

City of Ada
Minutes of the City Council Special Session
October 16th, 2018 – 6:00 p.m.
City Hall

Members present: Members: John Rosenberger, John Hintz, Josh Mathsen, Crystal Stene, Mike Nelson, and Tom Opheim. Absent: Jacob Kroshus

Others present: Mayor Sawrey and Doug Marcussen.

Consent Agenda:

1. Review and approve Final Offer for City Administrator
2. Approve a One Day off sight liquor license to Pub 21 LLC for November 16th, 2018 for the NCEDA Kick-Off Event at the AAPC building.
3. Review mud jacking proposal for curb and gutter in the City of Ada.
4. Adjourn

Approve Agenda –

Motion by Member Nelson, second by Member Mathsen to accept the Agenda.

Members voting for: Hintz, Rosenberger, Mathsen, Nelson, Opheim, and Stene.

Against: None. Motion passed.

1. Review and Approve the Final Contract for City Administrator:

A Final Offer was presented and approved by candidate Ben Burgener. The contract was presented to council as written by Pemberton Law Office and approved by candidate Ben Burgener.

Salary \$78,000.00

Full Family Health Insurance

Family Dental Insurance

\$10,000 Life Ins + ST and LT Disability Insurance

\$50.00/month cell phone reimbursement

Mileage reimbursement at the applicable federal rate

PERA Retirement or comparable State Retirement Plan

\$8,000.00 moving expense (paid upon providing receipts)

5 days banked – Vacation Days

5 days banked – Sick Leave Days

Family Dekko Membership

Start at pay grade – 10 years

A probationary period of 6 months will be part of Candidate Burgener's contract, as well. This allows the City of Ada to review the candidate's performance and allows them to continue or terminate with just cause.

Motion by Member Nelson, second by Member Mathsen to accept the Final contract for City Administrator as signed by candidate Ben Burgener. Members voting for: Hintz, Rosenberger, Mathsen, Nelson, Opheim, and Stene. Against: None. Motion passed

- 2. Approve a One Day Off Sight License to Pub 21 for the November 16th NCEDA Kick Off Event at the AAPC building in the City of Ada**

Motion by Member Hintz, second by Member Opheim to Approve a One Day Off Sight License to Pub 21 for the November 16th NCEDA Kick Off Event at the AAPC building in the City of Ada. Members voting for: Hintz, Rosenberger, Mathsen, Nelson, Opheim, and Stene. Against: None. Motion passed

- 3. Review a mud jacking proposal for curb and gutter in the City of Ada as recommended by the Public Works committee.**

A proposal from the City's Public Works Committee was presented to council for approval. The proposal was to have Mud Jackers LLC do 2,000 feet of work at \$9.00 a foot to improve sunken curb and gutter in the City of Ada. Member Rosenberger stated that there was more than the proposed 2000 feet, but was the amount that was thought necessary to get the main areas taken care of. This topic had been brought up in the past and was thought to be unsuccessful. It was stated by Member Rosenberger that that was done about 15 years ago and that things have improved since that time. Member Opheim asked if a second quote was sought after. Member Rosenberger stated that this company was one of a select group that did this kind of work. Member Opheim recommended that the City approve 500 feet and see how successful it is. This work was to be done by November 10th, 2018.

Motion by Member Opheim, second by Member Rosenberger to approve a 500 foot contract with Mud Jackers LLC at \$9.00 a foot for mud jackling curb and gutter in the City of ada to be completed by November 10, 2018. Members voting for: Hintz, Rosenberger, Mathsen, Nelson, Opheim, and Stene. Against: None. Motion passed

Adjournment

**Motion by Member Mathsen at 6:17 p.m., second by Member Hintz to adjourn the meeting. Members for: Hintz, Nelson, Mathsen, Rosenberger, Opheim, and Stene
Against: None. Motion passed**

Respectfully submitted,

Todd Sawrey, Mayor

**Douglas Marcussen, Interim City
Administrator/Clerk/Treasurer**