

**City of Ada**  
**Minutes of the City Council Special Session**  
**June 19, 2019 – 1:00 p.m.**  
**Council Chambers**

**Members Present:** John Hintz, Tom Opheim, Mike Nelson, Josh Mathsen, Jake Kroshus, Crystal Stene, Casey Krieger. Absent: None.

**Others Present:** Pat Pfund, Jody Bueng, Brian Rasmusson, Gerri Jo Aasland, Stephanie Knutson, Doug Marcusson

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Business

- Interviews with candidates (see schedule)
- Group meet to debrief, followed by possible discussion/decision
- Council makes final selection & discusses contract parameters

V. Adjournment

- I. Meeting was called to order by Vice Mayor Hintz**
- II. Pledge of Allegiance Said**
- III. Roll Call – All Members Present**
- IV. Business:**

Interview Schedule addressed. One change: candidate Karin Elhard, has withdrawn her name as a candidate for the interview process due to personal reasons.

Member Hintz suggested appointing two council members to work with Pemberton Law should a finalist be chosen today. Members Stene and Krieger volunteered to work on contract details with Pemberton Law once the position has been offered. They will bring back the contract information to the council at July's regular meeting for approval.

Interviews were conducted for candidates Ashley Larson, Kelli Truver, Kenneth Cammilleri and Hiliary Chisholm.

Once interviews concluded, Department Heads and City Council Members met to debrief, discuss and decide on potential position offering to candidates. Member Hintz read correspondence from Pemberton Law encouraging the council, if a finalist was chosen today, to make a motion to offer the City Administrator position to (insert finalist name here), pending contract and background check.

**Motion by Member Opheim and seconded by Member Krieger to offer the City Administrator position to Ashley Larson. Members voting via roll call vote:**

**Opheim - Aye  
Nelson - Aye  
Mathsen - Aye  
Hintz - Aye  
Kroshus - Aye  
Stene - Aye  
Krieger – Aye**

**Motion passed**

**V. Adjourn**

**Motion by member Krieger seconded by Member Stene to adjourn the meeting at 5:22 p.m. Members voting for: Opheim, Nelson, Mathsen, Hintz, Kroshus, Stene, and Krieger. Against: NONE Motion passed**

Respectfully submitted:

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**Council Member, Crystal Stene**

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**Vice Mayor, John Hintz**