

City of Ada
Meeting of the City Council
Tuesday, January 9, 2024 6:00 P.M. – Council Chambers

Agenda

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Citizen Forum** – *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff or commission for future report.*

- V. Consent Agenda** – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
 - A.** December 2023 Council Meeting minutes
 - B.** December Special Session Meeting minutes
 - C.** City Pre–paid checks in the amount of \$126,107.89
 - D.** City Accounts payables in the amount of \$24,498.03
 - E.** Set date, time and location of council meetings.
 - F.** Designate official depositories
 - G.** Designate official newspaper

- VI. Approve Agenda** – *No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.*

- VII. Presentations with possible discussion and decision.**
 - A.** Moore Engineering Update
 - B.** Land Purchase Request

- VIII. Reports of Department Heads and Committees**
 - A.** Mayors Report
 - 1) Committee Members Appointments

 - B.** Administrator / Clerk / Treasurer Report.
 - 1) Department Updates
 - a. Dekko Center Repairs
 - 2) One Fund Drive – Due Date February 28, 2023

3) Main Street Bar Ceiling Repairs.

IX. Old Business

a. School Resource Officer – Ada Borup West Response and counter offer.

XII. New Business

A. Kaleidoscope Guests, January – Mike/Casey, February – Scott N/Scott E. March – Shawn/Eric

B. HOV Golf Course Donation Request \$500.

C. KRJB Annual Contract

D. Department Updates

A. Public Works

B. Public Safety

C. EDA

D. Beautification

E. Closed Session – Administrator Review.

XIII. Adjournment

City of Ada
Minutes of the City Council
Tuesday, December 5th 2023 6:00 P.M. Council Chambers
Agenda

I. Call to Order

II. Pledge of Allegiance

III. Roll Call - Council Members Present - Nelson, Ness, Erickson, Nordquist, Roux, Krieger, Lewis.
Others: Administrator Larson, Mayor Hintz, Police Chief Steve Hager, Members of the media.

IV. Citizen Forum – *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, except for referral to staff or commission for future report.*

Josh Visser addressed the council in regards to snow removal. He stated his concerns regarding snow plows blocking in driveways and the dangers if there is an emergency. He wanted to get the conversations started to see if there is any way to address these concerns. The council recommended he attend a Public Works meeting.

VI. Consent Agenda – *These items are routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

Member Krieger motioned and Member Shawn seconded to approve the Consent Agenda as amended. All in Favor: Nelson, Ness, Nordquist, Roux and Lewis. Against: None Motion passed

- A. November 2023 Council Meeting minutes
- B. City Pre-paid checks in the amount of \$468,232.38
- C. City Accounts payables in the amount of \$34,081.57

Approve Agenda – No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.

Member Nelson motioned and Member Roux seconded to approve the Agenda as amended. All in Favor: Nelson, Ness, Nordquist, Roux and Lewis. Against: None Motion passed.

VI. Presentations with possible discussion and decision.

A. Ada-Borup-West School Board. – School Resource Officer.

ABW School Superintendent addressed the council of the needs for a SRO in the school and or more law enforcement in the school. Superintendent Cook explained the increase of illegal activity, including marijuana use, physical assaults, truancy, among other things. The School is proposing we split the cost with them for a full time officer that would be placed in the school 50 percent of the time and would work out of City offices the other 50 percent of the time. They are proposing a 50/50 cost share at \$44,500

each. This officer would work for the City of Ada and follow all union contracts, city handbook, and city regulations. The SRO would report to Police Chief Hager.

Member Nelson made a motion and member Ness to move forward immediately with a 50/50 split for time and costs of a School Resource Officer with a 1 year contract which in time will be renegotiated and looked at a 40/60 split where ABW would be 60. Officer Hager and Administrator Larson would immediately begin the hiring process. By roll call vote: In favor: Nelson, Erickson, Ness, Norquist, Lewis. Opposed: Krieger. Abstain, Roux. Motion Passed.

B. HOV Donation Request –

Member Krieger made the motion and member Nordquist to give \$500 from the donation fund to the HOV Golf Course. All in Favor: Nelson, Erickson, Ness, Nordquist, Roux, Krieger, and Lewis. Motion Passed.

C. Luke Jalbert Donation Request for Eagle Scout Project.

Member Krieger made the motion and member Erickson to give \$500 towards the Eagle Scout project. All in Favor – Nelson, Erickson, Nordquist, Roux, Ness, Krieger, Lewis. Motion Passed.

D. St. Josephs Donation Request for Community Give Back Project at the DAC.

Member Roux made the motion and member Krieger to give \$250 donation request. All in favor – Nelson, Erickson, Nordquist, Ness, Roux, Krieger, Lewis. Motion Passed.

E. Moore Engineering Update

Brandon from ME filled the council in on the sewer project update. Contractors are still struggling to finish a few small areas. The contractors did request an extension for the deadline, they are past the original contract deadline date. Will know more information at the January meeting. No damages or personal time spent from the city dealing with the unfinished items. Waiting for more information at this time.

Brandon requested approval of a pay application for their services in the amount of \$2000.

Member Krieger made the motion and member Nelson seconded to approve the invoice from ME in the amount of \$2000. All in Favor – Nelson, Roux, Ness, Erickson, Nordquist, Krieger, and Lewis. Motion Passed.

VII. Reports of Department Heads and Committees

A. Mayors Report

1) Committees

2) Administrator Review

Mayor Hintz reminded the council and community members he will be making committee appointments in January. He also reminded council that he will send out a review form for Administrator Larson and her review will take place at the January Meeting.

B. Administrator / Clerk / Treasurer Report.

1)Department Updates

Administrator Larson gave a brief update on all the departments and highlighted their successes in 2023.

X. Old Business

- A. THC License for Ada Municipal Liquor Store – tabled until January 2024**

XI. New Business

- A. Kaleidoscope Guests, December - Shawn**
B. Truth and Taxation 6:15pm
C. Donation Request - REACH Backpack Program \$500

Member Roux made the motion and member Krieger to give \$500 donation request. All in favor – Nelson, Erickson, Nordquist, Ness, Roux, Kriger, Lewis. Motion Passed.

D. Resolution 2023-12-01 Resolution Setting Final Tax Levy for 2024

Member Roux made the motion and Member Erickson seconded approve Resolution 2023-12-01 and to set the Levy at 3%.

Member Krieger made the motion and member Lewis seconded to amend the original motion of a 3% Levy to a 5%. All in Favor – Krieger and Lewis. Opposed: Nelson, Erickson, Ness, Nordquist, Roux. Motion Did Not Pass. All in favor for a 3% and seconded by member Ness. All in Favor – Nelson, Ness, Erickson, Nordquist, Roux, Krieger, and Lewis. Resolution 2023-12-01 final tax levy at 3% passed.

F. Resolution 2023-12-02 Final Budget Adoption for 2024

Member Krieger motions and Member Roux seconded to approve Resolution 2023-12-02 the Final Budget Adoption for 2024. All in Favor: Nelson, Erickson, Ness, Roux, Nordquist, Krieger, and Lewis. Motion Passed.

F. Committee Updates.

- Public Works – no meeting**
- Public Safety – no meeting**
- Beautification – no meeting**
- EDA – no meeting**

G. Adjournment

- H. Member Ness motioned, and Member Krieger seconded to approve adjourning the meeting at 7:37PM. All in Favor: Nelson, Ness, Nordquist, Roux, Krieger and Lewis. Against: None Motion passed.**

**City of Ada
City Council Special Session
December 12, 2023 at 6:00 p.m.
City Hall**

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call - **Members present: Erickson, Nelson, Ness, Nordquist, Roux, Krieger, and Lewis**

- IV. Mayor's VETO of SRO Motion Vote
Member Nordquist motioned and member Ness seconded to overturn Mayor Hintz veto of the School Resource Officer vote at the regular City Council meeting on December 5th, 2023. By roll call vote, All in favor: Nordquist, Ness, and Lewis. Opposed: Erickson, Nelson, Krieger, Abstain: Roux. Council needed a minimum of 4 members to overturn a Mayor's veto. Motion did not pass.

- V. School Resource Officer Discussion
Member Krieger motioned and member Erickson seconded to propose a new agreement with Ada- Borup-West School for a 60/40 split of costs associated with the School Resource Officer with a 50/50 time split between the school and the city of Ada with a 1 yea contract. Administrator Larson will present this offer with school officials. All in favor by roll call vote: Erickson, Nelson, Ness, Nordquist, Krieger, Lewis. Opposed: None. Abstain: Roux. Motin Passed.

- VI. Adjourn
**Member Roux made a motion and Member Lewis seconded to adjourn the meeting at 6:29pm. All in Favor: Nelson, Nordquist, Ness, Roux, Krieger, and Lewis. Opposed: None.
Motion passed**

CITY OF ADA

2024 OFFICIAL DEPOSITORIES

Frandsen Bank and Trust

Bank of the West – Ada

American Federal Bank

Bancwest Investment Services (Bank of the West)

2024 OFFICIAL CITY NEWSPAPER

Norman County Index

2024 CITY ATTORNEY

Joshua Heggem, Pemberton Law

DATE, TIME AND LOCATION OF MEETINGS FOR 2024

The regular meeting of the Ada City Council will be held on the first Tuesday after the first Monday at 6:00 p.m. at City Hall.

ACCOUNT PAYABLE - DECEMBER 2023
 REGULAR COUNCIL MEETING
 Tuesday, January 9, 2024

* Added or Revised Amounts

** Corrections

ADA-FELTON COUNTRY STORE	PW FUEL	
AUTO VALUE	POLICE-DODGE CHARGER-STEERING TIE RODS,SUSPENSION STRUT, DISC BRAKE PADS	\$ 335.28
AUTO VALUE	PW-FOG LAMP BULB,BATTERIES,WATER REC MASTER&DISCONNECT	\$ 301.45
BULLDOG DESIGNS	POLICE MAGNETIC DECAL/SIGN	\$ 120.00
COCA-COLA	LQR- POP	\$ 55.50
COLE PAPER INC.	DEKKO- PAPER SUPLS	\$ 46.79
CUSTOM STRIPES	FIRE- WRAP DOOR LETTERING	\$ 600.00
FERGUSON WATERWORKS	WATER METER PARTS	\$ 750.15
GOPHER STATE ONE CALL	LOCATES	
GREAT PLAINS FIRE	FIRE-PATCH KIT	\$ 94.00
HAWKINS	DEKKO- CHEMICALS	\$ 327.76
INDEPTH INSPECTION	DECEMBER BLDING PERMIT SERVICES	\$ 888.89
KRJB RADIO	CLERK- ANNUAL, SOUNDS OF CHRISTMAS	\$ 437.05
KRJB RADIO	DEKKO- ANNUAL CONTRACT,	\$ 270.00
KRJB RADIO	LIQUOR- ANNUAL, DECGREETINGS	\$ 212.00
LAUGHING EARTH GARDENS	POLICE WINTER POT	\$ 70.00
MCCOLLUM HARDWARE, INC	FIRE- FLUORESCENT TUBE BULBS	\$ 299.40
MCCOLLUM HARDWARE, INC	DEKKO CLEANER, BATTERIES	\$ 78.91
MCCOLLUM HARDWARE, INC	PW-SUPLS	\$ 323.84
MCCOLLUM HARDWARE, INC	LIQUOR-VACUUM PLUG	\$ 5.89
MIDSTATES WIRELESS	FIRE-PAGER REPAIR	\$ 67.50
MINNCOR INDUSTRIES	POLICE- ATV/GOLF CART PERMITS	\$ 195.00
MODITY INC	DEKKO- MEMBERSHIP CARDS	\$ 693.91
NELSON WINDOW COMPANY	DEKKO- HANDYCAP DOOR BUTTON	\$ 284.50
NORMAN COUNTY ATTORNEY	DECEMBER LEGAL FEES	\$ 866.66
NORMAN COUNTY INDEX	LQR- ADV HOLIDAY GREETING	\$ 35.00
NORMAN COUNTY INDEX	CH- ADV HOLIDAY GREETING	\$ 30.00
OFFICE SUPPLIES	CH-ONE FUND ENVS	\$ 178.57
OFFICE SUPPLIES	LIQUOR-TRASH BAGS, TAKE OUT BAGS	\$ 102.74
OFFICE SUPPLIES	DEKKO-INK CARTS	\$ 94.00
OFFICE SUPPLIES	POLICE- PT, TRASH BAGS, WALL CALENDAR	\$ 107.48
OFFICE SUPPLIES	EC- CLEANER, GARBAGE BAGS	\$ 283.10

OFFICE SUPPLIES	PW- TEST POSTAGE	\$ 391.58
PEMBERTON LAW	NOVEMBER LEGAL FEES	
PETRO SERVE	POLICE FUEL	\$ 281.10
PETRO SERVE	PW FUEL	\$ 333.97
RED RIVER PROMOTER	LIQUOR-ADV- CHRISTMAS GREETING	\$ 99.00
RMB ENV LAB	WATER/SEWER TESTS	\$ 705.67
SUPERMARKET	POLICE PAPER PRODUCTS	\$ 25.17
SUPERMARKET	LIQUOR- ICE, POP, JUICE	\$ 70.48
THEIN WELL	PW ANNUAL INSPECTION OF PUMPS & WELLS	\$ 430.00
TRANE US	DEKKO- REPAIR & MNT	\$ 6,391.66
WATER & LIGHT FUND	NOVEMBER UTILITIES	\$ 7,223.58
WEX BANK	POLICE FUEL	\$ 390.45
TOTALS		\$ 24,498.03

CITY OF ADA DECEMBER 2023 PRE-PAIDS

87489	AASLAND, GERRIE JO	12/7/23	\$50.00	DEC CELL PHONE
87490	ADA AREA PROMOTIONS COMM. IN	12/7/23	\$500.00	CHOC EXT DONATION
87491	ADA BOY SCOUT TROOP 624	12/7/23	\$1,500.00	LUKE JALBERT EAGLE SCOUT PRJT
87492	BEVERAGE WHOLESALERS, INC	12/7/23	\$319.10	BEER
87493	CITY OF ADA	12/7/23	\$150.18	APPLY DEPOSIT
87494	DEVOS, NEAL	12/7/23	\$46.99	WORK BOOTS
87495	D-S BEVERAGES	12/7/23	\$2,896.90	BEER
87496	EGGEN, BRIANNA	12/7/23	\$50.00	DEKKO- DEC CELL PHONE
87497	HAGER, STEVE	12/7/23	\$50.00	POLICE- DEC CELL PHONE
87498	HEART OF THE VALLEY GOLF CLUB	12/7/23	\$500.00	DONATION
87499	LARSON, ASHLEY	12/7/23	\$89.73	CLERK-DEC CELL PHONE
87500	MN DEPT OF COMMERCE	12/7/23	\$644.23	3RD QTR 2024 IND ASSESSMENT
87501	MYERS LAWNSCAPES	12/7/23	\$587.20	OCT MOWING- BOSWORTH PARK
87502	NORMAN CO. HISTORICAL SOCIETY	12/7/23	\$7,500.00	CONTRIBUTION
87503	OFFICE SUPPLIES PLUS	12/7/23	\$153.61	WATER TEST PSTG
87504	POMPS TIRE SERVICE, INC.	12/7/23	\$668.00	POLICE -TIRES -TAHOE
87505	RASMUSSON, BRIAN	12/7/23	\$50.00	DEC CELL PHONE
87506	REACH	12/7/23	\$500.00	CONTRIBUTION
87507	READITECH SOLUTIONS	12/7/23	\$153.30	IT
87508	RED RIVER VALLEY CO-OP POWER	12/7/23	\$8,000.00	DEC MNT
87509	SOUTHERN GLAZERS OF MN	12/7/23	\$544.61	LIQUOR
87510	ST. JOSEPHS CATHOLIC CHURCH	12/7/23	\$250.00	CONTRIBUTION
87511	VALLEY FOOD SHELF	12/7/23	\$132.37	LQR STORE HUNGER DRIVE DONATIONS
87512	WEX BANK	12/7/23	\$475.98	POLICE FUEL
87548	ADA BODY SHOP & GLASS	12/13/23	\$142.50	PW- REPAIR WIRES
87549	AL'S DISPOSAL, INC.	12/13/23	\$1,732.18	LIQUOR -SEPT DUMPSTER FEE
87550	ARAMARK	12/13/23	\$120.44	PW MATS, MOPS,TOWELS
87551	BREAKTHRU BEVERAGE	12/13/23	\$1,176.13	LIQUOR
87552	CINTAS	12/13/23	\$64.99	EC MATS
87553	CITY OF ADA	12/13/23	\$250.25	APPLY DEPOSIT-LISA TAYLOR
87554	COCA-COLA BOTTLING CO.	12/13/23	\$92.50	LQR POP
87555	DEPT. OF ENERGY W A P A	12/13/23	\$39,179.96	NOVEMBER ENERGY
87556	D-S BEVERAGES	12/13/23	\$271.97	NA BEER
87557	EGGEN, BRIANNA	12/13/23	\$48.21	POOL SLIDE
87558	GARDEN VALLEY TECHNOLOGIES	12/13/23	\$33.99	DECEMBER IT
87559	HAGER, STEVE	12/13/23	\$976.97	POLICE RESERVE VEHICLE LTS

87560	JOHNSON BROS WHLSE LIQUOR C	12/13/23	\$781.49	LIQUOR
87561	KELLY'S CHRYSLER CENTER, INC.	12/13/23	\$172.67	POLICE 2014 CHARGER OIL CHNG,LABOR
87562	LINCOLN MARKETING INC.	12/13/23	\$599.00	DEKKO ADV
87563	MCKINNON CO., INC.	12/13/23	\$2,263.20	BEER
87564	NORTHERN STATES POWER CO.	12/13/23	\$769.00	NOVEMBER DIST FACILITIES CHRGR
87565	PETRO SERVE USA	12/13/23	\$172.69	POLICE FUEL
87566	STEVE PETRY	12/13/23	\$805.14	FIRE- TRAFFIC CONTROL PADDLES
87567	PHILLIPS WINE & SPIRITS CO.	12/13/23	\$5,504.68	LIQUOR
87568	PRESTEGORD, KAREN	12/13/23	\$65.48	POLICE WALL CALENDAR 2024
87569	RED RIVER VALLEY CO-OP POWER	12/13/23	\$301.56	COMPOST SITE UTILITIES
87570	RMB ENVIRONMENTAL LABS,INC	12/13/23	\$224.33	WATER TEST
87571	U. S. POSTMASTER	12/13/23	\$66.00	STAMPS
87572	VERIZON WIRELESS	12/13/23	\$174.47	POLICE CELL PHONE
87573	WESS TRUCK REPAIR	12/13/23	\$3,616.00	FIRE- ALTERNATOR,LABOR-95 FORD ENGINE
87574	XCEL/NORTHERN STATES POWER	12/13/23	\$21,763.86	NOVEMBER ENERGY
87575	U. S. POSTMASTER	12/20/23	\$153.05	23-24 ONE FUND DRIVE PSTG
87579	ADA BOY SCOUT TROOP 624	12/29/23	\$245.00	BEAUTIFICATION DONATION
87580	AL'S DISPOSAL, INC.	12/29/23	\$1,193.00	DIF PD ON SEPT FUEL SURCHRG
87581	ARAMARK	12/29/23	\$300.01	POLICE MATS
87582	ARVIG	12/29/23	\$1,920.28	CH-NOV PHONE,INTERNET
87583	ARVIG ENTERPRISES	12/29/23	\$1,520.14	CH DECEMBER RENT
87584	BLUE CLOUD OF BURNSVILLE	12/29/23	\$706.05	BEER
87585	CARDMEMBER SERVICES	12/29/23	\$2,524.97	PARKLED LTS
87586	CINTAS	12/29/23	\$44.30	EC MATS
87587	CITY OF ADA	12/29/23	\$40.08	PSTG-CERTIFIED MOWING LETTERS
87588	DAKOTA MAILING & SHIP EQ,INC.	12/29/23	\$105.26	POSTAGE MACHN INK
87589	DEVOS, NEAL	12/29/23	\$77.53	PW INK
87590	DOXO, INC.	12/29/23	\$415.20	SEWER-NOV ONLINE FEES
87591	GREAT PLAINS FIRE, INC.	12/29/23	\$94.00	FIRE PATCH KIT
87592	HAWKINS INC.	12/29/23	\$396.06	DEKKO CHEMICALS
87593	LAUGHING EARTH GARDEN & GIFT	12/29/23	\$70.00	DEKKO- WINTER POT
87594	MN ENERGY RESOURCES CORP.	12/29/23	\$3,382.26	POLICE-NOV UTILITIES
87595	MVTL LABORATORIES, INC.	12/29/23	\$366.00	PW TESTING
87596	HILARY MYERS	12/29/23	\$175.00	12/22-EC CLEANING FLOORS
87597	SIGN PRO	12/29/23	\$2,095.00	CEMETERY SIGNS
87598	TRANE U.S. INC.	12/29/23	\$1,687.75	DEKKO MNT
87599	U. S. POSTMASTER	12/29/23	\$320.78	DEC UTILITY POSTAGE
87600	VERIZON WIRELESS	12/29/23	\$94.31	PW CELL PHONE

\$125,107.89

MCDONALDSVILLE TWP

		Values and Classification	
		Taxes Payable Year	2022 2023
Step 1	Estimated Market Value:		
	Homestead Exclusion:		
	Taxable Market Value:		
Step 2	Proposed Tax		
	* Does Not Include Special Assessments Sent in November 2022		
Step 3	Property Tax Statement		
	First half Taxes:		2.74
	Second half Taxes:		.00
Total Taxes Due in 2023			2.74

Property ID Number: 15-5941003
Property Description: SECT-08 TWP-144 RANG-46
 AC 4.30 A PARCEL COM AT SE COR OF
 SW1/4, W 413.45 FT TO PT OF BEG; W

ADA CITY
 P O BOX 32
 ADA MN 56510

4810-T
 ACRES 4.30



You may be eligible for one or even two refunds to reduce your property tax.

Read the back of this statement to find out how to apply.

1. Use this amount on Form M1PR to see if you are eligible for a homestead credit refund
 File by August 15th. **IF BOX IS CHECKED, YOU OWE DELINQUENT TAXES AND ARE NOT ELIGIBLE**

2. Use these amounts on Form M1PR to see if you are eligible for a special refund

		Taxes Payable Year:	2022	2023
1. Use this amount on Form M1PR to see if you are eligible for a homestead credit refund00
2. Use these amounts on Form M1PR to see if you are eligible for a special refund00	
Property Tax and Credits	3. Property taxes before credits00	.00
	4. A. Agricultural and rural land tax credits00	.00
	B. Other credits to reduce your property tax00	.00
	5. Property taxes after credits00	.00
	Property Tax by Jurisdiction	6. County00
	7. City or Town00	.00
	8. State General Tax00	.00
	9. School District: 2910 A. Voter approved levies00	.00
	B. Other local levies00	.00
	10. Special Taxing Districts: A.			
	B.			
	C.			
	D.			
	11. Non-school voter approved referenda levies			
	12. Total property tax before special assessments00	.00
Special Assessments on Your Property	13. A. 10207 WR MARSH RIVER			2.58
	B. 10303 HEIBERG DAM16
	PRIN 2.74 C.			
	INT INT D.			
	TOT 2.74 E.			
14. YOUR TOTAL PROPERTY TAX AND SPECIAL ASSESSMENTS			2.74	2.74

2nd Half Pay Stub 2023 DETACH AND RETURN THIS STUB WITH YOUR SECOND HALF PAYMENT
 MAKE CHECKS PAYABLE TO: NORMAN COUNTY AUDITOR/TREASURER
 IF YOU PAY YOUR TAXES LATE, YOU WILL BE CHARGED A PENALTY. SEE BACK FOR RATE

1st Half Pay Stub 2023 DETACH AND RETURN THIS STUB WITH YOUR FIRST HALF PAYMENT
 MAKE CHECKS PAYABLE TO: NORMAN COUNTY AUDITOR/TREASURER
 IF YOU PAY YOUR TAXES LATE, YOU WILL BE CHARGED A PENALTY. SEE BACK FOR RATE

PRCL# 15-5941003 RCPT# 3677
 EXEMPT

PRCL# 15-5941003 RCPT# 3677
 EXEMPT

		TOTAL DUE	TOTAL TAX
OCTOBER 16, 2023	2ND HALF TAX	.00	2.74
	PENALTY		2.74
	TOTAL		

NO RECEIPT SENT UNLESS REQUESTED.
 YOUR CANCELLED CHECK IS YOUR RECEIPT.

TAXES OF \$100.00 OR LESS
 MUST BE PAID IN FULL.

ADA CITY
 P O BOX 32
 ADA MN 56510

4810-T

ADA CITY
 P O BOX 32
 ADA MN 56510

4810-T

\$\$\$ REFUNDS

You may qualify for one or both refunds from the State of Minnesota based on your 2023 Property Taxes.

If you owned and occupied this property as your homestead on January 2, 2023, you **may** qualify for one or both of the following homestead credit refunds:

- Property Tax Refund** - If your taxes exceed certain income-based thresholds, and your total household income is less than \$128,280.
- Special Property Tax Refund** - If you also owned and occupied this property as your homestead on January 2, 2022 and **both** of the following are true:
 - The net property tax on your homestead increased by more than 12% from 2022 to 2023.
 - The increase was at least \$100, not due to improvements on the property.

For Form M1PR and instructions:



www.revenue.state.mn.us



(651) 296-3781



Minnesota Tax Forms
Mail Station 1421
St. Paul, MN 55146-1421

Make sure to provide your Property ID Number on your M1PR to ensure prompt processing.

Penalty For Late Payment Of Property Tax

If you pay your first half or second half property tax after the due dates, a penalty will be added to your tax. The later you pay, the greater the penalty you must pay. The table below shows the penalty amounts added to your tax if your property taxes are not paid before the date shown.

Property Type:	2023											2024
	May 16	June 1	July 1	Aug 1	Sep 1	Oct 1	Oct 17	Nov 1	Nov 16	Dec 1	Jan 2	
Homesteads and Seasonal Rec.	1st half	2%	4%	5%	6%	7%	8%	8%	8%	-	8%	10%
	2nd half	-	-	-	-	-	-	2%	4%	-	5%	7%
	Both Unpaid	-	-	-	-	-	-	5%	6%	-	6.5%	8.5%
Agricultural Homesteads	1st half	2%	4%	5%	6%	7%	8%	8%	8%	8%	8%	10%
	2nd half	-	-	-	-	-	-	-	-	2%	4%	6%
	Both Unpaid	-	-	-	-	-	-	-	-	5%	6%	8%
Nonhomesteads	1st half	4%	8%	9%	10%	11%	12%	12%	12%	-	12%	14%
	2nd half	-	-	-	-	-	-	4%	8%	-	9%	11%
	Both Unpaid	-	-	-	-	-	-	8%	10%	-	10.5%	12.5%
Agricultural Nonhomesteads	1st half	4%	8%	9%	10%	11%	12%	12%	12%	12%	12%	14%
	2nd half	-	-	-	-	-	-	-	-	4%	8%	10%
	Both Unpaid	-	-	-	-	-	-	-	-	8%	10%	12%
Personal Property	8%	8%	8%	8%	8%	8%	8%	8%	8%	8%	8%	8%
Manufactured Homes	1st half	-	-	-	-	8%	8%	8%	8%	8%	8%	8%
	2nd half	-	-	-	-	-	-	-	-	8%	8%	8%

Personal Property Located on Leased Government-owned Land: Taxes

may be paid in two installments due at the same time as real property taxes. These taxes are subject to the same penalty schedule and penalty rates as real property taxes. All other personal property taxes are due in full on or before May 15, 2023.

Note to manufactured homeowners:

The title to your manufactured home cannot be transferred unless all current year and delinquent personal property taxes are paid at the time of transfer.

IMPORTANT ADDITIONAL NOTES:

- TAXPAYERS ARE RESPONSIBLE FOR PAYMENT OF TAX AND THIS IS NOT AFFECTED BY FAILURE TO PROVIDE A STATEMENT FOR A PARCEL.
- WE DO NOT MAIL SECOND HALF STATEMENTS.
- PAYMENT - WE ARE PROHIBITED FROM ACCEPTING POST-DATED CHECKS. PAYMENT MUST BE IN U.S. DOLLARS BY MONEY ORDER, OR DRAFT FROM A U.S. BANK OR BRANCH. DRAFT MUST HAVE BANK'S CODED TRANSIT NUMBER ALONG BOTTOM EDGE.
- M.S. 276.017 SUBD. 3. **PROOF OF TIMELY PAYMENT.** THE POSTMARK OR REGISTRATION MARK OF THE UNITED STATES POSTAL SERVICE QUALIFIES AS PROOF OF TIMELY MAILING. MAILING, OR THE TIME OF MAILING, MAY ALSO BE ESTABLISHED BY A DELIVERY SERVICE'S RECORDS OR OTHER AVAILABLE EVIDENCE. THE POSTMARK OF A PRIVATE POSTAGE METER OR AN ELECTRONIC STAMP PURCHASED ONLINE MAY NOT BE USED AS PROOF OF A TIMELY MAILING MADE UNDER THIS SECTION.

SENIOR CITIZEN PROPERTY TAX DEFERRAL

The Senior Citizen Deferral Program provides a low-interest loan to senior citizens having difficulty paying property taxes. This is not a tax forgiveness program, however, this program:

- Limits the maximum amount of property tax paid to 3% of total household income, and
- Ensures the amount of tax paid remains the same as you participate in this program.

To be eligible, you must file an application by **November 1, 2023**, as well as:

- Be at least 65 years old,
- Have a household income of \$60,000 or less, and
- Have lived in your home for at least 15 years.

To receive a fact sheet and application for this program, or to file an on-line application, go to www.revenue.state.mn.us and type keyword "deferral" into the search box, or call the Senior Deferral Administrator at (651) 556-4803 to have the information mailed to you.

ADDRESS CORRECTION

NEW ADDRESS:

NAME _____

STREET ADDRESS _____

CITY _____

STATE _____ ZIP CODE _____

ADDRESS CORRECTION

NEW ADDRESS:

NAME _____

STREET ADDRESS _____

CITY _____

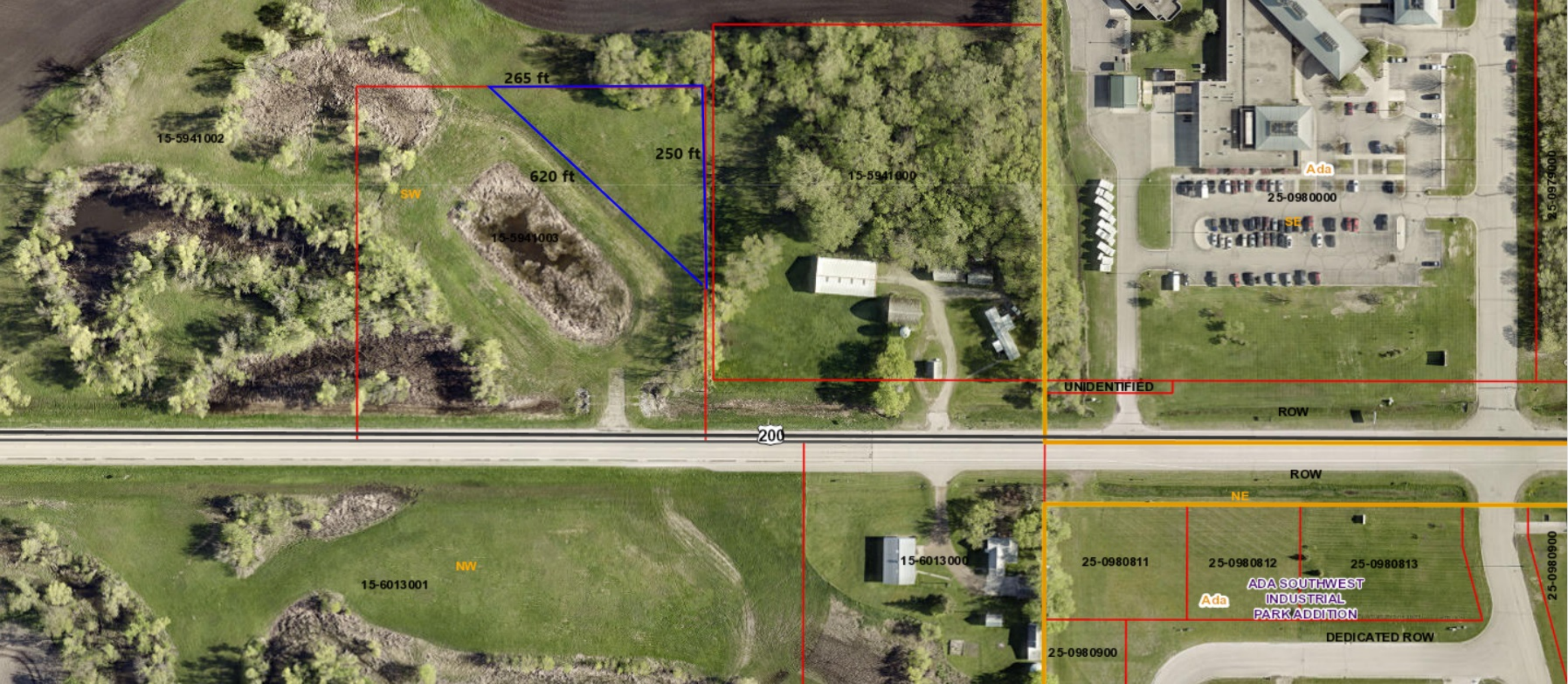
STATE _____ ZIP CODE _____

THIS STUB MUST ACCOMPANY FIRST HALF PAYMENT

THIS STUB MUST ACCOMPANY SECOND HALF PAYMENT

[General Info](#) | [Tax Info](#) | [Current Receipts](#) | [Special Asmts](#) | [Unpaid Tax](#) | [History](#)**5 Year Tax History**

Year	Est/Tax Market	TC Value	TC/Mkt Rate	Other Credit	ABAT/ Added	Special Asmts	Total Net Tax
2023	8,000 0	0	0.00 0.00000	0.00	0.00	2.74	2.00
2022	8,000 0	0	0.00000 0.00000	0.00	0.00	2.74	2.00
2021	8,000 0	0	0.00000 0.00000	0.00	0.00	2.74	2.00
2020	8,000 0	0	0.00000 0.00000	0.00	0.00	2.74	2.00
2019	8,000 0	0	0.00000 0.00000	0.00	0.00	2.74	2.00



15-5941002

265 ft

SW

620 ft

15-5941003

250 ft

15-5941000

UNIDENTIFIED

Ada

25-0980000

SE

ROW

200

ROW

NE

15-6013001

NW

15-6013000

25-0980811

25-0980812

25-0980813

Ada

ADA SOUTHWEST
INDUSTRIAL
PARK ADDITION

25-0980900

DEDICATED ROW

25-0979000

25-0980900

R&J Broadcasting, Inc. Advertising Contract

312 West Main Street Ada, MN 56510
218-784-2844 1-800-569-4171

Schedule/bill

KRJB X

KRJM _____

KKCQ _____
FM

KKCQ _____
AM

Promotion: CITY OF ADA (ANNUAL)

Account # : 05351

Advertiser: CITY OF ADA

Address: ADA, MN

:30 X Rate: _____ Total Ads: 500 PLUS NAME MENTIONS

CO-OP Etc. _____ Product Code _____ Spot Balance _____

FLIGHT DATES: **1/1/24 - 12/31/24**

Month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	spots	rate	total		
Jan																																				
Feb																																				
Mar																																				
Apr																																				
May																																				
June																																				
Month																																				
July																																				
Aug																																				
Sept																																				
Oct																																				
Nov																																				
Dec																																				
Month																																				

SPECIFIED TIME SCHEDULE/BILLING INSTRUCTIONS

- Bill Monthly **\$218.36/ mo.**
- Paid in Full
- Times/Affidavits
- Standard Broadcast Calendar
- Full Network
- Other _____
- Please Confirm Order

R & J Broadcasting, Inc. does not discriminate on the basis of race or ethnicity in its advertising or in its advertising sales.

TOTAL: **\$5,532.32**
ACCOUNT EXECUTIVE: _____ JB
DATE OF CONTRACT: _____

TIME	S	M	T	W	T	F	S
BILL SPECIFIC EVENTS PER ATTACHED							

AGREED BY: _____
Advertiser/R&J Broadcasting, Inc.

CITY OF ADA

1/1/24 – 12/31/24

These items are included in the base contract:

- 300 ads scheduled– daytime- plus 132 name mention ads
- 75 Ads for Social Media
- One ad in all regular season and tournament games on KRJB- DOES NOT INCLUDE STATE, SPRING SPORTS OR LEGION BASEBALL.
- January- Norman County Crop Show- name mention
- February- High School Tournaments :30 -DOES NOT INCLUDE STATE
- March- High School Tournaments :30- DOES NOT INCLUDE STATE
- May- Graduation Congrats – name mention
- June- Norman County Fair- name mention
- August- Back to School safety/ Welcome back- name mention
- September- Fun in the Flatlands- name mention
- October- High School Tournaments—DOES NOT INCLUDE STATE
- October- Halloween Safety-Police Department- name mention
- November- High School Tournaments :30 - DOES NOT INCLUDE STATE
- November- Thanksgiving – name mention
- December- Old Fashion Christmas- name mention

Total Base Contract: \$2,620.32

Additional items to be invoiced per month below:

- January- Facebook posts- 3 per week- \$330/per year
- February- FFA/FCCLA Week student interviews--\$89- name mention
- March- Streaming Sponsor--\$129- cut 1686S
- April- High School Spring Sports on KRJB only- :30 -\$375
- May- Spring/Summer ads :30 -\$525 (promoting city and events, inviting people to Ada)
- MAY- Clean up week \$425
- May- High School Spring Sport Tournaments--\$375 DOES NOT INCLUDE STATE
- August- Public Works Fall Cleanup--\$575
- October- 4H week--\$89- name mention

Total Additional items: \$2,922 **Note: consideration promote Ada Event Center

Total 2024 Annual Budget: \$5,532.32