

City of Ada
Meeting of the City Council
Tuesday, September 7 at 6:00 P.M. – Council Chambers

Agenda

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Citizen Forum** – *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff or commission for future report.*

- V. Consent Agenda** – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
 - A.** August 10, 2021 Council Meeting minutes
 - B.** August 30, 2021 Special Session minutes
 - C.** City Pre-paid checks in the amount of \$252,378.94
 - D.** City Accounts payables in the amount of \$27,427.02

- VI. Approve Agenda** – *No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.*

- VII. Presentations with possible discussion and decision.**
 - A.** Moore Engineering Update
 - B.** Eagle Scout Projects
 - a. Tony Roesch
 - b. Gannon Rockstad

- VIII. Reports of Department Heads and Committees**
 - A.** Mayors Report
 - 1) Appoint Committee Member to EDA
 - 2) Public Reminder – Grass Ordinance

 - B.** Administrator / Clerk / Treasurer Report.
 - 1) Department Updates
 - 2) Blight/Home Rehab Grant Update- Public Hearing

IX. Old Business

- A. Preliminary Budget Discussion

XII. New Business

- A. Kaleidoscope Guests: September – Casey/Josh, October- Kim/Crystal, November – Shawn/Mike
- B. 5% Levy recommendation – Action required to meet preliminary deadline.
- C. Truth and Taxation Meeting- December 7^h 2021
- D. Donation Request – Community Picnic \$300
- E. Committee Meetings Updates
 - A. Public Works
 - 1) Street Lighting
 - B. Public Safety
 - C. Beautification
 - D. EDA

XIII. Adjournment

City of Ada
Meeting of the City Council
Tuesday, August 11th at 6:00 P.M. – Council Chambers

Minutes

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call** Council members present: Erickson, Nelson, Mathsen, Roux, Lewis, Stene, and Krieger. Also present: Mayor Hintz, Administrator Larson, Moore Engineering and the local media.
- IV. Citizen Forum** – *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff or commission for future report.*
- V. Consent Agenda** – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
 - A.** July 5, 2021 Council Meeting minutes
 - B.** City Pre-paid checks in the amount of \$403,750.16
 - C.** City Accounts payables in the amount of \$43,812.72

Member Stene made a motion and Member Roux seconded to approve the Consent Agenda as amended. All in favor: Nelson, Mathsen, Erickson, Krieger, Lewis, Stene and Roux. Opposed NONE Motion passed.

- VI. Approve Agenda** – *No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.*

Member Krieger made a motion and Member Erickson seconded to approve the Agenda as amended. All in favor: Nelson, Mathsen, Erickson, Krieger, Lewis, Stene and Roux. Opposed NONE Motion passed.

VII. Presentations with possible discussion and decision.

A. Moore Engineering Update

Cavin Berube of Moore Engineering was present to bring to council a payment request for the retainage on the Water Tower Project. The paperwork is complete to Moore Engineering's specs. The amount of the request is \$35,509.00.

Member Mathsen made a motion and Member Lewis seconded to approve the pay request as presented by Moore Engineering, the payment is the final retainage payment of the Water Tower Project. All in favor: Nelson, Mathsen, Erickson, Krieger, Lewis, Stene and Roux. Opposed NONE Motion passed.

Mr. Berube finished his updates including the final inspections on the Lift Station Project. Moore will work with Brian Rasmusson to walk through the final punch list.

VIII. Reports of Department Heads and Committees

A. Mayors Report

1) Barrick Farms

Mayor Hintz gave a brief report regarding a tour that was given to City council members and members of the local fire department.

B. Administrator / Clerk / Treasurer Report.

1) Department Updates

i. Dekko Center Parking Lot

Administrator Larson brought to council's attention the condition of the Dekko Center's parking lot and roadway. She proposed using \$6,161.60 of the Storm Sewer budget; that will not get used this year, due to contractors not being able to complete some proposed sewer repair. Visser Trenching submitted a bid of \$6,161.60 to complete the Dekko Center project.

Member Mathsen made a motion and Member Stene seconded to approve the bid of \$6,161.60 by Visser Trenching to fix the Dekko center driveway and roadway. All in favor: Nelson, Mathsen, Erickson, Krieger, Lewis, Stene and Roux. Opposed NONE Motion passed.

2) Set budget planning meeting.

Administrator Larson requested council to set a date for the preliminary budget. The special budget meeting date is set for August 30, 2021 @ 6:00pm.

Ms. Larson continued discussing the budget for tax year 2022. A 5% levy was set for 2021 and Larson recommended a 5% increase in the General Levy. Mayor Hintz stated he felt that the city needs to get the General Levy budget down to 1% per year at some point in time. Larson stated that there are certain costs that are guaranteed to cost the city money. Council gave Larson instruction to prepare a budget for 5% and discussion will take place at the August 30, 2021, meeting.

3) COVID Relief Funds – American Rescue Plan

Administrator Larson updated council with regards to COVID Relief funds received from the state level. There will be approximately \$165,000.00 to spend over the next three years. Larson has put together a list of items where the dollars can be spent, and she will review with council at the next council meeting. Some examples are the Dekko Center's lost revenue from memberships, the liquor store POS system, office equipment at city hall, and other department needs.

Member Nelson made a motion and Member Krieger seconded to approve the spending list of the first \$58,993.98 of the COVID Relief dollars. With over \$21,000.00 remaining of the first wave of funds.

All in favor: Nelson, Mathsen, Erickson, Krieger, Lewis, Stene and Roux. Opposed NONE Motion passed.

4) Blight/Home Rehab Grant Update

Administrator Larson updated council regarding the Blight/Home Rehab Grant that is being reviewed for the City of Ada. The Grant Committee was in Ada and looked at a few houses and commented that there is a need for these kinds of dollars. We will know soon what the city will be awarded. Larson stated there are over 12 applications that have been submitted to city hall.

IX. Old Business

XII. New Business

- A. Kaleidoscope Guests, August– Scott/Mike, September – Casey/Josh, October-Kim/Crystal, November – Shawn/Mike
- B. Resolution 2021-08-01 A Resolution Establishing Ban on Non-Essential Water Use

Member Roux made a motion and Member Stene seconded to approve Resolution 2021-08-01 A Resolution Establishing Ban on Non-Essential Water Use.

By Roll Call Vote All in favor: Nelson, Mathsen, Erickson, Krieger, Lewis, Stene and Roux. Opposed NONE Motion passed.

C. Ada Borup West Activities Corporate Sponsorship Program

The Ada Borup West School District had sent a brochure to the council requesting a corporate sponsorship for school activities. The only sponsorship remaining was a \$500.00 spot. Due to a max contribution of \$300.00 from the gambling funds, member Roux made a motion to deny.

Member Roux made a motion and Member Mathsen seconded to decline the \$500.00 request from the Ada Borup West AD Corporate Sponsorship Program due to limits set in the gambling fund for a \$300.00 maximum request. All in favor: Nelson, Mathsen, Erickson, Krieger, Lewis, Stene and Roux. Opposed NONE Motion passed.

D. Benedictine Living Community – ATV Run Sponsorship

A request from Benedictine Living Community – ATV Run Sponsorship for a donation to their event. The Pit Stop sponsorship was a \$250.00 spot.

Member Mathsen made a motion and Member Stene seconded to approve the Pit Stop Sponsorship of \$250.00 to assist the Benedictine ATV Run Event. All in favor: Nelson, Mathsen, Erickson, Krieger, Lewis, Stene and Roux. Opposed NONE Motion passed.

E. AB-West Volleyball Team – Fun in the Flatlands – Improv Group

A request from the AB-West Volleyball program to receive a donation of \$300.00 from the gambling funds. The Improv group does a behind the scenes program for youth team building and will perform free to the public during the Fun in the Flatlands weekend.

Member Stene made a motion and Member Lewis seconded to approve the \$300.00 donation request from the AB-West Volleyball Team for a team building meeting and free to the public show during the Fun in the Flatlands weekend. All in favor: Nelson, Mathsen, Erickson, Krieger, Lewis, Stene and Roux. Opposed NONE Motion passed.

F. Ada Fire Department – Donation request – 911 flags

A request from the Ada Fire Department for \$300.00 from the gambling funds came to council's attention. The monies would be used to help pay for 911 ceremonial flags that would go on our street light poles in town.

Member Stene made a motion and Member Lewis seconded to approve the \$300.00 donation request from the Ada Fire Department for 911 flags in conjunction with the Ada Fire Association. All in favor: Nelson, Mathsen, Erickson, Krieger, Lewis, Stene and Roux. Opposed NONE Motion passed.

G. Committee Meetings Updates

A. Public Works

1) Transformer Quotes

Administrator Larson presented a bid for replacement transformers for the City of Ada. The bid for replacement transformers is \$10,257.00 from TR Electric. It is a necessity to have these on hand in case of emergency.

Member Mathsen made a motion and Member Krieger seconded to approve the bid price of \$10,257.00 for new transformers. All in favor: Nelson, Mathsen, Erickson, Krieger, Lewis, Stene and Roux. Opposed NONE Motion passed.

2) Electric Wire Quote

Administrator Larson presented a bid for electrical wire. The bid for the electrical wire is \$10,922.00 from Border States Electric.

Member Krieger made a motion and Member Mathsen seconded to approve the bid price of \$10,922.00 from Border States Electric for new electrical wire. All in favor: Nelson, Mathsen, Erickson, Krieger, Lewis, Stene and Roux. Opposed NONE Motion passed.

B. Public Safety

Member Roux updated council regarding curb painting and where additional painting may be necessary, due to new construction. Another item discussed was the selling of the old squad car. It is in the process of being broken down of its electronics and safety cage.

C. Beautification

Administrator Larson updated council on the memorial benches that are around town to be upgraded by new benches that fold into tables with new plaques to be placed on the tables. Other items discussed were future Eagle Scout Projects, improvements to the Cemetery, East Side Park and the Dekko Park.

D. EDA

Member Lewis updated council on the happenings with the EDA committee. Lewis made mention of three new EDA loans to Freedom Fuel, West Main Pizza, and NC Heating and Cooling. There was mention to the AAPC building being sold and the future of the Industrial Park lots and housing lots.

XIII. Adjournment

Member Krieger made a motion and Member Mathsen seconded to adjourn the meeting at 7:05pm. All in favor: Nelson, Mathsen, Erickson, Krieger, Lewis, Stene and Roux. Opposed NONE Motion passed.

Jul-21 Interim Combined Statement of Cash and Investments

Fund	Cash Balance 6/30/2021	Investment Balance 6/30/2021	July Cash Debits	July Cash Credits	July Invest Debits	July Invest Credits	Balance 7/30/2021
General Fund	(101,017.14)	393,898.35	503,225.12	184,314.07	2,941.05		614,733.31
Special Revenue Funds:	0.00						0.00
TIF District 2-1 Redevelopment	0.00						0.00
TIF District 2-2 Housing	0.00						0.00
TIF District 2-3 Housing	229,876.60		64.83				229,941.43
Demolition\Blight Fund	30,661.52						30,661.52
(207) 2015 Revolving Loan Account	7,844.66	12,145.45					19,990.11
(208) Ada Economic Development Revolving Loan	7,759.26		1,726.36				9,485.62
Library	(3,208.27)	3,832.97	795.00				1,421.70
Community Center Maintenance Fund	(30,643.50)	40,566.63	314.81	667.03			9,570.91
Recreation Development Fund	(645,767.81)	722,532.13			273.73		77,038.05
Long Term Designated Capital	34,635.83	40,000.00					74,635.83
Public Works	(261,426.34)	501,218.71	1,276.18	3,500.00			237,568.55
Capital Project - Emergency Services Building	(34,328.53)	4,690.92	175.87	2,142.50			(31,604.24)
Capital Project - Lift Station / Force Main Project	324.29						324.29
Capital Project - New Well	(165,489.92)						(165,489.92)
Ada Event Center	0.00		105.00	1,405.11			0.00
Community Development Fund	(195,848.86)						(197,148.97)
Downtown Development District	71,241.12		163.65				71,404.77
Debt Service Funds:	30,372.43						30,372.43
2008 Lease Purchase Fire Hall	103,196.40						103,196.40
2003 G. O. Improvement Bonds (Street Project)	8,787.62	3,539.73					12,327.35
1999 G. O. Water / Sewer Rev Bonds	0.00						0.00
2000 G. O. Improvement Bonds	0.00						0.00
2020 G. O. Water Tower Improvement	1,648.81						1,648.81
2020 G. O. Lift Station Improvements	38,459.41						38,459.41
Enterprise Funds:	0.00						0.00
Water and Sewer Fund	0.00						0.00
Electric Utility	(3,005.82)	82,914.83	78,382.81	212,751.59			(54,459.77)
Long Term Designated Capital II	1,214,503.99	10,179.15	154,693.12	143,431.95			1,235,944.31
Liquor	120,702.26	635,737.31			1,094.93		757,534.50
Total - All Funds	557,703.41	2,452,493.93	802,745.09	599,041.77	4,309.71	0.00	3,218,210.37
Frandsen Bank - Savings							980,637.49
Frandsen Bank - Money Market - General							1,070.51
Frandsen Bank - Money Market - LT Desig							-
Frandsen Bank - Fire Insurance Proceeds							-
Frandsen Bank - CD's							313,476.69
American Federal Bank CD (LT Desig Cap II)							-
BancWest Investment Services (LT Desig Cap II)	G607-10400						193,082.30
BancWest Investment Services (Maintenance Funds)	G225-10400						643,625.40
BancWest Investment Services (General)	G101-10400						653,945.19
BancWest Investment Services (LT Des Cap)	G400-10400						300,528.90
							131,843.89

Total Balances 7-30-21

3,218,210.37

ACCOUNT PAYABLE - AUGUST 2021
 REGULAR COUNCIL MEETING
 Tuesday, September 7, 2021

*Added or Revised Amounts

ADA BUILDING CENTER	DEKCO-DOOR PARTS	\$ 75.93
ADA-FELTON COUNTRY STORE	PW FUEL	\$ 292.96
ADA-FELTON COUNTRY STORE	FIRE FUEL	\$ 41.97
AG SPRAY EQUIPMENT	PW- PUMP	\$ 154.48
AL'S DISPOSAL	METAL ROLL OFF BOX	\$ 378.00
AL'S DISPOSAL	DUMPSTER RENTALS	\$ 211.22
ARAMARK	PW- MATS,MOPS, PAPER SERVICES	\$ 174.16
ARAMARK	LQR MATS, MOPS	\$ 74.96
ARAMARK	POLICE MATS	\$ 103.11
ARCTIC GLACIER	LQR- ICE	\$ 163.80
AUTO VALUE	PW- WIPER BLADES, CLEANERS	\$ 73.93
BNSF RAILWAY COMPANY	LAND LEASE	\$ 238.82
BORDER STATES	ELECTRIC METERS	\$ 3,125.41
COCA COLA	LQR POP	\$ 56.00
GRAND FORKS FIRE EQUIPMENT	FIRE EXTINGUISHER, HOSE	\$ 671.40
GODFATHERS EXTERMINATION	LIQUOR- EXTERMINATION	\$ 71.80
GOPHER STATE ONE CALL	LOCATES	\$ 29.70
HAWKINS	PW CHEMICALS	\$ 652.60
INDEPTH INSPECTION	JULY BLDING PERMIT SERVICES	\$ 888.89
KRJB RADIO	CLERK- ANNUAL,	
KRJB RADIO	DEKCO ADV	
KRJB RADIO	LIQUOR- ANNUAL,	
MCCOLLUM HARDWARE, INC	PW- SUPLS	\$ 16.95
MCCOLLUM HARDWARE, INC	DEKCO-	\$ 166.67
MIDWAY MOTOR	POLE PRUNER REPAIRS, MNT	\$ 153.88
NORMAN COUNTY ATTORNEY	JULY CRIMINAL FEES	\$ 833.33
NORMAN COUNTY HEATING & COOLING	POLICE-REPAIR WASH UNITS	\$ 369.25
NORMAN COUNTY INDEX	CLERK- PAPER	\$ 191.00
OFFICE SUPPLIES	DEKCO- INK CART, PT, TP, SOAP, THERMAL ROLLS	\$ 327.76
OFFICE SUPPLIES	CITY HALL- ENVS,LABLES, BOXES, SOAP, KLEENEX	\$ 332.55
OFFICE SUPPLIES	PARK SIGNS	\$ 8.20
OFFICE SUPPLIES	PW -TEST SHIPPING	

OFFICE SUPPLIES	POLICE- CLEANERS, BATTERIES, ENVS, PENS	\$ 84.85
OFFICE SUPPLIES	EC- CLEANERS	\$ 9.99
OFFICE SUPPLIES	LIQUOR- THERMAL ROLL, PAPER, BOXES, SOAP, TP, MIDGEES	\$ 177.24
PEMBERTON LAW	LEGAL FEES	
PETRO SERVE	PW FUEL	\$ 425.28
PETRO SERVE	FIRE FUEL	\$ 376.83
RDO EQUIPMENT	AIR FILTERS, HYD OIL,, OIL, OIL FILTERS	\$ 855.92
READI TECH	HOST EXCHANGE, MAILBOX	\$ 165.00
SORENSEN ELECTRIC	WSP LIGHTING, DEKKO EXERCISE ROOM OUTLET SHORT, BATHROOM LT LED	\$ 704.08
STREICHER'S	POLICE- UNIFORMS	\$ 426.96
SUPERMARKET FOODS	LIQUOR- JUICE, POP	\$ 76.42
TACTICAL SOLUTIONS	POLICE- CERTIFICATION OF RADAR UNIT	\$ 102.00
TRANE U S	DEKKO REPAIRS/MNT	\$ 1,297.00
VESERIS	PW-MOSQUITO SPRAY, EQUIPMENT	\$ 4,928.00
WATER & LIGHT FUND	UTILITIES	\$ 7,918.72
WEX BANK	POLICE FUEL	
TOTALS		<u>\$ 27,427.02</u>

PRE-CHECKS for AUGUST 2021

Paid Chk# 083343	NORMAN CO. HEATING & COOLING	8/2/2021	\$13,000.00	From previous EDA loans
Paid Chk# 083344	WEST MAIN PIZZA	8/2/2021	\$13,000.00	2020 Grant \$'s
Paid Chk# 083345	BOOM ISLAND BREWING CO, LLC	8/3/2021	\$113.00	BEER
Paid Chk# 083346	THE GROUNDSMAN	8/3/2021	\$1,916.00	CEMETERY, DEKKO SPRING APPLICATION
Paid Chk# 083347	MCCOLLUM HARDWARE, INC.	8/3/2021	\$46.00	LED REBATE- CIP REPORTABLE
Paid Chk# 083348	NORMAN COUNTY INDEX	8/3/2021	\$58.00	POLICE SUBSCRIPTION, A-B GRAD
Paid Chk# 083349	SOUTHERN GLAZERS OF MN	8/3/2021	\$322.25	LIQUOR
Paid Chk# 083350	WESTCOTT, LORI	8/3/2021	\$219.00	MOWING
Paid Chk# 083352	ROBERT ARNEY	8/5/2021	\$2.81	DEPOSIT BALANCE
Paid Chk# 083353	CITY OF ADA GENERAL FUND	8/5/2021	\$97.20	APPLY DEPOSIT
Paid Chk# 083354	LARSON, ASHLEY	8/5/2021	\$63.44	JULY CELL PHONE, MLG
Paid Chk# 083355	MN DEPT. OF TRANSPORTATION	8/5/2021	\$16,000.00	PW TRUCK- STERLING 2004
Paid Chk# 083356	PRESTEGORD, KAREN	8/5/2021	\$13.95	POLICE- NNO SUPLS
Paid Chk# 083357	VERIZON WIRELESS	8/5/2021	\$106.66	POLICE BROADBAND
Paid Chk# 083358	ARVIG ENTERPRISES	8/10/2021	\$760.07	AUGUST CH RENT
Paid Chk# 083359	CITY OF ADA GENERAL FUND	8/10/2021	\$100.33	APPLY DEPOSIT-CALEB INGRAHAM
Paid Chk# 083360	DAVID DAHL	8/10/2021	\$110.00	JULY MOWING
Paid Chk# 083361	GARDEN VALLEY TECHNOLOGIES	8/10/2021	\$28.99	AUGUST IT
Paid Chk# 083362	NORTHERN STATES POWER CO.	8/10/2021	\$769.00	JULY DIST FACILITIES CHRG
Paid Chk# 083363	RED RIVER VALLEY CO-OP POWER	8/10/2021	\$197.64	UTILITIES
Paid Chk# 083364	RMB ENVIRONMENTAL LABS, INC	8/10/2021	\$35.00	BACT SAMPLES
Paid Chk# 083365	TRI-COUNTY COMM. CORRECTIONS	8/10/2021	\$30.00	PICK UP DEBRIS FROM SNOW PILE
Paid Chk# 083366	XCEL/NORTHERN STATES POWER	8/10/2021	\$75,614.47	JULY ENERGY
Paid Chk# 083431	ADA-FELTON COUNTRY STORE	8/19/2021	\$336.83	POLICE FUEL
Paid Chk# 083432	ARVIG	8/19/2021	\$1,765.75	PHONE/INTERNET
Paid Chk# 083433	BENEDICTINE LIVING COM OF ADA	8/19/2021	\$250.00	ATV FUN RUN- PIT- STOP SPONSOR
Paid Chk# 083434	BEVERAGE WHOLESALERS, INC	8/19/2021	\$456.16	BEER

Paid Chk# 083435	BOOM ISLAND BREWING CO, LLC	8/19/2021	\$113.00	BEER
Paid Chk# 083436	BRADY, MARTZ, & ASSOCIATES P.C	8/19/2021	\$12,000.00	2020 FINANCIAL AUDIT
Paid Chk# 083437	BREAKTHRU BEVERAGE	8/19/2021	\$587.05	LIQUOR
Paid Chk# 083438	CARLOS CREEK WINERY	8/19/2021	\$156.50	WINES
Paid Chk# 083439	CINTAS	8/19/2021	\$66.26	EC MATS
Paid Chk# 083440	CITY OF ADA GENERAL FUND	8/19/2021	\$275.72	APPLY DEPOSIT-JAZMYN MILLER,G MANREQUEZ
Paid Chk# 083441	DEPT. OF ENERGY W A P A	8/19/2021	\$27,179.54	JULY ENERGY
Paid Chk# 083442	D-S BEVERAGES	8/19/2021	\$6,820.50	BEER
Paid Chk# 083443	HAVERKAMP UTILITY SERVICES	8/19/2021	\$3,000.00	POWER LINE BURIAL
Paid Chk# 083444	JOHNSON BROS WHLSE LIQUOR CO	8/19/2021	\$1,145.41	LIQUOR
Paid Chk# 083445	L.C. UNITED PAINTING CO.	8/19/2021	\$35,509.00	WATER TOWER PAINTING FINAL
Paid Chk# 083446	MCKINNON CO., INC.	8/19/2021	\$3,174.60	BEER
Paid Chk# 083447	MILLER, JAZMYN	8/19/2021	\$4.56	DEPOSIT REFUND BALANCE
Paid Chk# 083448	MN DEPARTMENT OF HEALTH	8/19/2021	\$8,524.00	WATER TEST FEES
Paid Chk# 083449	MN ENERGY RESOURCES CORP.	8/19/2021	\$1,129.73	UTILITIES
Paid Chk# 083450	PAUSTIS WINE COMPANY	8/19/2021	\$112.50	LIQUOR
Paid Chk# 083451	STEVE PETRY	8/19/2021	\$574.82	FIRE- PWC CANS W/AFAST TIPS
Paid Chk# 083452	PHILLIPS WINE & SPIRITS CO.	8/19/2021	\$2,659.73	LIQUOR
Paid Chk# 083453	RED RIVER VALLEY CO-OP POWER	8/19/2021	\$8,000.00	AUGUST MNT
Paid Chk# 083454	VERIZON WIRELESS	8/19/2021	\$67.87	POLICE,PW CELL PHONE
Paid Chk# 083455	CARDMEMBER SERVICES	8/25/2021	\$1,149.07	DEKKO- EL UPGRADE KIT, TV MNT, BB-SPRINKLER ROTOR, ADOBE
Paid Chk# 083456	GALLS, LLC	8/25/2021	\$40.69	POLICE SHIRTS
Paid Chk# 083457	MCCOLLUM HARDWARE, INC.	8/25/2021	\$73.60	LED LTING- CIP REPORTABLE
Paid Chk# 083458	SIP FARM SERVICES	8/25/2021	\$1,105.00	AUGUST MOWING DIKE & LAGOON
Paid Chk# 083459	TROPHY HOUSE	8/25/2021	\$13.00	PARK BENCH PLATES
Paid Chk# 083460	JENNIFER VESELKA	8/25/2021	\$2.08	UTILITY CREDIT BALANCE
Paid Chk# 083482	ANDRIA THEATRE	8/30/2021	\$300.00	ABWVB- SPONSOR IMPROV GROUP
Paid Chk# 083483	ARTISAN BEER COMPANY	8/30/2021	\$73.80	BEER
Paid Chk# 083484	BEVERAGE WHOLESALERS, INC	8/30/2021	\$348.80	BEER

Paid Chk# 083485	BOOM ISLAND BREWING CO, LLC	8/30/2021	\$113.00	BEER
Paid Chk# 083486	BREAKTHRU BEVERAGE	8/30/2021	\$845.71	LIQUOR
Paid Chk# 083487	CITY OF ADA GENERAL FUND	8/30/2021	\$200.11	APPLY DEPOSIT-GARZA
Paid Chk# 083488	D-S BEVERAGES	8/30/2021	\$4,104.65	BEER
Paid Chk# 083489	JOHNSON BROS WHLSE LIQUOR CO	8/30/2021	\$349.77	LIQUOR
Paid Chk# 083490	LOFFLER	8/30/2021	\$408.00	COPIER ANNUAL FEE
Paid Chk# 083491	MCKINNON CO., INC.	8/30/2021	\$4,436.80	BEER
Paid Chk# 083492	PHILLIPS WINE & SPIRITS CO.	8/30/2021	\$2,056.86	LIQUOR
Paid Chk# 083493	U. S. POSTMASTER	8/30/2021	\$244.66	SEPT-UTILITY BILLING PSTG

\$252,378.94



BORDER STATES
Supply Chain Solutions™

Border States Electric Supply

Border States Electric - FGO
605 25th St S
Fargo ND 58103
Phone: 701-293-5833

City of Ada-Public Works
PO Box 32
ADA MN 56510-0032

Quote

BSE Quote: 26227777
Sold-To Acct #: 136
Valid From: 08/19/2021 **To:** 08/26/2021
PO No: LED street light quote

Created By: Dustin Stangler
Tel No: 701-297-4735
Fax No:

Inco Terms:
FOB ORIGIN

Payment Terms:
Net 25th prox

Taxes, if applicable, are not included.

Cust Item	BSE Item	Material MFG - Description	Quantity	Price Per	UoM	Value
	000020	- ATB0 P304 MVOLT R3 DDB 4-6 WEEKS	45 EA	393.50 / 1	EA	17,707.50
Total Value						17,707.50

To access BSE's Terms and Conditions of Sale, please go to
<https://www.borderstateselectric.com>

Shipping and handling fees in this quote are an estimate only and will be finalized at the time of invoice.

All clerical errors contained herein are subject to correction. In the event of any cost or price increases from manufacturers or other suppliers, caused by, but not limited to, currency fluctuations, raw material or labor prices, fuel or transportation cost increases, and any import tariffs, taxes, fees, or surcharges, BSE reserves the exclusive right to change its pricing at the time of shipping and will provide notice of any such change to its customers prior to costs being incurred.

APD ICR'S AUGUST 2021

Reported Date:	2021-08-02	Create Date:	2021-08-02
ICR:	21000597	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-02	Create Date:	2021-08-02
ICR:	21000598	Title:	Scams
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-03	Create Date:	2021-08-03
ICR:	21000599	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-03	Create Date:	2021-08-03
ICR:	21000600	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-03	Create Date:	2021-08-03
ICR:	21000601	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-04	Create Date:	2021-08-04
ICR:	21000602	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-04	Create Date:	2021-08-04
ICR:	21000603	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-04	Create Date:	2021-08-04
ICR:	21000604	Title:	Permit to Purchase
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-05	Create Date:	2021-08-05
ICR:	21000605	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-05	Create Date:	2021-08-05
ICR:	21000606	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-05	Create Date:	2021-08-05
ICR:	21000607	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-06	Create Date:	2021-08-06
ICR:	21000608	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-07	Create Date:	2021-08-07
ICR:	21000609	Title:	Public Nuisance
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-07	Create Date:	2021-08-07
ICR:	21000610	Title:	Animal
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-07	Create Date:	2021-08-07
ICR:	21000611	Title:	Public Nuisance
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-07	Create Date:	2021-08-07
ICR:	21000612	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-08	Create Date:	2021-08-08
ICR:	21000613	Title:	Welfare Check
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-08	Create Date:	2021-08-08
ICR:	21000614	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-08	Create Date:	2021-08-08
ICR:	21000615	Title:	Domestic/Verbal
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-08	Create Date:	2021-08-08
ICR:	21000616	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-08	Create Date:	2021-08-08
ICR:	21000617	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-09	Create Date:	2021-08-09
ICR:	21000618	Title:	Escort
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-09	Create Date:	2021-08-09
ICR:	21000619	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-09	Create Date:	2021-08-09
ICR:	21000620	Title:	Accident
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-09	Create Date:	2021-08-09
ICR:	21000621	Title:	Theft
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-10	Create Date:	2021-08-10
ICR:	21000622	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-10	Create Date:	2021-08-10
ICR:	21000623	Title:	Traffic Complaint
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-10	Create Date:	2021-08-10
ICR:	21000624	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-10	Create Date:	2021-08-10
ICR:	21000625	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-10	Create Date:	2021-08-10
ICR:	21000626	Title:	Domestic/Verbal
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-11	Create Date:	2021-08-11
ICR:	21000627	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-13	Create Date:	2021-08-13
ICR:	21000628	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-14	Create Date:	2021-08-14
ICR:	21000629	Title:	Welfare Check
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-14	Create Date:	2021-08-14
ICR:	21000630	Title:	Theft
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-14	Create Date:	2021-08-14
ICR:	21000631	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-14	Create Date:	2021-08-14
ICR:	21000632	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-15	Create Date:	2021-08-15
ICR:	21000633	Title:	Welfare Check
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-16	Create Date:	2021-08-16
ICR:	21000634	Title:	Suspicious
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-16	Create Date:	2021-08-16
ICR:	21000635	Title:	Theft
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-16	Create Date:	2021-08-16
ICR:	21000636	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-16	Create Date:	2021-08-16
ICR:	21000637	Title:	Criminal Damage to Property
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-16	Create Date:	2021-08-16
ICR:	21000638	Title:	Suspicious
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-16	Create Date:	2021-08-16
ICR:	21000639	Title:	Scams
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-17	Create Date:	2021-08-17
ICR:	21000640	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-17	Create Date:	2021-08-17
ICR:	21000641	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-17	Create Date:	2021-08-17
ICR:	21000642	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-18	Create Date:	2021-08-18
ICR:	21000643	Title:	Missing Person
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-18	Create Date:	2021-08-18
ICR:	21000644	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-19	Create Date:	2021-08-19
ICR:	21000645	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-19	Create Date:	2021-08-19
ICR:	21000646	Title:	Found Property
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-19	Create Date:	2021-08-19
ICR:	21000647	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-19	Create Date:	2021-08-19
ICR:	21000648	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-20	Create Date:	2021-08-20
ICR:	21000649	Title:	Traffic Complaint
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-20	Create Date:	2021-08-20
ICR:	21000650	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-21	Create Date:	2021-08-21
ICR:	21000651	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-21	Create Date:	2021-08-21
ICR:	21000652	Title:	Traffic Complaint
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-22	Create Date:	2021-08-22
ICR:	21000653	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-22	Create Date:	2021-08-22
ICR:	21000654	Title:	Public Nuisance
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-22	Create Date:	2021-08-22
ICR:	21000655	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-23	Create Date:	2021-08-23
ICR:	21000656	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-23	Create Date:	2021-08-23
ICR:	21000657	Title:	Public Nuisance
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-23	Create Date:	2021-08-23
ICR:	21000658	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-24	Create Date:	2021-08-24
ICR:	21000659	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-24	Create Date:	2021-08-24
ICR:	21000660	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-24	Create Date:	2021-08-24
ICR:	21000661	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-25	Create Date:	2021-08-25
ICR:	21000662	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-25	Create Date:	2021-08-25
ICR:	21000663	Title:	Welfare Check
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-25	Create Date:	2021-08-25
ICR:	21000664	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-25	Create Date:	2021-08-25
ICR:	21000665	Title:	Theft
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-27	Create Date:	2021-08-27
ICR:	21000666	Title:	Welfare Check
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-27	Create Date:	2021-08-27
ICR:	21000667	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-27	Create Date:	2021-08-27
ICR:	21000668	Title:	Welfare Check
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-27	Create Date:	2021-08-27
ICR:	21000669	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-28	Create Date:	2021-08-28
ICR:	21000670	Title:	Suspicious
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-30	Create Date:	2021-08-30
ICR:	21000671	Title:	Suspicious
IsSensitive:	0	AGN:	APD

Reported Date:	2021-08-31	Create Date:	2021-08-31
ICR:	21000672	Title:	Suspicious
IsSensitive:	0	AGN:	APD

City of Ada - Blight List 2021

DATE OF VERBAL
NOTIFICATION

ADDRESS

CONCERN

RESULT

ACTION

DATE OF VERBAL NOTIFICATION	ADDRESS	CONCERN	RESULT	ACTION
01-21-2021	103 S 2 nd St W	Debris on front yard.	Letter sent 1-21-21.	2-3-21 Owner cleaned property.
01-28-2021	508 2 nd Ave E	Public nuisance.	Letter sent 1-28-21.	2-16-21 Citation issued.
02-16-2021	109 S 2 nd St W	Unregistered vehicles.	Letter sent 2-16-21.	3-1-21 Citation issued.
02-18-2021	201 4 th St W	Unregistered vehicles.	Letter sent 2-18-21.	3-1-21 Citation issued.
02-26-2021	108 W Main St	Debris in yard.	Letter sent 2-26-21.	Spoke to owner.
02-26-2021	700 2 nd St W	Too many vehicles - some debris.	Letter sent 2-26-21.	03-31-21 Citation issued.
02-26-2021	107 W Thorpe Ave	Mattresses and debris in yard.	Letter sent 2-26-21.	03-16-21 Property checked, owner complied.
03-03-2021	412 Daisy Lane	Debris piled on driveway.	Letter sent 3-03-21.	Checked on 03-16-21, owner complied.
03-31-2021	508 2 nd Ave E	Debris & junk piles.	Letter sent 03-10-21.	Checked on 03-31-21, citation issued.
04-09-2021	508 1 st St E	Junk Vehicles.	Letter sent 04-19-21.	Property checked, vehicles removed. 04-21-21.
04-16-2021	503 3 rd Ave E	Concrete pile, sawmill.	Letter sent 04-16-21.	Property Checked 04-29-21. Concrete crushed.
04-16-2021	108 W Main St	Pile of material in driveway.	Letter sent 04-16-21.	Property Checked 04-28-21 - cleaned up.
04-21-2021	102 S 4 th St W	Vehicle parts in driveway.	Letter sent 04-21-21.	Tenant called saying they will take stuff to clean up week. 04-27-21.



04-30-21	307 4 th Ave W	Dumpster on street, blight issues.	Letter sent 04-30-21.	Property Check 05-06-21. Dumpsters removed.
05-24-21	503 3 rd Ave E	Large wood pile visible in backyard.	Letter sent 5-26-21.	Citation Issued.
05-25-21	13 6 th Ave E	Blight condition in yard.	Letter sent 5-26-21.	Person cleaned yard, after being spoken too.
06-29-21	103 West Main St	Blight conditions in yard.	Letter sent 6-30-2021.	07-27-2021 Spoke to property owner about removing items from backyard.
07-15-2021	306 S 2 nd St W	Junk vehicles on property.	07-15-2021 Spoke to owner of the property.	08-15-2021 Vehicles removed.
08-27-2021	13 6 th Ave E	Debris in yard. Yard needing clean up.	08-27-2021 Letter sent.	

Beautification Meeting Minutes- August 12, 2021

Meeting Room Dekko Center 5:15 pm

Members present: Deborah Mickelson, Josh Mathsen, Melissa Larson, Brianna Eggen.

July no meeting but update via email

Cemetery update- The gates were brought down to West Fargo Powdercoat Specialists and will be sandblasted, primed and powder coated because they are starting to show wear and will start rotting out. Gannon Rockstad met with Brian and Brianna to go over a plan to fix the water faucets and beautify the garbage cans near each water posts this project will hopefully be completed this fall and Gannon has a good plan. Due to work he was unable to be here this August meeting but will attend and give a presentation to the committee in Sept. Headstone was possibly moved by a mower we will contact the mowing company to make sure that we are being careful of this going forward, overall the mowing has not been an issue.

Parks Update-

Bosworth Park looks great, there is a little waste in the dog park from time to time so we will put our social media reminders about this. Tree down and public works will take care of it next week they will grind out the stumps and remove the teeter totter metal bar that was left after removing the boards last year due to safety concerns.

West Side Park great trees are coming along nicely that we planted on Arbor Day. Doors are all back on the shelter after removal for painting and door sweeps are all attached. We will order signs for the building stating it is under camera 24/7. Camera seems to be taking clear pictures and LED lights keep the shelter bright at night no vandalism lately.

East Side Park Ava Larson wrote a letter she created a book box for a 4-H project on Citizenship and would like to place this box at East Side Park. The committee agreed this would be a great asset and will move forward in helping her find a spot to place this box. Tony Rosech is in the beginning stages of looking for an Eagle Scout Project and will be approaching the committee about putting up a statue or monument in East Side Park. He will put together a plan and bring it to the committee next month.

Benches- We attached trophy house plaques to the benches, they are beautiful and we have a few more benches that could be purchased so we will charge 245.00 for the memorial bench and plaque if someone wants to purchase this year.

Covid City Money- ideas for beautification committee:

1. Community garden materials.
2. Outdoor recreation areas... baseball field, skating rink
3. Camera for back of building at Dekko
4. Cement area around columbarium

Next meeting will be held at the Dekko Community Center on September 8th at 5:15pm