

City of Ada
Meeting of the City Council
Tuesday, October 5 at 6:00 P.M. – Council Chambers

Agenda

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. PUBLIC HEARING – Housing Rehabilitation Grant**
- V. Citizen Forum** – *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff or commission for future report.*

- VI. Consent Agenda** – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
 - A.** September, 7 2021 Council Meeting minutes
 - B.** City Pre–paid checks in the amount of \$298,850.32
 - C.** City Accounts payables in the amount of \$55,244.48

- VII. Approve Agenda** – *No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.*

- VIII. Presentations with possible discussion and decision.**
 - A.** Moore Engineering Update

- IX. Reports of Department Heads and Committees**
 - A.** Mayors Report

 - B.** Administrator / Clerk / Treasurer Report.
 - 1) Department Updates
 - i.** Dekko Center- Condensing Unit
 - ii.** Dekko Center – Aquatics Manager
 - iii.** Liquor Store – Customer Appreciation Event on November 18th
 - 2) Text My Gov. Program

X. Old Business

XII. New Business

- A. Kaleidoscope Guests: October- Kim/Crystal, November – Shawn/Mike
- B. RAGE Addition Lot Sale
- C. Resolution 2021-10-01 A RESOLUTION AUTHORIZING THE SALE OF PARCELS OF LAND IN THE CITY IF ADA
- D. Juneteenth Holiday – Union Negotiations
- E. Committee Meetings Updates
 - A. Public Works
 - 1) Electric Purchase
 - B. Public Safety
 - C. Beautification
 - D. EDA

XIII. Adjournment

City of Ada
Meeting of the City Council
Tuesday, September 7 at 6:00 P.M. – Council Chambers

Minutes

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call** – Members present – Lewis, Krieger, Roux, Mathsen, and Erickson
Members Absent – Nelson and Stene Others present
- IV. Citizen Forum** – *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, except as referred to staff or commission for future report.*

There was discussion during the Citizen Forum regarding curb alterations and street parking on East 2nd Avenue in the City of Ada. Dr. David Resnick of Prairie Dental Centers was present to voice his concerns regarding a curb alteration to the alley south of his business. He was also concerned about future parking restrictions on that avenue. Nic Prothero, owner of Freedom Fuel was present, as well, and was at the meeting to answer questions regarding parking, curb alterations and the future of his business, as it related to how the street and highway would be affected. After 15 minutes of discussion, Mayor Hintz moved the discussion to the Mayor’s Report.

- V. Consent Agenda** – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
 - A.** August 10, 2021 Council Meeting minutes
 - B.** August 30, 2021 Special Session minutes
 - C.** City Pre–paid checks in the amount of \$252,378.94
 - D.** City Accounts payables in the amount of \$50,419.96

Motion by Member Krieger and seconded by Member Mathsen to approve the Consent Agenda, as amended. All in favor: Erickson, Mathsen, Roux, Krieger, and Lewis. Opposed NONE Motion passed.

- VI. Approve Agenda** – *No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.*

Motion by Member Roux and seconded by Member Erickson to approve the Agenda, as amended. All in favor: Erickson, Mathsen, Roux, Krieger, and Lewis. Opposed NONE Motion passed.

VII. Presentations with possible discussion and decision.

A. Eagle Scout Projects

- a. Tony Roesch
- b. Gannon Rockstad

Tony Roesch was present to discuss his Eagle Scout project in the East Side Park. Mr. Roesch was requesting a donation from the city for \$300.00. The money will be used to help defray the costs of the project.

Motion by Member Mathsen and seconded by Member Lewis to approve the donation request of \$300.00 from Tony Roesch for his Eagle Scout Project in the East Side Park. All in favor: Erickson, Mathsen, Roux, Krieger, and Lewis. Opposed NONE Motion passed.

Gannon Rockstad was present to discuss his Eagle Scout project at the Ada Cemetery. Mr. Rockstad was requesting a donation from the city for \$300.00. The money will be used to help defray the costs of the project.

Motion by Member Mathsen and seconded by Member Krieger to approve the donation request of \$300.00 from Gannon Rockstad for his Eagle Scout Project at the Ada Cemetery. All in favor: Erickson, Mathsen, Roux, Krieger, and Lewis. Opposed NONE Motion passed.

VIII. Reports of Department Heads and Committees

A. Mayors Report

- 1) Appoint Committee Member to EDA

Mayor Hintz was looking for an approval from council to appoint Danielle Brommenschenkel to the EDA Committee.

Motion by Member Roux and seconded by Member Erickson to approve the appointment of Danielle Brommenschenkel to the EDA Committee. All in favor: Erickson, Mathsen, Roux, Krieger, and Lewis. Opposed NONE Motion passed

- 2) Public Reminder – Grass Ordinance

Mayor Hintz made comment to the council and addressed the public regarding grass clippings ending up on the street. This is a violation of the ordinances of the city and a citation may be issued if caught.

- 3) 2nd Avenue East parking discussion carried over from the citizen forum.

Mayor Hintz continued the discussion from the Citizen's Forum about the changes being done to 2nd Avenue East in Ada. The street is a CSAH (county state aid highway), and the county has jurisdiction over the cosmetic changes done to the road and its right of ways. The county does allow the towns to make certain decisions regarding the use of the street. After discussing with some county commissioners, Mayor Hintz stated that it is not the intent of the county to change the way the road is designed or changes to parking. A set back of 20 ft from Highway 9 was being recommended for the safety of the public when approaching Highway 9 and when entering 2nd Ave E.

Motion by Member Mathsen and seconded by Member Roux to approve a request to Norman County that a 20foot setback be painted at the west corners of 2nd Avenue East at the county's discretion. All in favor: Erickson, Mathsen, Roux, Krieger, and Lewis. Opposed NONE Motion passed

B. Administrator / Clerk / Treasurer Report.

- 1) Department Updates

Administrator Larson updated council on the happenings within the departments of the city. The Dekko Center is hosting a member appreciation night with a barbecue and games including wiffleball and bean bag toss. Brianna is hosting a sand volleyball tournament during FIF. The repair of the racquetball court has been complete. Public Works has been busy keeping up with mowing after the recent rainfalls. There have been some private properties that have needed clean up and the city will bill these property owners for the work done. Tree trimming and regular fall work has been a daily regimen for the staff at public works. Blight has become an issue in town again and Larson stated that she is speaking with the police department about continued enforcement of the blight ordinance.

- 2) Blight/Home Rehab Grant Update- Public Hearing

Administrator Larson brought to the council and public's attention that the city has applied for a Rehab grant, and she then expressed that there has been interest in the program, and she encouraged the public to attend an information meeting at the next council meeting to show council the interest in the program and the need in town for these rehab dollars.

IX. Old Business

A. Preliminary Budget Discussion

No comments were added to what was discussed at the previous meeting regarding the 2022 budget.

XII. New Business

- A. Kaleidoscope Guests: September – Casey/Scott, October- Kim/Crystal, November – Shawn/Mike
- B. 5% Levy recommendation – Action required to meet preliminary deadline.

Mayor Hintz was looking for a motion to accept the preliminary levy of 5% as discussed at the August meeting.

Motion by Member Lewis and seconded by Member Roux to approve the preliminary 5% levy for the 2022 calendar year. All in favor: Erickson, Mathsen, Roux, Krieger, and Lewis. Opposed NONE Motion passed.

- C. Truth and Taxation Meeting- December 7^h 2021

Administrator Larson asked for council to set the Truth and Taxation meeting for December 7, 2021, at 6:15pm.

- D. Donation Request – Community Picnic \$300

A request from Manager Eggen of the Dekko Center for a donation from the gambling fund in the amount of \$300.00 for the community picnic.

Motion by Member Mathsen and seconded by Member Krieger to approve the request from Manager Eggen of the Dekko Center of \$300.00 from the gambling fund for the community picnic. All in favor: Erickson, Mathsen, Roux, Krieger, and Lewis. Opposed NONE Motion passed.

- E. Committee Meetings Updates

- A. Public Works

- 1) Street Lighting

Member Krieger brought a request to council to purchase newer LED streetlights. Border States' bid price is \$17,707.50 for 45 new lights. A discussion of what to do with the older halogen lights was had and that Krieger would bring that up to Manager Rasmusson. The funds for the new lights were budgeted for under capital outlay for 2021.

Motion by Member Mathsen and seconded by Member Roux to approve the bid of \$17,707.50 from Border States Electric for 45 new LED streetlights for the City of Ada. All in favor: Erickson, Mathsen, Roux, Krieger, and Lewis. Opposed NONE Motion passed.

- B. Public Safety

Member Roux stated that the Public Safety Committee had met and mainly discussed the parking issues on 2nd Ave E. The remainder of the meeting dealt with blight properties and the need for a part time officer.

- C. Beautification

Member Mathsen presented to council what took place at the last monthly Beautification

meeting. The Eagle Scout projects, as well as the placement of the plaques on the new memorial benches. Mathsen stated that the cemetery gates were taken down and are in for powder coating to prevent them from rusting.

D. EDA

Member Lewis updated council regarding activities that took place with the EDA. Three new loans were approved from the revolving loan fund. West Main Pizza, NC Heating and Cooling and Freedom Fuel were the recipients of the loans. Lewis stated that the AAPC building in the South Industrial Park was sold. Also approved was the advertising contract with KRJB radio.

XIII. Adjournment

A motion by Member Roux and seconded by Member Erickson to adjourn the meeting at 6:38PM was made. All in favor: Erickson, Mathsen, Roux, Krieger, and Lewis. Opposed NONE Motion passed.

Mayor Hintz

Administrator Larson

ACCOUNT PAYABLE - SEPTEMBER 2021
REGULAR COUNCIL MEETING
Tuesday, October 5, 2021

*Added or Revised Amounts

ADA BUILDING CENTER	DEKKO- CHEMICAL ROOM DOOR PARTS	\$ 30.49	
ADA-FELTON COUNTRY STORE	PW FUEL		
ADA-FELTON COUNTRY STORE	POLICE FUEL	\$ 253.00	
AG SPRAY EQUIPMENT	PW- PUMP	\$ 50.21	
AL'S DISPOSAL	DUMPSTER RENTALS		
ARAMARK	PW- MATS,MOPS, PAPER SERVICES	\$ 165.80	
ARAMARK	LQR MATS, MOPS	\$ 74.96	
ARAMARK	POLICE MATS	\$ 53.25	
ARCTIC GLACIER	LQR- ICE	\$ 101.15	
AUTO VALUE	PW- WIPER BLADES, CLEANERS	\$ 40.53	
BANYON DATA SYSTEMS	ANNUAL SOFTWARE SUPPORT	\$ 1,785.00	
BORDER STATES	ELECTRIC METERS	\$ 19,954.93	
COCA COLA	LQR POP		
CUSTOM STRIPES	DEKKO- THRIVENT SPONSOR SIGN	\$ 125.00	
FERGUSON WATERWORKS	WATER METER FOR FREEDON FUEL CAR WASH	\$ 1,723.45	
GODFATHERS EXTERMINATION	LIQUOR- EXTERMINATION		
GOPHER STATE ONE CALL	LOCATES		
HAWKINS	PW CHEMICALS		
INDEPTH INSPECTION	SEPT BLDING PERMIT SERVICES	\$ 888.89	
KING ARCHITECTURAL METALS	CEMETERY FENCE PARTS		
KRJB RADIO	CLERK- ANNUAL,		
KRJB RADIO	DEKKO ADV		
KRJB RADIO	LIQUOR- ANNUAL,		
MCCOLLUM HARDWARE, INC	PW- SUPLS-	\$ 8.10	
MCCOLLUM HARDWARE, INC	CH- STORAGE ROOM KEYS	\$ 9.36	
MINNESOTA MUNICIPAL UTILITIES	DUG TESTS	\$ 155.00	
MUNICODE	ADDED TO ONLINE	\$ 212.54	
NORMAN COUNTY HEATING & COOLING	POLICE-REPAIR WASH UNITS		
NORMAN COUNTY IMPLEMENT	PW- FF TIP, FM COUPLER	\$ 130.18	
NORMAN COUNTY INDEX	CLERK-		
NORMAN COUNTY RACEWAY	DEKKO PICNIC FOOD	\$ 315.00	
OFFICE SUPPLIES	DEKKO- FLASH DRIVE, INK CART,CHAIR,KLEENEX	\$ 142.83	

OFFICE SUPPLIES	CITY HALL-		
OFFICE SUPPLIES	PW -TEST SHIPPING		
OFFICE SUPPLIES	POLICE-BINDERS, COLOR PAPER, TONER,ENVS,BATTERIES,TAPE	\$ 474.78	
OFFICE SUPPLIES	LIQUOR- THERMAL ROLL, PAPER BAGS	\$ 56.79	
PEMBERTON LAW	LEGAL FEES		
PETRO SERVE	PW FUEL	\$ 542.50	
PETRO SERVE	POLICE FUEL	\$ 90.14	
PRODUCTIVITY PLUS- TITAN	PW- HUB CAP PLUG	\$ 3.79	
RDO EQUIPMENT	LAMP. WINDSHIELD,WEATHERSTRIP	\$ 707.78	
RMB ENV LABS	PW TESTS- BACT SAMPLES, QTRLY INFLUENT	\$ 141.00	
READI TECH	HOST EXCHANGE, MAILBOX JODY EMAILS	\$ 19,625.00	
SUPERMARKET FOODS	LIQUOR- JUICE, POP	\$ 31.99	
SUPERMARKET FOODS	POLICE- TISSUES, PT	\$ 14.46	
SUPERMARKET FOODS	DEKKO PICNIC ICE, CONDIMENTS	\$ 44.64	
VESERIS	PW-MOSQUITO SPRAY, EQUIPMENT		
WATER & LIGHT FUND	UTILITIES	\$ 7,174.46	
WEX BANK	POLICE FUEL		
ZIEGLER	PW COUPLER #18	\$ 117.48	
TOTALS			<u>\$ 55,244.48</u>

PRE-PAID CHECKS - September 2021

Paid Chk# 083499	BNSF RAILWAY COMPANY	9/3/2021	\$238.82	LAND LEASE
Paid Chk# 083500	DAVID DAHL	9/3/2021	\$55.00	AUGUST MOWING
Paid Chk# 083501	MN DEPT OF COMMERCE	9/3/2021	\$355.63	2ND QTR 2022 ASSESSMENT
Paid Chk# 083502	PAUSTIS WINE COMPANY	9/3/2021	\$87.84	WINE
Paid Chk# 083503	U. S. POSTMASTER	9/3/2021	\$265.00	PERMIT FEE- MARKETING MAIL
Paid Chk# 083504	VERIZON WIRELESS	9/3/2021	\$106.64	POLICE BROADBAND
Paid Chk# 083505	WESTCOTT, LORI	9/3/2021	\$293.50	MOWING
Paid Chk# 083506	ZABINSKI BUSINESS SERVICES, IN	9/3/2021	\$5,220.85	LIQUOR POS SYSTEM
Paid Chk# 083507	BURLEYS TREE SERVICE	9/7/2021	\$950.00	REMOVE TREES- BUSTOS, ARNOLD OLSON
Paid Chk# 083508	CITY OF ADA GENERAL FUND	9/7/2021	\$200.19	LAMPTON,BENDICKSON- APPLY DEPOSIT,INT
Paid Chk# 083509	DISPLAY SALES, CO.	9/7/2021	\$1,068.00	FIRE 911 FLAGS-CONTRIBUTINO
Paid Chk# 083510	NORTHERN STATES POWER CO.	9/7/2021	\$769.00	8-21 DIST FACILITIES CHRG
Paid Chk# 083511	RED RIVER VALLEY CO-OP POWER	9/7/2021	\$203.56	UTILITIES
Paid Chk# 083546	ARTISAN BEER COMPANY	9/8/2021	\$30.75	BEER
Paid Chk# 083547	BEVERAGE WHOLESALERS, INC	9/8/2021	\$448.50	BEER
Paid Chk# 083548	BREAKTHRU BEVERAGE	9/8/2021	\$398.91	LIQUOR
Paid Chk# 083549	CARLOS CREEK WINERY	9/8/2021	\$298.00	LIQUOR
Paid Chk# 083550	DEKKO COMMUNITY CENTER	9/8/2021	\$300.00	COMMUNITY EVENT
Paid Chk# 083551	DELTA DESIGN & CONSTRUCTION, I	9/8/2021	\$7,525.25	DEKKO CONSTRUCTION
Paid Chk# 083552	DISPLAY SALES, CO.	9/8/2021	\$304.00	9-11 FLAG POLES
Paid Chk# 083553	D-S BEVERAGES	9/8/2021	\$7,289.65	BEER CREDIT
Paid Chk# 083554	JOHNSON BROS WHLSE LIQUOR CO	9/8/2021	\$1,452.98	LIQUOR
Paid Chk# 083555	MCKINNON CO., INC.	9/8/2021	\$2,199.75	BEER
Paid Chk# 083556	PAUSTIS WINE COMPANY	9/8/2021	\$107.50	LIQUOR
Paid Chk# 083557	PHILLIPS WINE & SPIRITS CO.	9/8/2021	\$1,831.98	LIQUOR
Paid Chk# 083558	PRESTEGORD, KAREN	9/8/2021	\$36.18	POLICE -NNO PHOTOS
Paid Chk# 083559	WINE MERCHANTS	9/8/2021	\$255.57	WINE
Paid Chk# 083560	INCIDENTAL FUND-CITY OF ADA	9/10/2021	\$1,249.98	August-Sept
Paid Chk# 083572	ADA-FELTON COUNTRY STORE	9/14/2021	\$343.86	AUGUST POLICE FUEL
Paid Chk# 083573	ARVIG	9/14/2021	\$1,789.28	PHONE/INTERENET

Paid Chk# 083574	DEPT. OF ENERGY W A P A	9/14/2021	\$28,002.28	AUGUST ENERGY
Paid Chk# 083575	GARDEN VALLEY TECHNOLOGIES	9/14/2021	\$28.99	AUGUST IT SERVICE
Paid Chk# 083576	HAWKINS INC.	9/14/2021	\$268.64	PW CHEMICALS
Paid Chk# 083577	LEAGUE OF MINNESOTA CITIES	9/14/2021	\$2,076.00	2021-22 MEMBERSHIP DUES
Paid Chk# 083578	PETRO SERVE USA	9/14/2021	\$132.29	AUGUST POLICE FUEL
Paid Chk# 083579	POWDERCOAT SPECIALIST	9/14/2021	\$3,225.00	CEMETERY GATE PAINTED
Paid Chk# 083580	VERIZON WIRELESS	9/14/2021	\$67.80	PW,POLICE AUGUST CELL PHONE
Paid Chk# 083581	XCEL/NORTHERN STATES POWER	9/14/2021	\$52,309.53	AUGUST ENERGY
Paid Chk# 083584	ADA AREA PROMOTIONS COMM. INC.	9/20/2021	\$5,000.00	PROMOTIONS, ADV
Paid Chk# 083585	BEVERAGE WHOLESALERS, INC	9/20/2021	\$74.40	BEER
Paid Chk# 083586	BOOM ISLAND BREWING CO, LLC	9/20/2021	\$59.00	BEER
Paid Chk# 083587	CITY OF ADA GENERAL FUND	9/20/2021	\$14.00	PO BOX KEY
Paid Chk# 083588	COUNTRY LOOKS & LOGOS	9/20/2021	\$20,000.00	EDA LOAN
Paid Chk# 083589	D-S BEVERAGES	9/20/2021	\$5,783.75	BEER
Paid Chk# 083590	INCIDENTAL FUND-CITY OF ADA	9/20/2021	\$35.77	MAIL BILLS
Paid Chk# 083591	LEAGUE OF MN CITIES INS. TRUST	9/20/2021	\$859.00	WRKRS COM
Paid Chk# 083592	MN ENERGY RESOURCES CORP.	9/20/2021	\$1,103.91	UTILITIES
Paid Chk# 083593	NORMAN COUNTY DEMOLITION	9/20/2021	\$214.00	CLEANUP WEEK, MUNSON CLEANUP
Paid Chk# 083594	NOR-SON CONSTRUCTION	9/20/2021	\$1,284.16	REFUND NOR-SON EL
Paid Chk# 083595	RED RIVER VALLEY CO-OP POWER	9/20/2021	\$8,000.00	SEPT MNT AGREEMENT
Paid Chk# 083596	SOUTHERN GLAZERS OF MN	9/20/2021	\$682.35	LQR
Paid Chk# 083597	ARTISAN BEER COMPANY	9/23/2021	\$127.30	BEER
Paid Chk# 083598	CARDMEMBER SERVICES	9/23/2021	\$491.10	PARK SUPLS,POOL LIFT GEAR, ADOBE
Paid Chk# 083599	CITY OF ADA GENERAL FUND	9/23/2021	\$88.97	APPLY DEPOSIT- JOSEPH STETZ,MAIL CERT EDA LTR
Paid Chk# 083600	JOHNSON BROS WHLSE LIQUOR CO	9/23/2021	\$417.82	LIQUOR
Paid Chk# 083601	NORMAN CO. SHERIFF DEPT.	9/23/2021	\$3,505.33	POLICE-2021 VPN FEE,LETG MNT,H
Paid Chk# 083602	PHILLIPS WINE & SPIRITS CO.	9/23/2021	\$2,220.34	LIQUOR
Paid Chk# 083603	PRESTEGORD, KAREN	9/23/2021	\$15.50	MAIL NNO BINDERS
Paid Chk# 083604	SPRUCE VALLEY CORPORATION	9/23/2021	\$116,220.73	LIFT STATION REHAB
Paid Chk# 083605	JOSEPH STETZ	9/23/2021	\$19.47	REFUND DEPOSIT & INTEREST
Paid Chk# 083606	WINE MERCHANTS	9/23/2021	\$63.19	WINE
Paid Chk# 083614	AASLAND, GERRIE JO	9/29/2021	\$21.59	LQR- VACUUM BAGS,BELTS

Paid Chk# 083615	BEVERAGE WHOLESALERS, INC	9/29/2021	\$398.80	BEER
Paid Chk# 083616	BREAKTHRU BEVERAGE	9/29/2021	\$277.15	LIQUOR
Paid Chk# 083617	D-S BEVERAGES	9/29/2021	\$3,150.35	BEER CREDIT
Paid Chk# 083618	EGGEN, BRIANNA	9/29/2021	\$1,506.02	DEKKO- PICNIC,MDICAL,PLUMBING,CEMETERY GATE,
				ATV RUN SUPLS,NIHCA CONF,MLG HOTEL, CHAIRS
Paid Chk# 083619	LARSON, ASHLEY	9/29/2021	\$100.00	AUG & SEPT CELL PHONE
Paid Chk# 083620	MCKINNON CO., INC.	9/29/2021	\$2,235.36	BEER
Paid Chk# 083621	NORMAN CO. HIGHWAY DEPARTMENT	9/29/2021	\$376.17	DEKKO PRKING LOT PAINTING
Paid Chk# 083622	PAUSTIS WINE COMPANY	9/29/2021	\$88.50	LIQUOR
Paid Chk# 083623	SOUTHERN GLAZERS OF MN	9/29/2021	\$246.20	LIQUOR
Paid Chk# 083624	TROPHY HOUSE	9/29/2021	\$104.00	PARK BENCH PLATES
Paid Chk# 083625	U. S. POSTMASTER	9/29/2021	\$279.39	SEPT-UTILITY BILLING PSTG

\$296,850.32

Aug-21 Interim Combined Statement of Cash and Investments

Fund	Cash Balance 7/31/2021	Investment Balance 7/31/2021	August Cash Debits	August Cash Credits	August Invest Debits	August Invest Credits	Balance 8/31/2021
General Fund	220,834.96	393,898.35	44,753.10	156,045.25	26.03		503,467.19
	0.00						0.00
Special Revenue Funds:	0.00						0.00
TIF District 2-1 Redevelopment	0.00						0.00
TIF District 2-2 Housing	229,941.43						229,941.43
TIF District 2-3 Housing	30,661.52						30,661.52
Demolition\Blight Fund	7,844.66	12,145.45					19,990.11
(207) 2015 Revolving Loan Account	9,485.62		26,974.02	41,045.19			(4,585.55)
(208) Ada Economic Development Revolving Loan	(2,411.27)	3,832.97					1,421.70
Library	(30,995.72)	40,566.63		727.95			8,842.96
Community Center Maintenance Fund	(645,494.08)	722,532.13					77,038.05
Recreation Development Fund	34,635.83	40,000.00					74,635.83
Long Term Designated Capital	(263,650.16)	501,218.71		16,000.00			221,568.55
Public Works	(36,295.16)	4,690.92					(31,604.24)
Capital Project - Emergency Services Building	324.29						324.29
Capital Project - Lift Station / Force Main Project	(165,489.92)						(165,489.92)
Capital Project - New Well	0.00						0.00
Ada Event Center	(197,148.97)		2,300.00	3,314.43			(198,163.40)
Community Development Fund	71,404.77						71,404.77
Downtown Development District	30,372.43						30,372.43
Debt Service Funds:	0.00						0.00
2008 Lease Purchase Fire Hall	103,196.40						103,196.40
2003 G. O. Improvement Bonds (Street Project)	8,787.62	3,539.73					12,327.35
1999 G. O. Water / Sewer Rev Bonds	0.00			35,509.00			(35,509.00)
2000 G. O. Improvement Bonds	0.00						0.00
2020 G. O. Water Tower Improvement	1,648.81						1,648.81
2020 G. O. Lift Station Improvements	38,459.41						38,459.41
	0.00						0.00
Enterprise Funds:	0.00						0.00
Water and Sewer Fund	(137,374.60)	82,914.83	82,463.39	27,470.92			532.70
Electric Utility	1,225,765.16	10,179.15	172,040.36	136,120.12			1,271,864.55
Long Term Designated Capital II	121,797.19	635,737.31					757,534.50
Liquor	109,416.22	1,237.75	53,398.00	46,398.51			117,653.46
Total - All Funds	765,716.44	2,452,493.93	381,928.87	462,631.37	26.03	0.00	3,137,533.90
							899,934.99
Frandsen Bank - Savings							1,070.51
Frandsen Bank - Money Market - General							-
Frandsen Bank - Money Market - LT Desig							-
Frandsen Bank - Fire Insurance Proceeds							-
Frandsen Bank - CD's							313,476.66
							-
American Federal Bank CD (LT Desig Cap II)							193,082.30
BancWest Investment Services (LT Desig Cap II)	G607-10400						643,625.40
BancWest Investment Services (Maintenance Funds)	G225-10400						653,945.19
BancWest Investment Services (General)	G101-10400						300,554.93
BancWest Investment Services (LT Des Cap)	G400-10400						131,843.89

Total Balances 8-31-21

3,137,533.90

0.00



August 31, 2021

Brianna Eggen
Director
Dekko Community Center
107 4th Avenue East
Ada, MN 56510

Site Address
Dekko Community Center
107 4th Avenue East
Ada, MN 56510

Subject: Condensing Unit Replacement 2021

Dear Brianna,

Trane proposes to perform the necessary repairs required under the terms of this proposal.

Scope of Service

- **Includes:**
 - Reclaim the refrigerant
 - Remove and dispose of one (1) existing Lennox condensing unit and evaporator coil
 - Provide and install:
 - One (1) new Trane condensing unit and evaporator coil
 - Necessary ductwork to transition to the new coil
 - New refrigerant piping between the new condensing unit and the coil
 - Crane rental
 - Startup
 - Verify operation with Owner on completion
 - One-year labor and parts warranty on new equipment and workmanship
 - All travel labor, mileage, and lodging costs related to this proposal are included.
- **Does Not Include:**
 - Electrical, all high and low voltage wiring requirements (provided by Owner)
 - Any repairs or service to equipment or controls other than as specified above

Proposed Condensing Unit Replacement Fee: \$ 9,900.00

Project Timeline

- Upon receipt of PO or contract, work may not start for 60 to 90 days dependent upon administration, material delivery, and Technician availability.

Clarifications

- **Does not include:**
 - Any provisions for High voltage electrical work
 - Any provisions for structural analysis
 - "Premium Time" or Price Contingency
 - Temporary HVAC, bonding, allowances, dust control, site restoration, testing and balancing or temperature controls
- Equipment Order Release and Services rendered are dependent on receipt of PO/Subcontract and credit approval
- Trane will not perform any work if working conditions could endanger or put at risk the safety of our employees or subcontractors
- Asbestos or hazardous material abatement removal (if any) shall be performed by customer
- This Agreement covers the items specified in Scope of Work only. Any necessary repairs to existing Owner equipment will be completed on a time and material basis only, after receiving written approval from the owner.



3417 7th Ave N - Suite D

Fargo, ND, 58102

Phone: (701) 235-0521

Service Direct Number 701-356-7288

Aug 09,2021

Unit from 1992.

CITY OF ADA

PO BOX 32

ADA, MN, 56510

Project Name:Lennox Condenser #4

Site Name:DEKKO COMMUNITY CENTER

We are pleased to offer you this proposal for performance of the following services for the Equipment listed. Services will be performed using Trane's Exclusive Service Procedure to ensure you get full benefit of our extensive service experience, coupled with the distinct technical expertise of an HVAC Equipment manufacturing leader. Our innovative procedure is environmentally and safety conscious, and aligns expectation of work scope while providing efficient and productive delivery of services.

Equipment List:

Equipment	Model Number	Serial Number
Lennox Condenser #4	HS24-463-1Y	-

Scope of Service:

1. Repair refrigerant leak on service port
2. Evacuate system
3. Supply and charge with 15 lbs of R-22 refrigerant
4. Test operation

Total Price:..... \$1697.00

Clarifications

1. Applicable taxes are not included and will be added to the invoice.
2. Any service not listed is not included.
3. Work will be performed during normal Trane business hours unless stated
4. Travel time is not included unless stated

Response Link

I appreciate the opportunity to earn your business, and look forward to helping you with all of your service needs. Please contact me if you have any questions or concerns.

Sincerely,
Zach Boehmsen
Trane Service Technician
Zachary.Boehmsen@trane.com

Andrew Vlasak
Trane Account Manager
Andrew.Vlasak@Trane.com

This proposal is valid 30 days from Aug 09,2021. This agreement is subject to Customer's acceptance of the attached Trane USA Services Terms and Conditions.

TextMyGov

TextMyGov
P.O. Box 3784
Logan, Utah 84323
435-787-7222

Partnership Proposal

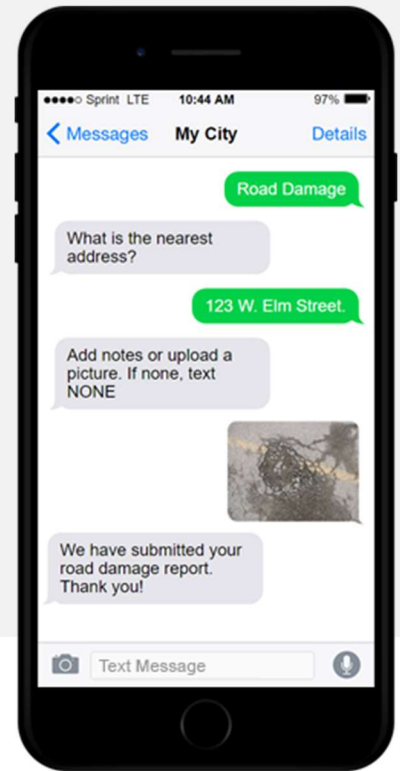
Introducing TextMyGov

TextMyGov was developed to open lines of communication with local government agencies and citizens. The system works 24 hours a day and easily connects with your website and other communication methods.

Using the regular messaging app on any smartphone, the smart texting technology allows the citizen to ask questions and get immediate responses, find links to information on the agency's website, address problems, report any issues and upload photos.

According to the Pew Research Center, **97% of smartphone owners text regularly.**

The technology analysts at Compuware reported **that 80 to 90% of all downloaded apps are only used once and then eventually deleted** by users.



TextMyGov Solutions:

Communicate, Engage, Boost Website Traffic, Track, and Work



Communicate

TextMyGov uses smart texting technology to communicate with citizens. Local government agencies can answer questions, send links to their website, and provide details on garbage pickup, utility payments, city news, events, office hours, just to name a few.



Engage

TextMyGov uses smart texting technology to engage with citizens. Citizens can easily report issues to any department, such as potholes, drainage problems, tall grass, junk cars. The issue reporting function can be customized for each department and their most commonly reported items. Agencies can engage citizens and ask specific guided questions regarding location, address, street name, and more. If your goal is to engage with citizens and get smart valuable data- You need TextMyGov.



Boost Website Traffic

TextMyGov uses smart texting technology to maximize a city's website. Citizens can text in keywords like festival, parking, ticketing, meeting, sporting event, etc. The smart texting technology can answer the question or send a link from the city's website with additional information. Local government agencies spend thousands of dollars each year on their website. TextMyGov is the best way to benefit from that investment. If your goal is to benefit from your website investment- You need TextMyGov.



Track

TextMyGov uses smart texting technology to track and record all the information that is sent in. Agencies can track the cell phone number, date, and time of every request. If your agency wants to be compliant with FOIA- You need TextMyGov.



Work

Smart texting uses detailed information to track a citizen's request or create a work order. Work orders and requests can be generated and completed. Smart texting allows you to easily collect information like name, location, street address, and allows the user to upload a photo. If your agency wants to track real requests and real work orders submitted by a real cell phone number- You need TextMyGov.

Implementation

Getting Started

After the execution of the basic service agreement, a project manager will be assigned to assist the client through implementation. A local phone number will be obtained for use with TextMyGov.

Configuration

The project manager will work with the client to customize interactive responses, create automation flows, and keyword lists. Training will be provided on how to quickly create and edit data.

Media Kit

Advertising materials will be provided to the client, including an infographic for the website and downloadable flyer for social media and other communication methods used by the agency.

Unlimited Training and Support

After initial implementation and training, unlimited on-going support is included. Our experts are available M-F 6am-5pm MST.

Subscription Cost Breakdown

This quote represents a subscription to TextMyGov with an annual reoccurring charge for a period of two years. The agreement is set to automatically renew on the date of this agreement, after year two. See below for package price and other details.

Terms and conditions can be printed and attached as Exhibit A or viewed at www.TextMyGov.com/terms

Prepared for:

Ada
15 4th Ave E, Ada, MN 56510
Ashley Larson (alarson@adamn.gov)

Prepared by:

Ashlyn Ferguson
Account Executive
P.O. Box 3784
Logan, UT 84323

Package	Package Price	Billing
TextMyGov Package includes: <ul style="list-style-type: none"> • TextMyGov Web-Based Software • Local Phone Number • Short Code Number (for outgoing messages) • Unlimited Users • Unlimited Departments • Unlimited Support for Every User • 10 GB Managed online data storage • 25,000 Text Messages per year • Additional text messages can be purchased for: (\$750 for 100,000), (\$550 for 50,000), (\$300 for 25,000) 	\$3,000 \$2,500	Annual
Implementation/Setup Fee	\$1,200 \$500	One time fee
Total (First Year):	\$4,200 \$3,000	First Year
Total (Ongoing):	\$2,500	Annual

Notes:

1. This is a two-year contract. After the initial two years, the contract can be canceled by providing 60-day written notice.
2. After the initial two-year contract, the agreement will revert to a year to year.
3. Customer is required to put Text My Gov widget on the Agencies Web Home page.
4. This agreement and pricing was provided at the customer's request and is good Till Oct 14th 2021.

5. Customer is required to provide copy of W-9

Agreement Confirmation

Implementation Team Information

Name:

Title:

Email:

Office Phone:

Cell Phone (Required):

Implementation Team Information

Name:

Title:

Email:

Office Phone:

Cell Phone (Required):

Billing Information

Billing Contact Name:

Title:

Email:

Office Phone:

Address:

EIN(Employee Identification Number):

Agreement Signature

Name:

Title:

Date (Subscription Start):

Signature:

Twilio Contact Authorization

Twilio Authorized Contacts

Employee Name (1): _____

Email: _____

Business Title: _____

Job Position: _____

Phone Number: _____

Employee Name (2): _____

Email: _____

Business Title: _____

Job Position: _____

Phone Number: _____

I confirm that my nominated authorized representatives agree to be contacted by Twilio.

RESOLUTION NO. 2021 -10-01

**A RESOLUTION AUTHORIZING THE SALE OF
PARCELS OF LAND IN THE CITY OF ADA**

A Resolution authorizing the sale of the following described properties:

Lot Nine (9) Block One (1) and West Half of Lot Ten (10), Block One (1), Rage Addition, and City of Ada, County of Norman, State of Minnesota.

WHEREAS, the City of Ada is the owner of the above-described properties in the City of Ada, Norman County, Minnesota, and,

WHEREAS, Gordon and James and Kimberly Durban desire to purchase said property from the City of Ada, for the sum of Fifteen Thousand Dollars and no/100 (\$15,000.00) for the lot and other good and valuable consideration.

NOW, THEREFORE, BE IT HEREBY RESOLVED, That the City of Ada shall enter into a Purchase Agreement with James and Kimberly Durban, in which the City agrees to sell the above-described properties in the City of Ada, Norman County, Minnesota for the price of Fifteen Thousand Dollars and no/100 (\$15,000.00) and other good and valuable consideration; and

BE IT FURTHER RESOLVED, That the Mayor of the City of Ada and the City Clerk are authorized to execute and deliver any documents necessary to effectuate said transfer.

Upon motion duly made by Councilmember, and seconded by Councilmember, and upon being put to a vote, the above Resolution carried by the following vote:

Ayes:

Nayes:

Abstention:

Dated:

John Hintz, Mayor

ATTEST:

Ashley Larson, City Administrator



BORDER STATES
Supply Chain Solutions™

Border States Electric Supply

Border States Electric - FGO
605 25th St S
Fargo ND 58103
Phone: 701-293-5833

City of Ada-Public Works
PO Box 32
ADA MN 56510-0032

Quote

BSE Quote: 26273033
Sold-To Acct #: 136
Valid From: 09/22/2021 **To:** 09/29/2021
PO No: QUOTE

Created By: Dustin Stangler
Tel No: 701-297-4735
Fax No:

Inco Terms:
FOB ORIGIN

Payment Terms:
Net 25th prox

Taxes, if applicable, are not included.

Cust Item	BSE Item	Material MFG - Description	Quantity	Price Per	UoM	Value
	000010	165754 ALUM - USE-ALUM-350-BLK-1000R	1,000 FT	2,901.08 / 1,000	FT	2,901.08
	000020	166054 ALUT - 4/0-2/0-4/0-UDS8000-SWEETBRIAR-YN-1KR EW	2,000 FT	2,721.07 / 1,000	FT	5,442.14
	000030	2243886 EPVC - SCH80-2IN-10FT-PVC-CONDUIT	120 FT	665.15 / 100	FT	798.18
Total Value						9,141.40

To access BSE's Terms and Conditions of Sale, please go to
<https://www.borderstateselectric.com>

Shipping and handling fees in this quote are an estimate only and will be finalized at the time of Invoice.

All clerical errors contained herein are subject to correction. In the event of any cost or price increases from manufacturers or other suppliers, caused by, but not limited to, currency fluctuations, raw material or labor prices, fuel or transportation cost increases, and any import tariffs, taxes, fees, or surcharges, BSE reserves the exclusive right to change its pricing at the time of shipping and will provide notice of any such change to its customers prior to costs being incurred.