

REQUEST FOR PROPOSALS

***PROVIDING SOUND EQUIPMENT AND SERVICES
FOR THE BENTON COUNTY FAIR & RODEO
2023 - 2025***





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BENTON COUNTY FAIRGROUNDS
110 SW 53rd St.
Corvallis OR 97333
Phone: 541-766-6521

REQUEST FOR PROPOSAL FOR PROVIDING SOUND EQUIPMENT AND SERVICES

STATEMENT OF PURPOSE

Benton County Fairgrounds seeks proposals from professional companies hereinafter referred to as Contractor who are Certified, Licensed, Bonded, and Insured; in which to provide sound equipment and services during the Benton County Fair & Rodeo. The Benton County Fairgrounds intends to enter into a 3-year contract for the period 2023 through 2025. The first year term of the contract ends on August 31, 2023. This expiration date may be extended twice, on an annual basis, upon written agreement by both parties. In no event shall the contract, and the extensions allowed, exceed three (3) years, or August 31, 2025.

GENERAL INFORMATION

Please respond to: Benton County Fairgrounds
Attn: Lynne McKee, Director of Natural Areas, Parks & Events
110 SW 53rd St.
Corvallis, OR 97333
(541) 766-6521

Or Email: Lynne.McKee@co.benton.or.us

Fax submittals will not be accepted.

Specifications for the work can be viewed at www.bentoncountyfair.net

Proposals must be received by 4:00 p.m. November 28, 2022.

I. RULES AND TECHNICAL EVALUATION FOR PROPOSALS

A. RFP Requirements and Conditions

1. The COUNTY has established certain requirements with respect to proposals submitted by prospective proposers. The use of “shall”, “must”, or “will”, indicates a mandatory requirement or condition. Failure to include such mandatory requirements and/or conditions may result in the disqualification of a proposal.

The words “should” or “may” indicate a desirable attribute or condition, but are permissive in nature and may affect the contract award.

2. Grounds for rejection

- a. Proposal contains false or misleading statements
- b. Proposal is not signed
- c. Proposal fails to meet mandatory requirements

- d. Proposer fails to provide data and make disclosures as requested.

3. Other Information

- a. All materials submitted in response to this RFP become the property of the COUNTY. All proposals and materials submitted by proposer shall be available for public inspection at the conclusion of the selection process. Materials may be returned only at the Fair's option and at the proposer's expense. One (1) copy of the proposal shall be retained for official Fair files.
- b. The Fair will hold the contents of all proposals in confidence until announcement of the award of contract. Once the announcement of award is issued, no proposal will be treated as confidential.
- c. Any proposal which is received by the Fair before the time and date set for receipt of proposals may be withdrawn or modified by written request of the proposer. However, in order to be considered, the modified proposals must be received by the proposal deadline of November 28, 2022.

A proposal cannot be "timed" to expire on a specific date. For example: "This proposal and the cost of estimate are valid for 60 days". This statement is non-responsive to the RFP.

- d. It is the policy of the Fair not to solicit proposals unless there is bona fide intention to award a contract. However, the Benton County Fair & Rodeo may decide not to award a contract if all proposals are deemed not in the best interest of the Fair.

II. HISTORY AND GENERAL BACKGROUND INFORMATION

The mission of the Benton County Fairgrounds is to operate a special events center in a rural setting. Produce an exceptional annual County Fair and other community events which benefit all Benton County residents, especially youth and families who showcase agriculture and natural resources which enhance economic growth in Benton County. This also increases the value of the fairgrounds as a community asset while efficiently generating revenue in order to staff and maintain the fairgrounds facilities.

The Benton County Fair has been a proud tradition for nearly a century. The goal of the Benton County Fair & Rodeo is to promote diverse agricultural and cultural heritage of Benton County through active participation of its citizens. The Benton County Fair & Rodeo has a paid gate and offers a large selection of day and night free grounds, main stage, community stages, and arena entertainment.

A. BENTON COUNTY FAIR & RODEO

1. FAIR DATES and TIMES

The Fair will run for four (4) days starting on Wednesday preceding the first Saturday in August and ending on the first Saturday of August. Subject to change.

a) Fair Dates:

- 2023: August 2 through August 5
- 2024: July 31 through August 3

- 2025: July 30 through August 2

b) Fair Hours:

- 11:00 am to 11:00 p.m.; Wednesday and Thursday
- 11:00 am to 12:00 a.m. (midnight); Friday and Saturday

2. ATTENDANCE

- a) Averages between 23,000 – 26,000 annually. 2022 Benton County Fair & Rodeo attendance was 26,504

III. STATEMENT OF WORK TO BE PERFORMED

The successful proposer will become the Certified, Licensed, Bonded, and Insured professional Contractor to provide Sound Equipment and Services during the Benton County Fair & Rodeo.

- A. CONTRACTOR shall provide a professional concert quality sound system for the Main Stage and Oak Grove Stage to accommodate local, regional, and national entertainers and a quality PA system for the Livestock Barns (Swine, Sheep, Goat, and the Auction/Show Ring, Small Animal and Beef Show Rings), and Floral Courtyard during the Benton County Fair & Rodeo 2023 – 2025. Equipment to be delivered, set up, and installed no later than 10:00 pm. the Tuesday before the opening day of the Benton County Fair & Rodeo starting on the Wednesday proceeding the First Saturday in August through the first Saturday in August.
- 1) Part “A” Main Stage
 - 2) Part “B” Oak Grove Stage
 - 3) Part “C” 4-H Livestock Barns & Show Rings
 - 4) Part “D” Floral Courtyard
- B. CONTRACTOR shall at all times during the contract period use care that is reasonable and prudent to ensure the safety of all personnel and the public.
1. Contractor shall provide professional, certified, and trained personnel to supply sound equipment and services for the 2023-2025 Benton County Fair & Rodeo as outlined in Attachment “B”.
 2. CONTRACTOR shall at all times during the contract period provide personnel and management expertise; using concrete management philosophies, practices and policies which shall be used to ensure friendly and professional personnel actions during execution of the contract.
 3. CONTRACTOR and its employees and affiliates shall operate in a manner that enhances the Fair in the eyes of its patrons and use care that is reasonable and prudent to ensure the safety of all personnel and the public.
 4. Contractor shall demonstrate a high degree of experience and performance during the term of contract period.
 5. Contractor to provide information as outlined in the Contractor Status Form Attachment “C”.

IV. FORMAT AND CONTENT REQUIREMENTS

A. Introduction

These instructions prescribe the mandatory proposal formation and the approach for the development and presentation of proposal data. Proposal format instructions must be adhered to and all questions must be answered and all requested data must be supplied. Failure to prepare the proposals in the following required format may result in elimination of the proposal from evaluation.

B. Proposal Format

1. **Proposals must include a cover letter on the letterhead of the proposer, must be signed by an authorized person, and contain the following statement:**

“Submission of this proposal signifies that all terms, conditions, requirements, procedures, performance measures and instructions concerning the award of the RFP to which this proposal responds, have been read and understood. Further, in signing this letter, as the authorized representative of the submitting firm, it is agreed that failure to have provided accurate and truthful information in this proposal or any deviation from any requirements or performance measure stated in the RFP shall constitute grounds for rejection of this proposal.”

Each bid must contain a statement as to whether the bidder is a resident bidder as defined by ORS 279A.120.

2. The organization of the response shall be as follows:
 - a. All pages must be on 8 1/2"x 11" paper
 - b. Completed forms as follows: (forms attached)
 - Sound Reinforcement Specifications Attachment "B"
 - Contractor Status Form; Attachment "C"
 - c. All narrative portions of the proposal shall include information as requested in # III above.
 - d. Each narrative page of the proposal shall be numbered in consecutive fashion.
 - e. The outside of the Proposal envelope shall plainly state the following:
 - "Proposal for Sound Equipment and Services"
 - Proposer's name and address

C. Proposal must address the following;

1. Company Information: Legal Business name and any DBA's, address, phone number(s), fax number(s), e-mail(s), and website address. Include names and information on corporate officers, general partners, sole proprietor(s), managers, key employees and a brief company history.
2. Proposal shall show the present business address of the Proposer at which communications from the County and notices served are to be received.

3. The proposal must be signed by a person(s) authorized to legally bind the Contractor and must contain a statement that this proposal and the financial terms proposed therein shall remain firm to this request for proposal.
4. Experience of Contractor: Contractor must indicate, in detail, its experience in providing services at similar facilities for events, fairs, and festivals.
 - a. A list of relevant current or past accounts/clients
 - b. References (at least two (2))
 - c. Other relevant information.
5. Contractor must answer the following questions:
 - a. Has Contractor ever been found out of compliance with laws or rules of any state, federal or local governing entity? If so please describe the type of violation(s), penalties imposed, and any other pertinent information.
 - b. Has Contractor or its principal ever been sued for a violation of state laws? If so, please describe the suit and the resolution.
6. Insurance Certificate and letter from Contractor's Insurance Agent showing Contractor maintains insurance acceptable to the COUNTY in full force and effect throughout the term of this contract meeting all requirements stated in ATTACHMENT A, Insurance Requirements.
7. Hold Harmless/Indemnification: The Lessee shall indemnify, defend and hold harmless Benton County, Benton County Fairgrounds, the County's officers, agents and employees from and against any liability, claims, damages, losses, expenses, actions and suits whatsoever, including injury or death of others or any employees of the Contractor, or sub-contractor caused by or arising out of the performance, act or omission by Lessee of any term of this contract. Contractor's obligation to indemnify, defend, and hold harmless Benton County shall not be eliminated or reduced by an actual or alleged concurrent negligence of Benton County or its agents, agencies, employees and officials.

V. CONTRACT TERMS AND CONDITIONS

These terms and conditions will become part of the contract.

- A. Contractor will adhere to all pertinent local laws and ordinances; all required permits and licenses will be obtained by Contractor.
- B. Contractor must maintain one or more representatives during the four days of fair authorized to take immediate action upon any request of the Benton County Fairgrounds management. This person must be identified to the Benton County Fairgrounds as the contractor's authorized representative.
- C. The Contractor and any subcontractors must maintain insurance acceptable to the County in full force and effect throughout the term of this contract. The policy or policies of insurance shall meet all requirements stated in ATTACHMENT A, Insurance Requirements.
- D. Contractor shall provide on-site personnel and management expertise to provide and/or enforce the following:
 1. Concrete management philosophies, practices, and policies shall be used to ensure professional personnel actions during execution of the contract.
 2. Professional and clean appearance of all employees.
 3. Contractor shall demonstrate a high degree of experience and performance during the term of the contract period.

4. Contractor shall, at all times during the contract period, use care that is reasonable and prudent to ensure the safety of all personnel and of the public.
5. CONTRACTOR will be certified, licensed, bonded, and insured to provide professional a professional quality sound system and services as outlined in Attachment B.
- E. If Contractor employs one or more workers as defined in ORS 656.027, and such workers are subject to ORS 656.001 to 656.794, CONTRACTOR shall maintain current and valid Worker's Compensation Insurance covering all such workers. CONTRACTOR shall maintain this insurance throughout the period of this contract.
- F. Client Liaison: The successful contractor's manager will report to the Benton County Fairgrounds Manager in order to maintain communication between the Fair and the contractor.
- G. Each Contractor submitting a response must initial the Hold Harmless/Indemnification of the Format and Content Requirements and provide that with their response.

VI. EVALUATION AND SELECTION PROCESS

Proposals will be independently scored by a selected Benton County Fairgrounds Proposal Review Committee to include Fairgrounds Staff and designated representative(s). All scores will then be totaled for each proposal.

- A. Benton County reserves the right to reject any and all proposals for cause and to waive any irregularities therein. All information must be complete and proof of insurance attached.
- B. Benton County will not be responsible for any cost incurred by the bidder in preparing and submitting a proposal.
- C. The Fairgrounds Manager reserves the right to negotiate the terms and conditions identified within this proposal.
- D. The Fairgrounds Manager reserves the right to conduct appropriate investigations into the background of any Proposer under consideration for this contract, including site visits.
- E. Proposal must present all mandatory and requested information in the required format.

	POINTS
Company Information	100
Qualifications to meet the statements of work described in Section III and meet the requirements outlined in Section IV Format and Content Requirements and Section V Contract Terms	400
Financial Proposal	400
References	100
TOTAL	1000

VII. COMMENT AND COMPLAINT PROCESS

- A. If there are questions on any sections of this RFP, or comments on any specifications that may limit completion, please submit them in writing by November 4th and they will be answered by November 9th. All questions and answers will be forwarded to everybody to whom we have sent copies of this RFP.

- B. Any complaints received in writing and addressed to the Benton County Fairgrounds Manager by November 9th will be shared with all proposers. All complaints received after the bid has been awarded will be handled pursuant to BENTON COUNTY Code 2.805

VIII. SUBMISSION DATE

- A. Final Proposals must be received on or before **4:00 p.m. November 28, 2022**

- B. Please send proposals to:
Benton County Fairgrounds
Attn: Lynne McKee
110 SW 53rd Street
Corvallis OR 97333

Or email proposals to: Lynne.McKee@co.benton.or.us

- C. Fax submittals of proposals will not be accepted.

ATTACHMENT A

CERTIFICATION OF INSURANCE REQUIREMENTS

Contractor shall at all times maintain in force at Contractor's expense for insurance noted below.

Workers' Compensation insurance in compliance with ORS 656.017, which requires subject employers to provide workers' compensation coverage in accordance with ORS Chapter 656 or CCB (Construction Contractors Board) for all subject workers. Contractor and all subcontractors of Contractor with one or more employees must have this insurance unless exempt under ORS 656.027. **Employer's Liability Insurance with coverage limits of not less than \$1,000,000 must be included. THIS COVERAGE IS REQUIRED.** If Contractor does not have coverage, and claims to be exempt, Contractor must indicate exemption within their Bid/Proposal submittal letter with qualified reasons for exemption, see ORS 656.027. Out-of-state Contractors with one or more employees working in Oregon in relation to this contract must have Workers' Compensation coverage from a state with extraterritorial reciprocity, or they must obtain Oregon specific Workers' Compensation coverage ORS 656.126.

Professional Liability insurance covering any damages caused by error, omission or any negligent acts of the Contractor, its subcontractors, agents, officers, or employees' performance under this Contract. **Combined single limit per occurrence shall not be less than \$2,000,000. Annual aggregate limit shall not be less than \$2,000,000.**

☐ If this box is checked, the limits shall be \$1,000,000 per occurrence and \$1,000,000 in annual aggregate.

☐ Required by County ☒ Not Required by County

Commercial General Liability insurance with coverage satisfactory to the County on an occurrence basis. **Combined single limit shall not be less than \$2,000,000 per occurrence for Bodily Injury and Property Damage and annual aggregate limit for each shall not be less than \$2,000,000.** Coverage may be written in combination with Automobile Liability Insurance (with separate limits). **Annual aggregate must be on a "per project basis".**

☐ If this box is checked, the limits shall be \$1,000,000 per occurrence and \$2,000,000 in annual aggregate.

☐ If this box is checked, the limits shall be \$5,000,000 per occurrence and \$5,000,000 in annual aggregate.

☒ Required by County ☐ Not Required by County

Automobile Liability covering all owned, non-owned, or hired vehicles. If there are no owned autos this coverage may be written in combination with the Commercial General Liability Insurance (with separate limits). **Combined single limit per accident shall not be less than \$2,000,000.**

☐ If this box is checked, the limits shall be \$1,000,000 per accident.

☐ If this box is checked, the limits shall be \$5,000,000 per accident.

☒ Required by County ☐ Not Required by County

Property of Others in Transit (Cargo) covering all County owned property / equipment being hauled by contractor. **Limit per occurrence shall not be less than \$100,000.**

☐ Required by County ☒ Not Required by County

Coverage must be provided by an insurance company authorized to do business in Oregon or rated by A.M. Best's Insurance Rating of no less than A-VII or County approval. Contractor's coverage will be primary in the event of loss. Contractor shall furnish a current Certificate of Insurance to the County. Contractor is also responsible to provide renewal Certificates of Insurance upon expiration of any of the required insurance coverage.

Contractor shall immediately notify the County of any change in insurance coverage. The certificate shall also state the deductible or retention level. The County must be listed as an Additional Insured by endorsement of any General Liability Policy on a primary and non-contributory basis. Such coverage will specifically include products and completed operations coverage.

The Certificate shall state the following in the description of operations: “Additional Insured Form (include the number) attached. The form is subject to policy terms, conditions and exclusions”. A copy of the additional insured endorsement shall be attached to the certificate of insurance. If requested complete copies of insurance policies shall be provided to the County.

Certificate holder should be: Benton County Natural Areas, Parks & Events, 110 SW 53rd Street, Corvallis, OR 97333 .
Certificates of Insurance can be mailed to the address provided or emailed to Lynne.McKee@co.benton.or.us.

ATTACHMENT B

SOUND REINFORCEMENT SPECIFICATIONS

Premium Large Venue

I. Part "A" Main Stage

1. House System

A. F.O.H. Control Rack

- One CD player
- One Clear-Com base station with hand set and call light

B. F.O.H. Outboard Rack

C. SPEAKER SYSTEM

The speaker system should be a Line array. The speakers will be flown on a provided fly grid and be arranged to provide equal sound level to each grandstand seat as indicated by a sound level meter. An additional low profile front fill system should be flown and will be used to cover a VIP seating area located adjacent to the Main Stage.

- House System – 4 way stereo
- Response: 26hz-20khz@Max SPL 146db Line Array System

D. AMPLIFIED SYSTEM

- Professional Quality amplifiers will power the speaker system.

E. MIXING CONSOLE

The mixing console shall be digital and of professional quality with a minimum of 48 x 8 x 2 configuration. The console shall also include at least 4 matrix mixes for left/right distribution throughout the venue.

2. Monitor System

A. MONITOR CONSOLE

- The system shall be digital and consist of a minimum of 48 channel x 18 mix output professional monitor console.

B. MONITOR SPEAKERS

- A minimum of 10 professional brand name floor wedges, 2 drum monitors, and 1 pair of side fills shall be supplied. All floor wedges and side fills will be active/bi-amped or tri-amped.

C. MONITOR OUTBOARD RACK

- Two professional quality UHF wireless microphones
- One Clear-Com remote station with hand set and call light

D. SNAKE SYSTEM

- 48 x 16 Pro Snake with transformer split, 200ft truck

E. POWER DISTRIBUTION

- 200A Motion Labs AC power distribution system

F. MICROPHONES

- Fifty professional quality microphones.
- Twelve professional quality direct boxes
- Fifty professional quality stands, boom arms, goose necks
- Seventy-five 25 foot microphone cables LOW impedance XLR type

3. Sound Engineers and Stage Technicians

Sound Engineers and Stage Techs for 4 days of Fair

- a) 1 House Engineer/Tech
- b) 1 Monitor Engineer/Tech

- c) 1 Engineer/Tech to man all other systems
- d) 1 Floating Sound Engineer/Tech to assist where needed with the additional sound systems throughout the fairgrounds.

4. **Backline for National Acts**

- a) Provided each year based on performers contracted (Costs TBD)

Part "A" Proposed Price

- | | |
|--|----------|
| 1. House System | \$ _____ |
| 2. Monitor System | \$ _____ |
| 3. Sound Engineers and Stage Technicians | \$ _____ |

Total Part "A"

\$ _____

II. **Part "B" Oak Grove Stage**

CONTRACTOR will provide one (1) basic 3-way sound system for use on the Oak Grove Stage. Equipment will be installed to accommodate local and regional entertainers at the Benton County Fair & Rodeo.

1. Sound System
 - Two (2) Dual 15" Main Speakers
 - Two (2) 12" Stage Monitors
 - One (1) 15" Stage Monitor
 - Crown Amplifiers
 - 50' x 10' x 24 x 8 Snake
 - 24 Channel Console
 - All Microphones, Cables, and Stands needed for any of the performances
2. Sound Engineers and Stage Technicians
 - 1 Tech for the 4 days of Fair

Part "B" Proposed Price

- | | |
|---------------------------------------|----------|
| 1. Sound System as per specifications | \$ _____ |
| 2. Sound Engineer & Stage Technician | \$ _____ |
| Other Charges: _____ | \$ _____ |

Total Part "B"

\$ _____

III. **Part "C" Livestock Barns & Show Rings PA's**

CONTRACTOR shall provide PA systems for the Livestock Barn (Swine, Sheep, Goat, Small Animal, and the Auction/Show Ring & Beef Show Ring)

- 1 Portable Sound Systems for each Show Area (qty 4) (Beef, Swine, Sheep, Small Animal)
- Each sound system to include speakers, speaker stands, powered mixer, and 2 microphones w/stands and cabling for each of the 4 areas.
- 1 Sound Tech to cover all areas for the 4 days of Fair, hours as needed

Part "C" Proposed Price

- PA System as per specification \$ _____
- Sound Technician as needed \$ _____

Total Part "C" \$ _____

IV. Part "D" Floral Courtyard

- 1 microphone on stand, cables, and 1 wireless headset mic
- 1 portable sound system with 1 pair of speakers on stand, powered mixer,
- Sound Engineers and Stage Techs for the 4 days of Fair, hours as needed

Part "D" Proposed Price

- PA System \$ _____
- Sound Technician as needed \$ _____

Total Part "D" \$ _____

Other Charges: Please specify and explain: _____

Total Other Charges \$ _____

Final Total Parts "A through D" *\$ _____

*** Equivalent or superior sound equipment may be exchanged for items on the provided list.**

Additional Comments: _____

V. Terms and Conditions

Benton County Fair & Rodeo (COUNTY) to supply CONTRACTOR with the following:

- Adequate power within 50 feet of the Main Stage
- Sound: 400 amp, Single Phase, 220 volt
- A suitable, sturdy stage and sound wings with all safety rails and stairs (2); stage and sound wings must be set up and complete by 1:00 pm the day before opening day of Fair
- Skirting for stage and risers
- House mix booth, risers, and canopy (20' x 20')
- Forklift as required by contractor
- Sound wing covers as itemized (20' x 20')
- All necessary city/county permits and local regulatory compliance
- Adequate access to venue to allow CONTRACTOR'S staff sufficient set up time

- Minimum of four stagehands, on time daily to assist in stage prep and setting of stage equipment for each act. (Stage hands will have the ability for maneuvering and lifting over 50 lbs.)
- Professional on-site security shall be provided from load in through load out during the 4 days of Fair and throughout the evening; for purposes including preventing theft, tampering with equipment and crowd control. During Main Stage performances, a minimum of one (1) security professional will be stationed at the Main Stage at all times from load in through load out.
- All technical riders and logistics pertaining to Fair shall be provided to CONTRACTOR no later than thirty (30) days prior to opening day of Fair.
- CONTRACTOR to keep in force full liability insurance and workman's compensation coverage for all of CONTRACTOR'S employees.
- Sound level limits to be established and enforced by COUNTY and monitored by CONTRACTOR.
- Highest priority all access passes/credentials shall be provided in advance as required for all of CONTRACTOR'S staff.
- **CONTRACTOR reserves the right to upgrade specifications or equipment at any time with no extra expense to the Fair.**

Owner/Manager Name: _____
(Please Print)

Title: _____

Business Name: _____

Signature: _____ Date: _____

Hold Harmless/Indemnification: The Lessee shall indemnify, defend and hold harmless Benton County, Benton County Fairgrounds, the County's officers, agents and employees from and against any liability, claims, damages, losses, expenses, actions and suits whatsoever, including injury or death of others or any employees of the Contractor, or sub-contractor caused by or arising out of the performance, act or omission by Lessee of any term of this contract. Contractor's obligation to indemnify, defend, and hold harmless Benton County shall not be eliminated or reduced by an actual or alleged concurrent negligence of Benton County or its agents, agencies, employees and officials.

Contractor Initials

**ATTACHMENT C
CONTRACTOR STATUS FORM**

Contractor's Name _____ **Federal Employer ID#** _____

Address _____ **County** _____

City _____ **Zip** _____
(principal place of business)

STATUS OF CONTRACTOR PROPOSING TO DO BUSINESS (Please Check One)

____ Individual ____ Limited Partnership ____ General Partnership ____ Corporation

Individual (Please check one) ____ Resident ____ Non-Resident

If a sole proprietorship state the true full name of sole proprietor: (i.e., John Roe Smith, not J. Roe Smith or not John R. Smith)

Partnership (please check one) ____ General Partnership ____ Limited Partnership

If partnership, list each partner, identifying whether limited partner(s), stating their true full name and their interest in the partnership:

Corporation

Place and date of incorporation _____

If not an Oregon corporation in good standing, please state the date the corporation was authorized to do business in Oregon _____

CURRENT OFFICERS: President: _____ Vice President: _____

Secretary: _____ Treasurer: _____

Other Officers: _____

All must answer: Are you subject to Federal Backup Withholding? ____ Yes ____ No

Fictitious Name

If contractor is doing business under a fictitious business name and will be performing under the fictitious name, please attach a clearly legible copy of the current fictitious filing.

Small Business Preference

Are you claiming preference as a small business in reference to this RFP? ☐ Yes ☐ No

If yes, the proposer is required to submit a copy of the State Office of Small Business Certification approval letter with the technical proposal package.

Your small business ID number: _____

Pending Litigation or Hearings

Are any civil or criminal litigation or administrative hearings currently pending against the bidder's organization, owners, officers or employees? ☐ Yes ☐ No

If yes, please state the case number and agency or court where pending and status of litigation or hearing?

The County reserves the right to verify the information provided on this form by the Contractor under RFP process.

I declare under penalty of perjury that the above information is true and correct and that I am authorized to sign this status form on behalf of the bidder/contractor.

Print Name & Title

Signature

Date

If this status form is not completely filled out, signed and submitted with bidder/contractor's response to the RFP, the bid will be rejected as non-responsive.