVER VALLEY CO-OP POWER	12/13/2022	\$229.64 UTILITIES
85831	SAFFIRE	12/13/2022	\$1,950.00 2023 6M LICENSE
85832	VERIZON WIRELESS	12/13/2022	\$239.79 POLICE NOV CELL PHONE,BROADBAND
85833	WES'S TRUCK REPAIR	12/13/2022	\$1,570.00 ANNUAL DOT INSP #21
85834	XCEL/NORTHERN STATES POWER	12/13/2022	\$29,929.49 NOV ENERGY
85850	AL'S DISPOSAL, INC.	12/15/2022	\$378.00 NOV METAL ROLL OFF BOX
85851	BOOM ISLAND BREWING CO, LLC	12/15/2022	\$173.00 BEER
85852	BREAKTHRU BEVERAGE	12/15/2022	\$578.22 LIQUOR
85853	D-S BEVERAGES	12/15/2022	\$1,193.70 LQR- LIQUID ICE
85854	GREAT PLAINS FIRE, INC.	12/15/2022	\$4,200.00 FIRE FAN- PD BY RELIEF ASSN
85855	ITL PATCH COMPANY, INC	12/15/2022	\$294.00 POLICE- EMBROIDERY
85856	JOHNSON BROS WHLSE LIQUOR CO	12/15/2022	\$1,837.19 LIQUOR
85857	MCKINNON CO., INC.	12/15/2022	\$3,591.85 LQR
85858	PETRO SERVE USA	12/15/2022	\$5,878.13 PW TANK SALE
85859	PHILLIPS WINE & SPIRITS CO.	12/15/2022	\$6,804.72 LQR- SPARKLING CIDER
85860	SAFFIRE	12/15/2022	\$1,950.00 SOFTWARE SUPPORT
85861	VERIZON WIRELESS	12/15/2022	\$94.11 PW CELL PHONE
85863	CARDMEMBER SERVICES	12/21/2022	\$3,144.28 ELECTION COFFEE&MEALS,ADOBE,COUNCIL PLAQUE,DEKKO-PARTS,AQUAGLIDE
85864	EGGEN, BRIANNA	12/21/2022	\$227.22 LIFEGUARD TRAINING
85865	ITL PATCH COMPANY, INC	12/21/2022	\$294.00 POLICE EMBROIDERED EMBLEMS
85866	MN ENERGY RESOURCES CORP.	12/21/2022	\$5,181.08 NOV UTILITIES
85867	RAILROAD MANAGEMENT CO.III,LLC	12/21/2022	\$344.67 LICENSE FEE-POWER LINE CROSSING
85868	SIP FARM SERVICES	12/21/2022	\$1,235.00 SEPT MOWING
85871	AL'S DISPOSAL, INC.	12/28/2022	\$1,639.04 NOV FUEL SURCHRG
85872	EMILY BROWN	12/28/2022	\$100.21 DEPOSIT REFUND
85873	CITY OF ADA GENERAL FUND	12/28/2022	\$200.00 MCCOMBER APPLY DEPOSIT
85874	GARZA, JODI	12/28/2022	\$68.16 UTILITY OVER PAYMENT
85875	HILARY MYERS	12/28/2022	\$100.00 EC CLEANING FLOORS

85876	BAILEY NELSON	12/28/2022	\$300.20 DEPOSIT REFUND
85877	KIMBERLY OSE	12/28/2022	\$150.18 DEPOSIT REFUND
85878	RICHARDS OIL/PROPANE	12/28/2022	\$4,650.68 PW BULK FUEL
85879	SUPERMARKET FOODS	12/28/2022	\$23.96 ELECTION- ROLLS, COFFEE
85880	JOSH VISSER	12/28/2022	\$150.08 DEPOSIT REFUNDED
85881	LESLIE WELCH	12/28/2022	\$130.08 REFUND DEPOSIT
85882	MINDY YOUNG	12/28/2022	\$200.15 DEPOSIT REFUND
85900	AASLAND, GERRIE JO	12/30/2022	\$60.18 LQR- CART TIRES
85901	ARTISAN BEER COMPANY	12/30/2022	\$36.90 BEER
85902	BOOM ISLAND BREWING CO, LLC	12/30/2022	\$173.00 BEER
85903	BREAKTHRU BEVERAGE	12/30/2022	\$1,242.02 LIQUOR
85904	D-S BEVERAGES	12/30/2022	\$4,743.10 BEER
85905	JOHNSON BROS WHLSE LIQUOR CO	12/30/2022	\$973.38 LIQUOR
85906	MCKINNON CO., INC.	12/30/2022	\$4,005.94 LIQUOR
85907	PHILLIPS WINE & SPIRITS CO.	12/30/2022	\$2,822.96 LIQUOR
85908	SOUTHERN GLAZERS OF MN	12/30/2022	\$870.27 LIQUOR
85909	SWEENEY CONTROLS CO.	12/30/2022	\$9,025.00 REPROGRAMMING CONTROLS-WELLS 5&6
85910	U. S. POSTMASTER	12/30/2022	\$293.14 DEC-UTILITY BILLING PSTG
85911	OLSON POOLS & SPAS	12/30/2022	\$316.90 DEKKO- REPLACE POOL PUMP
85913	ARAMARK	1/4/2023	\$365.52 PW,LQR,POLICE- MATS, MOPS
85914	BEVERAGE WHOLESALERS, INC	1/4/2023	\$619.61 BEER
85915	CITY OF ADA GENERAL FUND	1/4/2023	\$180.09 ARYSSA RAMOS-APPLY INTEREST
85916	D-S BEVERAGES	1/4/2023	\$2,136.20 BEER
85917	INCIDENTAL FUND-CITY OF ADA	1/4/2023	\$100.00 POLICE- MOVE VEHICLE TITLE
85918	HILARY MYERS	1/4/2023	\$100.00 EC PAINTING
85919	LAUGHING EARTH GARDEN & GIFT	1/5/2023	\$526.00 DEKKO- SHRUBS, PERENNIALS
85920	MN BUREAU OF CRIMINAL APPREHEN	1/5/2023	\$750.00 POLICE-SARIC TRAINING
85921	PEPPERBALL	1/5/2023	\$1,114.00 POLICE- PEPPERBALL GUN
85922	STEVE PETRY	1/5/2023	\$579.00 FIRE- DOOR KEYBRD
85923	RDO EQUIP. CO.	1/5/2023	\$822.70 PW- CUTING EDGE-BUCKET
			\$184,715.53

## **CITY OF ADA**

### **2023 OFFICIAL DEPOSITORIES**

Frandsen Bank and Trust

Bank of the West – Ada

American Federal Bank

Bancwest Investment Services (Bank of the West)

### **2023 OFFICIAL CITY NEWSPAPER**

Norman County Index

### **2023 CITY ATTORNEY**

Joshua Heggem, Pemberton Law

### **DATE, TIME AND LOCATION OF MEETINGS FOR 2023**

The regular meeting of the Ada City Council will be held on the first Tuesday after the first Monday at 6:00 p.m. at City Hall.



CITY OF ADA

1/1/23 – 12/31/23

These items are included in the base contract:

- 375 ads scheduled– daytime- plus 132 name mention ads
- One ad in all regular season and tournament games on KRJB- DOES NOT INCLUDE STATE, SPRING SPORTS OR LEGION BASEBALL.
- January- Norman County Crop Show- name mention
- February- High School Tournaments :30 -DOES NOT INCLUDE STATE
- March- High School Tournaments :30- DOES NOT INCLUDE STATE
- May- Graduation Congrats – name mention
- June- Norman County Fair- name mention
- August- Back to School safety/ Welcome back- name mention
- September- Fun in the Flatlands- name mention
- October- High School Tournaments—DOES NOT INCLUDE STATE
- October- Halloween Safety-Police Department- name mention
- November- High School Tournaments :30 - DOES NOT INCLUDE STATE
- November- Thanksgiving – name mention
- December- Old Fashion Christmas- name mention

Total Base Contract: \$2,544.67

Additional items to be invoiced per month below:

- January- Facebook posts- 3 per week- \$321/per year
- February- FFA/FCCLA Week student interviews--\$78- name mention
- March- Streaming Sponsor--\$119- cut 1686S
- April- High School Spring Sports on KRJB only- :30 -\$360
- May- Spring/Summer ads :30 -\$515 (promoting city and events, inviting people to Ada)
- MAY- Clean up week \$412
- May- High School Spring Sport Tournaments--\$360 DOES NOT INCLUDE STATE
- August- Public Works Fall Cleanup--\$565
- October- 4H week--\$75- name mention

Total Additional items: \$2,805.00 \*\*Note: consideration promote Ada Event Center

Total 2023 Annual Budget: \$5,349.67