

City of Ada
Meeting of the City Council
Tuesday, October 8, 2019 6:00 P.M. – Council Chambers

Agenda

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Citizen Forum** – *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff or commission for future report.*

- V. Consent Agenda** – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
 - A.** September 10, 2019 Council Meeting minutes
 - B.** City Pre-paid checks in the amount of \$168,526.81
 - C.** City Accounts payables in the amount of \$30,360.62

- VI. Approve Agenda** – *No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.*

- VII. Presentations with possible discussion and decision.**
 - A.** Moore Engineering Update
 - B.** Hospice – Presentation on services offered in Ada.
 - C.** Eagle Scout Project Donation Request

- VIII. Reports of Department Heads and Committees**
 - A.** Mayors Report
 - 1) Committee Member Reassignments
 - 2) City Administrator 3-month review process.
 - 3) Blight

 - B.** Administrator / Clerk / Treasurer Report.
 - 1) Department Updates
 - 2) Part Time Police Officer Update
 - 3) Event Center Bar Rental update
 - 4) 2020 Census

- 5) City Hall Hours
- 6) Liquor Store Signs

IX. Old Business

XII. New Business

- A. Kaleidoscope guests, October – Stene/Krieger
- B. Set Truth and Taxation Meeting – December 3rd, 6:00pm
- C. Tax Forfeiture Property – Approve classification and sale of parcel at public auction.
- D. Utility Bills and other outstanding invoices turned over to County Assessor
- E. Rage Land Sale Request

XIII. Adjournment

City of Ada
Meeting of the City Council
Tuesday, September 10, 2019 - 6:00 P.M. - Council
Chambers

Council Minutes

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call – Member Stene was absent**
Others present – Mayor Sawrey, Local Media, Moore Engineering

IV. Public Hearing for the Park Street/2nd Street paving project:

Moore Engineering was present to provide the details of the project and explained where the dollars the City of Ada is responsible for and the proposal to assess these dollars to land owners (including the City of Ada).

- V. Citizen Forum -** *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff or commission for future report.*
- VI. Consent Agenda -** *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
 - a. August 13th 2019 Regular Council Meeting minutes
 - b. August 27th 2019 Special Session minutes
 - c. City Pre-paid checks in the amount of \$190,504.35
 - d. City Accounts payables in the amount of \$32,451.12

Motion by Member Opheim, seconded by Member Mathsen to approve moving a change in August 13th minutes to the Mayor's reports. Voting for: Opheim, Nelson, Mathsen, Hintz, Kroshus, and Krieger. Against: None Motion Passed

Motion by Member Opheim, seconded by Member Krieger to approve the Consent Agenda as amended. Voting for: Opheim, Nelson, Mathsen, Hintz, Kroshus, and Krieger. Against: None Motion Passed

- VII. Approve Agenda-***No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.*

Motion by Member Opheim, seconded by Member Kroshus to approve the Agenda as amended. Voting for: Opheim, Nelson, Mathsen, Hintz, Kroshus, and Krieger. Against: None Motion Passed

VIII. Presentations with possible discussion and decision.

a. Moore Engineering Update

Representation from Moore Engineering went over the proposed plan for Park Street/2nd Street project. There was discussion and concerns (from the Public Hearing held earlier in the evening) from the owners in the assessed area of the project and the project costs. After hearing from the land owners, different options were being sought. It was decided that the project discussion be tabled and other options be looked at by Moore Engineering and that these different options stay within the grant that is tied to this project.

Moore Engineering updated council regarding future City Projects and how they qualify for State Funding assistance. The water tower, lift stations, and water and sewer projects were amongst those listed. It was stated that the City of Ada scores high enough to qualify for state assistance.

Moore Engineering updated council regarding the broken pipes on the JD 51 project. Visser Trenching Inc finished the repair of the pipe and are in the process to finish seeding the slope of the ditch. Erosion control product needs to be used. Braun Tech and Moore Engineering were monitoring the work to stay compliant with certification.

b. Al's Disposal Contract

Julie Bitker and Wade Adkins, representing Al's Disposal, presented to council a proposal for garbage collection for the next five years. The proposal was for an 18% increase for the year 2020 and a 4% increase each year for the next four years after that. This was a similar bid from five years ago, but Al's Disposal stated that instead of waiting for another five year, that the increases are built into the contract on a year by year basis.

Motion by Member Hintz, seconded by Member Mathsen to approve the Al's Disposal proposal for the increase of 18% for 2020 and a 4% increase each year after that.

Voting for: Opheim, Nelson, Mathsen, Hintz, Kroshus, and Krieger.

Against: None Motion Passed

IX. Reports of Department Heads and Committees

A. Mayors Report

a. Blight

Mayor Sawrey brought to council a concern about the reporting of blight issues in the City of Ada by Chief Jody Bueng. Members Opheim and Hintz, representing the EDA, made comment to the reports they reviewed and found that even though there was a report, it didn't look as if a final follow up to some of the blight properties were being attended to. Mayor Sawrey asked Administrator Larson where she was at with the Chief and what process and procedure he is to follow. She stated that she was frustrated with the delay, as well as the follow up process on the blight properties, where citations should have been issued. Member Opheim stated that Chief Bueng needs to step up and complete what's being asked of him by City Council.

b. Union Contract Negotiations Committee-Police and Full Time

Mayor Sawrey asked for a motion to have Member Opheim and Member Hintz to be on the negotiation committees (Police and Full-Time staff). Member Opheim requested a copy of the union requests before they meet with Union Representatives. Administrator Larson had set tentative dates to meet with the Union representatives.

Motion by Member Krieger, seconded by Member Kroshus to approve the appointment of Member Opheim and Member Hintz to represent city council in the union negotiations. Voting For: Opheim, Nelson, Mathsen, Hintz, Kroshus, and Krieger. Against: None Motion Passed

- c. Amendments to the minutes of August 13th, 2019 – strike that a conditional use permit was approved, when in fact, the approval was for the alley to become a one-way running north to south for Mid MN Credit Union drive up window at the old Divas building.

Motion by Member Opheim, seconded by Member Hintz to approve the striking of language in the August 13th minutes regarding a conditional use permit for the Mid MN CU drive up. There was not a discussion regarding a conditional use permit. Voting For: Opheim, Nelson, Mathsen, Hintz, Kroshus, and Krieger. Against: None Motion Passed

Another amendment to the August 13th minutes is that language states we signed a waiver form. Member Opheim wanted it clarified that we didn't waive our liability insurance, only that we won't raise our liability limit.

Motion by Member Opheim, seconded by Member Hintz to approve the striking of language in the August 13th minutes, regarding the liability insurance waiver form. The minutes should reflect that the waiver form signed was to keep our liability limits the same as the prior year. Voting For: Opheim, Nelson, Mathsen, Hintz, Kroshus, and Krieger. Against: None Motion Passed

- d. Public Safety Committee

Mayor Sawrey wanted to discuss the issues about the public safety committee, specifically their lack of effort to meet once a month. Sawrey stated that they have met one time this year and he is concerned that there are topics not being discussed that should be addressed.

B. Administrator/Clerk/Treasurer Report

1) Department Updates

Administrator Larson updated council regarding the different departments within the city. The liquor store manager and staff did a great job stepping up and providing beverages for two events held at the City Event Center. Larson updated council regarding the new Dekko Director, Brianna Eggen, and how things are coming along nicely in her first ten days of employment. Member Opheim requested an update on the dog park at Bosworth Park. Larson stated that the eagle scout in charge of the project is waiting for Visser Trenching to get holes drilled for the fence poles.

2) Part Time Officer Update

An update for a part time officer position was discussed. The interview process will take place in the next two weeks with the public safety committee will be involved. There are two applications for the position.

3) Event Center Bar Lease

An update on the Event Center was next on the list. A good cleaning of the bar area took place before the liquor store was to serve in the area. There has been interest, but no proposals, in leasing the bar. There is a 30 day advertisement in place seeking interest in the lease.

3) **Old Business**

a. Marsh River Update

Mayor Sawrey addressed council regarding an issue on the south side of town. A ditch is holding water and cannot drain properly due to lack of drainage downstream. Right now the City is using a pump to extract the water, which runs 24 hours. Citizens in the area complained about noise coming from the pump. A lift system with a float is being looked at to try to move the water out.

b. Mid Minnesota Credit Union Update on alleyway

Administrator Larson updated council on the drive-up window planned for the Mid MN Credit Union Bank located at the old Divas building downtown. A review of the site was done and it was determined that the alley is wide enough to drive two cars down. Member Opheim had reservations regarding the safety of the individuals at the drive up having to switch lanes to use the drive up, then trouble for the same individual leaving the drive-up and having to re-enter the right lane before exiting the alley way. He suggested it be a one-way from North to South. Administrator Larson and Mayor Sawrey stated that they had discussions with one of the business owners affected by the one way concept and thought that it could remain a two way thoroughfare Discussion followed and it solutions to that concern were signage by both the city and the bank.

4) **New Business**

a. Kaleidoscope Guests - September - Sawrey/Opheim, October - Stene/Krieger

b. 5% levy recommendation – Action required to meet preliminary deadline

**Motion by Member Opheim, seconded by Member Kroshus to approve to set the preliminary levy for tax year 2020 at a 5% increase and also to raise the utility fees by 5%. Voting For: Opheim, Nelson, Mathsen, Hintz, Kroshus, and Krieger. Against: None
Motion Passed**

c. Balzum Road Repair

Administrator Larson made council aware of a problem road in the south east part of town that runs down to Greg Balzum's shop. There were a couple of pot holes and soft spots that occurred during the spring that was brought to the attention of Public Works. It was determined that we would continue to do regular maintenance on our portion of the road.

d. Public Works Projects

Tree removal: There were several trees picked by public works to be removed. The request is to have Burley's Tree Service remove them and haul them away. These trees are hindering power lines and also obstruction of traffic.

**Motion by Member Kroshus, seconded by Member Krieger to approve Burley's Tree Service to remove trees as recommended by public works and to haul them away for \$5,975.00. The funds would come from the Line Maintenance Fund. Voting For: Opheim, Nelson, Mathsen, Hintz, Kroshus, and Krieger. Against: None
Motion Passed**

Underground Lines: A request from Public Works to have chosen power lines to be buried underground. A map was given to council for review. The cost would be around \$5,050.00 and would come from the Line Maintenance Fund.

Motion by Member Opheim, seconded by Member Hintz to approve having power lines buried at the recommendation of the Public Works Committee. The estimated cost would be around \$5,050.00 and would come from the Line Maintenance Fund. Voting For: Opheim, Nelson, Mathsen, Hintz, Kroshus, and Krieger. Against: None Motion Passed

Mud Jacking: A request from Public Works Committee to spend up to \$5,000.00 on continued mud jacking in problem areas of the City.

Motion by Member Hintz, seconded by Member Mathsen to approve spending up to \$5,000.00 for mud jacking in problem areas of the City as recommended by the Public Works Committee. Voting For: Opheim, Nelson, Mathsen, Hintz, Kroshus, and Krieger. Against: None Motion Passed

e. Exploring Land Purchases Discussion – closed

Motion by Member Opheim, seconded by Member Krieger to go to a closed session to discuss land purchases. Voting For: Opheim, Nelson, Mathsen, Hintz, Kroshus, and Krieger. Against: None Motion Passed

5) Adjournment

Motion by Member Mathsen, seconded by Member Krieger to adjourn. Voting For: Opheim, Nelson, Mathsen, Hintz, Kroshus, and Krieger. Against: None Motion Passed

Administrator Larson

Mayor Sawrey

Aug-19 Interim Combined Statement of Cash and Investments

Fund	Cash Balance 7/31/2019	Investment Balance 7/31/2019	August Cash Debits	August Cash Credits	August Invest Debits	August Invest Credits	Balance 8/31/2019
General Fund	(543,619.17)	370,373.25	29,919.60	137,123.17	2,940.07		(277,509.42)
	0.00						0.00
Special Revenue Funds:							0.00
TIF District 2-1 Redevelopment	0.00						0.00
TIF District 2-2 Housing	141,202.16						141,202.16
TIF District 2-3 Housing	39,950.63	0.00					39,950.63
Demolition\Blight Fund	(17,155.34)	12,145.45					(5,009.89)
(207) 2015 Revolving Loan Account	50,491.01		1,639.88				52,130.89
(208) Ada Economic Development Revolving Loan	4,181.69	3,832.97	1,057.08				9,071.74
Library	(34,257.09)	40,566.63		635.53			5,674.01
Community Center Maintenance Fund	(528,134.79)	699,403.93			273.73		171,542.87
Recreation Development Fund	34,635.83	40,000.00					74,635.83
Long Term Designated Capital	68,701.87	501,218.71					569,920.58
Public Works	(8,364.30)	4,690.92					(3,673.38)
Capital Project - Emergency Services Building	324.29						324.29
Capital Project - Lift Station / Force Main Project	(165,169.92)						(165,169.92)
Capital Project - New Well	0.00	0.00					0.00
Ada Event Center	164,418.17		1,525.00	1,435.01			164,508.16
Community Development Fund	(305,326.30)						(305,326.30)
Downtown Development District	36,872.43						36,872.43
Debt Service Funds:							0.00
2008 Lease Purchase Fire Hall	33,113.35						33,113.35
2003 G. O. Improvement Bonds (Street Project)	37,371.09	3,539.73					40,910.82
1999 G. O. Water / Sewer Rev Bonds							0.00
2000 G. O. Improvement Bonds	0.00						0.00
	0.00						0.00
Enterprise Funds:							0.00
Water and Sewer Fund	61,243.64	82,914.83	65,207.37	20,210.98			189,154.86
Electric Utility	1,008,566.56	10,179.15	129,129.10	110,715.03			1,037,159.78
Long Term Designated Capital II	169,670.53	624,375.67	2,909.08	2,909.80	1,094.93		795,140.41
Liquor	154,362.40	1,237.75	52,122.51	74,844.00			132,878.66
Total - All Funds	403,078.74	2,394,478.99	283,509.62	347,873.52	4,308.73	0.00	2,737,502.56
	2,797,557.73						

339,010.19

Frandsen Bank - Savings							1,070.51
Frandsen Bank - Money Market - General							-
Frandsen Bank - Money Market - LT Desig							-
Frandsen Bank - Fire Insurance Proceeds							-
Frandsen Bank - CD's							528,469.81
							-
American Federal Bank CD (LT Desig Cap II)							185,576.81
BancWest Investment Services (LT Desig Cap II)	G607-10400						629,819.84
BancWest Investment Services (Maintenance Funds)	G225-10400						628,645.94
BancWest Investment Services (General)	G101-10400						291,012.83
BancWest Investment Services (LT Des Cap)	G400-10400						133,896.63

Total Balances 7-31-19

2,737,502.56

ACCOUNT PAYABLE - SEPTEMBER 2019
 REGULAR COUNCIL MEETING
 Tuesday, October 8, 2019

*Added or Revised Amounts

ADA ELECTRIC	DEKKO- WIRE TWIN FURNACE INSTALL	\$ 651.00
ADA-FELTON COUNTRY STORE	PW FUEL	\$ 30.00
ADA-FELTON COUNTRY STORE	POLICE FUEL	
AL'S DISPOSAL	SEPTEMBER DUMPSTER RENT	
AMERIPRIDE	SEPTEMBER PW- MOPS, TOWELS, MATS	\$ 262.64
AMERIPRIDE	SEPTEMBER LQR MATS, MOPS	\$ 55.79
AMERIPRIDE	SEPTEMBER POLICE- MATS	\$ 50.33
AUTO VALUE	PW SHOP OIL	\$ 5.69
BORDER STATES IND	LED ST LTS HEADS, TRAF SIGN	\$ 3,758.47
COCA COLA	LQR POP	\$ 28.00
GODFATHER'S EXTERMINATING INC	PEST CONTROL- LQR STORE	\$ 14.96
GOPHERS STATE ONE CALL	LOCATES	\$ 47.25
GREENWAY LAWN SPRAYING	DEKKO- LAWN SPRAY	\$ 313.00
HAWKINS	DEKKO CHEMICALS	\$ 499.40
HAWKINS	PW CHEMICALS	\$ 1,827.53
INDEPTH INSPECTION	BUILDING PERMIT FEES	\$ 888.89
JIM'S LOCKSMITH SERVICE	EC - EXTRA FRONT DOOR KEYS	\$ 10.00
KRJB RADIO	COUNCIL- ANNUAL	
KRJB RADIO	DEKKO- SEPTEMBER ANNUAL CONTRACT	
KRJB RADIO	LIQUOR- ADV- SEPTEMBER ANNUAL	
MCCOLLUM HARDWARE, INC	FIRE- SUPLS	\$ 6.98
MCCOLLUM HARDWARE, INC	PW- SUPLS, PARTS	\$ 282.65
MCCOLLUM HARDWARE, INC	DEKKO- CLEANING SUPLS, BAGS,CHEMICAL	\$ 364.08
MCCOLLUM HARDWARE, INC	EVENT CENTER- BATTERIES, CLEANER	\$ 30.98
MID-CENTRAL ICE	LQR ICE	\$ 257.25
MOORE ENGINEERING	LEVEE CORRECTIVE PROJECT TECH LABOR/MILES	\$ 8,791.85
NORMAN COUNTY ATTORNEY	SEPTEMBER CRIMINAL FEES	\$ 833.33
NORMAN COUNTY IMPLEMENT	PW MOWER PARTS	\$ 100.91

NORMAN COUNTY INDEX	CLERK-	
NORMAN COUNTY INDEX	LQR- ADV	
OFFICE SUPPLIES	CH- OFFICE SUPLS, NAME PLATE,KEY BOARD,BANK STAMP	\$ 185.06
OFFICE SUPPLIES	EC- LAMINATED SIGNS	\$ 2.00
OFFICE SUPPLIES	PW- PAPER,SHEET PROTECTORS,TEST PSTG	\$ 47.99
OFFICE SUPPLIES	DEKKO- SUPLS, BAGS, PAPER PRODUCTS, TONER,PAPER,STAPLER	\$ 401.89
OFFICE SUPPLIES	POLICE - OFFICE SUPLS	\$ 15.41
OFFICE SUPPLIES	LIQUOR- OFFICE SUPLS	\$ 17.52
PEMBERTON,SORLIE,RUIFER&KERSHNER	AUGUST- GENERAL ATTORNEY FEES	\$ 1,118.50
PETRO SERVE USA	PW FUEL	\$ 389.66
PETRO SERVE USA	POLICE FUEL	
POWERPLAN - RDO	PW SUPLS	
PROTECTION SYSTEMS	DKEKO- REPLACE HARD DRIVE AND DVR FAN ON CAMERA SYSTEM	\$ 528.08
READITECH	MONTHLY HOST MAILBOX	
RED RIVER PROMOTER	LQR- BACK TO SCHOOL ADV	\$ 39.00
RMB ENVIRONMENTAL LAB	WATER TESTING	\$ 156.00
SORENSEN ELECTRIC	PW- SCHOOL LIFT MAGNETIC REPAIRS	\$ 55.00
SPA & POOL GUYS	DEKKO- POOL WINTER PREP - ANTIFREEZE	\$ 528.90
SUPERMARKET FOODS	LIQUOR- POP	\$ 74.53
WATER & LIGHT FUND	UTILITIES	\$ 7,690.10
TOTALS		<u>\$ 30,360.62</u>

PRE-PAID CHECKS for SEPTEMBER 2019

79767	ADA LABOR	9/6/19	\$4,640.00	MOWING CONTRACTS
79768	ARVIG ENTERPRISES	9/6/19	\$760.07	SEPT RENT
79769	JODY BUENG	9/6/19	\$746.19	POLICE PARADE CANDY,MLG,MEALS,FLASH DRIVES,EQUIPMENT
79770	CITY OF ADA GENERAL FUND	9/6/19	\$13.70	MAIL GRASS LETTERS
79771	FRANDSEN BANK & TRUST	9/6/19	\$1,000.00	PETTY CASH FOR LIQUOR EVENTS
79772	LARSON, ASHLEY	9/6/19	\$50.00	CLERK-AUGUST CELL PHONE
79773	STEVE PETRY	9/6/19	\$400.00	FIRE CERTIFICATIONS,CHIEFS CONF REGISTRATION
79774	VERIZON WIRELESS	9/6/19	\$95.17	POLICE CELL PHONE
79775	WEX BANK	9/6/19	\$161.14	POLICE FUEL
79837	AASLAND, GERRIE JO	9/23/19	\$61.99	LQR- 6-PACK RINGS
79838	ADA FIRE DEPT RELIEF ASSN	9/23/19	\$854.03	DONATIONS AT LQR -MMBA
79839	ADA-BORUP CLOSE UP	9/23/19	\$400.00	COUNCIL VIDEO JUNE-SEPT
79840	AL S DISPOSAL, INC.	9/23/19	\$573.33	METAL ROLL OFF BOX,SEPT DUMPSTER RENTALS
79841	AMERIPRIDE	9/23/19	\$52.33	POLICE-MATS
79842	ARVIG	9/23/19	\$1,857.42	CLERK PHONE/INTERNET
79843	BEVERAGE WHOLESALERS, INC	9/23/19	\$820.40	BEER
79844	BRAUN INTERTEC CORP	9/23/19	\$2,979.75	NORTH LEVEE SOIL TEST
79845	CITY OF ADA GENERAL FUND	9/23/19	\$137.08	PSTG- NNO PROJEC
79846	DEPT OF ENERGY WAPA	9/23/19	\$26,978.51	AUGUST ENERGY
79847	D-S BEVERAGES	9/23/19	\$8,636.84	BEER
79848	INSANE FITNESS	9/23/19	\$300.00	SEPT TRAINER
79849	JOHNSON BROS WHLSE LIQUOR CO	9/23/19	\$1,681.86	LQR
79850	MARCUSSEN, DOUG	9/23/19	\$197.48	EC ICE MACHINE FILTERS
79851	MCKINNON CO., INC.	9/23/19	\$4,057.56	BEER
79852	MN DEPT OF COMMERCE	9/23/19	\$307.76	2ND QTR FY INDIRECT ASSESSMENT
79853	MN ENERGY RESOURCES CORP.	9/23/19	\$430.32	UTILITIES
79854	MN MUNICIPAL BEVERAGE ASSON.	9/23/19	\$20.00	LQR REGISTRATION- REGIONAL MEETING
79855	NORTHERN STATES POWER CO.	9/23/19	\$769.00	AUGUST- DISTRIBUTION FACILLITIES CHRG
79856	PAUSTIS WINE COMPANY	9/23/19	\$295.52	LQR
79857	PHILLIPS WINE & SPIRITS CO.	9/23/19	\$2,234.20	LQR
79858	RED RIVER VALLEY CO-OP POWER	9/23/19	\$7,910.71	SEPT MNT, UTILITIES

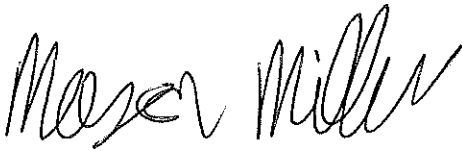
79859	SEIDEL, NICOLE		9/23/19	\$100.11	DEPOSIT REFUND
79860	SKANSGAARD CONSTRUCTION		9/23/19	\$700.00	MOWING-WATER TOWER, DITCHES
79861	STREICHER S		9/23/19	\$339.90	POLICE UNIFORMS
79862	VERIZON WIRELESS		9/23/19	\$30.87	PW CELL PHONE
79863	VISSER TRENCHING, INC.		9/23/19	\$26,894.86	NORTH LEVEE STRUCTUR REPAIR
79864	WINE COMPANY, THE		9/23/19	\$101.00	LQR/WINE
79865	WINE MERCHANTS		9/23/19	\$121.99	LQR
79866	XCEL/NORTHERN STATES POWER		9/23/19	\$44,074.61	AUGUST ENERGY
79896	U. S. POSTMASTER		9/27/19	\$234.36	UTILITY POSTAGE
79897	ADA LABOR - SHANE WALTER		9/30/19	\$4,120.00	MOWING CONTRACT
79898	BEVERAGE WHOLESALERS, INC		9/30/19	\$234.20	BEER
79899	CITY OF ADA GENERAL FUND		9/30/19	\$301.33	APPLY DEPOSITS-FREGAARD,WICKERN
79900	D-S BEVERAGES		9/30/19	\$5,362.70	BEER
79901	HORIZON CPO SEMINARS		9/30/19	\$345.00	DKEKO- FUSION COURSE
79902	JK CONCRETE, LLC		9/30/19	\$3,500.00	SLAB AT PARK
79903	JOHNSON BROS WHLSE LIQUOR CO		9/30/19	\$723.19	LQR
79904	JOHNSON CONTROLS		9/30/19	\$1,077.00	DEKKO FURNACE RELAY SHUT OFF
79905	KESSELBERG, KENNETH		9/30/19	\$102.56	REFUND DEPOSIT
79906	KLEVGAARD, MARK		9/30/19	\$4,695.54	OVER CHARGE REFUND
79907	LARSON, ASHLEY		9/30/19	\$50.00	ADMIN SEPT. CELL PHONE
79908	MCKINNON CO., INC.		9/30/19	\$3,231.10	BEER
79909	OBORG FAMILY FARMS		9/30/19	\$150.13	DEPOSIT REFUND
79910	OOF-DA TACOS		9/30/19	\$60.00	FOOD TRUCK PERMIT OVERCHRG
79911	PHILLIPS WINE & SPIRITS CO.		9/30/19	\$1,682.33	LQR
79912	SOUTHERN GLAZERS OF MN		9/30/19	\$448.67	LQR
79913	WINE MERCHANTS		9/30/19	\$322.97	LQR
79914	WOOLLEY, JOSHUA		9/30/19	\$100.03	REFUND METER DEPOSIT
TOTAL				\$168,526.81	

10/1/2019

Dear Sirs and Madams,

I am doing an Eagle Scout project. This Eagle Scout project includes setting and pouring a concrete slab at the Norman County Historical Society. This slab will benefit the historical society by helping to preserve and display a potato truck. This potato truck is a symbol of our counties history, therefore, it's very important to have this slab to preserve it. The truck sinks into the ground every spring as the frost leaves and not only makes the truck look bad but wrecks the ground around it. I am asking for a donation of approximately three hundred dollars but any amount would be appreciated. My end goal for total dollar amount is \$2,000 and I have fundraised \$1,100.

Thank you for your consideration,

A handwritten signature in black ink that reads "Mason Miller". The signature is written in a cursive, flowing style.

Mason Miller

218-474-1094

Norman County Auditor/Treasurer's Office

Donna J. Hanson, Auditor-Treasurer

*P.O. Box 266
Ada, MN 56510
(218) 784-5471*

September 19, 2019

Ashley Larson, City Administrator
City of Ada
P.O. Box 32
Ada, MN 56510

RE: TAX FORFEITURE PROPERTY

Dear Ashley:

Enclosed is a classification listing of non-conservation land located in your city. The parcel described in the listing forfeited to the State of Minnesota for nonpayment of property taxes.

As required under Minn. Stat §282.01, we request that you approve the classification and sale of the parcels at public auction. Alternatively, you may request a conveyance to the city for public use or request purchase prior to public sale for blight removal.

Please be advised that if the City Council does not respond within 60 days of the date of this letter, the classification and sale will be deemed to be approved.

If you have any questions, please feel free to contact this office at (218) 784-5471.

Sincerely,



Angela K. Babler, Clerk II
Norman County Auditor/Treasurer's Office

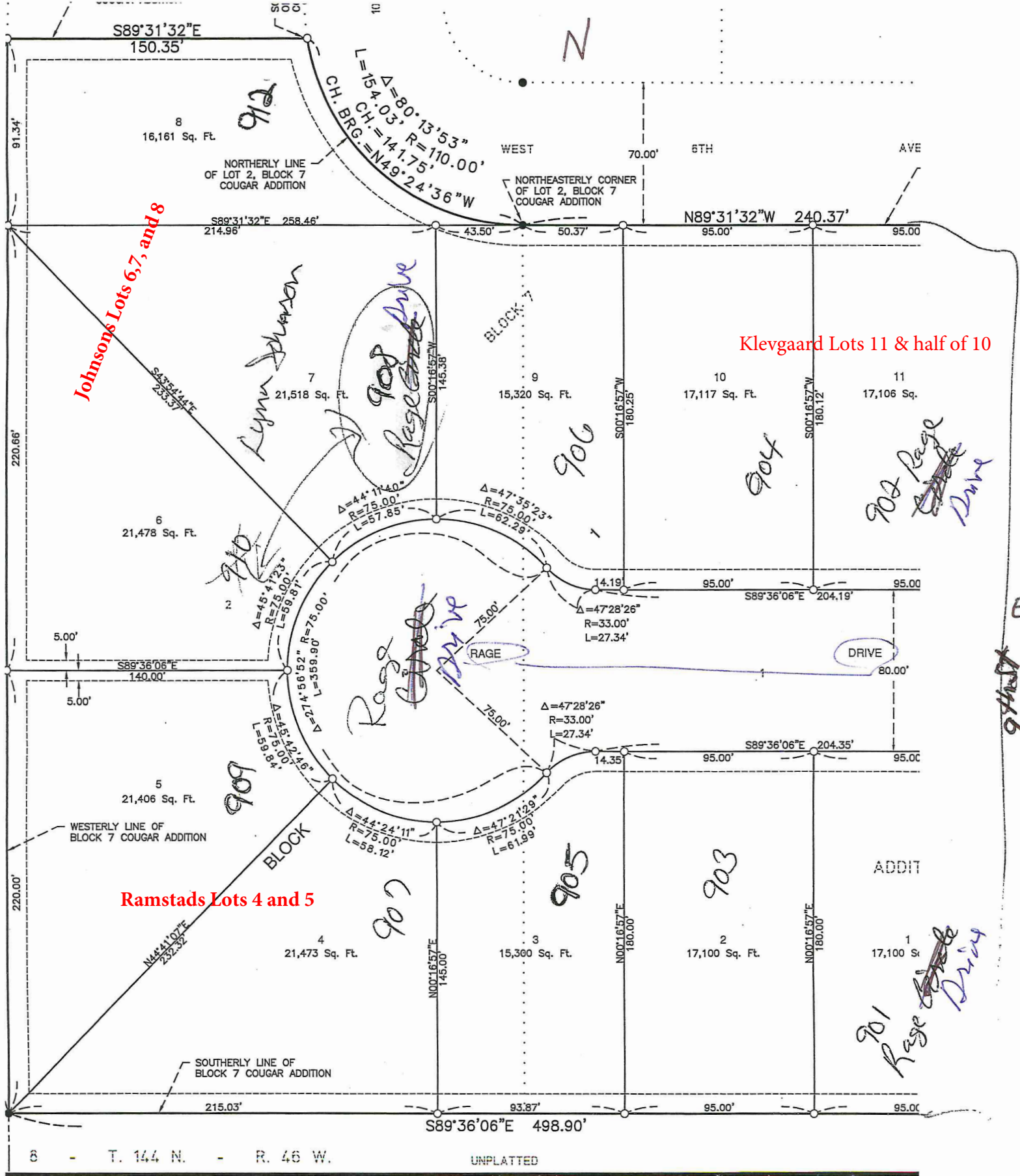
Enclosure

2019 Tax Forfeit Listing

City of Ada

25-0125000 – Robbi J. Strand Property (16 – 5th Ave. E., Ada, MN 56510)

Lot Twenty (20) in Block Thirteen (13) in the Original Townsite of the City of Ada, Norman County, Minnesota, according to the plat thereof on file and of record in the office of the County Recorder in and for said County of Norman and State of Minnesota.



Johnson's Lots 6, 7, and 8

Klevgaard Lots 11 & half of 10

Ramstads Lots 4 and 5

911 address

8 - T. 144 N. - R. 46 W. UNPLATTED

INDUSTRIAL

869.82' WEST MAIN STREET

855.72'

N

2518.62'

50'	145.00	145.00	145.00	145.00	145.00	145.00	145.00
104.00	1	12	911	104.00	104.00	104.00	104.00
104.00	2	11	909	104.00	104.00	104.00	104.00
104.00	3	10	902	104.00	104.00	104.00	104.00
104.00	4	9	905	104.00	104.00	104.00	104.00
104.00	5	8	903	104.00	104.00	104.00	104.00
105.00	6	7	201	105.00	105.00	105.00	105.00
50'	145.00	145.00	145.00	145.00	145.00	145.00	145.00

4TH STREET NORTHWEST

2ND STREET NORTHWEST

NORTH

PARK

ADD.

INDUSTRIAL 13

Acad's Country Towing
New Towing Business
905 2nd St NW

PARK ST.

482.05'

390.97'

344.65

50.82

349.90

50.82

133.54'

150'

150'

133.54'

164.33

2372.06'

275.12

W

E

Final Assessment Worksheet
Ada Housing Addition; Rage Addition
Construction of Rage Addition
Ada, MN

Lot No.	Block No.	Parcel No.	Assessed Amount	Lot Price	Total	Sale/Certification Year
1	1	25-0980720	\$15,892.56	\$10,000.00	\$25,892.56	
2	1	25-0980721	\$15,892.56	\$10,000.00	\$25,892.56	
3	1	25-0980722	\$13,167.03	\$10,000.00	\$23,167.03	
4	1	25-0980723	\$22,514.09	\$10,000.00	\$32,514.09	2018
5	1	25-0980724	\$22,412.64	\$10,000.00	\$32,412.64	2018
6	1	25-0980725	\$22,521.66	\$10,000.00	\$32,521.66	2016
7	1	25-0980725	\$22,582.23	\$10,000.00	\$32,582.23	2016
8	1	25-0980726	\$0.00	\$10,000.00	\$10,000.00	2016
9	1	25-0980727	\$13,197.31	\$10,000.00	\$23,197.31	
10	1	25-0980728	\$15,918.30	\$10,000.00	\$25,918.30	
11	1	25-0980729	\$15,901.64	\$10,000.00	\$25,901.64	2018
TOTALS			\$164,098.36	\$110,000.00	\$290,000.00	

EDA Minutes

08/29/2019

Meeting Called to Order at 7:30am

Roll Call: Members present - , Greg Slotten, John Hintz, Rodney McCollum , Jim Birkemeyer, Tom Opheim, Ashley Larson

Approval of Previous Minutes: Motion by Jon, 2nd by Tom

Treasurer's Report : 3% loan 49,247.01

1% loan 9,071.74 see insert Approval Jim 2nd Rodney

OLD BUS:

AAPC: Bldg Ashley reported still a year out . Soyko INT. of Gary MN possible lead.

City update: Ashley reported Base line closed 8-28-19. will begin Adv. for rent 500.00 month

Plus 500.00 for utilities / Dekko manger Brianna Eggen starts 8-29-19

KRJB Kaleidoscope Tom,

New Bus.

Spec Home Not much to update waiting on contractor to reply .

Budget 2020. see insert 2019 some adj. on 2020 Tom motion to adjust Profs. to 4,000.

Store front to 5208.93 Jon 2nd

Marketing Ashley and Jim are working on more info adv./web site also Jon and Ashley will work on a direct mailer to send out spring of 2020

NO.CO. EDA. Greg Reported talk on wanting to hire someone .

Balzum Lots still in the works / City will look into, also Sal Gullikson would like to move

Forward and get a demo bid.

Loan Request Subway Mark Potucek 50,000 remodel job 20,000. 1% Tom motion to allocate up to 20,000. loan to Subway 1% 10yr John 2nd Approved .

Next Meeting: 7:am, Sept 26th at the Ada Event Center

Adjournment: 8:10am- Motion by Jon, 2nd by tom

October 2019



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7	8 Regular City Council Mtg. 6:00 pm City Hall	9 Beautification Committee Mtg. 5:00 PM Dekko Cntr	10	11	12
13	14	15	16	17	18	19
20	21 Public Safety Committee PD/FD 5:30PM	22	23	24	25	26
27	28 PWB Meeting 5:30 pm at Public Works Building	29	30	31 EDA mtg – 7:00 am Event Center Mtg Room		

