

**City of Ada**  
**Meeting of the City Council**  
**Tuesday, September 10, 2019 6:00 P.M. – Council Chambers**

**Agenda**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Citizen Forum** – *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff or commission for future report.*
  
- V. Consent Agenda** – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
  - A.** August 13th, 2019 Council Meeting minutes
  - B.** August 27<sup>th</sup>, 2018 Special Session minutes
  - C.** City Pre-paid checks in the amount of \$190,504.35
  - D.** City Accounts payables in the amount of \$28,426.60
  
- VI. Approve Agenda** – *No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.*
  
- VII. Presentations with possible discussion and decision.**
  - A.** Moore Engineering Update
    - a. Resolution 2019-09-01
  - B.** Al's Disposal Contract
  
- VIII. Reports of Department Heads and Committees**
  - A.** Mayors Report
    - a. Blight
    - b. Union Contract Negotiations Committee-Police and Full Time Staff
  
  - B.** Administrator / Clerk / Treasurer Report.
    - 1) Department Updates
    - 2) Part Time Police Officer Update
    - 3) Event Center Bar Rental update

**IX. Old Business**

- a. Marsh River update
- b. Mid Minnesota Credit Union Update on alleyway.

**XII. New Business**

- A. Kaleidoscope guests, September – Sawrey/Opheim, October – Stene/Krieger
- B. 5% levy recommendation- Action required to meet preliminary deadline**
- C. Balzum Road Repair
- D. Exploring Land Purchases Discussion – closed session.

**XIII. Adjournment**

**City of Ada**  
**Meeting of the City Council**  
**Tuesday, August 13, 2019 - 6:00 P.M. - Council Chambers**

**Council Minutes**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call – Member Stene was absent**  
**Others present – Mayor Sawrey, Local Media, Moore Engineering, David Drown & Assoc.**
- IV. Citizen Forum - *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff or commission for future report.***
- V. Consent Agenda - *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.***
  - A. July Council 2019 Regular Council Meeting minutes**
  - B. July 29, Special Session 2019 Council Meeting minutes**
  - C. August I, Special Session 2019 Council Meeting Minutes**
  - D. City Pre-paid checks in the amount of \$ 366,056.86**
  - E. City Accounts payables in the amount of \$51,301.52**
  - F. One Day Liquor License for Rib Fest - Pub 21 for Fun in the Flatlands (4<sup>th</sup> Ave Wand West Main St)**

**Motion by Member Opheim, seconded by Member Mathsen to approve the Consent Agenda as amended. Voting for: Opheim, Nelson, Mathsen, Hintz, Kroshus, and Krieger.**  
**Against: None Motion Passed**

- VI. Approve Agenda-*No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.***

**Motion by Member Nelson, seconded by Member Krieger to approve the Agenda as amended. Voting for: Opheim, Nelson, Mathsen, Hintz, Kroshus, and Krieger.**  
**Against: None Motion Passed**

- VII. Presentations with possible discussion and decision.**

- A. Moore Engineering- Special Assessments**

Representation from Moore Engineering gave a review of the Special Assessment process and a cost estimate as to what each parcel in the North Industrial lots would run. A resolution needs to be passed to approve the preliminary engineering report and to schedule a public hearing to hear what the owners concerns would be regarding the assessments.

**Motion by Member Opheim, seconded by Member Mathsen to approve Resolution 2019-08-02, a resolution accepting the engineering report and to set a public hearing notice regarding the Park Street Project. By roll call vote - For: Opheim, Nelson, Mathsen, Hintz, Kroshus, and Krieger. Against: None Motion Passed**

**B. Audit 2018 - Brady Martz**

Brian Opsahl, representing Brady Martz (auditing firm), was present to review the 2018 Annual Audit for the City of Ada. Mr. Opsahl highlighted the good things that took place in 2018 and the areas of concern that were noted to council and the recommendations to fix or improve as printed in the audit booklet.

**NO ACTION TAKEN**

**C. David Drown and Associates**

Jason Murray of David Drown and Associates was in council chambers to present to council a proposal to assist the City of Ada in Long Term Planning. Long Term Planning includes the levy process, utility billing, and financing long term projects. Mr. Murray stated that the information gathered will be very valuable to the City when it comes to the process of when and how to plan for long term projects and also how to budget on an annual basis. The startup cost is \$5,000.00 to gather data and to analyze information and to also give the City three updates when needed.

**Motion by Member Opheim, seconded by Member Hintz to approve having David Drown and Associates to start the process of gathering financial data to analyze long term project planning and assist in the budget process at a cost of up to \$5,000.00. Voting For: Opheim, Nelson, Mathsen, Hintz, Kroshus, and Krieger. Against: None Motion Passed**

**VIII. Reports of Department Heads and Committees**

**A. Mayors Report**

**1) Part Time Police Officer**

Discussion took place regarding the hiring of a part time police officer. Council was informed that the previous hire didn't work out due to scheduling and the hires difficulty in getting free time from his current employment. Member Hintz made a recommendation to expand the scope of advertising for the position and that the deadline for applications be in by September 13<sup>th</sup> and that the rate of pay be the same as was previously advertised.

**Motion by Member Hintz, seconded by Member Opheim to approve that the Public Safety Committee, Chief Bueng, Mayor Sawrey and the City Administrator proceed with the advertising of the part time police officer position, to have the applications in by September 13<sup>th</sup>, to review the applications and to bring back a proposal to the council.**

**Voting For: Opheim, Nelson, Mathsen, Hintz, Kroshus, and Krieger. Against: None Motion Passed**

**2) Nomination to Norman County EDA**

Mayor Sawrey brought before council a nomination for the Norman County EDA – the nominee is Greg Slotten.

**Motion by Member Mathsen, seconded by Member Opheim to approve the nomination of Greg Slotten to the Norman County EDA. Voting For: Opheim, Nelson, Mathsen, Hintz, Kroshus, and Krieger. Against: None Motion Passed**

## **B. Administrator/ Clerk/ Treasurer Report**

### 1) Department Updates

Administrator Larson updated council regarding the different departments within the city. Public works is without 2 employees and will retain Tanner Kasel to fill in until necessary. The liquor store continues to promote itself in a variety of ways, all are going good. The police department held its national night out, which went well. Up-coming event for the police department is their annual police academy. One other item Larson brought up was that a niche from the columbarium was sold last week.

### 2) Preliminary Budget Discussion for 2020

#### a) Set Special Session for budget discussion

August 27<sup>th</sup> @ 6PM was approved for a special session to discuss the 2020 City budget.

### 3) Mid Minnesota Credit Union Conditional Use Permit Request

A request from Mid Minnesota Credit Union that the alley be turned into a one way (North to South) to be able to install a drive thru in their new bank (the old DIVA's site).

**Motion by Member Opheim, seconded by Member Kroshus to approve the conditional use permit to Mid Minnesota Credit Union for a drive thru and that the alley be turned into a one way, running north to south. Voting For: Opheim, Nelson, Mathsen, Hintz, Kroshus, and Krieger. Against: None Motion Passed**

### 4) Baseline

The lease arrangement between the City of Ada and Baseline Bar was brought to the council table. The tenant is and has been delinquent on the payments of rent on a consistent basis. Discussion took place regarding the eviction process if the tenant continues to be late on the rent payment.

**Motion by Member Opheim, seconded by Member Hintz to approve sending a 15 day notice to the tenant to get rent and outstanding repair reimbursement current with the City of Ada. Termination of the lease will commence if not satisfied after the 15 days. Voting For: Opheim, Nelson, Mathsen, Hintz, Kroshus, and Krieger. Against: None Motion Passed**

## 5) Old Business

NONE

## 6) New Business

- a. Kaleidoscope Guests August- Nelson/Mathsen, September - Sawrey/Opheim, October - Stene/Krieger
- b. Resolution 2019-08-01 Authorizing official signatures on City of Ada's Investment and Bank Accounts

**Motion by Member Opheim, seconded by Member Mathsen to approve Resolution 2019-08-01, a resolution authorizing official signatures on the City of Ada's Investment and Bank accounts. By roll call vote For: Opheim, Nelson, Mathsen, Hintz, Kroshus, and Krieger. Against: None Motion Passed**

c. Liability Coverage - Waiver Form

**Motion by Member Opheim, seconded by Member Krieger to approve that the City of Ada does not raise its liability limits and that we sign the waiver form. Voting For: Opheim, Nelson, Mathsen, Hintz, Kroshus, and Krieger. Against: None Motion Passed**

d. Public Works Equipment

Member Kroshus informed council regarding the future of the City's street sweeper. A new unit would run anywhere from \$200,000.00 to \$250,000.00. The current unit is limping along. The topic will be brought up again in the near future, during budget conversations.

NO ACTION TAKEN

e. Ada Chamber of Commerce gambling funds request for Fun in the Flatlands in the amount of \$300.00

**Motion by Member Hintz, seconded by Member Opheim to approve a \$300.00 request from the gambling funds to the Ada Chamber of Commerce for Fun in the Flatlands. Voting For: Opheim, Nelson, Mathsen, Hintz, Kroshus, and Krieger. Against: None Motion Passed**

f. Ada Chamber of Commerce gambling funds request for National Night Out in the amount of \$300.00

**Motion by Member Hintz, seconded by Member Opheim to approve a \$300.00 request from the gambling funds to the Ada Chamber of Commerce for National Night Out. Voting For: Opheim, Nelson, Mathsen, Hintz, Kroshus, and Krieger. Against: None Motion Passed**

g. Marsh River discussion

Member Kroshus brought to the attention the water problems and drainage issues tied into the Marsh River on the south side of town. Currently the City is pumping water over the ring dike to move water out of town, instead of the drain pipe that should be letting the water flow. The lack of flow on the Marsh does not let the water drain properly. A recommendation to talk with the Wild Rice Watershed District to see if there is a resolve was discussed.

**7) Adjournment**

**Motion by Member Mathsen, seconded by Member Krieger to adjourn. Voting For: Opheim, Nelson, Mathsen, Hintz, Kroshus, and Krieger. Against: None Motion Passed**

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**Administrator Larson**

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**Mayor Sawrey**

**City of Ada**  
**Special Session Agenda**  
**August 27, 2019 – 6:00 p.m.**  
**Council Chambers**

**Minutes**

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call

All members of council and Mayor Sawrey were present. Doug Marcussen was also present.

IV. 2020 Budget Discussion

Administrator Larson presented to council a preliminary budget for 2020. Discussion took place regarding the proposed 5% levy for property taxes and the 5% increase in utilities. There was some discussion as to whether it was a good time to raise the levy and utilities, since the school board was wanting a referendum to pass this fall. Further discussions will take place at the September 10, 2019 meeting.

V. Baseline

Administrator Larson reported that the tenant, Baseline Bar, will be removing her items from the facility and her lease will be terminated by Wednesday August 28<sup>th</sup>. The locks will be changed out on Thursday. Discussion took place to start advertising for a new tenant. It was decided to advertise for a 30 day period and then have a committee to review the applications. Setting the rental fee for the property was discussed before we advertise. Member Hintz suggested to keep the \$1,000.00 rent per month.

**Motion by Member Kroshus, seconded by Member Stene to approve advertising for a tenant to occupy and rent the bar space in the Ada Event Center @ \$1,000.00 per month. The advertisement will run for 30 days. All in Favor: Opheim, Nelson, Mathsen, Hintz, Kroshus, Stene, Krieger. Against: NONE Motion passed**

VII. One Day Off Site Liquor Permit

Administrator Larson presented to council a proposal to have the Ada Liquors staff to cover the On Sale liquor need at the Ada Event Center. An On-Sale liquor license is needed to get this accomplished. Two options for special event licensing were presented. One is a 2 time event license for \$500.00 or an annual license with Dram Shop coverage for \$650.00.

**Motion by Member Opheim, seconded by Member Mathsen to approve obtaining a special event license for the City of Ada Liquors at the cost of \$650.00. This will cover multiple events at the ADA Event Center and be covered under our Dram License. All in Favor: Opheim, Nelson, Mathsen, Hintz, Kroshus, Stene, Krieger. Against: NONE Motion passed**

**Motion by Member Mathsen, seconded by Member Krieger to approve an On-Sale Liquor License to the Ada Liquor Store. All in Favor: Opheim, Nelson, Mathsen, Hintz, Kroshus, Stene, Krieger. Against: NONE Motion passed**

VI. Adjourn

**Motion by Member Stene, seconded by Member Hintz to adjourn. All in Favor: Opheim, Nelson, Mathsen, Hintz, Kroshus, Stene, Krieger. Against: NONE Motion passed**

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**Administrator Larson**

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**Mayor Sawrey**



Jul-19 Interim Combined Statement of Cash and Investments

Fund	Cash Balance 6/30/2019	Investment Balance 6/30/2019	July Cash Debits	July Cash Credits	July Invest Debits	July Invest Credits	Balance 7/31/2019
General Fund	(625,611.98) 0.00	370,373.25	374,732.74	292,739.93			(173,245.92) 0.00
Special Revenue Funds:							
TIF District 2-1 Redevelopment	0.00						0.00
TIF District 2-2 Housing	141,202.16						141,202.16
TIF District 2-3 Housing	39,950.63	0.00					39,950.63
Demolition\Blight Fund	(17,155.34)	12,145.45					(5,009.89)
(207) 2015 Revolving Loan Account	47,169.63		3,321.38				50,491.01
(208) Ada Economic Development Revolving Loan	4,181.69	3,832.97					8,014.66
Library	(35,708.15)	40,566.63	2,089.63	638.57			6,309.54
Community Center Maintenance Fund	(528,134.79)	699,403.93					171,269.14
Recreation Development Fund	34,635.83	40,000.00					74,635.83
Long Term Designated Capital	121,231.54	501,218.71	970.33	53,500.00			569,920.58
Public Works	(8,498.07)	4,690.92	133.77				(3,673.38)
Capital Project - Emergency Services Building	324.29						324.29
Capital Project - Lift Station / Force Main Project	(164,796.92)						(165,169.92)
Capital Project - New Well	0.00	0.00		373.00			0.00
Ada Event Center	166,927.63		600.00	3,109.46			164,418.17
Community Development Fund	(305,326.30)						(305,326.30)
Downtown Development District	36,872.43						36,872.43
Debt Service Funds:							
2008 Lease Purchase Fire Hall	26,171.85		6,941.50				33,113.35
2003 G. O. Improvement Bonds (Street Project)	37,371.09	3,539.73					40,910.82
1999 G. O. Water / Sewer Rev Bonds							0.00
2000 G. O. Improvement Bonds	0.00						0.00
Enterprise Funds:							
Water and Sewer Fund	179,379.64	82,914.83	71,996.16	190,132.16			144,158.47
Electric Utility	970,497.87	10,179.15	149,677.94	111,609.25			1,018,745.71
Long Term Designated Capital II	128,668.53	624,375.67	41,002.00				794,046.20
Liquor	145,153.69	1,237.75	53,420.50	44,211.79			155,600.15
<b>Total - All Funds</b>	<b>394,506.95</b> <b>2,788,985.94</b>	<b>2,394,478.99</b>	<b>704,885.95</b>	<b>696,314.16</b>	<b>0.00</b>	<b>0.00</b>	<b>2,797,557.73</b>
Fransden Bank - Savings							403,374.09
Fransden Bank - Money Market - General							1,070.51
Fransden Bank - Money Market - LT Desig							-
Fransden Bank - Fire Insurance Proceeds							-
Fransden Bank - CD's							528,469.81
American Federal Bank CD (LT Desig Cap II)							-
BancWest Investment Services (LT Desig Cap II)	G607-10400						185,576.81
BancWest Investment Services (Maintenance Funds)	G225-10400						628,724.91
BancWest Investment Services (General)	G101-10400						628,372.21
BancWest Investment Services (LT Des Cap)	G400-10400						288,072.76
							133,896.63

**Total Balances 7-31-19**

**2,797,557.73**

ACCOUNT PAYABLE - AUGUST 2019  
 REGULAR COUNCIL MEETING  
 Tuesday, September 10, 2019

\*Added or Revised Amounts

ADA BUILDING CENTER	LQR FLOOR CLEANER, BULLETIN BOARD	\$ 192.06
ADA BUILDING CENTER	DEKKO CONCRETE MIX	\$ 119.76
ACME TOOLS	PW- PRESURE WASHER/STEAMER, WASH JET KIT	\$ 148.10
ADA-FELTON COUNTRY STORE	PW FUEL	\$ 176.79
AL'S DISPOSAL	AUGUST DUMPSTER RENT	\$ 195.33
AMERIPRIDE	AUGUST PW- MOPS, TOWELS, MATS	\$ 262.64
AMERIPRIDE	AUGUST LQR MATS, MOPS	\$ 45.03
COCA COLA	LQR POP	\$ 115.00
COUNTRY LOOKS AND LOGO	PW HATS	\$ 167.00
GODFATHER'S EXTERMINATING INC	PEST CONTROL- LQR STORE	\$ 71.61
GRAND FORKS FIRE EQUIPMENT	FIRE- PESSURIZED WATER & HOSE NOZZLE	\$ 196.00
HAWKINS	DEKKO CHEMICALS	\$ 83.00
HAWKINS	PW CHEMICALS	\$ 2,188.29
JACOBSON FARMS	ELECTRICAL CONDUIT	\$ 450.00
JIM'S LOCKSMITH SERVICE	REKEY EVENT CENTER- FRONT , BAR	\$ 228.00
INDEPTH INSPECTION	AUGUST BLDING PERMIT SERVICES	
KRJB RADIO	COUNCIL- ANNUAL	\$ 212.05
KRJB RADIO	POLICE- PT JOBLINE	\$ 100.00
KRJB RADIO	PW FALL CLEANUP	\$ 565.00
KRJB RADIO	DEKKO- ANNUAL CONTRACT, LIFE GUARD JOBLINE	\$ 446.00
KRJB RADIO	LIQUOR- ADV-ANNUAL, BEER SAMPLES	\$ 183.00
LEAGUE OF MN CITIES	MEMBERSHIP DUES	\$ 1,943.00
LEAGUE OF MN CITIES	MAYOR ASSOC MEMBERSHIP	\$ 30.00
LOCATORS & SUPPLIES	PW SAFETY VESTS	\$ 247.04
MCCOLLUM HARDWARE, INC	POLICE- MASKING TAPE, CLEANER	\$ 27.97
MCCOLLUM HARDWARE, INC	DEKKO- CLEANING SUPLS, CHEMICAL	\$ 119.84
MID-CENTRAL ICE	LQR ICE	\$ 280.50
NORMAN COUNTY ATTORNEY	AUGUST CRIMINAL FEES	

NORMAN COUNTY IMPLEMENT	PW- LAWN MOWERS-BLADES, BOLTS, WASHERS	\$ 165.60
NORMAN COUNTY INDEX	CLERK- PT POLICE AD, PARK ST IMPROVEMENT NOTICE	\$ 100.00
NORMAN COUNTY INDEX	LQR- ADV	\$ 105.00
OFFICE SUPPLIES	CH- OFFICE SUPLS, CLEANER	\$ 25.04
OFFICE SUPPLIES	PW- AC to DC CONVERTER, TONER	\$ 211.54
OFFICE SUPPLIES	DEKKO- SUPLS, COPIER/SCAN/FAX, PAPER PRODUCTS, MONTHLY PLANNER, CABLE TIES,BAGS	\$ 275.23
OFFICE SUPPLIES	POLICE - TONER,BINDERS,SELF-STICK PADS,SCISSORS,D,TAPE,FLASH DRIVES,BAGS	\$ 399.62
OFFICE SUPPLIES	LIQUOR- OFFICE SUPLS, BAGS	\$ 56.20
PEMBERTON,SORLIE,RUFER&KERSHNER	JULY- GENERAL ATTORNEY FEES	\$ 4,515.50
PETRO SERVE USA	PW FUEL	\$ 453.52
POWERPLAN - RDO	PW SUPLS	\$ 143.73
PRODUCTIVITY PLUS- TITAN	PLATE PART	
PUSH-PEDAL-PULL	DEKKO- EQUIP MNT DELIVERY/INSTALL	\$ 150.00
READITECH	MONTHLY HOST MAILBOX	\$ 135.50
SORENSEN ELECTRIC	PW-WEATHERHEAD, HUB	\$ 25.43
SORENSEN ELECTRIC	DEKKO- CONVERT TO LED, MENS BATHROOM EXHAUST FAN	\$ 1,079.30
SUPERMARKET FOODS	CH- PLATES,FORKS	\$ 6.98
SUPERMARKET FOODS	LIQUOR- POP	\$ 14.89
TACTICAL SOLUTIONS	POLICE RADAR UNITS	\$ 96.00
TRANE	DEKKO- MNT INSPECTION	\$ 1,500.00
TRI-COUNTY COMMUNITY CORRECTIONS	SPRING CLEAN-UP OF CITY PARKS	\$ 178.50
WATER & LIGHT FUND	UTILITIES	\$ 8,075.62
WES'S TRUCK REPAIR	MOWER TIRE DISPOSAL- CLEANUP	\$ 1,760.00
WEX BANK	POLICE FUEL	
ZEP SALES	PW CLEANING SOAPS	\$ 160.39
TOTALS		<u>\$ 28,426.60</u>

# AUGUST 2019 PRE-PAID CHECKS

Paid Chk# 079585	ADA LABOR	8/5/2019	\$5,050.00	MOWING CONTRACTS
Paid Chk# 079586	BEVERAGE WHOLESALERS, INC	8/5/2019	\$594.20	BEER
Paid Chk# 079587	BOOM ISLAND BREWING CO, LLC	8/5/2019	\$93.00	BEER
Paid Chk# 079588	BRANDENBURG, JONATHAN	8/5/2019	\$11.77	CREDIT BALANCE.
Paid Chk# 079589	BREAKTHRU BEVERAGE	8/5/2019	\$1,244.85	LQR
Paid Chk# 079590	DAVID DROWN ASSOCIATES	8/5/2019	\$1,500.00	EDA CONSULT 2018 TIFS
Paid Chk# 079591	D-S BEVERAGES	8/5/2019	\$18,216.75	BEER
Paid Chk# 079592	ESSENTIA HEALTH	8/5/2019	\$2,909.08	REIMBURSE FROM INS.
Paid Chk# 079593	GUNDERSON, SANDRA	8/5/2019	\$80.16	DEKKO REFUND
Paid Chk# 079594	JOHNSON BROS WHLSE LIQUOR C	8/5/2019	\$457.30	LQR
Paid Chk# 079595	MCKINNON CO., INC.	8/5/2019	\$4,831.47	BEER
Paid Chk# 079596	PHILLIPS WINE & SPIRITS CO.	8/5/2019	\$2,009.15	LQR CREDIT
Paid Chk# 079597	SAWREY, JASON	8/5/2019	\$388.98	WT&LT CREDIT FROM SHUT OFF
Paid Chk# 079598	WATER AND LIGHT FUND	8/5/2019	\$100.11	INTEREST- NICOLE CARLSEN
Paid Chk# 079667	ADA CHAMBER OF COMMERCE	8/14/2019	\$600.00	FUN IN THE FLATLANDS CONTRIBUT
Paid Chk# 079668	ARVIG	8/14/2019	\$760.07	CH AUGUST RENT
Paid Chk# 079669	BEVERAGE WHOLESALERS, INC	8/14/2019	\$87.70	BEER
Paid Chk# 079670	BOOM ISLAND BREWING CO, LLC	8/14/2019	\$189.00	BEER
Paid Chk# 079671	BRADY, MARTZ, & ASSOCIATES P.C	8/14/2019	\$9,500.00	2018 AUDIT
Paid Chk# 079672	BREAKTHRU BEVERAGE	8/14/2019	\$80.55	BEER
Paid Chk# 079673	CITY OF ADA GENERAL FUND	8/14/2019	\$250.93	APPLY METER DEPOSITS
Paid Chk# 079674	DEPT. OF ENERGY W A P A	8/14/2019	\$26,434.36	JULY ENERGY
Paid Chk# 079675	D-S BEVERAGES	8/14/2019	\$2,687.71	BEER
Paid Chk# 079676	SARAH HART	8/14/2019	\$72.11	METER DEP BALANCE
Paid Chk# 079677	JOHNSON BROS WHLSE LIQUOR C	8/14/2019	\$252.06	LQR
Paid Chk# 079678	MCKINNON CO., INC.	8/14/2019	\$3,195.00	BEER
Paid Chk# 079679	MN MUNICIPAL BEVERAGE ASSOC	8/14/2019	\$600.00	2019-20 DUJES
Paid Chk# 079680	NORTHERN STATES POWER CO.	8/14/2019	\$769.00	JULY DIST FACILITIES CHRNG
Paid Chk# 079681	EMILY ORSTAD	8/14/2019	\$58.10	METER DEP BALANCE
Paid Chk# 079682	STEVE PETRY	8/14/2019	\$210.36	FIRE FUEL
Paid Chk# 079683	PHILLIPS WINE & SPIRITS CO.	8/14/2019	\$2,429.57	LQR CREDIT
Paid Chk# 079684	RAMAKER & ASSOC., INC.	8/14/2019	\$585.00	CEMETERY SOFTWARE ANNUAL SUPPO
Paid Chk# 079685	READITECH SOLUTIONS	8/14/2019	\$353.75	AUGUST HOST

Paid Chk# 079686	RED RIVER VALLEY CO-OP POWER	8/14/2019	\$111.85	SEWER UTILITIES
Paid Chk# 079687	SKANSGAARD CONSTRUCTION	8/14/2019	\$875.00	LAWN CARE
Paid Chk# 079688	DANA SMITH	8/14/2019	\$20.08	DEPOSIT BALANCE
Paid Chk# 079689	SORENSEN ELECTRIC	8/14/2019	\$8,349.89	LOR REMODEL LTING
Paid Chk# 079690	VERIZON WIRELESS	8/14/2019	\$65.23	PW CELL PHONE
Paid Chk# 079691	XCEL/NORTHERN STATES POWER	8/14/2019	\$55,865.46	JULY ENERGY
Paid Chk# 079694	ARVIG	8/23/2019	\$1,852.89	SEWER- PHONE/INTERNET
Paid Chk# 079695	BEVERAGE WHOLESALERS, INC	8/23/2019	\$125.70	BEER
Paid Chk# 079696	JONATHAN BORGE	8/23/2019	\$100.09	INTEREST
Paid Chk# 079697	CARDMEMBER SERVICES	8/23/2019	\$167.62	PW BLUETOOTH
Paid Chk# 079698	STEPHEN GONZALEZ	8/23/2019	\$100.11	METER DEPOSIT REFUND
Paid Chk# 079699	JENNIFER R KRUGER	8/23/2019	\$300.00	DEKKO- TRAINER AUGUST
Paid Chk# 079700	MCCOLLUM HARDWARE, INC.	8/23/2019	\$57.50	LED LTING REBATE
Paid Chk# 079701	MENGE PROPERTIES	8/23/2019	\$500.00	LOR PARKING LOT LEASE
Paid Chk# 079702	BRAD MEYER	8/23/2019	\$100.11	INTEREST REFUND
Paid Chk# 079703	TRUDY MICKELSON	8/23/2019	\$100.07	METER DEPOSIT REFUND
Paid Chk# 079704	MN ENERGY RESOURCES CORP.	8/23/2019	\$852.17	EC UTILITIES
Paid Chk# 079705	MUSTANG SEED	8/23/2019	\$150.12	METER DEPOSIT REFUND
Paid Chk# 079706	PRESTEGORD, KAREN	8/23/2019	\$155.56	NNO SUPLS
Paid Chk# 079707	RED RIVER VALLEY CO-OP POWER	8/23/2019	\$9,722.72	AUGUST MNT
Paid Chk# 079708	RMB ENVIRONMENTAL LABS,INC	8/23/2019	\$50.00	TESTING
Paid Chk# 079709	SAFFIRE	8/23/2019	\$1,500.00	CLERK- 6M HOST/LIC FEE
Paid Chk# 079710	ALESIA SARGENT	8/23/2019	\$100.11	METER DEPOSIT REFUND
Paid Chk# 079711	SOUTHERN GLAZERS OF MN	8/23/2019	\$661.24	LOR
Paid Chk# 079712	VERIZON WIRELESS	8/23/2019	\$95.17	POLICE CELL
Paid Chk# 079713	W & E PROPERTIES	8/23/2019	\$100.05	INTEREST
Paid Chk# 079714	KAREN WATERS	8/23/2019	\$100.13	METER DEPOSIT REFUND
Paid Chk# 079715	BRAD WEEERTS	8/23/2019	\$100.08	INTEREST
Paid Chk# 079716	ADA AREA PROMOTIONS COMM. IN	8/29/2019	\$5,000.00	AAPC MARKETING BUDGET
Paid Chk# 079717	BEVERAGE WHOLESALERS, INC	8/29/2019	\$215.42	BEER
Paid Chk# 079718	BNSF RAILWAY COMPANY	8/29/2019	\$225.11	RAILROAD LEASE
Paid Chk# 079719	BOOM ISLAND BREWING CO. LLC	8/29/2019	\$140.00	BEER
Paid Chk# 079720	D-S BEVERAGES	8/29/2019	\$2,666.90	BEER CREDIT
Paid Chk# 079721	FERGUS FALLS MONUMENT	8/29/2019	\$250.00	COLUMBARIUM IMPRINT-STIMACH
Paid Chk# 079722	HENRY'S FOODS, INC	8/29/2019	\$85.11	LOR BAGS

Paid Chk# 079723	JOHNSON BROS WHLSE LIQUOR C	8/29/2019	\$1,619.71	LQR
Paid Chk# 079724	LEAGUE OF MN CITIES INS. TRUST	8/29/2019	\$47.00	LQR LIAB 8/19-9/19
Paid Chk# 079725	MCCOLLUM HARDWARE, INC.	8/29/2019	\$49.99	CLERK OFFICE CHAIR
Paid Chk# 079726	MCKINNON CO., INC.	8/29/2019	\$2,739.80	BEER CREDIT
Paid Chk# 079727	MN DEPT OF HEALTH	8/29/2019	\$5,279.00	WTR TESTS
Paid Chk# 079728	PHILLIPS WINE & SPIRITS CO.	8/29/2019	\$2,381.35	LQR
Paid Chk# 079729	SOUTHERN GLAZERS OF MN	8/29/2019	\$391.45	LQR
Paid Chk# 079730	U. S. POSTMASTER	8/29/2019	\$470.48	UTILITY BILLING PSTG
Paid Chk# 079731	THE WINE COMPANY	8/29/2019	\$61.99	LQR

\$190,504.35

**CITY OF ADA**  
**Resolution NO. 2019-09-01**

**Resolution Ordering Improvement and Preparation of Plans**

WHEREAS, a resolution of the city council adopted the 13th day of August, 2019, fixed a date for a council hearing on the improvement of Park Street & 2<sup>nd</sup> Street, and

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 10<sup>th</sup> day of September, 2019, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ADA, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the council resolution adopted the 10th day of September, 2019.
4. Moore Engineering, Inc. is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Adopted by the council this 10th day of September, 2019. Com

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Mayor

\_\_\_\_\_  
Clerk