

**City of Ada**  
**Meeting of the City Council**  
**Tuesday, July 6, 2021 6:00 P.M. – Council Chambers**

**Agenda**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Citizen Forum** – *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff or commission for future report.*
  
- V. Consent Agenda** – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
  - A.** June Council Meeting minutes
  - B.** City Pre–paid checks in the amount of \$259,135.10
  - C.** City Accounts payables in the amount of \$41,523.60
  - D.** Donation Request- Fun in the Flatlands
  - E.** Donation Request- National Night Out
  
- VI. Approve Agenda** – *No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.*
  
- VII. Presentations with possible discussion and decision.**
  - A. Brandy Martz and Associates – 2020 Audit**
  - B. Moore Engineering**
    - i. Change Order No. 3 Spruce Valley
    - ii. Final Pay Application Spruce Valley- Lift Station Project
  
- VIII. Reports of Department Heads and Committees**
  - A. Mayors Report**
  
  - B. Administrator / Clerk / Treasurer Report.**
    - 1) Department Updates
    - 2) August Council Meeting reschedule due to National Night Out.
    - 3) Offsite Liquor Sales Permit for Main Street Bar and Twisted Sisters

4) Street Dance Permit

**IX. Old Business**

- a. American Legion Riders Visit on July 31, 2021- Food Stand
- b. Main Street Bar – Fence and outdoor seating.

**XII. New Business**

- A. Kaleidoscope Guests, July – Mike/Shawn.
- B. Committee Updates
  - A. Public Works
    - 1) Street repair bids
  - B. Public Safety
  - C. Beautification
  - D. EDA

**XIII. Adjournment**

**City of Ada**  
**Meeting of the City Council**  
**Tuesday, June 8, 2021 6:00 P.M. – Council Chambers**

**Minutes**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call** Council Members present: Erickson, Mathsen, Nelson, Lewis, and Krieger.  
Members absent: Roux and Stene  
Also present: Administrator Ashley Larson, Mayor John Hintz, and the local media.
- IV. Citizen Forum** – *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff or commission for future report.*
- V. Consent Agenda** – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
- A.** May Council Meeting minutes
  - B.** City Pre-paid checks in the amount of \$242,222.56
  - C.** City Accounts payables in the amount of \$19,802.55

**Member Mathsen made a motion and Member Krieger seconded to approve the Consent Agenda as amended. All in favor: Nelson, Mathsen, Erickson, Krieger, and Lewis. Opposed NONE Motion passed.**

- VI. Approve Agenda** – *No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.*

**Member Lewis made a motion and Member Krieger seconded to approve the Agenda as amended. All in favor: Nelson, Mathsen, Erickson, Krieger, and Lewis. Opposed NONE Motion passed.**

- VII. Presentations with possible discussion and decision.**

A) Moore Engineering

Cavin Berube of Moore Engineering presented to council updates on the water tower project, including final paperwork and a payment to the vendor for final retainage payment. Another update included the lift station projects and completing their final stages. Mr. Berube then updated council regarding future projects and getting on the State of MN IEP list to hopefully get funding for the Sanitary Project that is on the City of

Ada's list of larger projects to complete. The State's LRIP projects were recently ranked, and the City of Ada's project was ranked 6<sup>th</sup> and not accepted currently. The hope is that Federal Funds will be passed down for infrastructure projects.

## **VIII. Reports of Department Heads and Committees**

### **A. Mayors Report**

- 1) One Day Off Site Premise Liquor Permit
  - i. Main Street bar
    1. June 4, 2021
    2. June 16, 2021
    3. July 31, 2021
  - ii. Twisted Sisters
    1. June 4, 2021

**Member Mathsen made a motion and Member Krieger seconded to approve the four One Day Off-Site Liquor Permits for the Main Street Bar and Twisted Sister's Pub 21 Bar. All in favor: Nelson, Mathsen, Erickson, Krieger, and Lewis. Opposed NONE Motion passed.**

### 2) Blight

Mayor Hintz updated council regarding enforcement of the Blight Ordinance. A recent court hearing found a residence to be noncompliant and the residence was given notice to complete the cleanup process or be subject to the penalties assessed within the Ordinance. There have been five other letters issued to residents and they have complied and cleaned up their properties.

### 3) Approve Fire Chief and Assistant Fire Chief

**Member Krieger made a motion and Member Nelson seconded to approve Steve Petry to remain the Fire Chief and for Bruce Visser to remain as Assistant Fire Chief within the City of Ada. All in favor: Nelson, Mathsen, Erickson, Krieger, and Lewis. Opposed NONE Motion passed.**

### **B. Administrator / Clerk / Treasurer Report.**

#### 1) Department Updates

Administrator Larson updated council regarding the different departments within the City of Ada. She started with the municipal liquor store, stating that sales were down from a year ago, but up from two years ago. She stated that Manager Aasland has been working hard at promoting product and is hopeful for increased sales.

Public Works update included the repaving of 1<sup>st</sup> St W from Highway 200 to 4<sup>th</sup> Ave.

The Dekko Center has been busy with swimming lessons. Manager Eggen has been busy with the repair of the racquetball court, as well. There has been a delay due to the contractor being able to get materials necessary to finish. Eggen was also busy with events that use the park facilities in town.

2) Ada Borup Booster Club Donation Request- \$50

**Member Mathsen made a motion and Member Krieger seconded to approve a donation to the Ada Borup Booster Club in the amount of \$50.00, from the gambling funds, to assist in their fundraiser golf tournament. All in favor: Nelson, Mathsen, Erickson, Krieger, and Lewis. Opposed NONE Motion passed.**

3) Benedictine Outdoor Spaces Donation Request - \$300.00

**Member Lewis made a motion and Member Mathsen seconded to approve a donation to the Benedictines for their Outdoor Walking Space in the amount of \$300.00 from the gambling funds. All in favor: Nelson, Mathsen, Erickson, Krieger, and Lewis. Opposed NONE Motion passed.**

4) COVID Relief Funds

Administrator Larson briefed council regarding the second wave of COVID Relief dollars coming to the city. She gave ideas to council on what some of the needs were in the city and was suggesting that monies be set aside for future expenses at the Event Center and Dekko Center. It was made known that the funds are a little more flexible to spend than the first set of monies.

5) Audit Update

Administrator Larson updated the council regarding the completion of the 2020 Annual Audit. Brian Opsahl of Brady Martz will present the audit at the July Monthly Council Meeting.

6) Event Center Outdoor Improvements

Administrator Larson brought to council a request from the Main Street Bar to build an outdoor patio to the South side of the Ada Event Center. The proposal was to have the cost reimbursed to the Main Street Bar if they do not renew or have their contract renewed. Discussion continued as to how the council would like to proceed with this proposal and if the city should consider investing in part of the project. Cost of maintenance, future ownership, and reimbursement was also brought up. A motion to table was made.

**Member Lewis made a motion and Member Erickson seconded to approve tabling the decision on proceeding with an outdoor patio at the Ada Event Center. All in favor: Nelson, Mathsen, Erickson, Krieger, and Lewis. Opposed NONE Motion passed.**

**IX. Old Business**

**XII. New Business**

- A. Kaleidoscope Guests, June – Casey/Kim, July – Mike/Shawn.
- B. American Legion Riders Visit on July 31, 2021

Administrator Larson updated council regarding a motorcycle group coming to town from 11:00 to 2:30 on July 31, 2021. This would require a block of West Main Street to be closed for the 3.5 hours.

**Member Mathsen made a motion and Member Krieger seconded to approve the closing of West Main Street in front of the Event Center on July 31, 2021, from 11:00 am until 2:30pm to accommodate motorcycle parking. All in favor: Nelson, Mathsen, Erickson, Krieger, and Lewis. Opposed NONE Motion passed.**

- C. RESOLUTION 2021-06-01 RESOLUTION CONSENTING TO THE GRANTING OF A LEASEHOLD MORTGAGE

Benedictine Heath is requesting a routine granting of their leasehold mortgage to satisfy their creditors requirements. This is necessary since the City of Ada owns the property.

**Member Lewis made a motion and Member Mathsen seconded to approve the consent of granting a leasehold mortgage to the Benedictines. By roll call vote. All in favor: Nelson, Mathsen, Erickson, Krieger, and Lewis. Opposed NONE Motion passed.**

- D. Committee Updates
  - A. Public Works-Member Krieger stated that summer help has started with mowing and trimming. Water tower and lift station finalization. Street sweeper has been used extensively. Tree trimming around town, especially in traffic areas.
  - B. Public Safety-Member Lewis stated that there are some issues to resolve yet with the blight situation and who is reporting to whom-Police vs Public Works. Also mentioned was the storage garage currently being used to store a water tanker. The police would like to have the tanker moved to public works since it has not been used for a while. The police department would like to use the space to examine vehicles when necessary and to park vehicles during the winter.

C. Beautification

1) Cemetery Stone Lift, Clean, and Straighten Bid

Administrator Larson brought forward a bid to Lift Clean and Straighten 19 footstones, two headstones with bases and 13 tablets. The bid is for \$6,450.00. This has been budgeted for 2021.

**Member Mathsen made a motion and Member Erickson seconded to approve the bid of \$6,450.00 to lift, clean and straighten footstones and headstones in the Ada Cemetery. All in favor: Nelson, Mathsen, Erickson, Krieger, and Lewis. Opposed NONE Motion passed.**

D. EDA-Member Lewis updated the council regarding the vacancy on the EDA board and was hoping to have a replacement soon. Lewis also mentioned that there has been discussion at the County level about a trail on the railroad bed and was uncertain where discussions were at this point.

E. Planning and Zoning-Member Mathsen updated council regarding the topic of garages being built on residential lots that are vacant with the stipulations set by council in a variance to be discussed and be approved in the near future.

**XIII. Adjournment**

**Member Krieger made a motion and Member Mathsen seconded to adjourn the meeting at 6:57pm. All in favor: Nelson, Mathsen, Erickson, Krieger, and Lewis. Opposed NONE Motion passed.**

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Administrator Ashley Larson

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Mayor John Hintz





**FINAL BALANCING CHANGE ORDER NO.: 3**

Owner: City of Ada  
 Engineer: Moore Engineering, Inc.  
 Contractor: The Spruce Valley Corporation  
 Project: Lift Stations No. 2, 4, 5, 6 & 7 Rehabilitation  
 Contract Name: Sanitary Sewer Lift Station Improvements  
 Date Issued: June 24, 2021  
 Owner's Project No.:  
 Engineer's Project No.: 19953  
 Contractor's Project No.:  
 Effective Date of Change Order: June 24, 2021

The Contract is modified as follows upon execution of this Change Order:

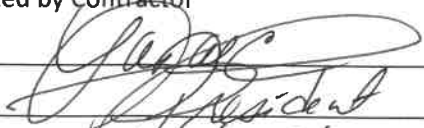
**Description:**

1. This change order is being utilized to adjust the contract price to the final amount of the contract. This is increasing the amount of concrete that was needed to be removed and replaced on CO No. 1. The initial amount of concrete was an estimate and additional concrete removal and replacement was needed.
2. Additional items also included on this change order are:
  - a. Installation of additional piping and a small drainage structure in the ditch northwest of lift station 6 to make area mowable.
  - b. Installation of two bollards around lift station 7 to protect the structure cover from being hit in the future.

Attachments:  
 CO Exhibit.

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ <u>865,194.00</u>	Original Contract Times: Substantial Completion: <u>October 30, 2020</u> Ready for final payment: <u>November 25, 2020</u>
Increase from previously approved Change Orders No. 0 to No. 1: \$ <u>3,750.00</u>	Contract Times from previously approved Change Orders No. 0 to No. 2: Substantial Completion: <u>June 30, 2021</u> Ready for final payment: <u>July 15, 2021</u>
Contract Price prior to this Change Order: \$ <u>868,944.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>June 30, 2021</u> Ready for final payment: <u>July 15, 2021</u>
Increase of this Change Order: \$ <u>9,670.00</u>	Increase this Change Order: Substantial Completion: _____ Ready for final payment: _____
Contract Price incorporating this Change Order: \$ <u>871,944.00</u>	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for final payment: _____

Recommended by Engineer (if required)  
 By: \_\_\_\_\_  
 Title: Project Manager  
 Date: 6/24/21

Accepted by Contractor  
 By:   
 Title: President  
 Date: 6-24-2021

Authorized by Owner \_\_\_\_\_

Approved by Funding Agency (if applicable) \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: Mayor \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**EXHIBIT A  
CHANGE ORDER NO. 3**

<u>Item No. &amp; Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Bid Unit Price</u>	<u>Decrease in Contract Price</u>	<u>Increase in Contract Price</u>
CO1 Concrete Driveway Removal & Replacement	SY	20	\$ 150.00	\$	3,000.00
CO3 Install drain structure and pipe, fill ditch	LS	1	\$ 4,670.00	\$	4,670.00
CO3 Install bollards	EA	2	\$ 1,000.00	\$	2,000.00
<b>TOTALS</b>				<b>\$</b>	<b>9,670.00</b>
<b>NET CHANGE IN CONTRACT PRICE</b>					<b>\$ 9,670.00</b>

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ORIGINAL CONTRACT PRICE	\$	865,194.00
AMOUNT FROM PREVIOUS CHANGE ORDER	\$	3,750.00
CONTRACT PRICE PRIOR TO THIS CHANGE ORDER	\$	868,944.00
INCREASE THIS CHANGE ORDER	\$	9,670.00
CONTRACT PRICE INCORPORATING THIS CHANGE ORDER	\$	878,614.00

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**JUSTIFICATION**

1. An additional 20 SY of concrete removal and replacement was needed, so adjusting the unit quantity is needed to balance out the final payment.
2. A drain structure and pipe are needed to make the ditch northwest of lift station 6 mowable. This will clean the area up and allow city personnel to better maintain the area.
3. Two bollards are needed to protect the lift station 7 structure as it was hit by a snowplow and displaced last winter.

**Contractor's Application for Payment**

<b>Owner:</b> <u>City of Ada</u>	<b>Owner's Project No.:</b> _____
<b>Engineer:</b> <u>Moore Engineering, Inc.</u>	<b>Engineer's Project No.:</b> <u>19953</u>
<b>Contractor:</b> <u>The Spruce Valley Corporation</u>	<b>Contractor's Project No.:</b> _____
<b>Project:</b> <u>Lift Stations No. 2, 4, 5, 6 &amp; 7 Rehabilitation</u>	
<b>Contract:</b> <u>Sanitary Sewer Lift Station Improvements</u>	
<b>Application No.:</b> <u>4</u>	<b>Application Date:</b> <u>6/24/2021</u>
<b>Application Period:</b> From <u>12/3/2020</u> to <u>6/10/2021</u>	

1. Original Contract Price		\$ 865,194.00
2. Net change by Change Orders		\$ 13,420.00
3. Current Contract Price (Line 1 + Line 2)		\$ 878,614.00
4. Total Work completed and materials stored to date (Sum of Column J Unit Price Total)		\$ 878,614.00
5. Retainage		
a. <u>0%</u> X \$ 878,614.00 Work Completed		\$ -
b. _____ X \$ - Stored Materials		\$ -
c. Total Retainage (Line 5.a + Line 5.b)		\$ -
6. Amount eligible to date (Line 4 - Line 5.c)		\$ 878,614.00
7. Less previous payments (Line 6 from prior application)		\$ 762,393.27
8. Amount due this application		\$ 116,220.73
9. Balance to finish, including retainage (Line 3 - Line 6)		\$ -
 Payment Recommended By Engineer	\$ 116,220.73	
	(Line 8 or other - attach explanation of the other amount)	
 Payment Approved by Owner	\$ _____	
	(Line 8 or other - attach explanation of the other amount)	

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor:** *The Spruce Valley Corporation*

**Signature:** *[Signature]* **Date:** 6-24-2021

<b>Recommended by Engineer</b>	<b>Approved by Owner</b>
<b>By:</b> _____	<b>By:</b> _____
<b>Title:</b> <u>Project Manager</u>	<b>Title:</b> <u>Mayor</u>
<b>Date:</b> <u>6/24/21</u>	<b>Date:</b> _____
<b>Approved by Funding Agency</b>	
<b>By:</b> _____	<b>By:</b> _____
<b>Title:</b> _____	<b>Title:</b> _____
<b>Date:</b> _____	<b>Date:</b> _____

**Progress Estimate - Unit Price Work**

**Contractor's Application for Payment**

Owner: City of Ada  
 Engineer: Moore Engineering, Inc.  
 Contractor: The Spruce Valley Corporation  
 Project: Lift Stations No. 2, 4, 5, 6 & 7 Rehabilitation  
 Contract: Sanitary Sewer Lift Station Improvements

Owner's Project No.:  
 Engineer's Project No.: 19953  
 Contractor's Project No.:

Application No.:		4		Application Period:		From 12/3/2020		to 6/10/2021		Application Date:		6/24/2021	
A	B	C	D	E	F	G		H	I	J	K	L	
Bid Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Installed This Period	Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)	
							Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)					
<b>Original Contract</b>													
1	012000	Mobilization	1.00	LSUM	\$ 97,775.00	\$ 97,775.00		1.00	\$ 97,775.00		\$ 97,775.00	100%	\$ -
3	333211	Lift Station No. 2 - All Improvements	1.00	LSUM	\$ 123,639.00	\$ 123,639.00	0.08	1.00	\$ 123,639.00		\$ 123,639.00	100%	\$ -
4	333211	Lift Station No. 4 - All Improvements	1.00	LSUM	\$ 154,974.00	\$ 154,974.00	0.22	1.00	\$ 154,974.00		\$ 154,974.00	100%	\$ -
5	333211	Lift Station No. 5 - All Improvements	1.00	LSUM	\$ 129,630.00	\$ 129,630.00	0.03	1.00	\$ 129,630.00		\$ 129,630.00	100%	\$ -
6	333211	Lift Station No. 6 - All Improvements	1.00	LSUM	\$ 116,776.00	\$ 116,776.00	0.07	1.00	\$ 116,776.00		\$ 116,776.00	100%	\$ -
7	333211	Lift Station No. 7 - All Improvements	1.00	LSUM	\$ 132,523.00	\$ 132,523.00	0.05	1.00	\$ 132,523.00		\$ 132,523.00	100%	\$ -
8	333211	Wastewater Stabilization Ponds - All Improvements	1.00	LSUM	\$ 109,877.00	\$ 109,877.00		1.00	\$ 109,877.00		\$ 109,877.00	100%	\$ -
					<b>Original Contract Totals</b>	<b>\$ 865,194.00</b>			<b>\$ 865,194.00</b>	<b>\$ -</b>	<b>\$ 865,194.00</b>	<b>100%</b>	<b>\$ -</b>
<b>Change Orders</b>													
CO1		Concrete Driveway Removal & Replacement	45.00	SY	\$ 150.00	\$ 6,750.00	45.00	45.00	\$ 6,750.00		\$ 6,750.00	100%	\$ -
CO3		Install drain structure and pipe, fill ditch	1.00	LS	\$ 4,670.00	\$ 4,670.00	1.00	1.00	\$ 4,670.00		\$ 4,670.00	100%	\$ -
CO3		Install bollards	2.00	EA	\$ 1,000.00	\$ 2,000.00	2.00	2.00	\$ 2,000.00		\$ 2,000.00	100%	\$ -
						\$ -			\$ -		\$ -		\$ -
					<b>Change Order Totals</b>	<b>\$ 13,420.00</b>			<b>\$ 13,420.00</b>	<b>\$ -</b>	<b>\$ 13,420.00</b>	<b>100%</b>	<b>\$ -</b>
<b>Original Contract and Change Orders</b>													
					<b>Project Totals</b>	<b>\$ 878,614.00</b>			<b>\$ 878,614.00</b>	<b>\$ -</b>	<b>\$ 878,614.00</b>	<b>100%</b>	<b>\$ -</b>

**CITY OF ADA**  
**Public Dance Permit Application**

Beth Winterquist - Class of 1991 (30 year Reunion)  
Name of Person, Committee, or Organization Requesting Dance Permit

508 Donna Dr - Argusville, Mo 58005  
Address of Person, Committee, or Organization

4th Ave W Between Main St & 2nd St W.  
Location of Dance

200?  
Estimate of Number of People to Attend

Alcohol will not be served

Alcohol will be served (Both bars will obtain permits)

07/16/21  
Date of Dance

9pm - Midnight  
Time of Dance (beginning to end)

Beth Winterquist  
Name of Applicant

Beth Winterquist  
Signature of Applicant

06/28/21  
Date

Approved by the Ada City Council this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

Visser Trenching Inc.  
 2273 State Hwy 9  
 Ada, MN 56510-9284

# Proposal

Date
6/23/2021

Name / Address

City of Ada  
 15 East 4th  
 PO Box 32  
 Ada Mn 56510

Terms
Net 30

Item	Description	Qty	Cost	Total
	Visser Trenching will do the prep work and FM Asphalt will do paving			4550. <sup>00</sup>
Miscellaneous	3rd Street W and 6th Ave Pave 6", 2 lifts	1	9,100.00	<del>9,100.00</del>
Miscellaneous	7th Street East & 4th Ave East pave 6", 2 lifts	1	5,200.00	5,200.00
Miscellaneous	706 2nd Ave 6" depth, 2 lifts	1	2,800.00	2,800.00

Phone #	Fax #
218-784-4381	218-784-4381

<b>Total</b>	\$17,100.00
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*\$ 12,550.<sup>00</sup>*

Visser Trenching Inc.  
 2273 State Hwy 9  
 Ada, MN 56510-9284

# Proposal

Date
6/14/2021

Name / Address

City of Ada  
 15 East 4th  
 PO Box 32  
 Ada Mn 56510

				Terms
				Net 30
Item	Description	Qty	Cost	Total
Miscellaneous	Visser Trenching will do the prep work and Agassiz Asphalt will do paving			
Miscellaneous	3rd Street W and 6th Ave Pave 6", 2 lifts	1	4700.00 9,400.00	4700.00 9,400.00
Miscellaneous	7th Street East & 4th Ave East pave 6", 2 lifts	1	6,000.00	6,000.00
Miscellaneous	706 2nd Ave 6" depth, 2 lifts	1	3,300.00	3,300.00

Phone #	Fax #
218-784-4381	218-784-4381

<b>Total</b>	14,000.00 \$18,700.00
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## Beautification Meeting Minutes- June 9, 2021

Meeting Room Dekko Center 5:15 pm

Members present: Deborah Mickelson, Josh Mathsen, Tyelyn Pearson, Pat Pfund, Brianna Eggen.

May Meeting Minutes approval- approved.

Cemetery update- The headstones and footstones in the first 3 rows of the North East Corner Old Section block 1 was fully renovated by Valley Cemetery Maintenance services out of Crookston, MN. This is the first phase of the Cemetery restoration project. We have had donations come into the City for continuing the project we will try to put aside monies each year from the council/city cemetery budget to keep lifting and fixing these broken stones with no families attached to them. The gates will be removed this summer sandblasted and powder coated because they are starting to show wear and will start rotting out. This will be done by the Public Works Dept. when they have time available. Pat will be meeting with a Boy Scout, Brian and Brianna to go over a plan to fix the water faucets and beautify the garbage cans near each water post sometime in the near future. We will update when that happens.

Parks Update-

Bosworth Park looks great, there is a little waste in the dog park from time to time so we will place a PSA announcement in the index to remind people to clean up after their pets. Tree down and public works will take care of it next week.

West Side Park great trees are coming along nicely that we planted on Arbor Day, the 2 dead trees have been removed along the playground equipment that didn't come back from winter. Vandalism to the one new park bench in the last few weeks. Someone hit it with a bat or something to cause the break. We will look at a camera for the future.

East Side Park sprayed for dandelions, all of the hoses for watering flowers and trees are out. The trees from last year are looking great in this park also.

Community Garden Update- We will hold off on building raised garden beds this year with the increase materials cost. Hopefully next year the prices will come down and we will be able to build some over the winter that the pay loader will be able to move for snow removal areas at the Dekko. The fabric gardens that have been behind the Dekko will be removed and grass seeded.

Ada Flower Hill is the cities responsibility for paying for the flowers, Curt Jacobson does maintain the hill and takes care of it throughout the summer.

Benches- We contacted trophy house and will order black and gold plaques for memorials on the benches.

Covid City Money- ideas for beautification committee:

1. Can it be used to help update a larger portion of the cemetery?
2. Signs for marking the cemetery to help loved ones find the plot easier.
3. Community garden materials.

Next meeting will be held at the Dekko Community Center on July 14<sup>th</sup> at 5:15pm

## Public Safety Meeting

June 16<sup>th</sup>, 2021

Members Present: Jody B., Steve P., Ashley L., Shaun R., Kim L., Bruce C., Dean K.

Absent: Barb K & Dave D.

- 1.) Call Mtg to Order-6:05 PM
- 2.) Approve Minutes of prior Mtg. – Shaun R – 2<sup>nd</sup> Kim L.
- 3.) Additions to current agenda- Ashley L, Storage issues at Police Department.

### FIRE DEPARTMENT

- 1.) Steve talked about the need to spend some grant training monies that the department received. Steve figured on ordering some training books and CD's with the money. The deadline to use the money was approaching rapidly.

### POLICE DEPARTMENT

- 1.) Jody mentioned that the blight situation seems to have improved a lot recently. The group agreed as it is getting harder to find properties that need work. Properties that were discussed included updates on two properties that are currently going through the court proceedings now.
- 2.) Storage issues at Police Department. (added to agenda by Ashley L.) The group discussed the issues involved in the police department using the garage stall that is adjacent to and part of the old fire hall. Ashley mentioned that Public Works has a heated stall that they are willing to allow the Fire Department to use for the storage of the old

water tanker currently parked in the garage that the Police Department would be moving into. The Police department spoke about storage issues in their Property room and Evidence storage room. The Police Department also currently stores all of the boxes of records in cold storage, which has taken a toll on the condition of those records. Moving to a heated spot would make preservation better and retrieval during cold months much easier. The stall would also be used for evidence processing and seized vehicle inventorying.

Ashley mentioned in closing that both the Fire Department and the Police Department should have a list of uses for the garage stall presented to her by the next council meeting so that the council can address the issue.

Motion to Adjourn meeting 7:05 Kim L and Shaun R.

# APD ICR'S

June 1-30, 2021

Reported Date:	2021-06-01	Create Date:	2021-06-01
ICR:	21000405	Title:	Animal
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-01	Create Date:	2021-06-01
ICR:	21000406	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-01	Create Date:	2021-06-01
ICR:	21000407	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-02	Create Date:	2021-06-02
ICR:	21000408	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-02	Create Date:	2021-06-02
ICR:	21000409	Title:	Welfare Check
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-02	Create Date:	2021-06-02
ICR:	21000410	Title:	Theft
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-03	Create Date:	2021-06-03
ICR:	21000411	Title:	Public Nuisance
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-03	Create Date:	2021-06-03
ICR:	21000412	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-03	Create Date:	2021-06-03
ICR:	21000413	Title:	Animal
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-03	Create Date:	2021-06-03
ICR:	21000414	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-03	Create Date:	2021-06-03
ICR:	21000415	Title:	Other
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-04	Create Date:	2021-06-04
ICR:	21000416	Title:	Suspicious
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-04	Create Date:	2021-06-04
ICR:	21000417	Title:	Alarm
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-04	Create Date:	2021-06-04
ICR:	21000418	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

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ICR:	21000419	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-05	Create Date:	2021-06-05
ICR:	21000420	Title:	Suspicious
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-06	Create Date:	2021-06-06
ICR:	21000421	Title:	Driving Under Influence
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-06	Create Date:	2021-06-06
ICR:	21000422	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-06	Create Date:	2021-06-06
ICR:	21000423	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-07	Create Date:	2021-06-07
ICR:	21000424	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-07	Create Date:	2021-06-07
ICR:	21000425	Title:	Assault
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-07	Create Date:	2021-06-07
ICR:	21000426	Title:	Warrant Served
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-07	Create Date:	2021-06-07
ICR:	21000427	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-08	Create Date:	2021-06-08
ICR:	21000428	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-09	Create Date:	2021-06-09
ICR:	21000429	Title:	Other
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-09	Create Date:	2021-06-09
ICR:	21000430	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-10	Create Date:	2021-06-10
ICR:	21000431	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-10	Create Date:	2021-06-10
ICR:	21000432	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-11	Create Date:	2021-06-11
ICR:	21000433	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-11	Create Date:	2021-06-11
ICR:	21000434	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-11	Create Date:	2021-06-11
ICR:	21000435	Title:	Driving Under Influence
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-11	Create Date:	2021-06-11
ICR:	21000436	Title:	Transport
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-12	Create Date:	2021-06-12
ICR:	21000437	Title:	Assault
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-12	Create Date:	2021-06-12
ICR:	21000438	Title:	Suspicious
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-12	Create Date:	2021-06-12
ICR:	21000439	Title:	Welfare Check
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-13	Create Date:	2021-06-13
ICR:	21000440	Title:	Escort
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-13	Create Date:	2021-06-13
ICR:	21000441	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-13	Create Date:	2021-06-13
ICR:	21000442	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-13	Create Date:	2021-06-13
ICR:	21000443	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-14	Create Date:	2021-06-14
ICR:	21000444	Title:	Criminal Damage to Property
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-14	Create Date:	2021-06-14
ICR:	21000445	Title:	Public Nuisance
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-14	Create Date:	2021-06-14
ICR:	21000446	Title:	Domestic/Verbal
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-15	Create Date:	2021-06-15
ICR:	21000447	Title:	Animal
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-16	Create Date:	2021-06-16
ICR:	21000448	Title:	Public Nuisance
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-16	Create Date:	2021-06-16
ICR:	21000449	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-14	Create Date:	2021-06-16
ICR:	21000450	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-16	Create Date:	2021-06-16
ICR:	21000451	Title:	Harassing Communications
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-17	Create Date:	2021-06-17
ICR:	21000452	Title:	Escort
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-17	Create Date:	2021-06-17
ICR:	21000453	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-17	Create Date:	2021-06-17
ICR:	21000454	Title:	Scams
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-17	Create Date:	2021-06-17
ICR:	21000455	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-17	Create Date:	2021-06-17
ICR:	21000456	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-18	Create Date:	2021-06-18
ICR:	21000457	Title:	Permit to Purchase
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-18	Create Date:	2021-06-18
ICR:	21000458	Title:	Driving Under Influence
IsSensitive:	0	AGN:	APD



Reported Date:	2021-06-18	Create Date:	2021-06-18
ICR:	21000459	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-19	Create Date:	2021-06-19
ICR:	21000460	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-19	Create Date:	2021-06-19
ICR:	21000461	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-19	Create Date:	2021-06-19
ICR:	21000462	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-21	Create Date:	2021-06-21
ICR:	21000463	Title:	Other
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-21	Create Date:	2021-06-21
ICR:	21000464	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-21	Create Date:	2021-06-21
ICR:	21000465	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-07	Create Date:	2021-06-22
ICR:	21000466	Title:	Trespass
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-22	Create Date:	2021-06-22
ICR:	21000467	Title:	Animal
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-22	Create Date:	2021-06-22
ICR:	21000468	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-22	Create Date:	2021-06-22
ICR:	21000469	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-23	Create Date:	2021-06-23
ICR:	21000470	Title:	Permit to Purchase
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-23	Create Date:	2021-06-23
ICR:	21000471	Title:	Traffic Complaint
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-24	Create Date:	2021-06-24
ICR:	21000472	Title:	Theft
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-24	Create Date:	2021-06-24
ICR:	21000473	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-24	Create Date:	2021-06-24
ICR:	21000474	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-24	Create Date:	2021-06-24
ICR:	21000475	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-25	Create Date:	2021-06-25
ICR:	21000476	Title:	Escort
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-25	Create Date:	2021-06-25
ICR:	21000477	Title:	Suspicious
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-25	Create Date:	2021-06-25
ICR:	21000478	Title:	Warrant Served
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-25	Create Date:	2021-06-25
ICR:	21000479	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-26	Create Date:	2021-06-26
ICR:	21000480	Title:	Accident
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-26	Create Date:	2021-06-26
ICR:	21000481	Title:	Mental Health
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-26	Create Date:	2021-06-26
ICR:	21000482	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-27	Create Date:	2021-06-27
ICR:	21000483	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-27	Create Date:	2021-06-27
ICR:	21000484	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-27	Create Date:	2021-06-27
ICR:	21000485	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-27	Create Date:	2021-06-27
ICR:	21000486	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-27	Create Date:	2021-06-27
ICR:	21000487	Title:	Driving Under Influence
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-27	Create Date:	2021-06-27
ICR:	21000488	Title:	Minor Consuming
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-27	Create Date:	2021-06-27
ICR:	21000489	Title:	Transport
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-27	Create Date:	2021-06-27
ICR:	21000490	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-27	Create Date:	2021-06-27
ICR:	21000491	Title:	Welfare Check
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-27	Create Date:	2021-06-27
ICR:	21000492	Title:	Animal
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-27	Create Date:	2021-06-27
ICR:	21000493	Title:	Welfare Check
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-27	Create Date:	2021-06-27
ICR:	21000494	Title:	Traffic Complaint
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-28	Create Date:	2021-06-28
ICR:	21000495	Title:	Animal
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-28	Create Date:	2021-06-28
ICR:	21000496	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-06-30	Create Date:	2021-06-30
ICR:	21000497	Title:	Suspicious
IsSensitive:	0	AGN:	APD