

City of Ada
Meeting of the City Council
Wednesday, November 9th 2022 6:00 P.M.
Council Chambers
Agenda

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Citizen Forum** – *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, except for referral to staff or commission for future report.*

- V. Consent Agenda** – *These items are routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
 - A.** October 2022 Council Meeting minutes
 - B.** City Pre-paid checks in the amount of \$175,862.94
 - C.** City Accounts payables in the amount of \$49,521.54

- VI. Approve Agenda** – *No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.*

- VII. Presentations with possible discussion and decision.**
 - A.** Moore Engineering Update

- VIII. Reports of Department Heads and Committees**
 - A.** Mayors Report
 - 1) Main Street Bar and Pub 21 Special Permit
 - B.** Administrator / Clerk / Treasurer Report.
 - 1) Department Updates
 - 2) Union Contract Approval
 - 3) Steve Hager Contract Approval

X. Old Business

XI. New Business

- A. Kaleidoscope Guests, November - Crystal/Mike
- B. Fair board Project- \$1000 donation request
- C. Ada- Borup- West Close Up - \$500 donation request.
- D. Utility Bills bills and other outstanding invoices sent to Norman County Assessor.
- E. Committee Updates.
 - Public Works
 - Water service break- 1st St. E. \$7000-\$8000 to repair. Does not include asphalt.
 - Fuel Tank
 - Public Safety
 - Radio Bids- COVID Funds
 - Beautification
 - Bike Rode - Funds roll over to 2023
 - EDA

XII. Adjournment

City of Ada
Meeting of the City Council
Tuesday, October 4, 2022, 6:00
P.M. Council Chambers

Minutes

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call** Members present: Nelson, Mathsen, Stene, Roux, Krieger and Lewis.
Absent: Member Erickson. Others present: Mayor Hintz, Administrator Larson and members of the media.

- IV. Citizen Forum** – *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, except for referral to staff or commission for future report.*

- V. Consent Agenda** – *These items are routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
 - A.** September 2022 Council Meeting minutes
 - B.** City Pre–paid checks in the amount of \$263,120.32
 - C.** City Accounts payables in the amount of \$39,115.73

Member Krieger motioned and Member Roux seconded to approve the Consent agenda as amended. All in favor: Nelson, Mathsen, Stene, Roux, Krieger and Lewis. Against: None Motion passed

- VI. Approve Agenda** – *No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.*

Member Mathsen motioned, and Member Stene seconded to approve the agenda as amended. All in favor: Nelson, Mathsen, Stene, Roux, Krieger and Lewis. Against: None Motion passed

VII. Presentations with discussion and decision.

A. Ada Borup Trap Team Fundraiser Donation request

Payton Eggen of the Norman County Trap Team was present to request a donation from the City of Ada to assist in covering the costs for their fall competitions.

Member Mathsen motioned, and Member Nelson seconded to approve a request of \$500.00 from the Norman County Trap Team for their fall competition costs. All in favor: Nelson, Mathsen, Stene, Roux, Krieger and Lewis. Against: None Motion passed

B. NC Historical Society Donation request

Solveig Kitchell representing the Norman County Historical Society, gave a presentation telling all about the doings of the Historical Society. She stated that they need funds to repair three buildings on site. She requested \$5,000.00 from the City's Gambling Fund to help get their projects started.

Member Stene motioned and Member Roux seconded to approve a request of \$5,000.00 from the Norman County Historical Society for their building repair project to be drawn from the gambling funds. All in favor: Nelson, Mathsen, Stene, Roux, Krieger and Lewis. Against: None Motion passed

VIII. Reports of Department Heads and Committees

A. Mayors Report

1) Appoint Police Department Contract Negotiations

Mayor Hintz requested a motion to approve having Member Roux and Member Mathsen represent the City of Ada in negotiations for contract with the City's Police Department and their union.

Member Stene motioned and Member Lewis seconded to approve the having Member Mathsen and Member Roux represent the City of Ada in negotiations with the City's Police Department and their union. All in favor: Nelson, Mathsen, Stene, Roux, Krieger and Lewis. Against: None Motion passed

2) November Council meeting reschedule date due to elections

Mayor Hintz brought to the attention to council that General Elections will fall on the same day as the regular scheduled council meeting in November. It was suggested to move the council meeting to November 9th at 6pm.

B. Administrator / Clerk / Treasurer Report.

1) Department Updates

Administrator Larson updated council on what has been going on with the different departments in the city. Larson started out by updating where the police department has been with the hiring of a new police officer. Candidates were interviewed and one was picked out to offer a position to if that candidate passes the background checks. Following the discussion of the new officer, Administrator Larson asked council to approve the offer to hire Steve Hager as the new chief of police for the City of Ada. A question was raised whether the hiring process had to be advertised first, with Larson responding that the City's attorney had been asked the same question and they stated no, since we were promoting a current employee. A motion and second was given by members of council to approve. The Dekko Center staff has been winterizing pools and other outdoor facilities with the help of Public Works. Manager Eggen has been busy trying to hire staff to cover shifts. The liquor store numbers were not available at the time of the meeting for the month of September.

Member Mathsen made a motion and Member Krieger seconded to approve to start the promotion process of Steve Hager to Chief of Police. All in favor: Nelson, Mathsen, Stene, Roux, Krieger and Lewis. Against: None Motion passed

2) Main Street Bar Lease Review

Administrator Larson brought to council the renewal contract to the Main Street Bar for future terms. The current contract is expiring. Discussion as to what changes might be changed to the previous contract were discussed besides the amount of rent and reimbursement. Mayor Hintz made comment to the fact that the Event Center Fund lost money last year, due to utility costs. This raised discussion to the reimbursement portion of the contract, and it was decided to raise the utility reimbursement portion to \$700.00 per month and keep the rent portion the same.

Member Mathsen made a motion and Member Krieger seconded to approve the renewal of the contract with the Main Street Bar, with the rent to stay at \$500.00 per month and increasing the utility reimbursement to \$700.00 per month for a three-year term. All in favor: Nelson, Mathsen, Stene, Roux, Krieger and Lewis. Against: None Motion passed

X. Old Business

XI. New Business

- A. Kaleidoscope Guests, October - Casey/Shawn November - Crystal/Mike
- B. Resolution 2022-10-01 Resolution Authorizing the Sale of Land-Jim Sargent

Member Stene made a motion and Member Mathsen seconded to approve Resolution 2022-10-01 Resolution Authorizing the Sale of Land-Jim Sargent, a sale of land within the city limits of Ada, and to forego the reading of the resolution. By roll call vote - All in favor: Nelson, Mathsen, Stene, Roux, Krieger and Lewis. Against: None Motion passed

- C. Resolution 2022-10-02 Resolution Authorizing the Sale of Land- Mike Myers

Member Mathsen made a motion and Member Roux seconded to approve Resolution 2022-10-02 Resolution Authorizing the Sale of Land- Mike Myers, a sale of land within the city limits of Ada, and to forego the reading of the resolution. By roll call vote - All in favor: Nelson, Mathsen, Stene, Roux, Krieger and Lewis. Against: None Motion passed

- D. Resolution 2022-10-03 Resolution Authorizing the Sale of Land- Christine Stene

Member Lewis made a motion and Member Stene seconded to approve Resolution 2022-10-03 Resolution Authorizing the Sale of Land- Christine Stene, a sale of land within the city limits of Ada, and to forego the reading of the resolution. By roll call vote - All in favor: Nelson, Mathsen, Stene, Roux, Krieger and Lewis. Against: None Motion passed

- E. Resolution 2022-10-04 Resolution Amending Resolution 2022-08-01

Member Lewis made a motion and Member Stene seconded to approve Resolution 2022-10-04 Resolution Amending Resolution 2022-08-01, an amendment to change the purchaser's name to MDG Venture, LLP, and to wave the reading of the resolution. By roll call vote - All in favor: Nelson, Mathsen, Stene, Roux, Krieger and Lewis. Against: None Motion passed

Committee Updates.

- Public Works – Member Krieger stated that the committee did not meet but had talked with Manager Rasmusson and he stated that they starting to prepare for winter.
- Public Safety – Member Roux stated that Officer Hager was putting items of need together for committee and will meet next month to go over those.
- Beautification – Member Mathsen stated that there was a short meeting, discussing next year's plans.
- EDA – Member Stene stated that the committee met and went over some loan

contracts that had been delinquent and discussed charging a penalty on past due payments. Also discussed were the KRJB advertising contracts with the EDA and the AAPC.

XII. Adjournment

Member Krieger motioned and Member Mathsen seconded the motion to adjourn the meeting at 6:43PM. All in favor: Nelson, Mathsen, Stene, Roux, Krieger and Lewis. Against: None Motion passed

ACCOUNT PAYABLE - OCTOBER 2022
 REGULAR COUNCIL MEETING
 Wednesday, November 9, 2022

*Added or Revised Amounts

ADA BUILDING CENTER	DEKKO-PARTS	\$ 514.87
ADA-FELTON COUNTRY STORE	PW FUEL	\$ 391.25
AL'S DISPOSAL	FUEL SURCHARGE,	\$ 1,235.32
ARAMARK	PW MATS	\$ 205.80
ARAMARK	POLICE MATS	\$ 55.98
ARAMARK	LIQUOR MATS	\$ 103.74
ARCTIC GLACIER	LQR ICE	\$ 142.50
AUTO VALUE	PARTS, FILTERS, OIL	\$ 751.01
BORDER STATES	PARTS	\$ 164.70
BREAKTHRU BEVERAGE	LIQUOR	\$ 1,205.44
DONOVAN HOME FINISHERS	DEKKO- DOOR ON STORAGE BLDING	\$ 250.00
ECOLAB	POLICE RODENT PROGRAM	\$ 118.18
GALLS	POLICE JACKETS	\$ 325.62
GOPHER STATE ONE CALL	LOCATES	\$ 29.70
HAWKINS	PW- CHEMICALS	\$ 1,658.75
HAWKINS	DEKKO CHEMICALS	\$ 39.00
INDEPTH INSPECTION	OCTOBER BLDING PERMIT SERVICES	\$ 888.88
JOHNSON BROTHERS LIQUOR	LIQUOR	\$ 1,377.80
KRJIB RADIO	CLERK- ANNUAL, 4-H WEEK, WINTER SPORTS BOOK	\$ 527.05
KRJIB RADIO	DEKKO- ANNUAL CONTRACT,	\$ 270.00
KRJIB RADIO	LIQUOR- ADV,	\$ 265.00
LAWSON PRODUCTS	PW- PARTS	\$ 136.63
MCCOLLUM HARDWARE, INC	PW- COMPOST SUPLS,LOCK, PARTS	\$ 527.44
MCCOLLUM HARDWARE, INC	LQR-RAZOR BLADES, PACKING TAPE	\$ 15.55
MCCOLLUM HARDWARE, INC	POLICE-PAINT SUPLS	\$ 52.66
MCCOLLUM HARDWARE, INC	CH- TRASH BAGS, DISINFECTANT	\$ 30.97
MCCOLLUM HARDWARE, INC	EC- BFURNASE FILTERS	\$ 179.96
MCCOLLUM HARDWARE, INC	DEKKO- PARTS	\$ 180.21
MCKINNON COMPANY	BEER	\$ 4,729.32
NORMAN COUNTY ATTORNEY	OCTOBER LEGAL FEES	\$ 833.33
NORMAN COUNTY INDEX	CLERK- COLD WEATHER RULE	\$ 120.00
OFFICE SUPPLIES	CH-STORAGE BOXES,BINDER,LABELS. KEYBRCD REST	\$ 136.07
OFFICE SUPPLIES	EC- BATTERIES	\$ 8.58

OFFICE SUPPLIES	DEKKO- SUPLS, INK CART, BAGS, PAPER,	\$ 161.62
OFFICE SUPPLIES	POLICE- PAPER CLIPS, BATTERIES,ENVS, WRITING PADS, STATIONERY,DESK,FILES	\$ 1,214.07
OFFICE SUPPLIES	FIRE-PAPER, BINDERS	\$ 20.98
OFFICE SUPPLIES	LQR- BAGS, PAPER, PT, TONER DRUM,LABELS, SANITIZER	\$ 329.51
OFFICE SUPPLIES	PW-PAPER,SHIPPING TESTS,CORRECTION TAPE	\$ 171.17
PETRO SERVE	PW DIESEL FUEL #444	\$ 250.00
PETRO SERVE	POLICE FUEL	\$ 440.10
PHILLIPS WINE & SPIRITS	LIQUOR	\$ 3,199.92
READITECH	OCTOBER IT	\$ 213.50
RDO EQUIPMENT	OIL & FILTER	\$ 363.21
RMB- ENV. LAB	PW TESTING	\$ 311.46
ST. LOUIS MRO	2022 FMCSA QUERY FEE - DRUG TESTING	\$ 50.00
STREICHER'S	POLICE UNIFORM- ALEX	\$ 977.85
SUMMIT FIRE PROTECTION	DEKKO- DOME CAMERA	\$ 596.74
SUPERMARKET FOODS	LIQUOR- JUICE, POP, KLEENEX, CLEANING SUPLS	\$ 95.93
TRANE US	DEKKO REPAIR/ MNT	\$ 12,973.00
VISSER, BRAD	GENERATOR SERVICE & REPAIR	\$ 1,400.45
WATER & LIGHT FUND	UTILITIES	\$ 8,626.98
WEX BANK	POLICE FUEL	\$ 201.20
WINE MERCHANTS	WINE	\$ 452.54
TOTALS		<u>\$ 49,521.54</u>

PRE-PAID CHECKS for OCTOBER 2022

Paid Chk# 085480	AASLAND, GERRIE JO	10/11/2022	\$50.00	LIQUOR- OCTOBER CELL PHONE
Paid Chk# 085481	ADA FIRE DEPT RELIEF ASSN	10/11/2022	\$21,756.12	FIRE STATE AID
Paid Chk# 085482	ADA MUNICIPAL LIQUOR STORE	10/11/2022	\$159.98	LQR- KRJB FB PROMO
Paid Chk# 085483	ALEX AIR APPARATUS, INC.	10/11/2022	\$200.00	FIRE BATTERY CHARGER
Paid Chk# 085484	ARVIG ENTERPRISES	10/11/2022	\$760.07	CH OCT RENT
Paid Chk# 085485	BEVERAGE WHOLESALERS, INC	10/11/2022	\$432.30	LIQUOR
Paid Chk# 085486	BREAKTHRU BEVERAGE	10/11/2022	\$410.33	LIQUOR
Paid Chk# 085487	CINTAS	10/11/2022	\$91.76	EC MATS, MOPS
Paid Chk# 085488	D-S BEVERAGES	10/11/2022	\$4,803.77	BEER
Paid Chk# 085489	EGGEN, BRIANNA	10/11/2022	\$162.44	DEKKO ANTIFREEZE, SUPLS
Paid Chk# 085490	FM LAWN	10/11/2022	\$5,500.00	SEPT CEMETERY MOWING
Paid Chk# 085491	FRANCOTYP-POSTALIA, INC.	10/11/2022	\$105.00	PSTG METER RENT
Paid Chk# 085492	GARDEN VALLEY TECHNOLOGIES	10/11/2022	\$33.99	OCT IT
Paid Chk# 085493	HAWKINS INC.	10/11/2022	\$1,381.05	PW CHEMICALS
Paid Chk# 085494	JOHNSON BROS WHLSE LIQUOR CO	10/11/2022	\$1,443.94	LIQUOR
Paid Chk# 085495	MARCUSSEN, DOUG	10/11/2022	\$42.50	CH SHREDDING
Paid Chk# 085496	MCKINNON CO., INC.	10/11/2022	\$3,956.07	BEER
Paid Chk# 085497	HILARY MYERS	10/11/2022	\$150.00	EC CLEANING
Paid Chk# 085498	PAUSTIS WINE COMPANY	10/11/2022	\$276.12	LIQUOR
Paid Chk# 085499	PEMBERTON,SORLIE,RUFER,KERSHNE	10/11/2022	\$1,936.13	AUGUST GENERAL LEGAL FEES
Paid Chk# 085500	PETRO SERVE USA	10/11/2022	\$224.22	POLICE FUEL
Paid Chk# 085501	PHILLIPS WINE & SPIRITS CO.	10/11/2022	\$1,631.05	LIQUOR
Paid Chk# 085502	RASMUSSEN, BRIAN	10/11/2022	\$50.00	OCT CELL PHONE
Paid Chk# 085503	RED RIVER VALLEY CO-OP POWER	10/11/2022	\$8,250.00	OCTOBER MNT
Paid Chk# 085504	RICHARDS OIL/PROPANE	10/11/2022	\$389.25	PW FUEL
Paid Chk# 085505	RMB ENVIRONMENTAL LABS,INC	10/11/2022	\$32.67	TESTING
Paid Chk# 085506	SANFORD HEALTH	10/11/2022	\$360.00	HELMETS-BIKE RODEO
Paid Chk# 085507	SOUTHERN GLAZERS OF MN	10/11/2022	\$643.29	LIQUOR
Paid Chk# 085508	WESTCOTT, LORI	10/11/2022	\$1,651.00	SEPT MOWING- WATER TOWER

Paid Chk# 085512	ADA FIRE DEPT RELIEF ASSN	10/12/2022	\$5,655.25	FIRE- BORUP STATE AID
Paid Chk# 085513	ARVIG	10/12/2022	\$1,729.17	EC -SEPT PHONE/INTERNET
Paid Chk# 085514	BUREAU OF CRIM. APPREHENSION	10/12/2022	\$600.00	POLICE- CJDN ACCESS FEE
Paid Chk# 085515	HAGER, STEVE	10/12/2022	\$809.06	POLICE MLG- MSP BKGRND
Paid Chk# 085516	LOCKSHOP	10/12/2022	\$369.88	POLICE- RE-KEY OFFICE
Paid Chk# 085517	MN DEPT OF LABOR & INDUSTRY	10/12/2022	\$10.00	PW- AIR TANK INSPECTION
Paid Chk# 085518	MORRIS ELECTRONICS	10/12/2022	\$1,178.75	POLICE- COLOR PRINTER, LABOR
Paid Chk# 085519	MYERS LAWNSCAPES	10/12/2022	\$1,383.00	SEPT MOWING PARKS
Paid Chk# 085520	NORMAN CO. ATTORNEYS OFFICE	10/12/2022	\$833.33	SEPT CRIMINAL PROSECUTION
Paid Chk# 085521	NORTHERN STATES POWER CO.	10/12/2022	\$769.00	SEPT DIST FAC CHRNG
Paid Chk# 085522	RED RIVER VALLEY CO-OP POWER	10/12/2022	\$215.33	SEPT UTILITIES
Paid Chk# 085523	VERIZON WIRELESS	10/12/2022	\$35.01	POLICE SEPT CELL PHONE
Paid Chk# 085524	XCEL/NORTHERN STATES POWER	10/12/2022	\$46,480.25	SEPT ENERGY
Paid Chk# 085537	ARTISAN BEER COMPANY	10/20/2022	\$60.00	BEER
Paid Chk# 085538	BREAKTHRU BEVERAGE	10/20/2022	\$2,375.47	LIQUOR
Paid Chk# 085539	CARDMEMBER SERVICES	10/20/2022	\$285.14	OCT ADOBE ACROPRO, DEKKO SUPLS
Paid Chk# 085540	CITY OF ADA GENERAL FUND	10/20/2022	\$189.70	CERT LTR- BUENG, APPLY DEPOSIT
Paid Chk# 085541	DEPT. OF ENERGY W A P A	10/20/2022	\$24,441.61	SEPT ENERGY
Paid Chk# 085542	DVS	10/20/2022	\$12.00	POLICE LICENSE PLATES
Paid Chk# 085543	JOHNSON BROS WHLSE LIQUOR CO	10/20/2022	\$1,683.34	LIQUOR
Paid Chk# 085544	LEE BROS SALES, INC.	10/20/2022	\$1,247.74	PW 2008 SILV REPAIR
Paid Chk# 085545	MN BRD OF PEACE OFFICER TRNG	10/20/2022	\$90.00	POLICE- ALEX TRNG
Paid Chk# 085546	MN ENERGY RESOURCES CORP.	10/20/2022	\$2,286.55	WATER -SEPT UTILITIES
Paid Chk# 085547	NORMAN CO. AUDITOR/TREASURER	10/20/2022	\$41.25	CRT QUIT CLAIM DEED
Paid Chk# 085548	NORMAN COUNTY RECORDER	10/20/2022	\$368.00	CRT QCD TOWER, GANJI FH, RESOLUTIONS
Paid Chk# 085549	PHILLIPS WINE & SPIRITS CO.	10/20/2022	\$3,268.63	LIQUOR
Paid Chk# 085550	RMB ENVIRONMENTAL LABS,INC	10/20/2022	\$131.77	TESTING
Paid Chk# 085551	VERIZON WIRELESS	10/20/2022	\$94.28	PW CELL
Paid Chk# 085552	MICHAEL WILLIAMS	10/20/2022	\$19.15	DEPOSIT REFUND
Paid Chk# 085553	WINE MERCHANTS	10/20/2022	\$80.80	WINE
Paid Chk# 085555	ADA FIRE DEPT RELIEF ASSN	10/26/2022	\$6,260.50	BORUP FIRE DEPT
Paid Chk# 085556	BEVERAGE WHOLESALERS, INC	10/26/2022	\$369.50	BEER

Paid Chk# 085557	BOOM ISLAND BREWING CO, LLC	10/26/2022	\$275.00	BEER
Paid Chk# 085558	D-S BEVERAGES	10/26/2022	\$2,904.60	LIQUOR
Paid Chk# 085559	FREEDOM FUEL INC	10/26/2022	\$55.67	POLICE FUEL
Paid Chk# 085560	MCKINNON CO., INC.	10/26/2022	\$2,287.50	BEER
Paid Chk# 085561	BRUCE NELSON	10/26/2022	\$100.00	TREE WORKSHOP
Paid Chk# 085562	PAUSTIS WINE COMPANY	10/26/2022	\$651.00	LIQUOR
Paid Chk# 085563	RICHARDS OIL/PROPANE	10/26/2022	\$4,521.99	DIESEL FUEL
Paid Chk# 085564	SOUTHERN GLAZERS OF MN	10/26/2022	\$804.57	LIQUOR
Paid Chk# 085565	ZIEGLER INC.	10/26/2022	\$436.88	PW- #18 COUPLER,HOSES
Paid Chk# 085581	HILARY MYERS	10/28/2022	\$225.00	EC CLEANING
Paid Chk# 085582	PEMBERTON,SORLIE,RUFER,KERSHNE	10/28/2022	\$2,999.50	SEPT GENERAL LEGAL FEES
Paid Chk# 085583	U. S. POSTMASTER	10/28/2022	\$298.72	OCT-UTILITY BILLING PSTG
Paid Chk# 085584	NORMAN COUNTY RECORDER	10/31/2022	\$46.00	RECORD RESOLUTION

\$175,862.94

Sep-22 Interim Combined Statement of Cash and Investments

Fund	Cash Balance 8/31/2022	Investment Balance 8/31/2022	September Cash Debits	September Cash Credits	September Invest Debits	September Invest Credits	Balance 9/30/2022
General Fund	(14,720.74)	393,923.54	63,255.47	179,726.13			262,732.14
Special Revenue Funds:	0.00	0.00					0.00
TIF District 2-1 Redevelopment	0.00	0.00					0.00
TIF District 2-2 Housing	265,499.78						265,499.78
TIF District 2-3 Housing	33,491.40						33,491.40
Demolition\Blight Fund	7,844.66	12,145.45					19,990.11
(207) 2015 Revolving Loan Account	18.09		3,735.03				3,753.12
(208) Ada Economic Development Revolving Loan	(2,261.27)	3,832.97		1,070.21			1,571.70
Library	(31,979.37)	40,566.63					7,517.05
Community Center Maintenance Fund	(646,600.45)	722,532.13					75,931.68
Recreation Development Fund	42,315.76	40,000.00					82,315.76
Long Term Designated Capital	(241,628.61)	501,218.71		10,852.00			248,738.10
Public Works	(47,770.59)	4,690.92					(43,079.67)
Capital Project - Emergency Services Building	3,321.04						3,321.04
Capital Project - Lift Station / Force Main Project	(165,489.92)						(165,489.92)
Capital Project - New Well	0.00						0.00
Ada Event Center	(202,408.11)		1,400.00	1,754.55			(202,762.66)
Community Development Fund	97,331.97						97,331.97
Downtown Development District	30,372.43						30,372.43
Debt Service Funds:	0.00						0.00
2008 Lease Purchase Fire Hall	103,196.40						103,196.40
2003 G. O. Improvement Bonds (Street Project)	10,263.73	3,539.73					13,803.46
1999 G. O. Water / Sewer Rev Bonds	(35,509.00)						(35,509.00)
2000 G. O. Improvement Bonds	0.00						0.00
2020 G. O. Water Tower Improvement	7,149.04						7,149.04
2020 G. O. Lift Station Improvements	40,443.91						40,443.91
Enterprise Funds:	0.00						0.00
Water and Sewer Fund	(183,725.73)	82,914.83	82,409.96	44,333.13			(62,734.07)
Electric Utility	1,920,437.54	10,179.15	179,983.45	131,552.81			1,979,047.33
Long Term Designated Capital II	194,691.66	635,737.31		10,289.75			820,139.22
Liquor	157,249.61	1,237.75	59,475.02	60,228.12			157,734.26
Total - All Funds	1,341,533.23	2,452,519.12	390,258.93	439,806.70	0.00	0.00	3,744,504.58
Frandsen-General Checking							1,505,407.04
Frandsen Bank - Savings							1,070.51
Frandsen Bank - Money Market - General							-
Frandsen Bank - Money Market - LT Desig							-
Frandsen Bank - Fire Insurance Proceeds							-
Frandsen Bank - CD's							313,476.69
American Federal Bank CD (LT Desig Cap II)							-
BancWest Investment Services (LT Desig Cap II)	G607-10400						193,082.30
BancWest Investment Services (Maintenance Funds)	G225-10400						644,720.33
BancWest Investment Services (General)	G101-10400						654,218.92
BancWest Investment Services (LT Des Cap)	G400-10400						300,684.90
							131,843.89
Total Balances 9-30-22							3,744,504.58

Tentative Agreement Between the City of Ada and AFSCME Local 3064

Article 8.4: Overtime and Premium Pay

-Increase the Monday through Friday rate from \$20.00 to \$20.50 for the 1st year, \$21.00 for the 2nd year and \$21.50 for the 3rd year. Increase the Saturday and Sunday rate from \$75.00 to \$77.50 for the 1st year, \$80.00 for the 2nd year and \$82.50 for the 3rd year.

Article 14.1: Insurance

-Change \$1,300.00 to \$1,400.00

Article 14.2: Insurance

-Change to read: The Employer shall pay \$1,400.00 per month towards family group hospital/medical plan for regular employees. In the event that the premium is less than the \$1,400 or other amount based on the increase language the difference will be placed into the employees flex or HSA account for regular employees electing family coverage. The Employer will pay an additional \$1,300.00 annually into a flex account or HSA for regular employees electing family coverage.

-Add-"In the event that the insurance increase is over 5% for any year of the contract the employer and the union agree to meet and negotiate for an increase to the employer's contribution towards the health insurance premium. This language applies to insurance only.

Article 17.1: Wages

-January 1, 2023: 7% COLA

-Public Works: Plus \$2.00 increase

-Utility Billing Clerk/Event Center Coordinator: Plus \$.50 increase

-Assistant City Clerk: Plus \$.50 increase

-Police Secretary: Plus \$.50 increase

-January 1, 2024: 3.3% COLA for all classifications

-Public Works: Plus \$1.00 increase

-January 1, 2025: 3.3% COLA for all classifications

-Public Works: Plus \$1.00 increase

Article 23.1: Duration

-Three-year contract: January 1, 2023 to December 31, 2025

Schedule A: Longevity

-Increase as follows:

-After twenty-five (25) - twenty-nine years of service: \$600.00 per year

-After thirty (30) - thirty-four years of service: \$800.00 per year

-After thirty-five (35) - thirty-nine years of service: \$1,000.00 per year

EMPLOYMENT AGREEMENT

AGREEMENT made this 11 day of October 2022 , by and between the CITY OF ADA, a Minnesota municipal corporation ("Employer"), and STEVE HAGER ("Employee").

WHEREAS, Employer desires to employ Employee as its Police Chief upon the terms and conditions set forth herein; and

WHEREAS, Employee desires to work for Employer as its Police Chief upon the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

Section 1. Employment. Employee shall be employed by Employer as City Police Chief commencing October 11, 2022, and continuing thereafter until such time as his employment is terminated according to the provisions of this Agreement.

Section 2. Duties. The duties of the Employee's position shall be set forth in the job description attached hereto (and as may be amended from time to time), the Statement of Expectations attached hereto, state statutes, city charter and ordinances, the Minnesota Law Enforcement Code of Ethics, the Professional Code of Conduct of Peace Officers, all other Codes of Conduct applicable to Minnesota Peace Officers, and such other duties which are consistent therewith as may be assigned from time to time by the City Council.

Section 3. Compensation.

A. Salary. The Employee's salary shall be \$81,120 per year, effective the date October 1, 2022. Such salary is an effective hourly rate of \$39/hour. Such salary shall be paid at the intervals customarily used for other City employees. Such salary shall be reviewed and may be adjusted annually on the anniversary date of the effective date of this Agreement, at the discretion of the Employer.

Section 4. Participation in Employee Benefits.

A. Health Insurance. Employer shall provide health coverage for the Employee in the same fashion as it provides health insurance for non-union employees pursuant to Employer's Personnel Policies.

B. Other Benefits. Except as otherwise specified within this Agreement, Employee shall receive or be eligible to participate in any other benefits provided for non-union employees

generally pursuant to Employer's Personnel Policies

Section 5. Vacation and Holidays. Employee shall earn and accrue days of vacation in the same manner as non-union employees generally pursuant to Employer's Personnel Policies.

Employee shall also have the same paid holidays off from work as the Employer's non-union employees as dictated by Employer's Personnel Policies.

Section 6. Sick Leave. Employee shall accrue days of sick leave at the same rate as other non-union employees pursuant to Employer's Personnel Policies.

Section 7. Licensure. Employee shall be required to maintain and furnish the Employer, throughout the life of this Contract, a valid and appropriate license to act as a full time peace officer and Chief of Police in the State of Minnesota as provided by applicable laws, rules, and regulations. Employee must also possess a valid or current Minnesota driver's license.

Section 8. At-Will Employment Relationship. The Employee will serve at the will of the Employer and will be subject to retention and/or dismissal at the discretion of the Employer. The Employer may cancel this Agreement at any time for any reason or no reason at all. Should Employee decide to leave employment with the Employer, Employee is required to provide a minimum 30-day written notice of Employee's intent to resign.

Section 9. Performance Reviews. Employer and Employee agree that initial performance reviews will be conducted on Employee after three (3) months and six (6) months, with both quarterly mini-evaluations and annual performance reviews thereafter.

Section 10. Indemnification. The Employer shall defend and indemnify the Employee pursuant to Minnesota Statutes 466.07 and 465.76. The Employer shall also defend and hold harmless and indemnify the Employee from all torts, civil damages, penalties and fines, provided the Employee was acting in the performance of Employee's duties.

Nothing in this paragraph shall be deemed to be a waiver by the Employer of any limitations on liability set forth in Minnesota Statutes, Chapter 466.

Section 11. Merger. This Agreement supersedes all prior oral or written communications between the parties.

Section 12. Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to the employment relationship between the Employer and the Employee, replaces all prior agreements or understandings, and the parties agree that there were no inducements or representations leading to the execution of this Agreement except as herein contained.

Section 13. Severability. In case any one or more of the provisions of this Agreement shall be invalid, illegal, or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions contained in this Agreement will not in any way be affected or

impaired thereby.

Section 14. Choice of Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota. Any disputes, controversies, or claims arising out of this Agreement shall be heard in the state or federal courts of Minnesota, and all parties to this Agreement waive any objection to the jurisdiction of these courts, whether based on convenience or otherwise.

Section 15. Counterparts. This Agreement may be executed simultaneously in two or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year written below.

City of Ada

By _____
John Hintz Date
Mayor

By _____
Ashley Larson Date
City Administrator, Clerk and Treasurer

Employee:

By _____
Steve Hager Date

ABOUT CLOSE UP

The Close Up Foundation was founded in 1971 as a comprehensive, **nonprofit, civic education organization** to help young people gain a better understanding of their country and experience the power of the political process. Our mission to create thoughtful, engaged, active citizens is just as vital to the health of our democracy over 50 years later. Through **in-person programs** in our nation's capital and local communities, **virtual programs**, **professional development** for educators, and **curriculum and resource design**, we engage students and educators nationwide.



THE WHITE HOUSE



Learn more about Close Up's history, mission, and milestones!

TALK TO
YOUR
CLOSE UP
TEACHER TO
SIGN UP!



info@CloseUp.org



800-Close Up (256-7387)



www.CloseUp.org

CLOSE UP IS ENDORSED BY:



CONNECT WITH CLOSE UP:





Ada Police Department

APX-6000 Portable Radio with Encryption

09/13/2022

09/13/2022

Ada Police Department
410 West Main Street
56510
Ada, MN 56671

RE: Motorola Quote for APX-6000 Portable Radio with Encryption

Dear Steve Hager ,

Motorola Solutions is pleased to present Ada Police Department with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide Ada Police Department with the best products and services available in the communications industry. Please direct any questions to Cyrus Pansch at cpansch@rogerstwoway.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Cyrus Pansch
Sales Consultant

Motorola Solutions Manufacturer's Representative

Billing Address:
Ada Police Department
410 West Main Street
56510
Ada, MN 56671
US

Quote Date:09/13/2022
Expiration Date:12/12/2022
Quote Created By:
Cyrus Pansch
Sales Consultant
cpansch@rogerstwoway.com

End Customer:
Ada Police Department
Steve Hager
shager@adamn.gov

Contract: 20927 - MN DOT 209493

Line #	Item Number	Description	Qty	List Price	Contract Price	Disc \$	Sale Price	Ext. Sale Price
	APX™ 6000 Series	APX6000						
1	H98UCF9PW6BN	APX6000 700/800 MODEL 2.5 PORTABLE	4	\$3,595.00	\$2,588.40	\$1,006.60	\$2,588.40	\$10,353.60
1a	H869BZ	ENH: MULTIKEY	4	\$363.00	\$261.36	\$101.64	\$261.36	\$1,045.44
1b	Q361AR	ADD: P25 9600 BAUD TRUNKING	4	\$330.00	\$237.60	\$92.40	\$237.60	\$950.40
1c	H38BT	ADD: SMARTZONE OPERATION	4	\$1,320.00	\$950.40	\$369.60	\$950.40	\$3,801.60
1d	Q58AL	ADD: 3Y ESSENTIAL SERVICE	4	\$121.00	\$121.00	\$0.00	\$121.00	\$484.00
1e	Q15AK	ADD: AES/DES-XL/DES- OFB ENCRYPTION AND ADP	4	\$879.00	\$632.88	\$246.12	\$632.88	\$2,531.52
1f	Q806BM	ADD: ASTRO DIGITAL CAI OPERATION	4	\$567.00	\$408.24	\$158.76	\$408.24	\$1,632.96
	Product Services							
2	LSV00Q00202A	DEVICE PROGRAMMING	4	\$214.29	\$214.29	\$0.00	\$214.29	\$857.16



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Line #	Item Number	Description	Qty	List Price	Contract Price	Disc \$	Sale Price	Ext. Sale Price
3	PMMN4062AL	AUDIO ACCESSORY- REMOTE SPEAKER MICROPHONE,IMPRES RSM, NOISE CANC. EMERGENCY BUTTON 3.5MM JACK IP54	4	\$127.12	\$91.53	\$35.59	\$91.53	\$366.12
4	NNTN8863A	CHARGER, SINGLE- UNIT, IMPRES 2, 3A, 100-240VAC, US/NA PLUG	4	\$169.56	\$122.08	\$47.48	\$122.08	\$488.32
Subtotal								\$30,743.88
Total Discount Amount								\$8,232.76
Grand Total								\$22,511.12(USD)

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



Purchase Order Checklist

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead
(PO will not be processed without this)

PO Number/ Contract Number

PO Date

Vendor = Motorola Solutions, Inc.

Payment (Billing) Terms/ State Contract Number

Bill-To Name on PO must be equal to the *Legal* Bill-To Name

Bill-To Address

Ship-To Address (If we are shipping to a MR location, it must be documented on PO)

Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)

PO Amount must be equal to or greater than Order Total

Non-Editable Format (Word/ Excel templates cannot be accepted)

Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept

Ship To Contact Name & Phone #

Tax Exemption Status

Signatures (As required)



Quote Number: QUOTE-1869677

Billing Address:

Ada Police Department
 410 W Main St
 Ada MN, 56510

Quote Date: 2022-09-01
Expiration Date: 2022-11-30
Contract Name: 20927 - MN DOT 209493

Quote Created By:

Kevin Praska

kevin@stonesmobileradio.com

Customer: Ada Police Department

Currency: USD

Contact Name: Steve Hager

Contact Email: shager@adamn.gov

Contact Phone: 701-784-5510

Terms and Conditions: none

Line #	Item Number	Description	Quantity	Unit List Price	Ext. List Price	Discount %	Discount \$	Unit Sale Price	Ext. Sale Price	APC
	APX™ 6000 Series									
1	H98UCF9PW6BN	APX6000 700/800 MODEL 2.5 PORTABLE.	4	\$3,595.00	\$14,380.00	28.00%	\$1,006.60	\$2,588.40	\$10,353.60	0481
1a	QA05570AA	ALT: LI-ION IMPRES 2 IP68 3400 MAH.	4	\$110.00	\$440.00	28.00%	\$30.80	\$79.20	\$316.80	0481
1b	Q361AR	ADD: P25 9600 BAUD TRUNKING.	4	\$330.00	\$1,320.00	28.00%	\$92.40	\$237.60	\$950.40	0481
1c	Q58AL	ADD: 3Y ESSENTIAL SERVICE.	4	\$121.00	\$484.00	0.00%	\$0.00	\$121.00	\$484.00	0185
1d	QA00580AC	ADD: TDMA OPERATION.	4	\$495.00	\$1,980.00	28.00%	\$138.60	\$356.40	\$1,425.60	0481
1e	Q15AK	ADD: AES/DES-XL/DES-OFB ENCRYPTION AND ADP.	4	\$879.00	\$3,516.00	28.00%	\$246.12	\$632.88	\$2,531.52	0481
1f	QA09007AA	ADD: OUT OF THE BOX WIFI PROVISIONING.	4	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0481
1g	QA09001AB	ADD: WIFI CAPABILITY.	4	\$330.00	\$1,320.00	28.00%	\$92.40	\$237.60	\$950.40	0481
1h	H38BT	ADD: SMARTZONE OPERATION.	4	\$1,320.00	\$5,280.00	28.00%	\$369.60	\$950.40	\$3,801.60	0481
1i	Q806BM	ADD: ASTRO DIGITAL CAI OPERATION.	4	\$567.00	\$2,268.00	28.00%	\$158.76	\$408.24	\$1,632.96	0481
1j	Q498AY	ENH: ASTRO 25 OTAR W/ MULTIKEY.	4	\$814.00	\$3,256.00	28.00%	\$227.92	\$586.08	\$2,344.32	0481
	Standalone Items									
2	PMMN4099CL	AUDIO ACCESSORY-REMOTE SPEAKER MICROPHONE,IP68 REMOTE SPEAKER MICROPHONE,3.5MM,UL.	4	\$142.56	\$570.24	28.00%	\$39.92	\$102.64	\$410.56	0372
3	NNTN8860A	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA.	4	\$169.56	\$678.24	28.00%	\$47.48	\$122.08	\$488.32	0785

Net Total \$25,690.08
Estimated Tax \$0.00
Estimated Freight \$0.00
Grand Total \$25,690.08

MINUTES OF THE PUBLIC WORKS BOARD MEETING

August 29, 2022

Members present: Shawn Roux, Lowell Thompson, Casey Krieger, Bruce Visser, and Pete Fetting

Also present: Brian Rasmusson

Members Absent: Bob Ramstad, Bruce Visser

Call meeting to order. 5:31 pm

Approve minutes: Motion: Roux, second Fetting. All in favor, motion passed.

Items added to agenda: Walking Route

Approve agenda: Motion: Thompson, Second Roux. All in favor, motion passed

Old business:

Water: None

Sewer: None

Electric: Brian updated the board about electrical project that we started this summer and told them everything has been bored and RRVC will start installing transformers and terminating wire soon. **No action taken, Info. Only**

Street: None

Other: None

New business:

Water: Rural water project informational update. Sarah Sesselman couldn't make the meet so she will reschedule something in the future.

Sewer: None

Electric: None

Street: Walking route - Brian brought up some concerns that he had about the proposed walking route (path). A few of the concerns were signage placement, maintenance, liability and safety. The board wanted a little more info. before making any comments or decisions. **No action taken, Info. Only**

Other: None

Next meeting: September 26, 2022, @ Ada Public Works Department 5:30 PM

Adjourn meeting: Motion to adjourn by Thompson, Second by Fetting all in favor, motion adjourned at 5:49 pm