

2024

ENTRY INSTRUCTIONS

Exhibitor entry forms will ONLY be accepted online.

To enter, visit <http://bentonfranklinfair.com>

or come into the Benton Franklin Fair Office for assistance.

Specific rules and regulations will be listed in each department.

1. The non-refundable exhibitor entry fee is \$10 and will include one pass to the Fair. The fee is a one-time charge, and the exhibitor may enter as many items as he or she wishes. The fee is non-refundable. Late entries will be accepted until Aug. 1 but will be subject to an additional \$5 late fee. Please check with the Department Superintendent for acceptance of late entries.
2. Read all the following Rules and Regulations to make sure you meet all the qualifications and then complete the entry form accordingly.
3. **REGISTRATION DEADLINES:**

March 15	Youth & FFA Steers
May 17	Youth & FFA Goats, Sheep, and Swine
May 31	All livestock registration due (open, non-market, poultry, small animals, equine)
August 1	Still life entries
August 18	Late Still Life entries

 - a. Check appropriate department for dates and times exhibits are required on grounds.
 - b. Exhibitor numbers for Open Class, Youth, and FFA will be available at the Fair Office beginning Aug. 12. You will need your exhibitor number to check in items and ensure payment of premiums.
 - c. Deliver pre-entered exhibits to the Department Superintendent in designated building at designated time.
4. Should you require further information or assistance, contact the Department Superintendent.

5. **DEPARTMENTS 12, 14, 19, 20, 26, 28, & 31 ONLY**

- a. Exhibitors wishing to participate in the above departments may pre-enter by department only. An online fair entry must be submitted by **August 1**.
- b. Exhibitors are required to list their name, age, address, and department number. An itemized list (Division and Class) of what they wish to exhibit is not required.
- c. The same animal or exhibit MAY NOT be shown in Open Class, Youth or FFA. No cross-entries allowed in any departments. Youth and FFA members may show Open Class but must exhibit a different item or animal.
- d. Exhibits are limited to one entry per division, per class, unless otherwise stated under the department.
- e. **Superintendents** are responsible for accepting or rejecting all entries. They reserve the right to refuse any exhibit that, in their judgment, is not of high enough quality to be displayed.
- f. All entries accepted must be judged except exhibits marked DISPLAY ONLY. The superintendent has the right to display white ribbon entries at his/her discretion.
- g. All Fair activities that receive premium points must be held at the fairgrounds during fair week.
- h. All entries must be made, grown, or raised by the exhibitor, completed within the year, and not previously exhibited at the Fair unless otherwise stated in the department.
- i. Protests may be submitted to the Board of Directors, whose decision will be final. All protests must be in writing. Such protests must state plainly the cause of complaint or appeal and must be submitted to the Fair Office within 24 hours of the action, and prior to the closing of the Fair.
- j. All judges' decisions are final.
- k. The Fair will not be responsible for any loss, damage, or injury to property while on the grounds or any other time or place. If the property owners or others interested in the property desire protection against loss, damage, or injury from fire or other cause, they must make prior arrangements. No superintendent, officer, or employee of the Fair has the authority to suspend or change this rule.
- l. Exhibits will be accepted until 6 p.m. on Sun., Aug. 25 at Buildings 3, 4, & 16 (time may vary). Building 1 entries will be taken until 6 p.m. on Mon., Aug. 19. Refer to departments for start times on entry day.
- m. Any items left in a building or on the grounds after 10 a.m. Sun., Aug. 25, will be at the risk of the owner. The Fair will not be responsible for items left after the event.

6. SPECIAL EDUCATIONAL & PRESIDENT’S AWARD

- a. Educational awards are presented to the outstanding youth display in the following departments: beef, sheep, swine, dairy, horse, rabbit, poultry, pigeons, and goats. Awards will also be given in Open Class Youth Horticulture.
- b. Up to six President’s Awards will be designated for outstanding exhibits.

i. GUIDELINES

1. Does the display relate a visual learning experience to the public attending the fair?
2. How much reading is necessary to learn something about the exhibit?
3. Neatness and cleanliness of the exhibit area.
4. Use of the Fair theme: “The Best Week of Summer.”

ii. JUDGING SCALE

1. 1 to 10 points awarded with 10 being the highest.

7. PREMIUMS & JUDGING

i. PREMIUMS

1. Any person violating the rules of the Fair will forfeit all premiums awarded. Check special rules for each department.
2. All premium checks will be mailed by October 1, 2024.
3. Checks must be cashed within 90 days of being issued.
4. No requests for corrections in premium check errors will be accepted after November 1, 2024.

ii. JUDGES

1. With Board approval, the superintendent of the department will select the judges.
2. Judges must be rotated every two years in every department.
3. Each animal or exhibit shall be placed per the decision of the judges and such placing shall be final. Exhibitors interfering with a judge will forfeit premiums.
4. The Fair uses two types of judging systems: American & Danish. American Judging – Exhibitors rank in order of quality. For example, only one exhibitor places 1st, 2nd and 3rd. Danish Judging – every exhibitor places.

Have Questions?

Contact the building Superintendent

Building 1 - Agriculture – Cindy Hernandez	(509) 302-9608
Building 3 - Open Class Handicrafts – Vicki Moser	(509) 491-3369
Building 4 - 4-H and FFA – Vicki Hammitt	(509) 366-5016
Building 5 - Fine Arts – Susan Sharpe	(509) 851-2432