

## City of Ada Special Session Meeting Minutes

**Location:** Ada City Hall

**Date and Time:** Tuesday, May 22, 2018 at 5:30pm

*Councilmember's present: Opheim, Mathsen, Rosenberger, Hintz, Stene and Kroshus. Member absent: Mike Nelson. There were various representatives from the community.*

### **I. James Leiman Consulting Agreement**

Discussion took place regarding an employee contract arrangement with James Leiman, former City Administrator. Josh Heggem was invited to the meeting via Skype to advise council as to the technicalities to this contract. Member Rosenberger questioned why this process has to take place if Mr. Leiman is going to be a part time employee. Heggem stated that this is a unique hire, since Mr. Leiman was the previous Administrator. An email to detail what Mr. Leiman is willing to accept was read, it detailed that he would be available 5 hours a week and agreed to the other aspects of the employment agreement (no benefits, \$10.00 per hour compensation, and void of liability), as previously presented. Discussion continued regarding liability to the City having Mr. Leiman as an employee.

**Motion made by Member Hintz, seconded by Member Mathsen to approve the employment agreement with James Leiman as amended. Voting For: Opheim, Mathsen, Rosenberger, Hintz, Stene and Kroshus. Against: NONE Motion passed**

### **II. First Reading: Ordinance No 476 An Ordinance Amending City of Ada Animal Code Sec 14-100**

This Ordinance regarding animal feces and as to where (public and private property) the animal/owner is in violation was corrected from the original draft. Discussion as to enforcement of this ordinance was brought up by Member Rosenberger. It was stated that this would be enforced by the City Police Department by citation.

**Motion made by Member Opheim, seconded by Member Hintz to approve the First Reading: Ordinance No 476 An Ordinance Amending City of Ada Animal Code Sec 14-100. By roll call Vote For: Opheim, Mathsen, Rosenberger, Hintz, Stene and Kroshus. Against: NONE Motion passed**

**III. First Reading: Ordinance No 477 An Ordinance Amending City of Ada Nuisance Code Sec. 34-33**

This Ordinance addresses animal feces as well as other nuisance issues within the City of Ada. Enforcement of this and all other Ordinances was addressed, once again, by members of the council.

**Motion made by Member Opheim, seconded by Member Hintz to approve the First Reading: Ordinance No 477 An Ordinance Amending City of Ada Nuisance Code Sec. 34-33.. By roll call Vote For: Opheim, Mathsen, Rosenberger, Hintz, Stene and Kroshus. Against: NONE Motion passed**

**IV. Ward and Election Discussion**

Discussion with regards to the number of council members and the Wards within the City of Ada was brought to the table. Member Hintz thought it was a good time to bring the discussion of eliminating the Voting Wards and reducing the size of City Council to 5 members. Member Hintz stated that he researched and found that a lot of cities in the northwest region of the state, with populations similar to Ada, had less than 7 members and had no Voting Wards within their respective cities. This would be a change to the Charter and proper protocol would have to be followed in order to make this happen. Attorney Heggem was asked whether this involves the State of Minnesota and other road blocks. Heggem stated that he would review the process and advise as to the cities requirements to make this happen.

**No Action Taken**

**V. Regular Council meeting time change discussion**

Mayor Sawrey brought forward a request to have the regular city council meetings start at 6:00 pm versus the 5:30 pm start time, so as to make it more convenient for a few of the present council members to be able to make the start of meetings after the end of their employment shifts.

**Motion made by Member Kroshus , seconded by Member Mathsen to approve a change to the start time of City Council regular meetings from 5:30pm to 6:00 pm Voting For: Opheim, Mathsen, Rosenberger, Hintz, Stene and Kroshus. Against: NONE Motion passed**

**VI. On-Sale closure and next steps**

Mayor Sawrey made a recommendation to have the Off-Sale design committee bring back to council a proposal for structure change to the liquor store and a budget for the remodel. Discussion regarding hours of the Off-Sale, management, and inventory of the liquor store assets were addressed. Mayor Sawrey stated that there has not been a decision on a change in procedures to the Off-Sale only concept. Sawrey went on to state that some of the inventory has been moved to the Event Center bar and that an agreement has been made between the lessee and the City regarding use and responsibility of these assets. Member Hintz would like the Off-Sale hours of business to be added to the June Agenda.

No Action Taken

**VII. Adjourn**

**Motion to adjourn made by Member Hintz and seconded by Member Stene to adjourn at 5:56pm. Voting For: Opheim, Mathsen, Rosenberger, Hintz, Stene and Kroshus. Against: NONE Motion passed**

Respectfully submitted,

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**Todd Sawrey, Mayor**

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**Ashley Larson, Interim City  
Administrator/Clerk/Treasurer**