

City of Ada
Meeting of the City Council
Tuesday, March 7 , 2023 6:00 P.M. – Council Chambers

Agenda

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Citizen Forum** – *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff or commission for future report.*
- V. Consent Agenda** – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
 - A.** February 2023 Council Meeting minutes
 - B.** City Pre–paid checks in the amount of \$19,653.36
 - C.** City Accounts payables in the amount of \$71,702.87
 - D.** City Account Payable February Meeting Revised \$54,267.34
- VI. Approve Agenda** – *No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.*
- VII. Presentations with possible discussion and decision.**
 - A.** SCDP Grant- (Home Rehab Grant)
 - Owner Occupied Rehab Policies and Procedural Guide
 - Drug-Free Workplace Policy
 - Excessive Force Policy
 - Fair Housing Plan Policy
 - Residential Anti-Displacement Policy
 - Program income Policy
 - B.** Al's Disposal Cleaning Week
 - C.** Moore Engineering Update
 - a.** Resolution 2023-03-03 RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF A \$1,478,332 GENERAL OBLIGATION REVENUE NOTE, SERIES 2023A, AND PROVIDING FOR ITS PAYMENT
- VIII. Reports of Department Heads and Committees**

A. Mayors Report

1)

B. Administrator / Clerk / Treasurer Report.

- 1) Department Updates
 - a. Dekko Steps
- 2) Cemetery and Levy Mowing Bids Awards
- 3) Pay Equity Report 2020 and 2022 Approval

IX. Old Business

- a. Resolution 2023-02-01 Amendment
- b. Ordinance 486 3rd Reading- THC Licensing Requirements

XII. New Business

- A.** Kaleidoscope Guests, March – Casey/Mike April – Scott N//Shawn
- B.** Donation Request – ABW Community Ed Self Defense Class for Women
- C.** Department Updates
 - A.** Public Works
 - B.** Public Safety
 - 1) Faulty Alarm Ordinance
 - C.** EDA
 - 1) Resolution 2023-03-01 RESOLUTION CERTIFYING GRANT AND LOAN REQUESTS FOR ADA ECONOMIC DEVELOPMENT ACTIVITIES
 - 2) Resolution 2023-03-02 RESOLUTION CERTIFYING GRANT AND LOAN REQUESTS FOR ADA ECONOMIC DEVELOPMENT ACTIVITIES
 - D.** Beautification

XIII. Adjournment

City of Ada
Meeting of the City Council
Tuesday, February 7th , 2023 6:00 P.M. – Council Chambers

Minutes

- I. Call to Order**
 - II. Pledge of Allegiance**
 - III. Roll Call** – All members present – in addition – members of the media – Mayor Hintz and Administrator Larson.
 - IV. Citizen Forum** – *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff or commission for future report.*
 - V. Consent Agenda** – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
 - A.** January 2023 Council Meeting minutes
 - B.** City Pre-paid checks in the amount of \$282,649.98
 - C.** City Accounts payables in the amount of \$73,271.81
- Member Krieger made a motion and Member Roux seconded the motion to approve the Consent Agenda as amended. All in favor: Nelson, Erickson, Mathsen, Nordquist, Roux, Krieger, and Lewis. Opposed: NONE Motion passed**
- VI. Approve Agenda** – *No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.*
 - VII. Presentations with possible discussion and decision.**
 - A.** Moore Engineering Update

B. Resolution 2023-02-01 PFA Funding

Administrator Larson explained what Moore was going to present regarding the PFA funding. Larson explained that the funding is for sewer repair and that the State requests the City prove that it can cash flow with sewer funds to pay for the PFA Funding. The State encouraged the city to increase its sewer rates to increase cash flow. The resolution is to state that the council is committed to review the sewer rates every three years to affirm that the city is committed to funding the project using the proprietary funds from the water fund.

Member Mathsen made a motion and Member Roux seconded the motion to approve Resolution 2023-02-01 PFA Funding – a resolution to commit the City to make sure the sewer fund can fund the PFA sewer project. By Roll Call Vote. All in favor: Nelson, Erickson, Mathsen, Nordquist, Roux, Krieger, and Lewis. Opposed: NONE Motion passed

VIII. Reports of Department Heads and Committees

A. Mayors Report

No updates from the Mayor

B. Administrator / Clerk / Treasurer Report.

1) Department Updates

Administrator Larson updated council regarding the happenings at the Dekko Center. Memberships are up substantially, strength training program is going good, ice rink is up and running. The liquor store numbers were not available due to Manager Aasland being out for a few days prior to council meeting.

a. Dekko Center Pool Steps

Administrator Larson presented to council a proposal to replace the swimming pool steps. The old ones are starting wear badly. The proposal is over \$5,000.00 so it needs council approval. Council commented on the proposal and would like more options to make a good decision. Discussion was tabled.

2) Donation Fund Request Requirements

Administrator Larson brought to council an idea in coordination with donation requests from the gambling fund. The Dekko Center needs spotters during swimming lessons and Larson stated that if we made it a requirement of the donee to commit five hours of service to the city as part of the donation request. Time would not be to the Dekko only, but city parks and cleaning areas around the city.

Member Mathsen made a motion and Member Roux seconded the motion to approve that as part of a donation request from area youth, that they provide five hours of community service to the city. All in favor: Nelson, Erickson, Mathsen, Nordquist, Roux, Krieger, and Lewis. Opposed: NONE Motion passed

3) Cemetery and Levy Mowing Bids

Administrator Larson updated council with regards to a mowing contract that was broken. The city is looking for new bids for the 2023 season. Bids will open in March.

4) Government Email updates

Administrator Larson brought a proposal to council with regards to security of emails and our server. ReadITech is assisting us, as they have in the past. The new plan saves the city \$37.00 a month and give us a new level of security for our system.

IX. Old Business

- a. Ordinance 486 Licensing for THC Sales 2nd Reading
- b. Mayor Hintz brought forward the second reading of the Ordinance 486 Licensing for THC Sales. Setting the annual fee was discussed and per a recommendation of how the City of Twin Valley set up their fee structure, it was decided that \$700.00 will be the annual fee to sell THC related products.

Member Roux made a motion and Member Nelson seconded the motion to approve Ordinance 486 Licensing for THC Sales and set a \$700.00 annual license fee to sell THC products in the City of Ada and have that language added to Ordinance 486 Licensing for THC Sales. By roll call vote. All in favor: Nelson, Erickson, Mathsen, Nordquist, Roux, Krieger, and Lewis. Opposed: NONE Motion passed

XII. New Business

- A. Kaleidoscope Guests, February – Casey/Josh, March – Scott E./Mike April – Scott N//Shawn
- B. Izzy Marcussen donation request for Grace Lutheran Youth Group - \$300.00

Member Roux made a motion and Member Lewis seconded the motion to approve the donation request for \$300.00 from Izzy Marcussen to assist in funding needed for Grace Lutheran's Youth Gathering this summer. She would be required to commit to the five hours of service as an acceptance to this donation. All in favor: Nelson, Erickson, Mathsen, Nordquist, Roux, Krieger, and Lewis. Opposed: NONE Motion passed

- C. Department Updates
- A. Public Works – Member Roux updated council on the meeting – Bucket Truck is in and operational – Front End Loader is fixed at a cost of \$28,641.00, about \$3,800.00 more than budgeted, but extras were added – a plow truck’s fuel pump went out and was fixed at a cost of \$10,636.92, this took a motion to approve the bill. Member Lewis asked about a Visser Trenching bill to replace the plow truck out of service at approximately \$8,600.00.

Member Lewis made a motion and Member Mathsen seconded the motion to approve the bill for fixing a fuel pump on a plow truck in the amount of \$10,636.92. All in favor: Nelson, Erickson, Mathsen, Nordquist, Roux, Krieger, and Lewis. Opposed: NONE Motion passed

- B. Public Safety – did not meet.
- C. EDA – Member Lewis updated council regarding two new loans granted under the 1% Revolving Loan funds.
- D. Beautification – did not meet.

XIII. Adjournment

Member Krieger made a motion and Member Mathsen seconded to adjourn the meeting at 6:38PM. All in favor: Nelson, Erickson, Mathsen, Nordquist, Roux, Krieger, and Lewis. Opposed: NONE Motion passed

Dec-22 Interim Combined Statement of Cash and Investments

Fund	Cash Balance 11/30/2022	Investment Balance 11/30/2022	December Cash Debits	December Cash Credits	December Invest Debits	December Invest Credits	Balance 12/31/2022
General Fund	(402,892.70)	393,923.54	548,854.55	249,798.97			290,086.42
Special Revenue Funds:	0.00						0.00
TIF District 2-1 Redevelopment	0.00						0.00
TIF District 2-2 Housing	0.00						0.00
TIF District 2-3 Housing	265,499.78		15,585.26				281,085.04
Demolition/Blight Fund	33,491.40		14,625.00				48,116.40
(207) 2015 Revolving Loan Account	7,844.66	12,145.45					19,990.11
(208) Ada Economic Development Revolving Loan	61,775.77		3,331.66				65,107.43
Library	(1,466.27)	3,832.97					2,366.70
Community Center Maintenance Fund	(35,359.23)	40,566.63	5,392.24	980.50			9,619.14
Recreation Development Fund	(646,600.45)	722,532.13					75,931.68
Long Term Designated Capital	42,315.76	40,000.00					82,315.76
Public Works	(252,480.61)	501,218.71	21,862.48				270,600.58
Capital Project - Emergency Services Building	(47,770.59)	4,690.92	3,012.60				(40,067.07)
Capital Project - Lift Station / Force Main Project	3,321.04						3,321.04
Capital Project - New Well	(165,489.92)						(165,489.92)
Ada Event Center	0.00						0.00
Community Development Fund	(203,763.49)		1,300.00	2,543.90			(205,007.39)
Downtown Development District	97,331.97		9,180.03				106,512.00
Debt Service Funds:	30,372.43						30,372.43
2008 Lease Purchase Fire Hall	0.00						0.00
2003 G. O. Improvement Bonds (Street Project)	103,196.40						103,196.40
1999 G. O. Water / Sewer Rev Bonds	10,263.73	3,539.73					13,803.46
2000 G. O. Improvement Bonds	(35,509.00)						(35,509.00)
2020 G. O. Water Tower Improvement	0.00						0.00
2020 G. O. Lift Station Improvements	7,149.04						7,149.04
	40,443.91						40,443.91
Enterprise Funds:	0.00						0.00
Water and Sewer Fund	0.00						0.00
Electric Utility	(184,720.03)	82,914.83	65,629.63	90,160.11			(126,335.68)
Long Term Designated Capital II	2,053,088.30	10,179.15	156,901.82	184,482.97			2,035,686.30
Liquor	174,112.16	635,737.31					809,849.47
	169,241.33	1,237.75	65,993.24	70,098.53			166,373.79
Total - All Funds	1,123,395.39	2,452,519.12	911,668.51	598,064.98	0.00	0.00	3,889,518.04
Frandsen-General Checking							
Frandsen Bank - Savings							1,650,420.50
Frandsen Bank - Money Market - General							1,070.51
Frandsen Bank - Money Market - LT Desig							-
Frandsen Bank - Fire Insurance Proceeds							-
Frandsen Bank - CD's							313,476.69
American Federal Bank CD (LT Desig Cap II)							-
BancWest Investment Services (LT Desig Cap II)							193,082.30
BancWest Investment Services (Maintenance Funds)	G607-10400						644,720.33
BancWest Investment Services (General)	G225-10400						654,218.92
BancWest Investment Services (LT Des Cap)	G101-10400						300,684.90
	G400-10400						131,843.89

Total Balances 12-31-22

3,889,518.04

ACCOUNT PAYABLE - FEBRUARY 2023
REGULAR COUNCIL MEETING
Tuesday, March 7, 2023

*Added or Revised Amounts

ADA ELECTRIC	DEKKO- STEAMER ELEMENTS	\$ 522.92
ADA COUNTRY STORE	PW FUEL	
ALL-AMERICAN PUBLISHING	DEKKO- T-SHIRT ADVERTISING	\$ 261.83
ARAMARK	PW, LIQUOR - MATS, MOPS	\$ 300.00
ARAMARK	POLICE MATS	\$ 171.52
ARAMARK	LIQUOR- MATS, MOPS	\$ 55.98
ARCTIC GLACIER	PW - PLOW TRUCK-BATTERIES, ANTI FREEZE	\$ 100.60
AUTO VALUE	POLICE- HEADLT BULB	\$ 196.37
COCA-COLA BOTTLING	LQR POP	\$ 23.98
CINTAS	EC MATS, MOPS	\$ 48.00
HAWKINS	DEKKO- CHEMICALS	
HAWKINS	PW- WATER CHEMICALS	\$ 216.10
INDEPTH INSPECTION	FEBRUARY BLDING PERMIT SERVICES	\$ 1,176.87
IRBY	PW RUBBER GLOVE TESTING	\$ 888.89
KRJB RADIO	CLERK- ANNUAL,	\$ 1,017.26
KRJB RADIO	DEKKO- ANNUAL CONTRACT,	
KRJB RADIO	LIQUOR- ADV,	
LEE BROS SALES	POLICE- OIL CHANGE	
MCCOLLUM HARDWARE, INC	PW- BATTERIES, SUPLS, HIDDEN TREASURE BLDING LOCK & KEY	\$ 212.05
MCCOLLUM HARDWARE, INC	FIRE- IMPACT WRENCH, SUPLS	\$ 164.24
MCCOLLUM HARDWARE, INC	POLICE-TRASH BAGS	\$ 265.97
MCCOLLUM HARDWARE, INC	DEKKO- CLEANING SUPLS	\$ 18.99
NORMAN COUNTY ATTORNEY	FEBRUARY LEGAL FEES	\$ 220.87
NORMAN COUNTY INDEX	PW- MOWING BIDS ADV	\$ 833.33
NORMAN COUNTY INDEX	LIQUOR- VALENTINES ADV	\$ 152.00
OFFICE SUPPLIES	EC-BATTERIES	\$ 20.00
OFFICE SUPPLIES	DEKKO- KEYBOARD, TOTE, CLEANER	\$ 4.59
OFFICE SUPPLIES	POLICE- FILE FOLDERS	\$ 71.17
OFFICE SUPPLIES	LQR- LABELS,PAPER	\$ 42.19
OFFICE SUPPLIES	PW-SHIPPING TESTS,	\$ 53.01
PETRO SERVE	PW FUEL	
PETRO SERVE	POLICE FUEL	\$ 536.14

RDO EQUIPMENT	PW LOADER	\$ 31,829.22	
RMB ENVIR LAB	WATER MNT		
SUNFLOWERS	LIQUOR- VALENTINES ROSES	\$ 38.12	
SUPERMARKET FOODS	LIQUOR- VALENTINES TREATS	\$ 37.50	
WATER & LIGHT FUND	UTILITIES	\$ 20.48	
WEST MAIN PIZZA	EDA-KLOBUCHER PUBLIC FORM		
WEX BANK	POLICE-JAN FUEL	\$ 49.66	
ZIEGLER	PW- ELEMENTS, HOSE, FITTING	\$ 323.80	
TOTALS		\$ 31,829.22	
		<u>\$ 71,702.87</u>	

PRE-PAID CHECKS - February 2023

86101	AASLAND, GERRIE JO	2/8/23	\$50.00	FEB CELL
86102	ARVIG ENTERPRISES	2/8/23	\$760.07	FEB 2023 CH RENT
86103	BREAKTHRU BEVERAGE	2/8/23	\$478.41	LIQUOR CREDIT
86104	D-S BEVERAGES	2/8/23	\$1,628.25	NA BEER
86105	EGGEN, BRIANNA	2/8/23	\$50.00	FEB CELL
86106	GRACE LUTHERAN CHURCH	2/8/23	\$300.00	IZZY MARCUSSEN YOUTH TRIP
86107	HAGER, STEVE	2/8/23	\$50.00	FEB CELL PHONE
86108	LEE ANN HALL	2/8/23	\$70.00	EVENT CENTER RENTAL- WINE CLUB
86109	JOHNSON BROS WHLSE LIQUOR CO	2/8/23	\$525.20	LIQUOR
86110	LARSON, ASHLEY	2/8/23	\$50.00	FEB CELL PHONE
86111	MCKINNON CO., INC.	2/8/23	\$3,113.77	LIQUOR
86112	MN DEPT. OF NATURAL RESOURCES	2/8/23	\$299.87	WATER PERMIT
86113	PHILLIPS WINE & SPIRITS CO.	2/8/23	\$2,511.53	LQR- SETUPS
86114	RASMUSSEN, BRIAN	2/8/23	\$50.00	PW- FEB CELL
86115	READITECH SOLUTIONS	2/8/23	\$518.00	HOSTED ANTIVIRUS
86116	RED RIVER VALLEY CO-OP POWER	2/8/23	\$8,591.66	FEB MNT
86117	STATE OF MN DEPT OF PUBLIC SAF	2/8/23	\$25.00	HAZARDOUS CHEMICAL INVENTORY FEE
86118	WINE MERCHANTS	2/8/23	\$269.55	WINE
86147	U. S. POSTMASTER	2/28/23	\$312.05	FEB-UTILITY BILLING POSTAGE
			\$19,653.36	

RESOLUTION NO. 2023-03-03

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF A \$1,478,332 GENERAL OBLIGATION REVENUE NOTE, SERIES 2023A, AND PROVIDING FOR ITS PAYMENT

BE IT RESOLVED by the City Council (the "Council") of the City of Ada, Norman County, Minnesota (the "Issuer"), as follows:

Section 1. Authorization and Sale of Note.

1.01. Findings. It is found and determined to be necessary and in the best interest of the Issuer, the residents of the Issuer and the environment to finance sanitary sewer improvements consisting of repairs to and relining of aging sewer lines throughout the City (the "Project") as further described in the Issuer's application to the Minnesota Public Facilities Authority (the "Lender") for project funding.

1.02. Note for Capital Improvements to Utility. It is further found and determined to be necessary and in the best interest of the Issuer and the residents of the Issuer to sell and issue a general obligation revenue note of the Issuer to the Lender in the amount of \$1,478,332 to finance a portion of the Project, all pursuant to Minnesota Statutes, Sections 115.46 and 444.075 and Chapter 475 and subject to execution by the Issuer and Lender of the Minnesota Public Facilities Authority Bond Purchase and Project Loan Agreement (the "Loan Agreement").

1.03. Issuance and Sale of Note. The Issuer authorizes the issuance and sale to the Lender of the Issuer's \$1,478,332 General Obligation Revenue Note, Series 2023A (the "Note"), in substantially the form attached hereto as Attachment A to finance the Project and authorizes and approves the Loan Agreement between the Lender and the Issuer, in substantially the form presented to the Council and on file in the office of the Clerk-Treasurer, which is incorporated by reference.

Section 2. Execution and Delivery of Note and Loan Agreement.

2.01. Terms.

A. The Note to be issued hereunder shall be dated as of the date of issuance, shall be issued in fully registered form and lettered and numbered R-1.

B. The Note shall be in the principal amount of \$1,478,332, or such lesser amount that shall be disbursed pursuant to the Loan Agreement, shall bear interest on so much of the principal amount of the Note as may be disbursed and remains unpaid until the principal amount of the Note has been paid or has been provided for, at the rate of 1.310 per annum (calculated on the basis of a 360-day year of twelve 30-day months). Interest on the Note is payable semiannually on February 20 and August 20 as provided in Exhibit A to the Note.

C. Principal payments shall be made in the respective years and amounts set forth on Exhibit A to the Note. Principal, interest and any premium due under the Note will be paid on each payment date by wire payment, or by check or draft mailed at least five business days prior to the payment date to the person in whose name the Note is registered.

2.02. Execution. The Note shall be prepared for execution in accordance with the approved form and shall be signed by the manual signature of the Mayor and attested by the manual signature of the Clerk-Treasurer in accordance with the approved form. The Loan Agreement shall be prepared for execution in accordance with the approved form and shall be signed by the manual or electronic signature of the Mayor and attested by the manual or electronic signature of the Clerk-Treasurer in accordance with the approved form. In case any officer whose signature shall appear on the Note shall cease to be an officer before delivery of the Note, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

2.03. Note Register. The Issuer will cause to be kept at its offices a register in which, subject to such reasonable regulations as the Issuer may prescribe, the Clerk-Treasurer shall provide for the registration of transfers of ownership of the Note. The Note shall be initially registered in the name of the Lender and shall be transferable upon the register by the Lender in person or by its agent duly authorized in writing, upon surrender of the Note, together with a written instrument of transfer satisfactory to the Clerk-Treasurer, duly executed by the Lender or its duly authorized agent.

2.04. Delivery. Delivery of the Note shall be made at a place mutually satisfactory to the Issuer and the Lender. The Note shall be furnished by the Issuer without cost to the Lender. The Note, when prepared in accordance with this Resolution and executed, shall be delivered to the Lender by and under the direction of the Clerk-Treasurer. Disbursement of the proceeds of the Note shall be made pursuant to the Loan Agreement.

2.05. Loan Agreement to Govern. In the event of an inconsistency between a provision of this Resolution and a provision of the Loan Agreement, the provision of the Loan Agreement shall govern.

Section 3. Accounts and Tax Levies.

3.01. Sewer Fund. The Issuer will continue to operate its Sewer Fund (the "Fund") in accordance with Minnesota Statutes, Section 444.075, to which shall be credited all gross revenues of the Issuer's wastewater utility (the "Utility"), and out of which will be paid all normal and reasonable expenses of current operations of the Utility. There are created in the Fund the following accounts: the 2023A Minnesota Public Facilities Authority Note Construction Account (the "Construction Account") and the 2023A Minnesota Public Facilities Authority Note Debt Service Account (the "Debt Service Account") which shall be separate restricted accounts in the Fund.

3.02. Construction Account. Each disbursement of proceeds of the Note which is received pursuant to the terms of the Loan Agreement shall be credited to the Construction Account. Monies on deposit in the Construction Account shall be used from time to time to pay the capital costs of the Project, including but not limited to costs of planning, engineering, legal, financial advisory, and other professional services, printing and publication costs, and costs of issuance of the Note, as such payments become due. Upon completion of the Project, any amounts left in the Construction Account shall be transferred to the Debt Service Account.

3.03. Debt Service Account. The money in the Debt Service Account shall be used for no purpose other than the payment of principal and interest on the Note and other notes similarly

authorized; provided, however, that if any payment of principal or interest shall become due when there is not sufficient money in the Debt Service Account, the Clerk-Treasurer shall pay the same from any other funds of the Issuer and said funds shall be reimbursed for such advance from the Debt Service Account when a sufficient balance is available therein. The Issuer further irrevocably appropriates to the Debt Service Account for payment of the principal of and interest on the Note:

(a) any revenues of the Utility available in the Fund after payment in full of normal and reasonable expenses of current operations of the Utility which balances are deemed net revenues solely to the extent allocated to pay the principal of and interest on the Note when due; the portion of such payments allocated to the Note shall be transferred to the Debt Service Account no later than the last business day of the month in which such payments are received;

(b) all sums collected from the taxes, if any, extended and assessed under the provisions of Section 3.05;

(c) all income and gain from investment of the Debt Service Account;

(d) any special assessments levied or to be levied against property specially benefited by the Project, and interest thereon (the "Special Assessments"); and

(e) any funds remaining in the Construction Account after completion of the Project and payment of the costs thereof.

3.04. No Tax Levy. The full faith and credit and taxing powers of the Issuer are irrevocably pledged for the prompt and full payment of the principal of and interest on the Note, as such principal and interest respectively become due. However, the monies and payments appropriated to the Debt Service Account in Section 3.03 hereof are estimated to be not less than five percent in excess of the principal of and interest on the Note when due and, accordingly, no tax is levied at this time.

3.05. General Obligation Pledge. In the event the monies and payments appropriated to the Debt Service Account in Section 3.03 hereof are insufficient to pay principal of and interest on the Note as the same become due, the Issuer is required by law and by contract with the holder of the Note and obligates itself to levy and cause to be extended, assessed and collected any additional taxes found necessary for full payment of the principal of and interest on the Note.

3.06. Investments. Subject to the requirements of Section 7 of this Resolution, monies on deposit in the Construction Account and the Debt Service Account may, at the discretion of the Clerk-Treasurer, be invested in any securities permitted by Minnesota Statutes, Chapter 118A and in accordance with resolutions of the Issuer; provided, however, such investments shall mature at such times and in such amounts as will permit payments by the Issuer for authorized purposes, when due.

Section 4. Registration of Note with County Auditor. The Clerk-Treasurer or designee is directed to file with the County Auditor of Norman County, Minnesota, a certified copy of this Resolution, together with such other information as the County Auditor may desire concerning the Note and obtain from the County Auditor a certificate that the Note has been entered on the County Auditor's register. If any taxes are required to be levied under Section 3.04 hereof, the

County Auditor will assess and extend each year the amount, or the reduced amount certified by the Clerk-Treasurer. The County Auditor will certify to the Clerk-Treasurer the assessed valuation of taxable property within the Issuer each year, and may each extend and assess the full amount of the taxes to be levied that the Clerk-Treasurer computes and certifies to the County Auditor.

Section 5. Authentication of Note Transcript.

5.01. Official Proceedings. The officers of the Issuer and the Auditor of Norman County, Minnesota, are authorized and directed to furnish to the Lender certified copies of proceedings and information in their official records relevant to the authorization and issuance of the Note and the execution and delivery of the Loan Agreement, and such certificates and affidavits as to other matters appearing in their official records or otherwise known to them as may be reasonably required to evidence the validity and security of the Note, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall constitute representations and recitals of the Issuer as to the correctness of all facts stated therein and the completion of all proceedings stated therein to have been taken.

5.02. Absent or Disabled Officers. In the event of the absence or disability of the Mayor or the Clerk-Treasurer, such officers or members of the Council as in the opinion of the Issuer's attorney may act in their behalf shall, without further act or authorization, execute and deliver the Note, and do all things and execute all instruments and documents required to be done or executed by such absent or disabled officers.

Section 6. Covenants. The Council covenants and agrees with the holders of the Note that so long as any payments under the Note remain outstanding and unpaid, they will keep and enforce the following covenants and agreements:

(a) The Issuer will continue to maintain and efficiently operate the Utility or continue to cause the Utility to be maintained and efficiently operated as a public utility and convenience free from competition of other like utilities, and will cause all revenue therefrom to be deposited in bank accounts and credited to the Fund and accounts therein as herein above provided, and will make or authorize no expenditures from those funds and accounts except for a duly authorized purpose and in accordance with this Resolution.

(b) The Issuer will also maintain or cause to be maintained the Debt Service Account as a separate account in the Fund and will cause monies to be credited thereto from time to time out of net revenues from the Utility, in sums sufficient to pay principal and interest on the Note and obligations similarly authorized when due.

(c) The Issuer will keep and maintain or cause to be kept and maintained proper and adequate books and records of accounts separate from all the records of the Issuer in which will be complete and correct entries as to all transactions relating to the Utility and which shall be open to inspection and copying in accordance with the Loan Agreement by the Lender or the Lender's agent or attorney at any reasonable time, and it will furnish certified transcripts therefrom upon request and upon payment of a reasonable fee therefor and said account shall be audited at least annually by a qualified public accountant and statements of such audit and report will be furnished to the Lender in accordance with the requirements of the Loan Agreement.

(d) The Issuer will cause the funds collected on account of the operations of the Utility to be deposited in a bank whose deposits are guaranteed under the Federal Deposit Insurance Law.

(e) The Issuer will keep the Utility insured or cause the Utility to be insured at all times against loss by fire, tornado and other risks customarily insured against with an insurer or insurers in good standing in such amounts as are customary for like utilities to protect the Lender and the Issuer from any loss due to such casualty and will apply the proceeds of such insurance to make good any such loss.

(f) The Issuer and each and all of its officers will punctually perform all duties of reference to the Utility as required by law.

(g) The Issuer will impose and collect charges or cause the imposition and collection of charges of the nature authorized by Minnesota Statutes, Section 444.075 at the times and in the amounts required, along with the monies and payments appropriated to the Debt Service Account in Section 3.03 hereof, to produce net revenues of the Utility adequate to pay all principal and interest when due on the Note, and to create and maintain such reserves securing said payments as may be provided in this Resolution.

Section 7. Tax Covenants.

7.01. Covenants with Respect to the Lender's Bonds. The Issuer agrees to cooperate with the Lender as necessary to maintain the tax-exempt status of any bonds issued by the Lender either to fund the Note or which are secured by the Note (the "Bonds"). The Issuer specifically agrees:

(a) Any sums from time to time held by or under the control of the Issuer which would constitute "gross proceeds" of the Bonds ("Gross Proceeds"), as defined in the Internal Revenue Code of 1986, as amended, and the regulations in effect with respect thereto (the "Code") shall not be invested at a yield in excess of the applicable yield on the Bonds. Disbursements of proceeds of the Note shall not be reinvested by the Issuer. In addition, said Gross Proceeds shall not be invested in obligations or deposits issued, guaranteed or insured by the United States or any agency or instrumentality thereof if and to the extent that such investment would cause the Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

(b) The Issuer covenants not to use the Project or to cause or permit it or any of it to be used, or to enter into any deferred payment arrangements for the cost of such Project, in such a manner as to cause any Bonds to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

(c) With respect to any Gross Proceeds, the Issuer shall comply with requirements necessary under the Code to establish and maintain the exclusion from gross income under Section 103 of the Code and the interest on any Bonds, including without limitation requirements relating to temporary periods for investments, limitations on amounts invested at a yield greater than the yield on the Bonds, and the rebate of excess investment earnings to the United States.

(d) The Issuer shall comply with such instructions as may be provided from time to time by the Lender with respect to gross proceeds of Bonds.

7.02. Covenant Regarding Tax-Exempt Status of the Note. The Issuer covenants and agrees with the Lender that the Issuer will (i) take all action on its part necessary to cause the interest on the Note to be exempt from federal income taxes including, without limitation, restricting, to the extent necessary, the yield on investments made with the proceeds of the Note and investment earnings thereon, making required payments to the federal government, if any, and maintaining books and records in a specified manner, where appropriate, and (ii) refrain from taking any action which would cause interest on the Note to be subject to federal income taxes, including, without limitation, refraining from spending the proceeds of the Note and investment earnings thereon on certain specified purposes.

7.03. Covenant as to Yield Restriction. No portion of the proceeds of the Note shall be used directly or indirectly to acquire higher yielding investments or to replace funds which were used directly or indirectly to acquire higher yielding investments, except (i) for a reasonable temporary period until such proceeds are needed for the purpose for which the Note was issued, and (ii) in addition to the above, in an amount not greater than the lesser of five percent of the proceeds of the Note or \$100,000. To this effect, any proceeds of the Note and any sums from time to time held in the Debt Service Account (or any other Issuer account which will be used to pay principal and interest to become due on the Note) in excess of amounts which under the applicable federal arbitrage regulations may be invested without regard as to yield shall not be invested at a yield in excess of the applicable yield restrictions imposed by the arbitrage regulations on such investments after taking into account any applicable temporary periods or minor portion made available under the federal arbitrage regulations.

7.04. Arbitrage Rebate Exemption. For purposes of qualifying for the small-issuer exception to the federal arbitrage rebate requirements, the Issuer finds, determines and declares:

- (a) the Issuer is a governmental unit with general taxing powers;
- (b) the Note is not a "private activity bond" as defined in Section 141 of the Code;
- (c) 95% or more of the net proceeds of the Note is to be used for local governmental activities of the Issuer; and
- (d) the aggregate face amount of the tax-exempt obligations (other than private activity bonds) issued by the Issuer during the calendar year in which the Note is issued is not reasonably expected to exceed \$5,000,000, all within the meaning of Section 148(f)(4)(D) of the Code.

7.05. Bank Qualified Obligations. In order to qualify the Note as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Code, the Issuer makes the following factual statements and representations:

- (a) the Note is not a "private activity bond" as defined in Section 141 of the Code;

(b) the Issuer designates the Note as a “qualified tax-exempt obligation” for purposes of Section 265(b)(3) of the Code;

(c) the reasonably anticipated amount of tax-exempt obligations (other than obligations described in clause (ii) of Section 265(b)(3)(C) which will be issued by the Issuer (and all entities whose obligations will be aggregated with those of the Issuer) during the calendar year in which the Note is issued will not exceed \$10,000,000; and

(d) not more than \$10,000,000 of obligations (other than certain qualified refunding obligations, which are not taken into account) will be issued by the Issuer during the calendar year in which the Note is issued have been designated for the purposes of Section 265(b)(3) of the Code.

Section 8. Post-Issuance Compliance Policy and Procedures. The Issuer has previously approved a Pre- and Post-Issuance Compliance Policy and Procedures which applies to qualifying obligations to provide for compliance with all applicable federal regulations for tax-exempt obligations or tax-advantaged obligations (collectively, the “Policy and Procedures”). The Issuer hereby ratifies the Policy and Procedures for the Bonds. The Clerk-Treasurer continues to be designated to be responsible for post-issuance compliance in accordance with the Policy and Procedures.

Approved by the Council on March 7, 2023.

Mayor

Attest:

Clerk-Treasurer

ATTACHMENT A
FORM OF GENERAL OBLIGATION REVENUE NOTE

UNITED STATES OF AMERICA
STATE OF MINNESOTA
COUNTY OF NORMAN

CITY OF ADA

GENERAL OBLIGATION REVENUE NOTE, SERIES 2023A

R-1

Rate: 1.310%

\$1,478,332

Date of Note: _____, 2023
Final Maturity Date: August 20, 2042

FOR VALUE RECEIVED, the City of Ada, Norman County, Minnesota, a duly organized and existing municipal corporation and political subdivision of the State of Minnesota (the "Issuer"), and whose office address is 15 4th Ave E, Ada, Minnesota 56510, for value received, promises to pay to the MINNESOTA PUBLIC FACILITIES AUTHORITY, its successors or registered assigns (the "Lender") at its offices in St. Paul, Minnesota, or such other place as the Lender may designate in writing, the principal sum of ONE MILLION FOUR HUNDRED SEVENTY-EIGHT THOUSAND THREE HUNDRED THIRTY-TWO DOLLARS (\$1,478,332), or such portion thereof as is disbursed to the Issuer (the "Loan"), pursuant to the Minnesota Public Facilities Authority Bond Purchase and Project Loan Agreement between the Issuer and the Lender dated February 21, 2023 (the "Loan Agreement"), the provisions of which are incorporated as though fully set forth herein.

The principal of this Note must be repaid in the amounts and on the dates set forth in the schedule attached hereto as Exhibit A (notwithstanding the rate of disbursement of the principal hereof), subject to adjustment as provided in the Loan Agreement, together with interest and services fees collectively at the annual rate set forth above, for the period starting on the date set forth above through the date on which no principal remains unpaid, provided, however, that interest and service fees shall accrue only on the aggregate amount of the principal disbursed and outstanding hereunder. Interest shall be calculated on the basis of a 360-day year of twelve, 30-day months. The entire outstanding principal balance and interest and service fees thereon, if not sooner paid, must be paid in full on the final maturity date set forth above. As provided in Article 1 of the Loan Agreement, Exhibit A hereto may be revised and replaced in its entirety, which replacement shall govern the dates and amounts of payments due hereunder.

Both principal hereof and interest hereon are payable in lawful money of the United States of America by wire payment, check or draft mailed at least five business days prior to the due date directly to the registered owner hereof shown on the Note registration records maintained by the Issuer, without, except for the final payment of principal on this Note, the presentation or surrender of this Note, and all such payments shall discharge the obligations of the Issuer to the extent of the payments so made. The final principal payment shall be made upon presentation and surrender of this Note when due. For the prompt and full payment of such principal and interest as they become due, the full faith and credit and taxing power of the Issuer are irrevocably pledged.

This Note is issued by the Issuer pursuant to the authority contained in Minnesota Statutes, Sections 115.046 and 444.075 and Chapter 475, and all other laws thereunto enabling, and pursuant to an authorizing resolution adopted by the Issuer on March 7, 2023 (the "Resolution"), for the purpose of financing sanitary sewer improvements consisting of repairs to and relining of aging sewer lines throughout the City.

This Note is subject to redemption and prepayment with the written consent of the Lender, in whole or in part on such dates and at such prices and upon such other terms as are specified in the Loan Agreement.

This Note is transferable by the registered owner hereof upon surrender of this Note for transfer at the office of the Issuer duly endorsed and accompanied by a written instrument of transfer in form satisfactory to the Issuer and executed by the registered owner hereof or the owner's attorney duly authorized in writing. The Issuer may deem and treat the person in whose name this Note is last registered upon the books of the Issuer, with such registration noted on this Note, as the absolute owner hereof for the purpose of receiving payment of or on account of the principal balance, redemption price or interest and for all other purposes; all such payments so made to the registered holder or upon the order thereof shall be valid and effectual to satisfy and discharge the liability upon this Note to the extent of the sum or sums so paid, and the Issuer shall not be affected by any notice to the contrary.

IT IS CERTIFIED AND RECITED that all acts and conditions required by the Constitution and the laws of the State of Minnesota to be done and to exist precedent to and in the issuance of this Note in order to make it a valid and binding general obligation of the Issuer in accordance with its terms have been done and do exist in form, time, and matter as so required; that all revenues received in payment of debt service cost allocations for this Note are irrevocably pledged and appropriated to the 2023A Minnesota Public Facilities Authority Note Debt Service Account established in the Resolution to pay when due the principal of and interest on this Note and obligations similarly authorized as provided in the Resolution; that, if needed to pay such principal and interest, the Issuer is required to levy ad valorem taxes on all taxable property in the Issuer, and such taxes may be levied without limitation of rate or amount; and that the issuance of this Note does not cause the indebtedness of the Issuer to exceed any constitutional or statutory limitation.

Additional provisions of this Note are contained in the Loan Agreement and such provisions shall for all purposes have the same effect as though fully set forth at this place.

IN WITNESS WHEREOF, the Issuer has caused this Note to be executed in its name by the manual signatures of its Mayor and Clerk-Treasurer.

(Form – No Signature Required)

Mayor

Attest:

(Form – No Signature Required)

Clerk-Treasurer

PROVISIONS AS TO REGISTRATION

The ownership of the unpaid principal balance of this Note and the interest accruing thereon is registered on the books of the City of Ada, Minnesota, in the name of the holder last noted below.

Date of Registration	Name and Address of Registered Owner	Signature of Clerk-Treasurer
____/____/2023	State of Minnesota Public Facilities Authority 1st National Bank Bldg., Suite W820 332 Minnesota Street St. Paul, MN 55101-1378 Federal Tax I.D. No.: 41-6007162	<i>(Form-No Signature Required)</i> _____

ASSIGNMENT

For value received, the undersigned sells, assigns and transfers unto _____ the within Note and all rights thereunder, and irrevocably constitutes and appoints _____ attorney to transfer the said Note on the books kept for registration of the within Note, with full power of substitution in the premises.

Dated: _____

NOTICE: The signature to this assignment must correspond with the name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

The Clerk-Treasurer will not effect transfer of this Note unless the information concerning the assignee requested below is provided.

Name and Address: _____

Taxpayer Identification No.: _____

Ada_CWRF_02

Rate: 1.310%

Date:

Maturity: 08/20/42

Rehab Collection

1,478,332.00

Type of Note:

Tax Exempt
General Obligation Revenue Note

final loan amount: 1,478,332.00

Date	Effective	Source	Disbursement	Repayment	Interest	Principal	Loan Balance	Annl Debt Srv
projected	03/29/23	Op Res	1,478,332.00				1,478,332.00	
projected	04/26/23	Op Res			1,452.46		1,478,332.00	
projected	05/24/23	Op Res			2,958.72		1,478,332.00	
projected	06/28/23	Op Res			4,787.75		1,478,332.00	
projected	07/26/23	Op Res			6,294.01		1,478,332.00	
	08/20/23				7,585.09	29,332.00	1,449,000.00	36,917.09
	02/20/24			9,490.95	9,490.95		1,449,000.00	
	08/20/24			39,490.95	9,490.95	30,000.00	1,419,000.00	48,981.90
	02/20/25			9,294.45	9,294.45		1,419,000.00	
	08/20/25			39,294.45	9,294.45	30,000.00	1,389,000.00	48,588.90
	02/20/26			9,097.95	9,097.95		1,389,000.00	
	08/20/26			83,097.95	9,097.95	74,000.00	1,315,000.00	92,195.90
	02/20/27			8,613.25	8,613.25		1,315,000.00	
	08/20/27			82,613.25	8,613.25	74,000.00	1,241,000.00	91,226.50
	02/20/28			8,128.55	8,128.55		1,241,000.00	
	08/20/28			83,128.55	8,128.55	75,000.00	1,166,000.00	91,257.10
	02/20/29			7,637.30	7,637.30		1,166,000.00	
	08/20/29			83,637.30	7,637.30	76,000.00	1,090,000.00	91,274.60
	02/20/30			7,139.50	7,139.50		1,090,000.00	
	08/20/30			84,139.50	7,139.50	77,000.00	1,013,000.00	91,279.00
	02/20/31			6,635.15	6,635.15		1,013,000.00	
	08/20/31			84,635.15	6,635.15	78,000.00	935,000.00	91,270.30
	02/20/32			6,124.25	6,124.25		935,000.00	
	08/20/32			85,124.25	6,124.25	79,000.00	856,000.00	91,248.50
	02/20/33			5,606.80	5,606.80		856,000.00	
	08/20/33			86,606.80	5,606.80	81,000.00	775,000.00	92,213.60
	02/20/34			5,076.25	5,076.25		775,000.00	
	08/20/34			87,076.25	5,076.25	82,000.00	693,000.00	92,152.50
	02/20/35			4,539.15	4,539.15		693,000.00	
	08/20/35			87,539.15	4,539.15	83,000.00	610,000.00	92,078.30
	02/20/36			3,995.50	3,995.50		610,000.00	
	08/20/36			87,995.50	3,995.50	84,000.00	526,000.00	91,991.00
	02/20/37			3,445.30	3,445.30		526,000.00	
	08/20/37			88,445.30	3,445.30	85,000.00	441,000.00	91,890.60
	02/20/38			2,888.55	2,888.55		441,000.00	
	08/20/38			88,888.55	2,888.55	86,000.00	355,000.00	91,777.10
	02/20/39			2,325.25	2,325.25		355,000.00	
	08/20/39			89,325.25	2,325.25	87,000.00	268,000.00	91,650.50
	02/20/40			1,755.40	1,755.40		268,000.00	
	08/20/40			89,755.40	1,755.40	88,000.00	180,000.00	91,510.80
	02/20/41			1,179.00	1,179.00		180,000.00	
	08/20/41			90,179.00	1,179.00	89,000.00	91,000.00	91,358.00
	02/20/42			596.05	596.05		91,000.00	
	08/20/42			91,596.05	596.05	91,000.00	-	92,192.10
totals			1,478,332.00	1,693,054.29	214,722.29	1,478,332.00		1,693,054.29

STATE OF MINNESOTA)
) ss.
COUNTY OF NORMAN)

I, Clerk-Treasurer, the duly qualified and acting Clerk-Treasurer of the City of Ada, Minnesota (the "Issuer"), certify that I am the official custodian of the records of the Issuer, and that I have compared the attached copy with the original records of the Issuer, and that it is a true and correct transcript taken from the records of the proceedings of the meeting of the City Council, held at the City of Ada, Minnesota, on March 7, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand on March 7, 2023.

Clerk-Treasurer

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Compliance Report

Jurisdiction: Ada
15 East 4th Avenue

P.O. Box 32
Ada, MN 56510

Report Year: 2020
Case: 3 - 2022 New 2020 Report
(Private (Jur Only))

Contact: Douglas Marcussen

Phone: (218) 784-5524

E-Mail: dmarcussen@adamn.gov

The statistical analysis, salary range and exceptional service pay test results are shown below. Part I is general information from your pay equity report data. Parts II, III and IV give you the test results.

For more detail on each test, refer to the Guide to Pay Equity Compliance and Computer Reports.

I. GENERAL JOB CLASS INFORMATION

	Male Classes	Female Classes	Balanced Classes	All Job Classes
# Job Classes	5	7	2	14
# Employees	10	20	7	37
Avg. Max Monthly Pay per employee	3947.00	2620.70		2999.11

II. STATISTICAL ANALYSIS TEST

A. Underpayment Ratio = 70 *

	Male Classes	Female Classes
a. # At or above Predicted Pay	3	3
b. # Below Predicted Pay	2	4
c. TOTAL	5	7
d. % Below Predicted Pay (b divided by c = d)	40.00	57.14

*(Result is % of male classes below predicted pay divided by % of female classes below predicted pay.)

B. T-test Results

Degrees of Freedom (DF) = 28	Value of T = -0.606
------------------------------	---------------------

a. Avg. diff. in pay from predicted pay for male jobs = 11

b. Avg. diff. in pay from predicted pay for female jobs = 48

III. SALARY RANGE TEST = 86.15 (Result is A divided by B)

A. Avg. # of years to max salary for male jobs = 6.40

B. Avg. # of years to max salary for female jobs = 7.43

IV. EXCEPTIONAL SERVICE PAY TEST = 71.43 (Result is B divided by A)

A. % of male classes receiving ESP = 80.00 *

B. % of female classes receiving ESP = 57.14

*(If 20% or less, test result will be 0.00)

Compliance Report

Jurisdiction: Ada
15 East 4th Avenue

P.O. Box 32
Ada, MN 56510

Report Year: 2020
Case: 4 - 2023 New Report (Private
(Jur Only))

Contact: Douglas Marcussen

Phone: (218) 784-5524

E-Mail: dmarcussen@adamn.gov

The statistical analysis, salary range and exceptional service pay test results are shown below. Part I is general information from your pay equity report data. Parts II, III and IV give you the test results.

For more detail on each test, refer to the Guide to Pay Equity Compliance and Computer Reports.

I. GENERAL JOB CLASS INFORMATION

	Male Classes	Female Classes	Balanced Classes	All Job Classes
# Job Classes	5	6	3	14
# Employees	10	11	10	31
Avg. Max Monthly Pay per employee	3947.00	3221.00		3214.35

II. STATISTICAL ANALYSIS TEST

A. Underpayment Ratio = 60 *

	Male Classes	Female Classes
a. # At or above Predicted Pay	3	2
b. # Below Predicted Pay	2	4
c. TOTAL	5	6
d. % Below Predicted Pay (b divided by c = d)	40.00	66.67

*(Result is % of male classes below predicted pay divided by % of female classes below predicted pay.)

B. T-test Results

Degrees of Freedom (DF) = 19	Value of T = -0.919
------------------------------	---------------------

a. Avg. diff. in pay from predicted pay for male jobs = 11

b. Avg. diff. in pay from predicted pay for female jobs = 86

III. SALARY RANGE TEST = 87.27 (Result is A divided by B)

A. Avg. # of years to max salary for male jobs = 6.40

B. Avg. # of years to max salary for female jobs = 7.33

IV. EXCEPTIONAL SERVICE PAY TEST = 83.33 (Result is B divided by A)

A. % of male classes receiving ESP = 80.00 *

B. % of female classes receiving ESP = 66.67

*(If 20% or less, test result will be 0.00)

**City of Ada
State of Minnesota**

RESOLUTION NO. 2023-02-01

**RESOLUTION COMMITTING TO CERTAIN FINANCIAL OBLIGATIONS FOR THE SEWER
SYSTEM IN CONJUNCTION WITH FEDERAL AND STATE FUNDING FOR THE 2023
SANITARY SEWER COLLECTION SYSTEM REHABILITATION**

WHEREAS, the City of Ada (the “City”) has submitted application to the Minnesota Public Facilities Authority (the “PFA”) for a Clean Water Improvement Project (the “Project”); and

WHEREAS, PFA has committed to supporting the Project through the following funding sources and amounts:

Wastewater Loan Fund: \$1,478,332

Subject to certain financial commitments from the City.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ADA
that:

1. The City will annually review the revenues and expenditures of the Sewer System and ensure that revenues are sufficient to pay for system expenses, including debt service and operations/maintenance.
2. In the event net revenues are not sufficient in covering Sewer System expenses the City will utilize any or all of the following actions:
 - A. Revenues generated by the water utility to insure ability to meet sewer fund debt service obligations
 - B. Increase sewer rates by 5% every 3 years to decrease dependence on the water fund

Upon motion duly made by councilmember _____ and seconded by councilmember _____, and upon being put to a vote, the above Resolution carried by the following vote:

Approved by:

Nayes:

Absent:

Adopted by the Ada City Council this 7th day of February 2023.

John Hintz, Mayor

ATTEST:

Ashley Larson, City Administrator

ORDINANCE NO. 486

AN ORDINANCE AMENDING CHAPTER 22 OF THE CITY CODE PROVIDING LICENSING REQUIREMENTS FOR THE SALE OR DISPOSAL OF EDIBLE PRODUCTS CONTAINING TETRAHYDROCANNABINOL (THC)

The City Council of the City of Ada hereby ordains as follows:

Section 1. Chapter 22 of the Ada City Code is amended by adding a new section IV as follows:

ARTICLE IV. EDIBLE THC PRODUCTS

Sec. 22-43. Purpose and Intent.

The Ada City Council finds that, based on the most reliable and up-to-date scientific evidence, the rapid introduction of newly legalized edible THC products presents a significant potential threat to the public health, safety, and welfare of the residents of the City, and particularly to youth. Edible THC products have become increasingly common and are available in a variety of flavors and forms that appeal to children and young adults and may lead to negative health consequences. The City desires to enact this licensing requirement in an effort to prevent children and young adults from purchasing and using edible THC products. The intent of this Article is to require a license for the sale of those edible THC products that may be legally sold under Minnesota Law.

- a) By enacting 2022 Session Law Chapter 98, Article 13, the Minnesota Legislature amended Minnesota Statutes, section 151.72 to allow the sale of certain products containing tetrahydrocannabinol (THC).
- b) The new law does not prohibit municipalities from adopting and enforcing local ordinances to regulate THC product businesses including, but not limited to, local business license requirements.
- c) The City recognizes the danger THC presents to the health, welfare, and safety of the public, particularly the youth, in the City of Ada.
- d) The Minnesota Legislature recognized the danger of THC product use among youth by prohibiting the sale of any product containing THC to those under the age of 21, requiring that edible THC products be packaged without appeal to children and in child-resistant packaging or containers.
- e) A local regulatory system for THC product retailers is appropriate to ensure that retailers comply with THC product laws and business

standards of the City of Ada to protect the health, safety, and welfare of our youth and most vulnerable residents.

- f) A requirement for a THC product retailer license will not unduly burden legitimate business activities of retailers who sell or distribute THC products to adults but will allow the City to regulate the operation of lawful businesses to discourage violations of state and local THC product-related laws.

Sec. 22-44. Definitions.

When used in this Article, the following terms have the following meanings:

- a) “Edible THC Product” means any product that contains more than trace amounts of THC and meets the requirements to be sold for human or animal consumption under Minn. Stat. § 151.72, as may be amended. Edible THC product does not include medical cannabis as defined in Minn. Stat. § 152.22, subd. 6, as may be amended.
- b) “Movable Place of Business” means any form of business that is operated out of a kiosk, other transportable structure or shelter, or a motorized or nonmotorized vehicle and not a fixed address storefront or other permanent type of structure authorized for sales transactions.
- c) “Retail Establishment” means any place of business where licensed products are available for sale to the general public, including, but not limited to, grocery stores, tobacco products shops, CBD stores, convenience stores, gasoline services stations, bars, and restaurants.
- d) “Sale” means any transfer of goods for money, trade, barter, or other consideration.
- e) “Vending Machine” means any mechanical, electrical or electronic, or other types of device which, upon the insertion of money, tokens, or other forms of payment into or onto the device, dispenses edible THC products and includes vending machines equipped with manual, electric, or electronic locking devices.

Sec. 22-45. License.

- a) *License Required.* No person may keep for sale, sell or offer to sell, or otherwise dispose of any edible THC product at any place in the City without first obtaining a license from the City.
- b) *Application.* Application for a new license or license renewal must be filed with the City on forms supplied by the City. Applicants must answer fully and completely all questions asked and supply information required by the application forms.

- c) *Fees.* No license shall be issued under this article until the appropriate license fee shall be paid in full. The annual fee for a license under this article shall be \$700.00 and may be amended from time to time by the City Council. The fees established for this license cover the City's costs in processing the application, conducting the investigation, and administering the provisions of this section.
- d) *Background Investigation.* The City is empowered to conduct any and all investigations to verify the information on applications and renewal applications submitted under this section, including but not limited to, ordering a criminal history check pursuant to Minn. Stat. § 299C.72 and conducting an inspection of any premises proposed to be licensed. The City must conduct a background check on all new applications. The investigation shall consider all facts and information bearing on the question of the applicant's fitness to receive the license and to perform the duties imposed by this ordinance. The City may conduct a background check on an application for a renewal of a license if it is in the public interest to do so. Failure of an applicant to allow an inspection is grounds for denial of the license. The results of any investigation must be submitted to the City Council.
- e) *Manager or Agent.* If the applicant is a firm, association, partnership, corporation, limited liability company, or joint venture, the application must include the name of the natural person who will serve as the manager or agent of the licensed premises. Such manager or agent must, by the terms of their written consent, (1) take full responsibility for the conduct of the licensed premises, and (2) serve as agent for service of notices and other process relating to the license. A licensee must notify the City in writing within 15 days of any change in such manager or agent, indicating the name and address of the new manager or agent and the effective date of such change.
- f) *Action.* The City Council may either approve or deny the application for a license, or it may delay action for a reasonable period of time as necessary to complete any investigation of the application or the applicant it deems necessary. If the City Council approves the license, the City Clerk shall issue the license to the applicant. If the City Council denies the license, notice of the denial shall be given to the applicant along with notice of the applicant's right to appeal the City Council's decision. If a license application is denied, the earliest an applicant may reapply is 12 months from the date the license is denied.
- g) *Term.* All licenses issued under this Article shall be valid for one calendar year from the date of issue.
- h) *Revocation or Suspension.* Any license issued under this Article may be revoked or suspended as provided in Sec. 22-50.

- i) *Transfers.* All licenses issued under this Article shall be valid only on the premises for which the license was issued and only for the person or business to whom the license was issued. The transfer of any license to another location, business, or person is prohibited.
- j) *Display.* All licenses shall be posted and displayed in plain view of the general public on the licensed premises.
- k) *Renewals.* The renewal of a license issued under this Article shall be handled in the same manner as the original application. The request for a renewal shall be made at least 30 days but not more than 60 days before the expiration of the current license.
- l) *Issuance as Privilege and Not a Right.* The issuance of a license under this Article is a privilege and does not entitle the license holder to automatic renewal of the license.

Sec. 22-46. Ineligibility and Basis for Denial of a License.

- a) *Ineligibility.*
 - 1. No license shall be issued to a moveable place of business. Only fixed location businesses shall be eligible to be licensed under this article.
 - 2. No license may be issued for a business located within an exclusive liquor store as defined in Minn. Stat. § 340A.101, subd. 10.
 - 3. No license shall be issued to a person under twenty-one (21) years of age.
- b) *Grounds for Denial.* Grounds for denying the issuance or renewal of a license under this article include, but are not limited to, the following:
 - 1. The applicant is under twenty-one (21) years of age.
 - 2. The applicant is prohibited by Federal, State, or other local law, ordinance, or other regulation from holding a license.
 - 3. The applicant has been convicted within the past five (5) years of any violation of a federal, state, or local law, ordinance provision, or other regulation governing the manufacture, sale, distribution or possession for the sale or distribution, of any drug, as defined in Minn. Stat. § 151.01, subd. 5, or products containing THC.
 - 4. The applicant or related person has had an interest in a license to sell THC products that was suspended or revoked within the five (5) years preceding the application; provided that the applicant or related person had an interest in the premises at the time of the revocation or suspension, or at the time of the violation that led to the revocation or suspension.

5. The applicant fails to provide any information required on the application or provides false or misleading information. Any false statement on an application, or any willful omission of any information called for on such application form, shall cause an automatic refusal of license, or if already issued, shall render any license issued pursuant thereto void and of no effect to protect the applicant from prosecution for violation of this chapter, of any part thereof.

Sec. 22-47. Prohibited Acts.

a) In general.

1. No person shall sell or offer to sell any licensed product:
 - i. By means of any type of vending machine.
 - ii. By means of self-service merchandising.
 - iii. By any other means, to any other person, on in any other manner or form prohibited by state or other local law, ordinance provision, or other regulation.
2. No person shall sell or offer for sale a product containing THC that does not meet all the requirements of Minn. Stat. § 151.72, as may be amended from time to time.

b) Legal Age. No person shall sell any licensed product to any person under twenty-one (21) years of age.

1. *Age verification.* Licensees shall verify by means of government issued photographic identification that the purchaser is at least 21 years of age.
2. *Signage.* Notice of the legal sales age and age verification requirement must be posted prominently and in plain view at all times at each location where licensed products are offered for sale. The required signage, which will be provided to the licensee by the City, must be posted in a manner that is clearly visible to anyone who is or is considering making a purchase.

c) Samples Prohibited. No person shall distribute samples of any licensed product free of charge or at a nominal cost.

Sec. 22-48. Responsibility.

All licensees are responsible for the actions of their employees in regard to the sale, offer to sell, and furnishing of licensed products on the licensed premises. The sale, offer to sell, or furnishing of any licensed product by an employee shall be considered an act of the licensee. Nothing in this section shall be construed as prohibiting the City from

also subjecting the employee to any civil penalties that the City deems to be appropriate under this ordinance, state or federal law, or other applicable law or regulation.

Sec. 22-49. Compliance Checks and Inspections.

All premises licensed under this Article shall be open to inspection by the City during regular business hours. From time to time, but at least once per year, the City shall conduct compliance checks.

No person used in compliance checks shall attempt to use a false identification misrepresenting their age. All persons lawfully engaged in a compliance check shall answer all questions about their age asked by the licensee or their employee, and produce any identification, if any exists, for which they are asked. The City will conduct a compliance check that involves the participation of a person at least 18 years of age, but under the age of 21 to enter the licensed premises to attempt to purchase the licensed products. Persons used for the purpose of compliance checks shall be supervised by law enforcement or other designated personnel. Nothing in this article shall prohibit compliance checks authorized by state or federal laws for educational, research, or training purposes, or required for the enforcement of a particular state or federal law.

Additionally, from time to time, the City will conduct inspections to determine compliance with any or all other aspects of this ordinance.

Sec. 22-50. Violations and Penalty.

- a) *Administrative Civil Penalties*—Individuals. If a person who is not a licensee is found to have violated this article, the person shall be charged an administrative penalty as follows:
 - 1. First Violation. The Council shall impose a civil fine not to exceed \$50.00.
 - 2. Section Violation Within 12 Months. The Council shall impose a civil find not to exceed \$100.00.
 - 3. Third Violation Within 12 Months. The Council shall impose a civil fine not to exceed \$150.00.
- b) *Administrative Civil Penalties*—Licensee. If a licensee or an employee of a licensee is found to have violated this article, the licensee shall be charged an administrative penalty as follows:
 - 1. First Violation. The Council shall impose a civil fine of \$500.00 and suspend the license for not less than 1 day.
 - 2. Second Violation Within 36 Months. The Council shall impose a civil fine of \$1,000.00 and suspend the license for not less than 3 consecutive days.
 - 3. Third Violation Within 36 Months. The Council shall impose a civil fine of \$2,000.00 and suspend the license for not less than 10 consecutive days.

4. Fourth Violation Within 36 Months. The Council shall revoke the license for at least one year.
- c) *Administrative Penalty Procedures.* Notwithstanding anything to the contrary in this section:
1. Any of the administrative civil penalties set forth in the section that may be imposed by the Council, may in the alternative be imposed by an administrative citation.
 2. If one of the foregoing penalties is imposed by an action of the Council, no penalty shall take effect until the licensee or person has received notice (served personally or by mail) of the alleged violation and of the opportunity for a hearing before the Council, and such notice must be in writing and must provide that a right to a hearing before the Council must be requested within 10 business days of receipt of the notice.
 3. Any person aggrieved by a decision under this section may have the decision reviewed in the district court in the same manner and procedure as provided in Minn. Stat. § 462.361
- d) *Misdemeanor Prosecution.* Nothing in this section shall prohibit the City from seeking prosecution as a misdemeanor for any alleged violation of this article.

Sec. 22-51. Severability.

If any section or provision of this ordinance is held invalid, such invalidity will not affect other sections or provisions that can be given force and effect without the invalidated section or provision.

Sec. 22-52. Effective Date.

This ordinance becomes effective upon passage and publication.

Section 2. Pursuant to Min. Stat. § 412.191, in the case of a lengthy ordinance, a summary may be published. While a copy of the entire ordinance is available without cost at the office of the City Clerk, the following summary is approved by the City Council and shall be published in lieu of publishing the entire ordinance:

The City is enacting license regulations for the sale of edible THC products.
Adopted by the City Council of the City of Ada, Minnesota this ____ day of _____, 2023.

CITY OF ADA

ATTEST:

John Hintz
Mayor

Ashley Larson
City Administrator

RESOLUTION NO. 2023-03-01

**STATE OF MINNESOTA
COUNTY OF NORMAN
CITY OF ADA**

**RESOLUTION CERTIFYING GRANT AND LOAN REQUESTS FOR ADA
ECONOMIC DEVELOPMENT ACTIVITIES**

BE IT RESOLVED by the City Council of the City of Ada, County of Norman, Minnesota, that the Economic Development Authority recommends an economic development loan for a business that will create jobs in the community. The loan is therefore contingent:

1. Upon the delivery of a business plan which addresses all applicable elements associated with Section 5 of the City of Ada Small Business RLF Program Application.

AND

2. Gap financing for the purchase of the facility and equipment **OR** a fully executed rental agreement for the facility and/ or Contract for Deed which will enable the City to leverage some type of assets (to include personal property) should the loan fail.

Total Loan **\$25,000**

The foregoing resolution was introduced by Council member and seconded by Council member who moved its adoption and vote on the acceptance was recorded as follows:

Ayes:

Nayes:

Abstentions:

The Mayor then declared this resolution passed this 7th day of March 2023 and the City Clerk is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Norman County, Minnesota

Dated: March 7, 2023

John Hintz, Mayor

ATTEST:

Ashley Larson, City Administrator, Clerk-Treasurer

CERTIFICATION

[illegible]

This is to verify that the attached Resolution is a true and correct copy of Resolution No. 2023-03-01 of the City of Ada, a municipal subdivision of the State of Minnesota, as adopted at a meeting of the City of Ada Council on the 7th day of March, 2023, and that said Resolution was duly adopted pursuant to State Law.

That the undersigned has compared the foregoing Resolution on file in the office of the City of Ada and that said attached copy is a true and correct copy thereof.

The undersigned further certifies that the above Resolution is in full force and effect and has not been modified or amended.

Date: March 07, 2023

Ashley Larson, City Administrator, Clerk-Treasurer

[illegible]

On this _____ day of _____, 2023, before me, a notary public within and for said County, personally appeared Ashley Larson who, being duly sworn did say that he is the Ashley Larson, City Administrator, Clerk-Treasurer of the City of Ada, and that said instrument was signed on behalf of the City of Ada, a municipal subdivision of the State of Minnesota, and said Ashley Larson acknowledged said instrument to be the free act and deed of the City of Ada.

Notary Public

THIS INSTRUMENT WAS DRAFTED BY:

City of Ada
15 East 4th Ave
Ada, MN 56510

RESOLUTION NO. 2023-03-02

**STATE OF MINNESOTA
COUNTY OF NORMAN
CITY OF ADA**

**RESOLUTION CERTIFYING GRANT AND LOAN REQUESTS FOR ADA
ECONOMIC DEVELOPMENT ACTIVITIES**

BE IT RESOLVED by the City Council of the City of Ada, County of Norman, Minnesota, that the Economic Development Authority recommends an economic development loan for a business that will create jobs in the community. The loan is therefore contingent:

1. Upon the delivery of a business plan which addresses all applicable elements associated with Section 5 of the City of Ada Small Business RLF Program Application.

AND

2. Gap financing for the purchase of the facility and equipment **OR** a fully executed rental agreement for the facility and/ or Contract for Deed which will enable the City to leverage some type of assets (to include personal property) should the loan fail.

Total Loan **\$30,000**

The foregoing resolution was introduced by Council member and seconded by Council member who moved its adoption and vote on the acceptance was recorded as follows:

Ayes:

Nayes:

Abstentions:

The Mayor then declared this resolution passed this 7th day of March 2023 and the City Clerk is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Norman County, Minnesota

Dated: March 7, 2023

John Hintz, Mayor

ATTEST:

Ashley Larson, City Administrator, Clerk-Treasurer

CERTIFICATION

[illegible]

This is to verify that the attached Resolution is a true and correct copy of Resolution No. 2023-03-01 of the City of Ada, a municipal subdivision of the State of Minnesota, as adopted at a meeting of the City of Ada Council on the 7th day of March, 2023, and that said Resolution was duly adopted pursuant to State Law.

That the undersigned has compared the foregoing Resolution on file in the office of the City of Ada and that said attached copy is a true and correct copy thereof.

The undersigned further certifies that the above Resolution is in full force and effect and has not been modified or amended.

Date: March 07, 2023

Ashley Larson, City Administrator, Clerk-Treasurer

[illegible]

On this _____ day of _____, 2023, before me, a notary public within and for said County, personally appeared Ashley Larson who, being duly sworn did say that he is the Ashley Larson, City Administrator, Clerk-Treasurer of the City of Ada, and that said instrument was signed on behalf of the City of Ada, a municipal subdivision of the State of Minnesota, and said Ashley Larson acknowledged said instrument to be the free act and deed of the City of Ada.

Notary Public

THIS INSTRUMENT WAS DRAFTED BY:

City of Ada
15 East 4th Ave
Ada, MN 56510

APD ICR'S

FEBRUARY 2023

Reported Date:	2023-02-01	Create Date:	2023-02-01
ICR:	23000137	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-01	Create Date:	2023-02-01
ICR:	23000138	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-01	Create Date:	2023-02-01
ICR:	23000139	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-01	Create Date:	2023-02-01
ICR:	23000140	Title:	Attempt to Locate
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-01	Create Date:	2023-02-01
ICR:	23000141	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-02	Create Date:	2023-02-02
ICR:	23000142	Title:	Theft
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-03	Create Date:	2023-02-03
ICR:	23000143	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-03	Create Date:	2023-02-03
ICR:	23000144	Title:	Escort
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-03	Create Date:	2023-02-03
ICR:	23000145	Title:	Medical
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-03	Create Date:	2023-02-03
ICR:	23000146	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-03	Create Date:	2023-02-03
ICR:	23000147	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-03	Create Date:	2023-02-03
ICR:	23000148	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-03	Create Date:	2023-02-03
ICR:	23000149	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-03	Create Date:	2023-02-03
ICR:	23000150	Title:	VOID
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-03	Create Date:	2023-02-03
ICR:	23000151	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-03	Create Date:	2023-02-03
ICR:	23000152	Title:	Suspicious
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-04	Create Date:	2023-02-04
ICR:	23000153	Title:	Suspicious
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-04	Create Date:	2023-02-04
ICR:	23000154	Title:	Medical
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-04	Create Date:	2023-02-04
ICR:	23000155	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-04	Create Date:	2023-02-04
ICR:	23000156	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-05	Create Date:	2023-02-05
ICR:	23000157	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-05	Create Date:	2023-02-05
ICR:	23000158	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-05	Create Date:	2023-02-05
ICR:	23000159	Title:	Medical
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-05	Create Date:	2023-02-05
ICR:	23000160	Title:	Public Assist
IsSensitive:	0	AGN:	APD

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ICR:	23000161	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-06	Create Date:	2023-02-06
ICR:	23000162	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-06	Create Date:	2023-02-06
ICR:	23000163	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-06	Create Date:	2023-02-06
ICR:	23000164	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-06	Create Date:	2023-02-06
ICR:	23000165	Title:	Traffic Complaint
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-06	Create Date:	2023-02-06
ICR:	23000166	Title:	Traffic Complaint
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-06	Create Date:	2023-02-06
ICR:	23000167	Title:	Other
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-06	Create Date:	2023-02-06
ICR:	23000168	Title:	Permit
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-06	Create Date:	2023-02-06
ICR:	23000169	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-06	Create Date:	2023-02-06
ICR:	23000170	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-06	Create Date:	2023-02-06
ICR:	23000171	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-06	Create Date:	2023-02-06
ICR:	23000172	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-06	Create Date:	2023-02-06
ICR:	23000173	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-06	Create Date:	2023-02-06
ICR:	23000174	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-06	Create Date:	2023-02-06
ICR:	23000175	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-06	Create Date:	2023-02-06
ICR:	23000176	Title:	Suspicious
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-06	Create Date:	2023-02-06
ICR:	23000177	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-07	Create Date:	2023-02-07
ICR:	23000178	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-07	Create Date:	2023-02-07
ICR:	23000179	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-07	Create Date:	2023-02-07
ICR:	23000180	Title:	Illegal Dumping
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-07	Create Date:	2023-02-07
ICR:	23000181	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-07	Create Date:	2023-02-07
ICR:	23000182	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-07	Create Date:	2023-02-07
ICR:	23000183	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-07	Create Date:	2023-02-07
ICR:	23000184	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-07	Create Date:	2023-02-07
ICR:	23000185	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-07	Create Date:	2023-02-07
ICR:	23000186	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-07	Create Date:	2023-02-07
ICR:	23000187	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-07	Create Date:	2023-02-07
ICR:	23000188	Title:	Animal
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-08	Create Date:	2023-02-08
ICR:	23000189	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-08	Create Date:	2023-02-08
ICR:	23000190	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-08	Create Date:	2023-02-08
ICR:	23000191	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-08	Create Date:	2023-02-08
ICR:	23000192	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-08	Create Date:	2023-02-08
ICR:	23000193	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-09	Create Date:	2023-02-09
ICR:	23000194	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-09	Create Date:	2023-02-09
ICR:	23000195	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-09	Create Date:	2023-02-09
ICR:	23000196	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-09	Create Date:	2023-02-09
ICR:	23000197	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-09	Create Date:	2023-02-09
ICR:	23000198	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-10	Create Date:	2023-02-10
ICR:	23000199	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-10	Create Date:	2023-02-10
ICR:	23000200	Title:	Accident
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-10	Create Date:	2023-02-10
ICR:	23000201	Title:	Suspicious
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-10	Create Date:	2023-02-10
ICR:	23000202	Title:	Permit
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-10	Create Date:	2023-02-10
ICR:	23000203	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-10	Create Date:	2023-02-10
ICR:	23000204	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-10	Create Date:	2023-02-10
ICR:	23000205	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-10	Create Date:	2023-02-10
ICR:	23000206	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-10	Create Date:	2023-02-10
ICR:	23000207	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-10	Create Date:	2023-02-10
ICR:	23000208	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-10	Create Date:	2023-02-10
ICR:	23000209	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-10	Create Date:	2023-02-10
ICR:	23000210	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-10	Create Date:	2023-02-10
ICR:	23000211	Title:	Suspicious
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-11	Create Date:	2023-02-11
ICR:	23000212	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-11	Create Date:	2023-02-11
ICR:	23000213	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-12	Create Date:	2023-02-12
ICR:	23000214	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-13	Create Date:	2023-02-13
ICR:	23000215	Title:	Animal
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-13	Create Date:	2023-02-13
ICR:	23000216	Title:	Found Property
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-13	Create Date:	2023-02-13
ICR:	23000217	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-13	Create Date:	2023-02-13
ICR:	23000218	Title:	Illegal Dumping
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-13	Create Date:	2023-02-13
ICR:	23000219	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-13	Create Date:	2023-02-13
ICR:	23000220	Title:	VOID
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-13	Create Date:	2023-02-13
ICR:	23000221	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-13	Create Date:	2023-02-13
ICR:	23000222	Title:	Animal
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-15	Create Date:	2023-02-15
ICR:	23000223	Title:	Public Nuisance
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-15	Create Date:	2023-02-15
ICR:	23000224	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-16	Create Date:	2023-02-16
ICR:	23000225	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-16	Create Date:	2023-02-16
ICR:	23000226	Title:	Alarm
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-16	Create Date:	2023-02-16
ICR:	23000227	Title:	VOID
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-17	Create Date:	2023-02-17
ICR:	23000228	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-17	Create Date:	2023-02-17
ICR:	23000229	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-17	Create Date:	2023-02-17
ICR:	23000230	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-17	Create Date:	2023-02-17
ICR:	23000231	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-17	Create Date:	2023-02-17
ICR:	23000232	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-17	Create Date:	2023-02-17
ICR:	23000233	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-17	Create Date:	2023-02-17
ICR:	23000234	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-18	Create Date:	2023-02-18
ICR:	23000235	Title:	Domestic/Verbal
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-18	Create Date:	2023-02-18
ICR:	23000236	Title:	Traffic Complaint
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-19	Create Date:	2023-02-19
ICR:	23000237	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-20	Create Date:	2023-02-20
ICR:	23000238	Title:	Theft
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-20	Create Date:	2023-02-20
ICR:	23000239	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-20	Create Date:	2023-02-20
ICR:	23000240	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-21	Create Date:	2023-02-21
ICR:	23000241	Title:	Alarm
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-21	Create Date:	2023-02-21
ICR:	23000242	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-21	Create Date:	2023-02-21
ICR:	23000243	Title:	Burglary
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-21	Create Date:	2023-02-21
ICR:	23000244	Title:	Theft
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-21	Create Date:	2023-02-21
ICR:	23000245	Title:	Accident
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-21	Create Date:	2023-02-21
ICR:	23000246	Title:	Accident
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-21	Create Date:	2023-02-21
ICR:	23000247	Title:	Animal
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-21	Create Date:	2023-02-21
ICR:	23000248	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-22	Create Date:	2023-02-22
ICR:	23000249	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-22	Create Date:	2023-02-22
ICR:	23000250	Title:	Accident
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-22	Create Date:	2023-02-22
ICR:	23000251	Title:	Theft
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-22	Create Date:	2023-02-22
ICR:	23000252	Title:	Driving Under Influence
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-22	Create Date:	2023-02-22
ICR:	23000253	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-22	Create Date:	2023-02-22
ICR:	23000254	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-23	Create Date:	2023-02-23
ICR:	23000255	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-24	Create Date:	2023-02-24
ICR:	23000256	Title:	Suspicious
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-24	Create Date:	2023-02-24
ICR:	23000257	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-24	Create Date:	2023-02-24
ICR:	23000258	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-25	Create Date:	2023-02-25
ICR:	23000259	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-26	Create Date:	2023-02-26
ICR:	23000260	Title:	Burglary
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-26	Create Date:	2023-02-26
ICR:	23000261	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-26	Create Date:	2023-02-26
ICR:	23000262	Title:	Criminal Damage to Property
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-26	Create Date:	2023-02-26
ICR:	23000263	Title:	Domestic/Verbal
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-26	Create Date:	2023-02-26
ICR:	23000264	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-27	Create Date:	2023-02-27
ICR:	23000265	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-27	Create Date:	2023-02-27
ICR:	23000266	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-27	Create Date:	2023-02-27
ICR:	23000267	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-27	Create Date:	2023-02-27
ICR:	23000268	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-27	Create Date:	2023-02-27
ICR:	23000269	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-28	Create Date:	2023-02-28
ICR:	23000270	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-28	Create Date:	2023-02-28
ICR:	23000271	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-28	Create Date:	2023-02-28
ICR:	23000272	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-02-28	Create Date:	2023-02-28
ICR:	23000273	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD