

City of Ada
Meeting of the City Council
Tuesday, September 12, 2023 6:00 P.M. – Council Chambers

Agenda

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Citizen Forum** – *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff or commission for future report.*

- V. Consent Agenda** – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
 - A.** August 2023 Council Meeting minutes
 - B.** August 2023 Budget Meeting minutes
 - C.** City Pre-paid checks in the amount of \$470,273.63
 - D.** City Accounts payables in the amount of \$57,045.89

- VI. Approve Agenda** – *No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.*

- VII. Presentations with possible discussion and decision.**
 - A.** Dolly Parton Imagination Library Donation Request.
 - B.** Matt Wagner – THC Legislation and Planning
 - C.** Moore Engineering Update

- VIII. Reports of Department Heads and Committees**
 - A.** Mayors Report
 - 1) Recognition of Josh Mathsen and Crystal Stene.
 - 2) Appointment of open council position.

 - B.** Administrator / Clerk / Treasurer Report.
 - 1) Department Updates
 - a. Public Works Employee
 - b. Dekko Center Hot Tub

- c. Fire Department SCBA's
- 2) Budget Planning
 - a. Approve Preliminary Budget

IX. Old Business

XII. New Business

- A. Kaleidoscope Guests, September – Casey/Scott N.
- B. Truth and Taxation Meeting Set for December 5th 2023
- C. Kelly Thronson Memorial Donation Request \$500.
- D. Liability Coverage Waiver Form

- E. Department Updates
 - A. Public Works
 - B. Public Safety
 - C. EDA
 - D. Beautification

XIII. Adjournment

City of Ada
Meeting of the City Council
Tuesday, August 8, 2023, 6:00 P.M. – Council Chambers

Minutes

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call** Members present – Nelson, Mathsen, Nordquist, Roux, Krieger and Lewis. Members absent – Erickson. Also present – Administrator Larson, Mayor Hintz and members of the media.
- IV. Citizen Forum** – *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff or commission for future report.*
- V. Consent Agenda** – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
 - A.** July 2023 Council Meeting minutes
 - B.** City Pre–paid checks in the amount of \$1,062,144.57
 - C.** City Accounts payables in the amount of \$48,581.09

Member Roux motioned and Member Mathsen seconded to approve the Consent Agenda as amended. All in Favor: Nelson, Mathsen, Nordquist, Roux, Krieger and Lewis. Against: None Motion passed.

- VI. Approve Agenda** – *No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.*

Member Lewis motioned and Member Roux seconded to approve the agenda as presented. All in Favor: Nelson, Mathsen, Nordquist, Roux, Krieger and Lewis. Against: None Motion passed.

- VII. Presentations with discussion and decision.**

- A.** Moore Engineering Update

Brandon from Moore Engineering presented to the council an update on the Sewer Project. Manhole covers and two paving spots are left on the project. A walk through will be planned to approve the completion. A request for payment on a change order in the

amount of \$45,587.81 was made. A pay request for services rendered by Sellin for regular project costs in the amount of \$276,821.45.

The last request for payment was from Moore Engineering for their costs up to date for the Sewer Project in the amount of \$17,000.00.

Member Mathsen motioned, and Member Krieger seconded to approve the change order to Sellin for the Sewer Project in the amount of \$45,587.81. All in Favor: Nelson, Mathsen, Nordquist, Roux, Krieger and Lewis. Against: None Motion passed.

Member Roux motioned and Member Krieger seconded to approve the pay request to Sellin in the amount of \$276,821.45 for the Sewer Project. All in Favor: Nelson, Mathsen, Nordquist, Roux, Krieger and Lewis. Against: None Motion passed.

Member Mathsen motioned, and Member Roux seconded to approve the pay request to Moore Engineering in the amount of \$17,000.00 for the Sewer Project. All in Favor: Nelson, Mathsen, Nordquist, Roux, Krieger and Lewis. Against: None Motion passed.

B. Brady Martz – Audit Report

Brian of Brady Martz, CPA was present to finalize the 2022 audit.

VIII. Reports of Department Heads and Committees

A. Mayors Report

B. Administrator / Clerk / Treasurer Report.

1) Department Updates

Administrator Larson walked through updates of activities in the City of Ada. National Night Out was well attended and with exception of a weather delay, things went well. The excess food was donated to the Dekko fundraiser, which raised over \$600.00. Liquor Store Sales are steadily increasing but are challenged by costs increasing.

a. Reed Rasmusson Retirement date August 31, 2023

An open house is planned for August 31, 2023, to celebrate Reed's 30 plus years of service. A plan is in place to find his replacement.

b. 2024 Budget Planning Meeting – set date.

A preliminary budget meeting is planned for August 23, 2023 at 5:30pm. This is required of the city. A final budget needs to be presented to the county by December 15th, 2023.

a. Levy proposals

Council asked Administrator Larson to prepare a budget for a 3% - 5% - 7% comparisons and how those percentages would affect the average household for 2024.

IX. Old Business

XII. New Business

A. Kaleidoscope Guests, August – Shawn/Kim September – Josh/Scott N.

B. Benedictine Fun Run Event Sponsor – Donation Request \$500

Member Krieger motioned and Member Roux seconded to approve the donation request from Benedictine Living for \$500.00 from the gambling fund for their Fun Run Event. All in Favor: Nelson, Mathsen, Nordquist, Roux, Krieger and Lewis. Against: None Motion passed.

C. Resolution 2023-08-01 Resolution Certifying Grant and Loan Request for EDA Activities

Member Mathsen motioned, and Member Nelson seconded to approve Resolution 2023-08-01 Resolution Certifying Grant and Loan Request for EDA a resolution certifying a loan request for \$15,000.00 to a business in the City of Ada. All in Favor: Nelson, Mathsen, Nordquist, Roux, Krieger and Lewis. Against: None Motion passed.

D. Request for Variance

Administrator Larson brought to council a request for a variance for a handicap ramp on a residential property within the City of Ada. The variance is requested due to the amount of green space remaining after the ramp is built.

Member Roux motioned and Member Krieger seconded to approve a variance at a residence in the City of Ada. The variance is for a handicap ramp that would reduce the allowed amount of green space. All in Favor: Nelson, Mathsen, Nordquist, Roux, Krieger and Lewis. Against: None Motion passed.

E. Department Updates
A. Public Works
1) Pay Loader Bids

Member Krieger of the Public Works Committee presented bids for a new payloader for the Public Works Department. The low bid presented from Ziegler was in the amount of \$232,656.29. This bid is without attachments. Manager Rasmusson would like to trade the old snow pusher and grapple forks then get matching attachments that would go with the new loader. This would be an additional \$3,000.00.

Member Krieger motioned and Member Roux seconded to approve the low bid for a new payloader from Ziegler in the amount of \$232,656.29 and an additional \$3,000.00 for a snow pusher and grapple fork. The purchase is to be paid from Long Term Capital. All in Favor: Nelson, Mathsen, Nordquist, Roux, Krieger and Lewis. Against: None Motion passed.

B. Public Safety

Member Roux updated council on what was discussed at the monthly Public Safety Committee. Chief Hager brought to the committee a grant update for SDBA's for the department. Different vendors will be invited to provide what is best for this department. Other items discussed in the meeting: school resource officer, golf cart violation issues, and dealing with the old squad car.

C. EDA

Member Lewis presented to the council the happenings of the last EDA meeting. A loan request was approved, three demolition requests were granted, and it was encouraged to see city hall for forms and requests for EDA loan and demolition.

D. Beautification

Member Mathsen presented to the council the happenings of the last Beautification meeting. Some highlights were: headstone straightening in the cemetery, signage for the cemetery, an Eagle Scout project and improvements being done to the parks.

XIII. Adjournment

Member Nordquist motioned, and Member Mathsen seconded to approve adjourning the meeting at 6:53PM. All in Favor: Nelson, Mathsen, Nordquist, Roux, Krieger and Lewis. Against: None Motion passed.

City of Ada
City Council Special Session August 23, 2023
at 5:30 p.m. City Hall

Minutes

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Roll Call:** Members present: Erickson, Nordquist, Mathsen, Roux, Krieger, Lewis. Members Absent: Nelson. Also present: Mayor Hintz and City Administrator Larson. Members of the media.

IV. **2024 Preliminary Budget Discussion**

Administrator Larson presented to council a preliminary budget proposal for 2024. Larson explained how the budget was prepared based on a 5% levy, using current year expenses, a 3.3% COLA increase, and a 5% inflation increase. Administrator Larson informed the council of the LGA funds the City would be receiving including \$75,222 for Public Safety and \$75,000 for Streets Department. The General Fund was reviewed. Small increases due to inflation. A transfer from electric into General Fund in the amount of \$621,000. Long Term Capital balance was discussed as well as a transfer from electric into LTC of \$209,000. Discussion on a 3%, 5%, and 7% levy increase as well as the impact this would have on the budget and on the increase per household.

Member Krieger made a motion and Member Mathsen seconded to approve the preliminary budget and the preliminary levy at 5%. All in Favor: Erickson, Mathsen, Nordquist, Roux, Krieger. Opposed: Lewis. Motion Passed.

- V. **Before adjourning the meeting, Member Mathsen announced his resignation from council. This was his last meeting.**
- VI. **Adjourn**

Member Mathsen made a motion and Member Krieger seconded to adjourn the meeting at 6:15pm. All in Favor: Erickson, Nordquist, Mathsen, Roux, Krieger, and Lewis. Opposed: None. Motion passed.

ACCOUNT PAYABLE - AUGUST 2023
 REGULAR COUNCIL MEETING
 Tuesday, September 12, 2023

*Added or Revised Amounts

ADA-FELTON COUNTRY STORE	PW FUEL	\$ 109.79
AUTO VALUE	PW- OILFILTERS,4-WAY PICK REPAIR,	\$ 99.75
BORDER STATES	METERS, PARTS	\$ 7,877.48
BRAD JENSEN CONTRUCTION	REPLACE CURB	\$ 590.00
COCA-COLA BOTTLING	LQR POP	\$ 80.00
DOXO	AUGUST FEES	\$ 395.50
FERGUSON WATERWORKS	WATER METERS	\$ 1,737.31
GOPHER STATE ONE CALL	AUGUST LOCATES	\$ 39.15
HAWKINS	PW CHEMICALS	\$ 2,189.08
HAWKINS	DEKKO CHEMICALS	\$ 3,607.06
INDEPTH INSPECTION	AUGUST BLDING PERMIT SERVICES	\$ 888.89
KEY CONTRACTING	CURB&GUTTER, SANITARY BOTTOMS	\$ 5,900.00
KRJB RADIO	CLERK- ANNUAL, public works fall cleanup	\$ 777.05
KRJB RADIO	DEKKO- ANNUAL CONTRACT,6TH GRADE coupon bk	\$ 334.00
KRJB RADIO	LIQUOR- ANNUAL CONTRACT,STATE FAIR 4-H	\$ 209.00
LEE BROS SALES	PW BRAKE DRUM REPAIR #22	\$ 147.69
MCCOLLUM HARDWARE, INC	CH BATTERIES	\$ 13.99
MCCOLLUM HARDWARE, INC	CEMETERY ROPES	\$ 33.97
MCCOLLUM HARDWARE, INC	PW-KEYS, CLEANER, ANT KILLER, PT, CONDUIT PVC	\$ 115.86
MCCOLLUM HARDWARE, INC	DEKKO- CLEANER,GLOVES,WASP SPRAY,BATTERIES,TP CLEANER,PARTS,PT	\$ 159.31
MOORE ENGINEERING	PRJ 21721 INFRASTRUCTURE IMP	\$ 6,000.00
NORMAN COUNTY ATTORNEY	AUGUST LEGAL FEES	\$ 866.66
NORMAN COUNTY INDEX		
NORMAN COUNTY INDEX		
OFFICE SUPPLIES	CH- RECORDER,FLASH DRIVE,PAPER,ENVELOPES	\$ 132.44
OFFICE SUPPLIES	EC- HDMI CORD,BATTERIES,CLEANER	\$ 54.86
OFFICE SUPPLIES	LIQUOR-FIRE SAFE	\$ 321.05
OFFICE SUPPLIES	DEKKO-PAPER CLIPS,FILE TOTES,SANITIZER, FILTERS,CALC TAPE	\$ 95.57
OFFICE SUPPLIES	POLICE-TONER	\$ 269.89
OFFICE SUPPLIES	PW- SHIPPING TESTS,MEMORY CARD,PENS24795	\$ 10.81
PEMBERTON LAW	JULY LEGAL FEES	
PETRO SERVE	POLICE FUEL	\$ 784.29

PETRO SERVE	PW FUEL	\$ 364.52
RAMAKER	CEMETERY SOFTWARE IT	\$ 700.00
RMB ENV LAB	WATER/SEWER TESTS	\$ 59.90
SUPERMARKET	POLICE ICE- NNO	\$ 12.98
SUPERMARKET	REED'S RETIREMENT PARTY SUPLS	\$ 33.04
SUPERMARKET	DEKKO- FUNDRAISER MEAL SUPPLIES	\$ 39.75
SUPERMARKET	LIQUOR- ICE, POP, ECT	\$ 61.90
TRANE US	POOL MNT	\$ 4,069.00
VALLEY CEMETERY MNT SERVICE	LIFT & STRAIGHTEN HEAD STONES	\$ 5,000.00
VESERIS	MOSQUITO KONTROL	\$ 3,790.00
WATER & LIGHT FUND	AUGUST UTILITIES	\$ 8,791.11
WEX BANK	POLICE FUEL	\$ 283.24
TOTALS		<u>\$ 57,045.89</u>

PRE-PAID CHECKS AUGUST 2023

Check Date	CHECK #	Detail Vendor Name	Check Amt	Detail Comment
8/1/23	086930	ARAMARK	\$354.51	PW MATS,MOPS
8/1/23	086931	CITY OF ADA GENERAL FUND	\$1,500.00	NICHOLAS CHISHOLM UTILITY INCENTIVE,
			\$100.37	APPLY DEPOSIT
8/1/23	086932	NORSK COFFEEHOUSE LLC	\$1,125.00	DEMO
8/1/23	086933	READITECH SOLUTIONS	\$152.05	JULY IT
8/1/23	086934	WESTON, CHASITIE	\$100.02	DEPOSIT REFUND- CREDIT BALANCE
8/7/23	086936	AASLAND, GERRIE JO	\$50.00	AUGUST CELL PHONE
8/7/23	086937	ALLRICH, ERICA	\$26.80	REFUND DEPOSIT BALANCE
8/7/23	086938	ARVIG ENTERPRISES	\$760.07	CH AUGUST RENT
8/7/23	086939	CITY OF ADA GENERAL FUND	\$73.35	APPLY DEPOSIT ERICA ALLRICH
8/7/23	086940	EGGEN, BRIANNA	\$50.00	AUGUST CELL PHONE
8/7/23	086941	HAGER, STEVE	\$50.00	AUGUST CELL PHONE
8/7/23	086942	HAVERKAMP UTILITY SERVICES	\$10,036.00	REPLACE ST LTS COUNTY HWY DEPT
8/7/23	086943	LARSON, ASHLEY	\$50.00	AUGUST CELL PHONE
8/7/23	086944	NATES MARINE & SPORTS REPAIR	\$605.00	REPAIR TOR LAWN MOWER
8/7/23	086945	PAT MCCARTHY PRODUCTIONS INC	\$450.00	GUNNAR TRAINING
8/7/23	086946	RASMUSSEN, BRIAN	\$50.00	AUGUST CELL PHONE
8/7/23	086947	RED RIVER VALLEY CO-OP POWER	\$8,212.00	AUGUST MNT
8/7/23	086948	WESTCOTT, LORI	\$5,255.50	JULY MOWING
8/9/23	086990	ARTISAN BEER COMPANY	\$133.80	BEER
8/9/23	086991	BREAKTHRU BEVERAGE	\$2,159.25	LIQUOR
8/9/23	086992	D-S BEVERAGES	\$2,824.15	LIQUOR
8/9/23	086993	JOHNSON BROS WHLSE LIQUOR CO	\$499.70	LIQUOR
8/9/23	086994	MCKINNON CO., INC.	\$7,415.25	BEER
8/9/23	086995	MOORE ENGINEERING, INC.	\$17,000.00	21721 INFRASTRUCTURE IMP
8/9/23	086996	PHILLIPS WINE & SPIRITS CO.	\$2,810.60	LIQUOR
8/9/23	086997	SELLIN BROTHERS, INC.	\$276,821.45	SEWER PROJECT #5
8/9/23	086998	SIP FARM SERVICES	\$1,425.00	JULY MOWING DIKE,LAGOONS
8/9/23	086999	WINE MERCHANTS	\$293.36	WINE
8/15/23	087015	ARAMARK	\$186.30	PW- MATS
8/15/23	087016	ARVIG	\$1,761.25	JULY PHONE,INTERNET
8/15/23	087017	DEPT OF ENERGY WAPA	\$31,675.64	JULY ENERGY
8/15/23	087018	EGGEN, BRIANNA	\$612.40	DEKKO- COUPLING-HEATER
8/15/23	087019	GARDEN VALLEY TECHNOLOGIES	\$33.99	JULY- IT
8/15/23	087020	MN FIRE SERVICE CERTIFICATION	\$252.00	FIRE EXAM- RYAN HOVEN, DUSTIN OLSON
8/15/23	087021	NORTHERN STATES POWER CO.	\$769.00	JULY DISTRIBUTION FAC CHRG
8/15/23	087022	VERIZON WIRELESS	\$94.11	PW JULY CELL
8/15/23	087023	XCEL/NORTHERN STATES POWER	\$50,239.73	JULY ENERGY
8/1/23	087024	HAGER, STEVE	\$500.00	H R A
8/22/23	087025	AL S DISPOSAL, INC.	\$1,171.80	JULY METAL ROLLOFF BOX
8/22/23	087026	BARRICK, ZACH	\$175.00	FURNACE REBATE
8/22/23	087027	BNSF RAILWAY COMPANY	\$253.36	2023 RR LAND LEASE
8/22/23	087028	ENGELSTAD, ROSS	\$1,500.00	HEAT PUMP REBATE

8/22/23	087029	HEGREBERG, KEYLA	\$100.00	EVENT CENTER DEPOSIT REFUND
8/22/23	087030	LAUGHING EARTH GARDEN & GIFT	\$737.50	BOSWORTH PARK GRASS SEED
8/22/23	087031	MN ENERGY RESOURCES CORP.	\$1,084.14	POLICE-JULY-AUG UTILITIES
8/22/23	087032	MYERS LAWNSCAPES	\$1,174.40	JULY MOWING-BOSWORTH PARK
8/14/23	087033	DEVOS, EVAN	\$241.77	Replace payroll check
8/25/23	087034	BUSHMAN, LEONA	\$51.01	REFUND CREDIT BALANCE - DEPOSIT/INT
8/25/23	087035	MN DEPT OF COMMERCE	\$428.88	REFUND 2020 PA-LINDA GADE
8/28/23	087036	BOE, JOE	\$6,375.00	DEMO CARRIZALEZ 501 3RD ST W.
8/28/23	087037	CARDMEMBER SERVICES	\$272.97	POLICE-CAR WASHES, ADOBE,FACEBOOK
				DEKKO-POOL SUPLS,PARTS,DISINFECT
8/28/23	087038	EGGEN, BRIANNA	\$1,095.14	DEKKO-COMPUTER,MONITOR,PVC COUPLING
8/28/23	087039	PRODUCTIVITY PLUS ACCOUNT	\$1,031.90	PW- GASKET,O'RING #26,COMPLETE ASSEMB
8/30/23	087040	ARAMARK	\$113.71	LQR MATS,MOP
8/30/23	087041	BEVERAGE WHOLESALERS, INC	\$2,013.40	LIQUOR
8/30/23	087042	BOOM ISLAND BREWING	\$172.00	BEER
8/30/23	087043	BREAKTHRU BEVERAGE	\$772.99	LIQUOR
8/30/23	087044	CLEAR RIVER BEVERAGE	\$230.00	BEER
8/30/23	087045	D-S BEVERAGES	\$14,066.15	BEER
8/30/23	087046	MCKINNON CO., INC.	\$5,155.27	BEER
8/30/23	087047	NELSON, BRUCE	\$15.95	SAFETY GLASSES- BHP SAFETY PRODUCTS
8/30/23	087048	PHILLIPS WINE & SPIRITS CO.	\$3,421.77	LIQUOR
8/30/23	087049	SOUTHERN GLAZERS OF MN	\$1,414.71	LIQUOR
8/30/23	087050	U. S. POSTMASTER	\$318.76	AUG-UTILITY BILLING PST
8/30/23	087051	UTE PILS BREWING	\$378.40	BEER

\$470,273.63

Jul-23 Interim Combined Statement of Cash and Investments

Fund	Cash Balance 6/30/2023 (601,368.53)	Investment Balance 6/30/2023 393,923.54	July Cash Debits 421,130.25	July Cash Credits 198,832.47	July Invest Debits 1,228.46	July Invest Credits	Balance 7/31/2023 16,081.25
General Fund	0.00						0.00
Special Revenue Funds:							
TIF District 2-1 Redevelopment	(2,163.51)						0.00
TIF District 2-2 Housing	302,265.71						(2,163.51)
TIF District 2-3 Housing	61,260.44						302,265.71
Demolition\Blight Fund	7,844.66						61,260.44
(207) 2015 Revolving Loan Account	(23,897.31)	12,145.45	2,329.63				19,990.11
(208) Ada Economic Development Revolving Loan	(29,840.54)	3,832.97		761.70			(21,567.68)
Library	(25,571.00)	40,566.63					(21,738.03)
Community Center Maintenance Fund	(646,656.72)	722,532.13					9,964.39
Recreation Development Fund	42,315.76	40,000.00		5,351.00			75,875.41
Long Term Designated Capital	(229,910.27)	501,218.71					82,315.76
Public Works	(56,063.44)	4,690.92					265,957.44
Capital Project - Emergency Services Building	3,321.04						(51,372.52)
Capital Project - Lift Station / Force Main Project	(165,489.92)						3,321.04
Capital Project - New Well	0.00						0.00
Ada Event Center	(209,085.72)		175.00	1,200.93			(210,111.65)
Community Development Fund	120,627.03						120,627.03
Downtown Development District	30,372.43						30,372.43
Debt Service Funds:	0.00						0.00
2008 Lease Purchase Fire Hall	103,196.40						103,196.40
2003 G. O. Improvement Bonds (Street Project)	12,903.52	3,539.73					16,443.25
1999 G. O. Water / Sewer Rev Bonds	(35,509.00)						(35,509.00)
2000 G. O. Improvement Bonds	0.00						0.00
2020 G. O. Water Tower Improvement	57,130.64						57,130.64
2020 G. O. Lift Station Improvements	40,443.91						40,443.91
(513) 2023 Sewer Project	(0.00)						0.00
Enterprise Funds:	0.00						0.00
Water and Sewer Fund	(51,714.78)	82,914.83		276,596.11			0.00
Electric Utility	2,568,294.64	10,179.15	68,252.92	312,736.97			(213,284.00)
Long Term Designated Capital II	194,691.66	635,737.31	183,485.22	118,744.32			2,643,214.69
Liquor	168,964.49	1,237.75	66,813.06	77,246.58			830,428.97
Total - All Funds	1,636,361.59	2,452,519.12	1,018,782.19	991,470.08	1,228.46	0.00	4,117,421.28
Frandsen-General Checking\Invest							1,492,874.08
Frandsen Bank - Savings							1,070.51
Frandsen Bank - Money Market - General							-
Frandsen Bank - Money Market - LT Desig							-
Frandsen Bank - Fire Insurance Proceeds							-
Frandsen Bank - CD's							613,476.69
Bank of the West-BMO-CD							1,760,000.00
American Federal Bank CD (LT Desig Cap II)							250,000.00
BancWest Investment Services (LT Desig Cap II)	G607-10400						-
BancWest Investment Services (Maintenance Funds)	G225-10400						-
BancWest Investment Services (General)	G101-10400						-
BancWest Investment Services (LT Des Cap)	G400-10400						-

Total Balances 7-31-2023

4,117,421.28



LIABILITY COVERAGE WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before their effective date of coverage. Email completed form to your city's underwriter, to pstech@lmc.org, or fax to 651.281.1298.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary. The decision has the following effects:

- If the member does not waive the statutory tort limits, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.
If the member waives the statutory tort limits and does not purchase excess liability coverage, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
If the member waives the statutory tort limits and purchases excess liability coverage, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name: City of Ada

Check one:

[X] The member DOES NOT WAIVE the monetary limits on municipal tort liability established by Minn. Stat. § 466.04.

[] The member WAIVES the monetary limits on municipal tort liability established by Minn. Stat. § 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: Sept 12, 2023

Signature:

Position:

APD ICR'S

AUGUST 2023

Reported Date:	2023-08-01	Create Date:	2023-08-01
ICR:	23001017	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-01	Create Date:	2023-08-01
ICR:	23001018	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-01	Create Date:	2023-08-01
ICR:	23001019	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-01	Create Date:	2023-08-01
ICR:	23001020	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-02	Create Date:	2023-08-02
ICR:	23001021	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-02	Create Date:	2023-08-02
ICR:	23001022	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-02	Create Date:	2023-08-02
ICR:	23001023	Title:	Accident
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-02	Create Date:	2023-08-02
ICR:	23001024	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-03	Create Date:	2023-08-03
ICR:	23001025	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-03	Create Date:	2023-08-03
ICR:	23001026	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-03	Create Date:	2023-08-03
ICR:	23001027	Title:	Criminal Sexual Conduct
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-04	Create Date:	2023-08-04
ICR:	23001028	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-04	Create Date:	2023-08-04
ICR:	23001029	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-04	Create Date:	2023-08-04
ICR:	23001030	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-04	Create Date:	2023-08-04
ICR:	23001031	Title:	VOID
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-04	Create Date:	2023-08-04
ICR:	23001032	Title:	Theft
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-04	Create Date:	2023-08-04
ICR:	23001033	Title:	VOID
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-04	Create Date:	2023-08-04
ICR:	23001034	Title:	Welfare Check
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-04	Create Date:	2023-08-04
ICR:	23001035	Title:	Other
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-04	Create Date:	2023-08-04
ICR:	23001036	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-04	Create Date:	2023-08-04
ICR:	23001037	Title:	Theft
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-04	Create Date:	2023-08-04
ICR:	23001038	Title:	Animal
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-05	Create Date:	2023-08-05
ICR:	23001039	Title:	Traffic Complaint
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-05	Create Date:	2023-08-05
ICR:	23001040	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-06	Create Date:	2023-08-06
ICR:	23001041	Title:	Welfare Check
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-06	Create Date:	2023-08-06
ICR:	23001042	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-06	Create Date:	2023-08-06
ICR:	23001043	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-06	Create Date:	2023-08-06
ICR:	23001044	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-06	Create Date:	2023-08-06
ICR:	23001045	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-07	Create Date:	2023-08-07
ICR:	23001046	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-07	Create Date:	2023-08-07
ICR:	23001047	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-07	Create Date:	2023-08-07
ICR:	23001048	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-08	Create Date:	2023-08-08
ICR:	23001049	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-08	Create Date:	2023-08-08
ICR:	23001050	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-08	Create Date:	2023-08-08
ICR:	23001051	Title:	Animal
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-08	Create Date:	2023-08-08
ICR:	23001052	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-09	Create Date:	2023-08-09
ICR:	23001053	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-09	Create Date:	2023-08-09
ICR:	23001054	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-09	Create Date:	2023-08-09
ICR:	23001055	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-09	Create Date:	2023-08-09
ICR:	23001056	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-09	Create Date:	2023-08-09
ICR:	23001057	Title:	Welfare Check
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-10	Create Date:	2023-08-10
ICR:	23001058	Title:	Alarm
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-11	Create Date:	2023-08-11
ICR:	23001059	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-11	Create Date:	2023-08-11
ICR:	23001060	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-11	Create Date:	2023-08-11
ICR:	23001061	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-11	Create Date:	2023-08-11
ICR:	23001062	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-12	Create Date:	2023-08-12
ICR:	23001063	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-12	Create Date:	2023-08-12
ICR:	23001064	Title:	Animal
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-12	Create Date:	2023-08-12
ICR:	23001065	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-13	Create Date:	2023-08-13
ICR:	23001066	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-13	Create Date:	2023-08-13
ICR:	23001067	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-14	Create Date:	2023-08-14
ICR:	23001068	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-14	Create Date:	2023-08-14
ICR:	23001069	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-14	Create Date:	2023-08-14
ICR:	23001070	Title:	Animal
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-14	Create Date:	2023-08-14
ICR:	23001071	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-15	Create Date:	2023-08-15
ICR:	23001072	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-15	Create Date:	2023-08-15
ICR:	23001073	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-15	Create Date:	2023-08-15
ICR:	23001074	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-15	Create Date:	2023-08-15
ICR:	23001075	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-15	Create Date:	2023-08-15
ICR:	23001076	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-15	Create Date:	2023-08-15
ICR:	23001077	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-15	Create Date:	2023-08-15
ICR:	23001078	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-16	Create Date:	2023-08-16
ICR:	23001079	Title:	Alarm
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-16	Create Date:	2023-08-16
ICR:	23001080	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-16	Create Date:	2023-08-16
ICR:	23001081	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-16	Create Date:	2023-08-16
ICR:	23001082	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-16	Create Date:	2023-08-16
ICR:	23001083	Title:	Animal
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-16	Create Date:	2023-08-16
ICR:	23001084	Title:	Welfare Check
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-16	Create Date:	2023-08-16
ICR:	23001085	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-16	Create Date:	2023-08-16
ICR:	23001086	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-17	Create Date:	2023-08-17
ICR:	23001087	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-17	Create Date:	2023-08-17
ICR:	23001088	Title:	Theft
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-17	Create Date:	2023-08-17
ICR:	23001089	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-17	Create Date:	2023-08-17
ICR:	23001090	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-17	Create Date:	2023-08-17
ICR:	23001091	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-17	Create Date:	2023-08-17
ICR:	23001092	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-17	Create Date:	2023-08-17
ICR:	23001093	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-17	Create Date:	2023-08-17
ICR:	23001094	Title:	Domestic/Verbal
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-18	Create Date:	2023-08-18
ICR:	23001095	Title:	Assault
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-18	Create Date:	2023-08-18
ICR:	23001096	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-18	Create Date:	2023-08-18
ICR:	23001097	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-19	Create Date:	2023-08-19
ICR:	23001098	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-19	Create Date:	2023-08-19
ICR:	23001099	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-20	Create Date:	2023-08-20
ICR:	23001100	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-20	Create Date:	2023-08-20
ICR:	23001101	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-20	Create Date:	2023-08-20
ICR:	23001102	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-20	Create Date:	2023-08-20
ICR:	23001103	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-21	Create Date:	2023-08-21
ICR:	23001104	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-21	Create Date:	2023-08-21
ICR:	23001105	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-21	Create Date:	2023-08-21
ICR:	23001106	Title:	Citation
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-21	Create Date:	2023-08-21
ICR:	23001107	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-21	Create Date:	2023-08-21
ICR:	23001108	Title:	Traffic Complaint
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-21	Create Date:	2023-08-21
ICR:	23001109	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-21	Create Date:	2023-08-21
ICR:	23001110	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-21	Create Date:	2023-08-21
ICR:	23001111	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-21	Create Date:	2023-08-21
ICR:	23001112	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-22	Create Date:	2023-08-22
ICR:	23001113	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-22	Create Date:	2023-08-22
ICR:	23001114	Title:	Traffic Complaint
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-22	Create Date:	2023-08-22
ICR:	23001115	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-23	Create Date:	2023-08-23
ICR:	23001116	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-23	Create Date:	2023-08-23
ICR:	23001117	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-23	Create Date:	2023-08-23
ICR:	23001118	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-23	Create Date:	2023-08-23
ICR:	23001119	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-23	Create Date:	2023-08-23
ICR:	23001120	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-24	Create Date:	2023-08-24
ICR:	23001121	Title:	Attempt to Locate
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-24	Create Date:	2023-08-24
ICR:	23001122	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-24	Create Date:	2023-08-24
ICR:	23001123	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-24	Create Date:	2023-08-24
ICR:	23001124	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-25	Create Date:	2023-08-25
ICR:	23001125	Title:	Theft
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-25	Create Date:	2023-08-25
ICR:	23001126	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-25	Create Date:	2023-08-25
ICR:	23001127	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-25	Create Date:	2023-08-25
ICR:	23001128	Title:	Welfare Check
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-26	Create Date:	2023-08-26
ICR:	23001129	Title:	Suspicious
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-26	Create Date:	2023-08-26
ICR:	23001130	Title:	Suspicious
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-26	Create Date:	2023-08-26
ICR:	23001131	Title:	Disorderly Conduct
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-26	Create Date:	2023-08-26
ICR:	23001132	Title:	Criminal Damage to Property
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-26	Create Date:	2023-08-26
ICR:	23001133	Title:	Public Assist
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-27	Create Date:	2023-08-27
ICR:	23001134	Title:	Animal
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-28	Create Date:	2023-08-28
ICR:	23001135	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-28	Create Date:	2023-08-28
ICR:	23001136	Title:	Animal
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-28	Create Date:	2023-08-28
ICR:	23001137	Title:	Animal
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-28	Create Date:	2023-08-28
ICR:	23001138	Title:	Animal
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-29	Create Date:	2023-08-29
ICR:	23001139	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-29	Create Date:	2023-08-29
ICR:	23001140	Title:	Mental Health
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-29	Create Date:	2023-08-29
ICR:	23001141	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-30	Create Date:	2023-08-30
ICR:	23001142	Title:	Animal
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-30	Create Date:	2023-08-30
ICR:	23001143	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-31	Create Date:	2023-08-31
ICR:	23001144	Title:	Escort
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-31	Create Date:	2023-08-31
ICR:	23001145	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-31	Create Date:	2023-08-31
ICR:	23001146	Title:	Assist Other Agency
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-31	Create Date:	2023-08-31
ICR:	23001147	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-31	Create Date:	2023-08-31
ICR:	23001148	Title:	Welfare Check
IsSensitive:	0	AGN:	APD

Reported Date:	2023-08-31	Create Date:	2023-08-31
ICR:	23001149	Title:	Traffic Stop
IsSensitive:	0	AGN:	APD