

City of Ada
Meeting of the City Council
Tuesday, November 2 at 6:00 P.M. – Council Chambers

Agenda

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**

- IV. Citizen Forum** – *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff or commission for future report.*

- V. Consent Agenda** – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
 - A.** October 5th 2021 Council Meeting minutes
 - B.** City Pre-paid checks in the amount of \$
 - C.** City Accounts payables in the amount of \$

- VI. Approve Agenda** – *No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.*

- VII. Presentations with possible discussion and decision.**
 - A.** Moore Engineering Update

- VIII. Reports of Department Heads and Committees**
 - A.** Mayors Report

 - B.** Administrator / Clerk / Treasurer Report.
 - 1) Department Updates
 - i.** Liquor Store – Customer Appreciation Event on November 18th
 - 2) American Rescue Plan Budget Dollars
 - i.** Overtime for PD Employees
 - ii.** Tasers and Protection Vests for PD
 - iii.** Fire Department Purchase
 - 3) Camera/Mic System for Council Chambers

IX. Old Business

XII. New Business

- A. Kaleidoscope Guests: November – Shawn/Mike
- B. Utility Bills bills and other outstanding invoices sent to Norman County Assessor.
- C. Resolution 2021-11-01 A Resolution to Accept the Voluntary Conveyance of parcel to the State in Lieu of Tax Forfeiture.
- D. Committee Meetings Updates
 - A. Public Works
 - B. Public Safety
 - 1) Old vehicle auction
 - 2) Fence Ordinance Recommendations
 - 3) Fire Department – MN Fire Dept Association Grant. Turnout gear for new members as of 2020. \$3000/each 2 total.
 - C. Planning and Zoning
 - 1) Fence Ordinance Recommendations
 - D. Beautification
 - E. EDA

XIII. Adjournment

City of Ada
Meeting of the City Council
Tuesday, October 5 at 6:00 P.M. – Council Chambers

Minutes

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call Members present: Lewis, Krieger, Stene, Nelson and Roux (via Facetime). Absent: Mathsen and Erickson**

- IV. PUBLIC HEARING – Housing Rehabilitation Grant**

John Wynne (grant writer for the Housing Rehabilitation Grant) presented to council how the Housing Rehabilitation Grant would work. Mr. Wynne stated that the City of Ada was a good fit for this type of grant due to our size of community. The cap on the grant they recommended would be \$600,000.00. This would be for approximately 20 units in town. The grant application would be due in February 2022. If the grant is approved, the city would be awarded the monies and the city would then facilitate the loan application process and, mainly based on income, would allow 100% deferral of the loan or a reduced deferral. A lien would be placed on the property for seven years and be released if the property was maintained as a primary residence for those seven years.

Motion by Member Krieger and seconded by Member Nelson to close the Public Hearing at 6:23pm. Voting For: Lewis, Krieger, Stene, Nelson and Roux. Against: NONE Motion passed

- V. Citizen Forum** – *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff or commission for future report.*

- VI. Consent Agenda** – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
 - A.** September 7, 2021, Council Meeting minutes
 - B.** City Pre-paid checks in the amount of \$296,850.32
 - C.** City Accounts payables in the amount of \$59,614.73

Motion by Member Stene and seconded by Member Krieger to approve the Consent Agenda as amended. Voting For: Lewis, Krieger, Stene, Nelson and Roux. Against: NONE Motion passed

- VII. Approve Agenda** – *No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.*

Motion by Member Lewis and seconded by Member Krieger to approve the Agenda as amended. Voting For: Lewis, Krieger, Stene, Nelson and Roux. Against: NONE Motion passed

- VIII. Presentations with possible discussion and decision.**

A. None

- IX. Reports of Department Heads and Committees**

A. Mayors Report

i. Fence Ordinance

Mayor Hintz brought to council a request to review the language in the current fence ordinance within the City of Ada through the Public Safety Committee and the Planning and Zoning Committee.

B. Administrator / Clerk / Treasurer Report.

1) Department Updates

i. Dekko Center – Aquatics Manager

Administrator Larson updated council regarding activities happening at the City’s Dekko Center. Manager Eggen has been seeking an Aquatics manager that would be responsible for the pool and it’s needs, including scheduling, lifeguard management and opening the facilities daily. This person would also need to pursue a lifeguard certification and a CPO certificate which would increase the amount of pay the person would receive. The opening rate per hour would be \$13.00 and hour with a \$.50 per hour raise with the certifications.

Motion by Member Roux and seconded by Member Stene to approve posting the position at the stated rate per hour and list it as an Aquatic Manager position. Voting For: Lewis, Krieger, Stene, Nelson and Roux. Against: NONE Motion passed

ii. Liquor Store – Customer Appreciation Event on November 18th

Administrator Larson updated council regarding an event being planned at the Ada Liquor store. It is one of many new attempts to promote the liquor store and what it has to offer.

iii. Police – police vests and tasers.

Officer Coonfield and Administrator Larson were looking into the purchase of new bullet proof vests. The vests expire in March 2022. A bid price will come to council soon. The Public Safety Committee will bring back recommendations.

iv. Public Works – New Bucket Truck

The Public Works Department is wanting to purchase a used bucket truck. The current bucket truck is currently inoperable due to repairs to legally use it. The newer bucket truck is a 2014 model and has been used by the Red River Valley Co-op and is part of their replacement program. Repairs to the City truck could run up to \$9,600.00. Administrator Larson mentioned the possibility of using COVID Funds to help defray the cost. The sale of the present truck could bring in \$5,000.00 to also help defray the cost.

Motion by Member Nelson and seconded by Member Stene to approve the purchase of a 2014 bucket truck from the RRV Co-op for \$25,000.00 and to look at using COVID Funds or Long-Term Capital Funds from the Public Works Budget. Voting For: Lewis, Krieger, Stene, Nelson and Roux. Against: NONE Motion passed

v. City Hall office hours – remain at 7:30 – 5:30 Mon-Thurs
8:00 – Noon Friday.

2) Text My Gov. Program

Administrator Larson brought to council a proposal to purchase a software program and service to assist the city in notifying the public of emergency events that occur and notification of City Events that are happening in the city. The initial cost is \$3,000.00 for the first year and \$2,500.00 for the second year and would not go up in cost after the second year. This will be under review by council and decided upon at a future council meeting.

X. Old Business

XII. New Business

A. Kaleidoscope Guests: October- Kim/Crystal, November – Shawn/Mike

- B. RAGE Addition Lot Sale
- C. Resolution 2021-10-01 A RESOLUTION AUTHORIZING THE SALE OF PARCELS OF LAND IN THE CITY OF ADA

Motion by Member Roux and seconded by Member Stene to approve Resolution 2021-10-01 A RESOLUTION AUTHORIZING THE SALE OF PARCELS OF LAND IN THE CITY OF ADA – Rage Addition’s Lots 9 and the other half of Lot 10 for a total of \$15,000.00. By roll call vote: Voting For: Lewis, Krieger, Stene, Nelson and Roux. Against: NONE Motion passed

D. Committee Meetings Updates

A. Public Works

- 1) Electric Cable Purchase – Border States bid \$9,141.40

Member Roux updated council regarding the purchase by Manager Rasmusson of Public Works of Electrical Cabling from Border States in the amount of \$9,141.40. This is within the budget of the Public Works Dept.

Motion by Member Krieger and seconded by Member Stene to approve the purchase of electric cabling from Border States in the amount of \$9,141.40. Voting For: Lewis, Krieger, Stene, Nelson and Roux. Against: NONE Motion passed

B. Public Safety

Member Lewis made council aware of the additional items that took place in their meeting. The old patrol vehicle was being tore down and will be sold. Blight was brought up by Member Roux. Mayor Hintz stated that fines have increased and hopefully the blight issues will be resolved.

C. Beautification

Administrator Larson informed council of the Eagle Scout Projects finishing up this fall. The cemetery gates are complete, water spickets are complete at the cemetery, and the East Side Park memorial has started.

D. EDA

Member Stene updated council regarding a new member to the EDA Committee – Danielle Brommenschenkel of Frandsen Bank. Employment issues at the Dekko Center and the promotional event happening at the Liquor Store were discussed. Loan applications were reviewed and a decision to adjust one of the current loans was decided upon.

XIII. Adjournment

Motion by Member Stene and seconded by Member Krieger to adjourn the meeting at 7:03PM. Voting For: Lewis, Krieger, Stene, Nelson and Roux. Against: NONE Motion passed



Axon Enterprise, Inc.
 17800 N 85th St.
 Scottsdale, Arizona 85255
 United States
 VAT: 86-0741227
 Domestic: (800) 978-2737
 International: +1.800.978.2737

Q-345615-44487.936MP

Issued: 10/18/2021

Quote Expiration: 11/01/2021

EST Contract Start Date: 11/01/2021

Account Number: 212137

Payment Terms: N30

Delivery Method: Fedex - Ground

SHIP TO	BILL TO
Business: Delivery; Other-410 W Main St 410 W Main St ADA, MN 56510-1254 USA	ADA POLICE DEPT. 200 3rd Ave W ADA, MN 56510-1226 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Matthew Puidio Phone: Email: mpuidio@axon.com Fax:	Bruce Coonfield Phone: (218) 784-5510 Email: bcoonfield@adamn.gov Fax:

Program Length	60 Months
TOTAL COST	\$9,728.96
ESTIMATED TOTAL W/ TAX	\$9,728.96

Bundle Savings	\$4,167.91
Additional Savings	\$620.96
TOTAL SAVINGS	\$4,788.87

PAYMENT PLAN		
PLAN NAME	INVOICE DATE	AMOUNT DUE
Year 1	Nov, 2021	\$9,728.96

Quote Details

Bundle Summary

Item	Description	QTY
T7Cert	2021 Taser 7 Certification Bundle	3

Bundle: 2021 Taser 7 Certification Bundle Quantity: 3 Start: 11/1/2021 End: 10/31/2026 Total: 9728.96 USD

Category	Item	Description	QTY
Holsters	20160	TASER 7 HOLSTER - SAFARILAND, RH+CART CARRIER	3
Handle License	20248	TASER 7 EVIDENCE.COM LICENSE	3
Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	9
Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	9
Handles	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	3
Inert Cartridges	22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	3
Inert Cartridges	22181	TASER 7 INERT CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	3
Admin License	20248	TASER 7 EVIDENCE.COM LICENSE	1
Taser 7 Target	80087	TASER 7 TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1
Taser 7 Target Frame	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 7.5 IN., TASER 7	1
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	6
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	6
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	6
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	6
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	6
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	6
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	6
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	6
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	6
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	6
Batteries	20018	TASER 7 BATTERY PACK, TACTICAL	3
Training Halt Cartridges	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	6
Training Halt Cartridges	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	6
Training Halt Cartridges	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	6
Training Halt Cartridges	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	6
Duty Cartridge Replenishment Program	20246	TASER 7 DUTY CARTRIDGE REPLACEMENT LICENSE	3
Docks	74200	TASER 7 6-BAY DOCK AND CORE	1
Dock Mount	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1
Dock Power Cord	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1
Other	80395	EXT WARRANTY, TASER 7 HANDLE	3
Other	80374	EXT WARRANTY, TASER 7 BATTERY PACK	3
Other	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

10/18/2021

City of Ada - EDA Minutes – October 21, 2021

Roll call: Members Present: Danielle, Kim and Crystal

Other attendees: Ashley, John

Approval of Previous Meeting Minutes: Approved - Motion by Crystal, 2nd Danielle

Treasurer's Report: Getting low on loan funds. Group discussed combining 1% and 3% loans moving forward to all be 1%. See attached. Motion to approve: Crystal, 2nd Danielle

Old Business:

- **AAPC:**
 - Marketing Opportunities: Decision to use funds from AAPC for information in new Promoter being worked on.
- **City:**
 - Jody is still out – PD is discussing plan for next couple of months for coverage as well as necessary updates to safety equipment.
 - Cemetery cleanup and east side park cleanup was done by school kids.
- **NCEDA:**
 - No meeting past two months. Next meeting is Tuesday so we will get update at our next month's meeting.

New Business:

- **Revolving Loan Fund Application Request:** Melissa Gordon has submitted a business loan application. Collateral and local business plan provided as requested. UCC will be filed on part of collateral. Motion to approve: Crystal, 2nd by Danielle
- **UCC Filings:** On any new businesses that loans are approved for, there will be a UCC filing done for 50% of the loan amount requested. Motion to approve: Crystal, 2nd by Danielle.
- **Grant Opportunities for Rental Units:** A question was received at the city regarding if new twin homes built to rent out, are there funding loans or grants available to assist? Potential options will be researched.
- **Property Zoning Issue:** There is a residential property in town that is zoned commercially. The property owner has contacted the city with questions on tearing down the existing home and replacement options. Because of the zoning – there's restrictions on what can replace the existing home if torn down. Decision needs to be made if this will continue to be commercially zoned or changed to residential.

NEXT MEETING DATE (* NOTE CHANGE): November 18, 2021, at 7:00 a.m. – Event Center Meeting Room

ADJOURNMENT: Motion to adjourn made by Crystal, 2nd by Danielle