Benton County Agricultural Society
1410 3rd Ave S / PO Box 118
Sauk Rapids MN 56379
(320) 253-5649 / 320-241-8311
www.bentonfairmn.com / info@bentonfairmn.com

GROUNDS RENTAL APPLICATION

Event Details:

Event Name: _____
Organization/Group: _____
Contact Person: _____
Phone Number: _____
Street Address: _____
City: _____ State _____ Zip Code _____
Email Address: _____
Website (if applicable): _____
Estimated Attendance: _____

Event Description:

Please provide a brief description of the event you plan to host at the Benton County Fairgrounds:

_____

_____

_____

Special Requests of Additional Requirements:

_____

_____

Rental Description:

Dates and Time Requested: Dates: _____
Time (Hours of use) _____

Daily Rental Options and fees:

- Poultry, Horse, Dairy, Sheep/Hog Buildings, Open Class, Discovery: $350/building
- Show Arena: $550
- Horse Arena: $500
- Beer Garden Building (Building only): $350
- Outdoor Restrooms: $200

- Cottonwood Stage: $200
- Beer Garden Stage: $1000
- Heritage Building: $350
- Grandstands: Call for pricing
- 4-H Lunch Stand: $350
- Grounds Only (excludes Grandstands, Pit Area or Horse Arena): $3,000

Additional Charges:

- Camping at Event (water and electric included) $50/night
- Garbage: $ _____
- Utilities: $ _____
- 55-Gallon Garbage Container (per unit): $25
- Electric over 110 (rate per outlet)
- Fence Signage:
  Weekly: $50
  Monthly: $100
- Main Bathroom: $250
- Wedding Rental: Please see attached guidelines
- Caretaker Fees: $ _____ for _____
- Clean-up/Deposit:
  Non-Livestock $ _____
  Livestock $ _____
- Setup and Take-down Days: Charged at 25% of the daily rate for the days immediately before and after the event.
- Security Deposit: Varies with event and grounds usage; minim deposit is $1,000
- Grandstand events: Large-scale or ticketed events may be subject to additional fees, revenue-sharing requirements, or a percentage of gross receipts as determined by the Benton County Agricultural Society.

Terms and Conditions:

Clean-Up: The renter is responsible for cleaning the grounds and removing all event-related waste at their own expense once the event concludes.

Insurance: The renter must secure appropriate insurance coverage for the event.

Please Note: Deposits are non-refundable in the event of cancellation.

Total Amount Due: $ _____

Please complete this form in full and return to the Benton County Agricultural Society. For questions or further information, contact us at: 320-253-5649.

Thank you.