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On-line Web Entries

Benton Franklin Fair

Navigation

- Start
- Login/Logoff
- My Account
- Exhibitor Registration
- Create Entries
- Additional Items
- Other Fairs

Welcome

[Printer Friendly Version](#)

Welcome to the Benton Franklin Fair online entry system. Please start by creating a log-in. If you are a club or a family with multiple entries, please select "Quick Group." If you are entering in both Open Class and 4-H, you can use one entry form.

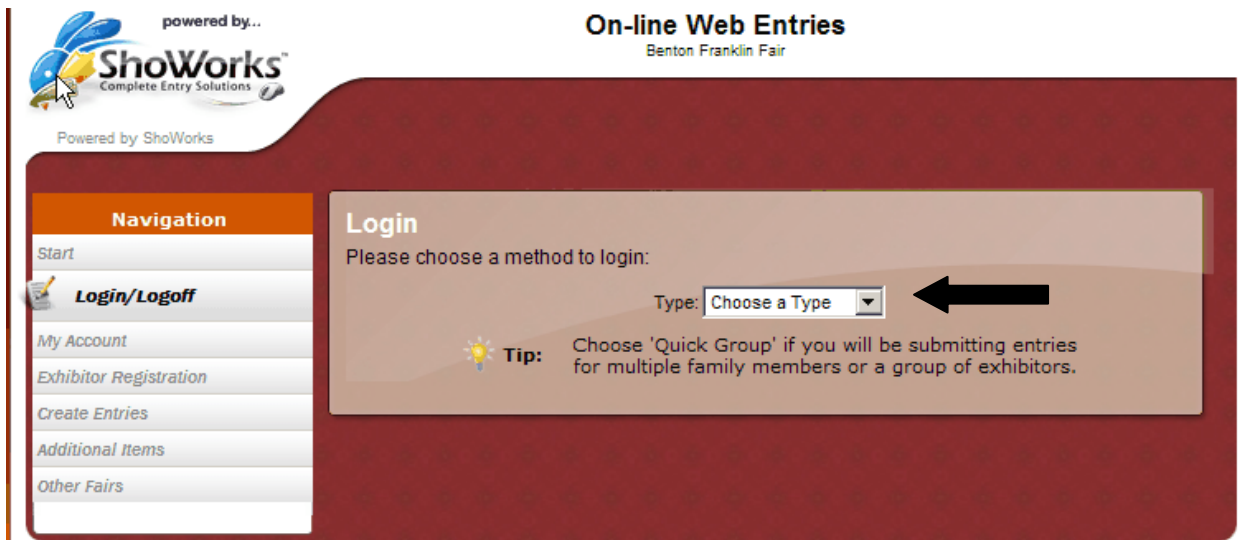
Your admission pass will be available to pick up at the Fair Office, Aug. 15, 2011.

For assistance you may call Sara Renee at 509-586-9211, Ext. 201, or email your questions to Entries@bentonfranklinfair.com, subject line "help!" and we will respond as quickly as possible.

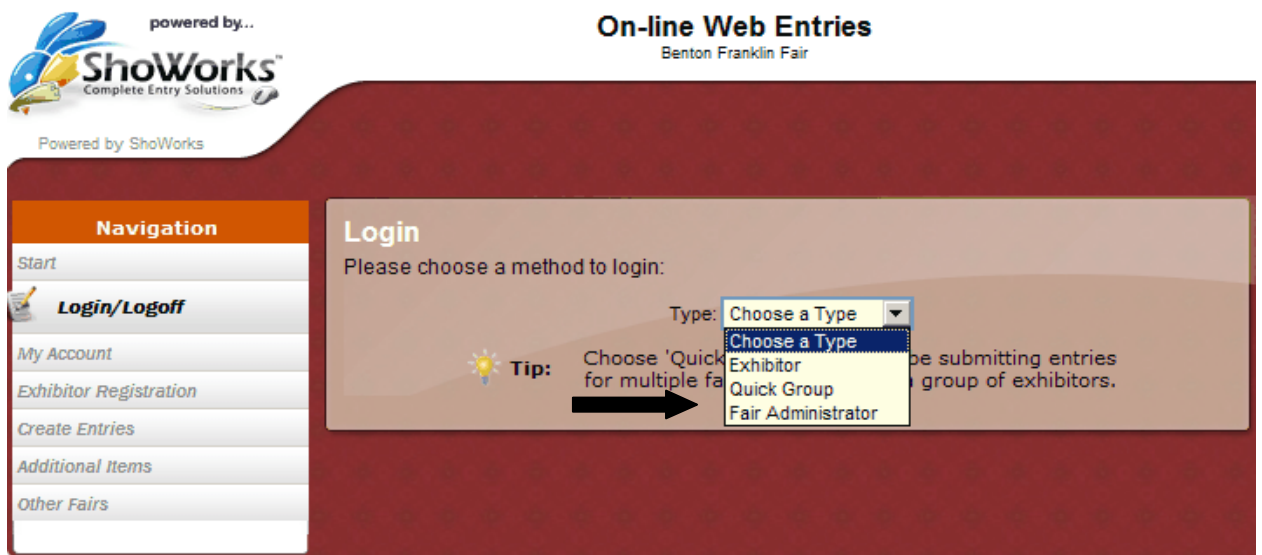
BentonFranklinFair.com

- To enter an exhibit in the Benton Franklin Fair select login/logoff icon on the left hand side of the screen located under the Navigation tool bar.
- The Navigation bar allows users to move through the entry system quickly. You may choose any of the tabs listed to skip to another section at any time.

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- Once you have selected Login/Logoff, select “Choose a Type” from the drop down menu. This allows you to select the type of exhibitor entering the fair.



- Select “Exhibitor” if you are registering as an individual or if you are registering more than one person but with multiple debit / credit cards.
- Select the “Continue” button once your selection has been made.

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Exhibitor Registration

Please log in as an Exhibitor or you may choose to create a new account.

I am a Team or Company

First Name

Last Name

I am a new exhibitor

I have previously registered

- Proceed to fill out the first and last name of the person entering an exhibit.
- If this is your first time registering online, select “I am a new exhibitor.”
- If you have already registered online, select the “I have previously registered” button.
- Even if you have participated in the fair in previous years you are still considered a new exhibitor if you have no used the online entry system.

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Exhibitor Registration

Please log in as an Exhibitor or you may choose to create a new account.

I am a Team or Company

First Name

Last Name

Password

Forgot your password? [Click here](#) to have it emailed to you.

I am a new exhibitor

I have previously registered

- Create a password. You may log-in numerous times by using your first name, last name and password.

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Welcome, John Doe

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Update Exhibitor Information

bold denotes required fields

First Name	John
Last Name	Doe
Password	••••
Re-type Password	••••
Make payments to	John Doe
Address	1500 S. Oak St
Address2	
City	Kennewick
State/Prov	WA
Postal Code	99337
County	WA
Phone Number	5095869211
e-mail	sara@bffairrodeo.com
Date of Birth	3/25/1982

Continue >>

Must be the registering exhibitor's name.

- Enter your personal information on this page.
- The “Make Payments to” field must say the exhibitor’s name. It may not be the name of the parent or any name other than the exhibitor.
- E-mail is required. Entry and payment confirmations will be sent via e-mail.
- Date of birth is required to select the correct ticket for your complimentary admission pass to the Benton Franklin Fair.
- Select “continue” once all the fields are filled out correctly.

SHOWWORKS ONLINE ENTRY SYSTEM MANUAL

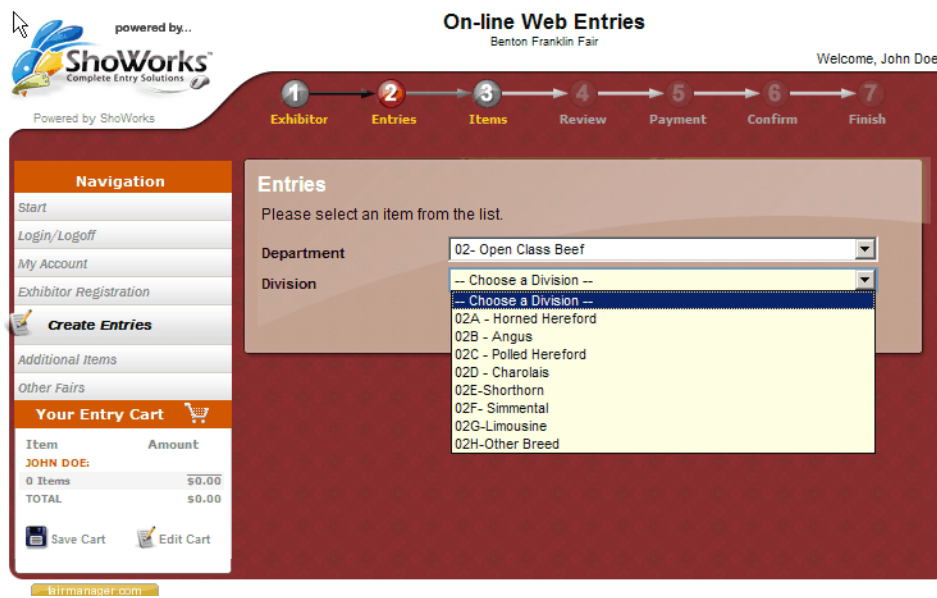
The screenshot shows the 'On-line Web Entries' interface for 'Benton Franklin Fair'. The user is logged in as 'John Doe'. The page features a navigation menu on the left with options like 'Start', 'Login/Logoff', 'My Account', 'Exhibitor Registration', 'Create Entries', 'Additional Items', and 'Other Fairs'. Below the navigation is a 'Your Entry Cart' section showing 'JOHN DOE' with '0 Items' and a 'TOTAL' of '\$0.00'. The main content area is titled 'Account Information' and contains a welcome message and instructions on how to create entries. At the bottom of the main content area, there are two buttons: 'View/Print transactions made by this Exhibitor' and 'Create Entries >>'.

- To create an entry select the “Create Entries” button.
- If you are returning and want to view previous activity or print out your entries, click the “View/print transactions may by this exhibitor” button.

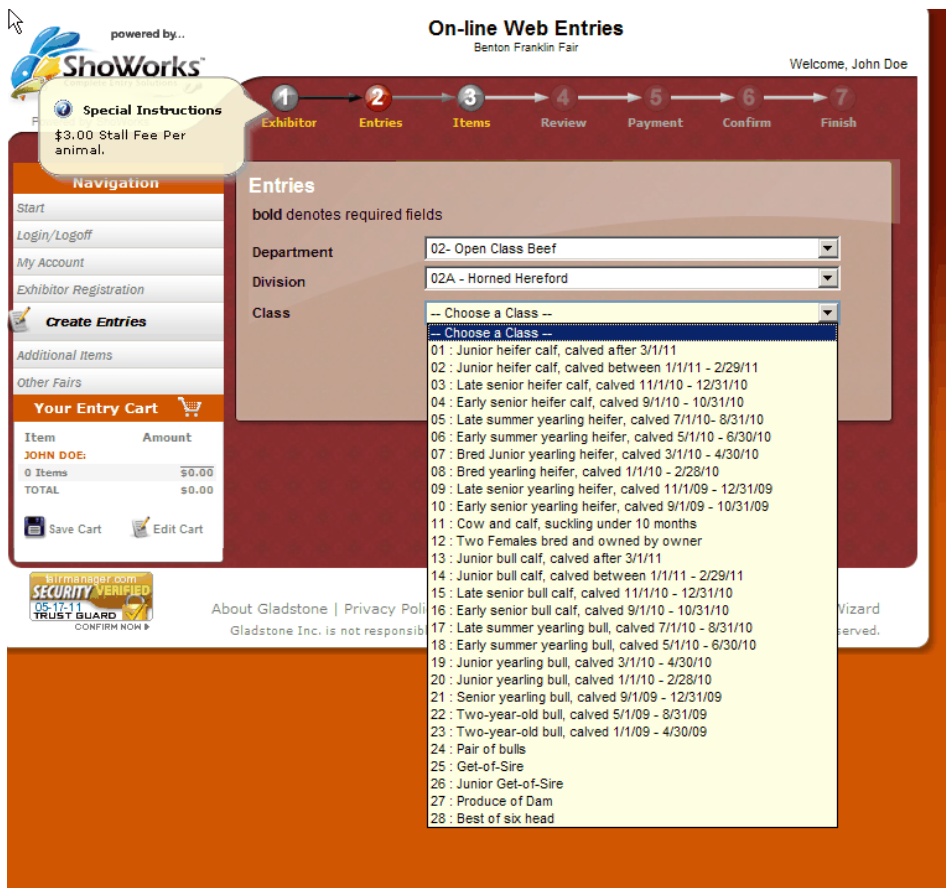
The screenshot shows the 'Create Entries' page in the 'On-line Web Entries' system. The user is logged in as 'John Doe'. The page features a progress indicator at the top with steps: 1 Exhibitor, 2 Entries, 3 Items, 4 Review, 5 Payment, 6 Confirm, and 7 Finish. The main content area is titled 'Entries' and contains a dropdown menu for selecting a department. The dropdown menu is open, showing a list of departments including 'All Departments', '02- Open Class Beef', '03-Open Class Dairy Cattle', '04- Open Class Dairy Goats', '05- Open Class Sheep', '06-Open Class, 4-H & FFA Wool', '07-Open Class Poultry', '08-Open Class Pigeons, Cage & Game Birds', '09-Open Class Rabbit Show', '10-Open Class Homemade Wines', '11-Open Class Agronomy', '12-Alfalga Hay King Contest', '13-Homemade Beer', '14-Open Class Adult Clothing, furnishings & Handicrafts', '15-Open Class Ceramic Arts, Pottery and Fused Glass', '16-Open Class Youth Creative Crafts', '17-Open Class Fine Arts', '18-Open Class Youth Fine Arts', '19-Open Class Floriculture', '20-Open Class Foods', '22-Grange Adult Farm Organization Booths', '23-FFA Displays', '24-Open Class hand Painted Porcelain', '25-Open Class Fiber Arts', '26-Open Class Horticulture', '27-Wheat Craft', '28-Open Class Amateur Photography', '30-Open Class Tole & Decorative Painting', and '31-Scarecrows, Crazy Critters & Decorated Pumpkins'. The left navigation menu is visible, with 'Create Entries' highlighted. The 'Your Entry Cart' section is also visible, showing 'JOHN DOE' with '0 Items' and a 'TOTAL' of '\$0.00'.

- To enter your first entry, choose the department in which you want to exhibit.

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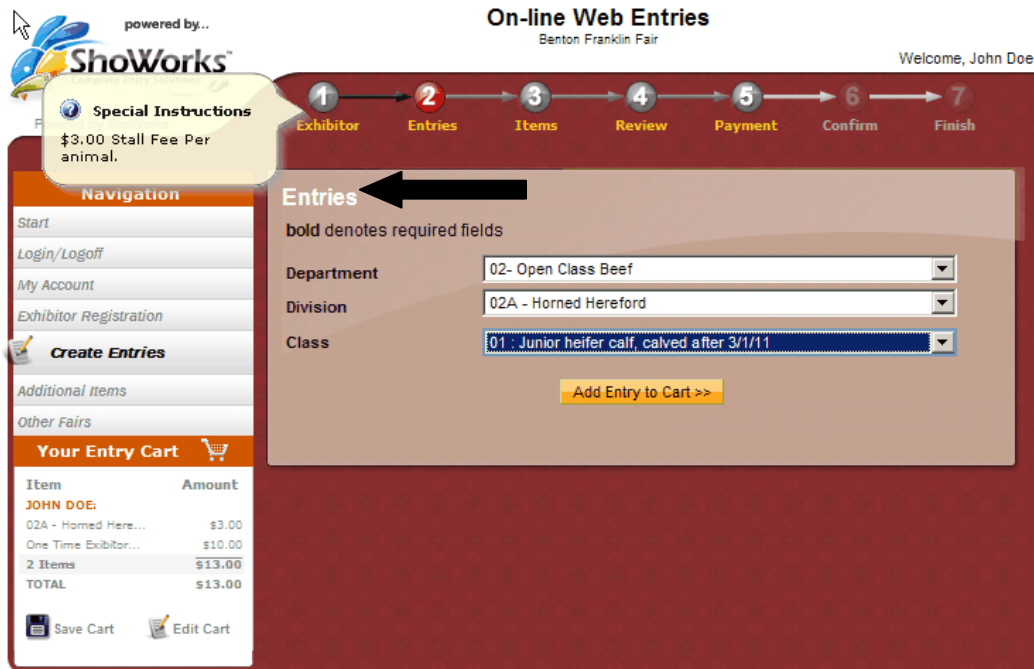


- Choose the division you are entering from the drop-down list.

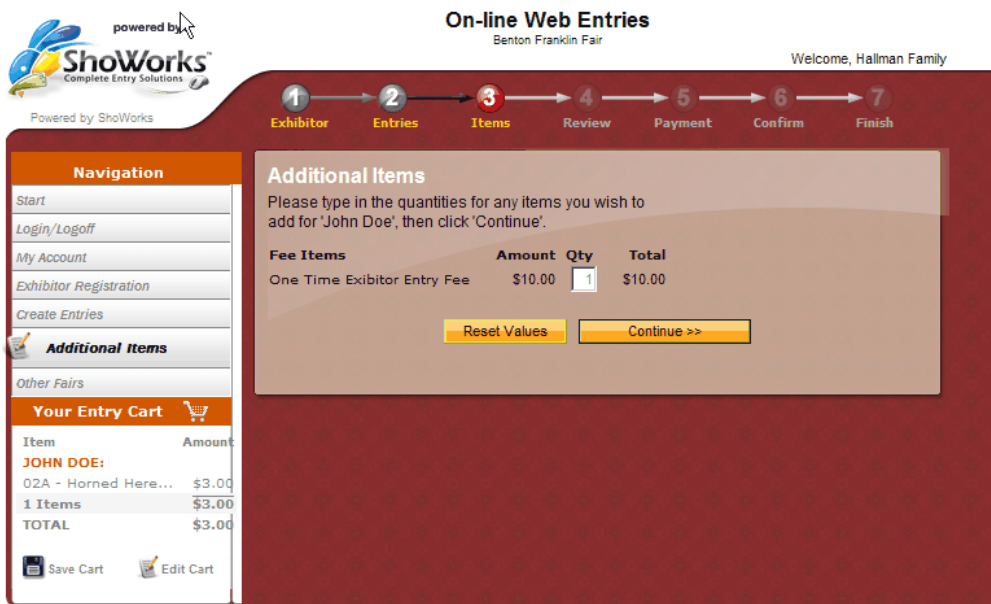


- Choose the class you are entering from the drop down-list.

SHOWWORKS ONLINE ENTRY SYSTEM MANUAL



- After selecting the department, division and class, select “Add Entry to Cart” to store your entry in the shopping cart. This is one completed entry.
- Note the top left hand corner has a “special instructions” icon. This will notify you of special requirements for each department and any additional fees. You must click this icon to proceed to the next screen.



- This page shows the one-time Exhibitor’s fee of \$10.
- Select the “Continue” button to proceed

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On-line Web Entries
Benton Franklin Fair
Welcome, John Doe

1 Exhibitor 2 Entries 3 Items 4 Review 5 Payment 6 Confirm 7 Finish

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Your Entry Cart

Item	Amount
JOHN DOE:	
02A - Horned Here...	\$3.00
One Time Exhibitor...	\$10.00
2 Items	\$13.00
TOTAL	\$13.00

Save Cart Edit Cart

Review of Cart

The following is a list of items in your cart. To remove an item, click the button next to the item that you want to remove. To edit an item, click the button.

You are not finished yet! You will still need to confirm in the upcoming steps.

Item	Description	Amount	Edit	Remove
John Doe's items:				
02A - Horned Hereford	Class: 01	\$3.00		
One Time Exhibitor Entry Fee	\$10.00 x 1	\$10.00 (required fee)		
Total for John Doe with 1 entries and 1 additional items		\$13.00		
2 TOTAL ITEMS IN CART:		\$13.00		
PAYMENTS:		-\$0.00		
BALANCE DUE:		\$13.00		

<< Add more Entries for John Doe Empty Cart

Save this cart for later Check-out >>

- Review your cart. Balance due will be charged to your debit or credit card upon completion of this process.
- Select “Add more Entries” if you would like to add more entries.
- Select “Save this cart for later” if you would like to come back and add more entries or pay later. Your entry will not be registered with the fair office until you have paid.
- Select “Check-out” to proceed to pay with debit/credit card and submit your entries to the Fair Office.

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Welcome, John Do

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Your Entry Cart

Item	Amount
JOHN DOE:	
02A - Horned Here...	\$3.00
One Time Exhibitor...	\$10.00
2 Items	\$13.00
TOTAL	\$13.00

Save Cart Edit Cart

Payment

Your cart balance is \$13.00. Please complete the following information for your purchase. You will confirm your cart on the next page.

Amount Due \$13.00

Payment Method

Account Number

Card Verification Value

Expiration Date

Name on Card

Billing Address

Billing City

Billing State/Prov

Billing Postal Code

Billing Country

Continue >>

- Enter your credit card information.

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- Your Entry Cart**

Item	Amount
JOHN DOE:	
02A - Horned Here...	\$3.00
One Time Exhibitor...	\$10.00
2 Items	\$13.00
TOTAL	\$13.00

Save Cart
 Edit Cart

Confirm

Below are the items which are about to be entered into the fair.

You have one more step remaining.

Item	Description	Amount
John Doe's items:		
02A - Horned Hereford	Class: 01	\$3.00
One Time Exhibitor Entry Fee	\$10.00 x 1	\$10.00
Total for John Doe with 1 entries and 1 additional items		\$13.00
2 TOTAL ITEMS IN CART:		\$13.00
PAYMENTS: Visa ...0832 Exp 06/11		-\$13.00
BALANCE DUE:		\$0.00

Your items will NOT be added until you type 'YES' in the box below and click 'Submit'.

I believe that my participation in the Open, 4-H and FFA program should demonstrate my own ability, knowledge and skill as a feeder, manager, and exhibitor of livestock/animal(s).

I will do my own work to the full extent of my capabilities and otherwise will only accept advice and support from others.

I will not use or allow to be used, abusive, fraudulent or illegal practices in the feeding, fitting or showing of my animal(s).

I will read, understand, and follow the rules of the Benton Franklin Fair in which I am a participant without exception and ask that my parents and the supervisor of my project do the same.

My livestock/animal project will be an example of how to accept what life has to offer, both good and bad, and how to live with the outcome.

I realize that I am responsible for:

1. The proper care and safe, humane treatment of my animal(s).
2. The production of high quality, safe and wholesome food (animal livestock projects as appropriate).
3. Demonstrating strong moral character as an example to others.

I consent to having my animal(s) subjected to drug/substance testing.

I agree to the above statement.

(type 'YES' if you agree, then click 'Submit')

- You must agree to the Exhibitor’s Code of Ethics before you may proceed to submit an entry.
- This is your final order before your credit card is charged. Please review it carefully before submitting your entry. Please note if you don’t click the “Submit” button your entries will be saved but not submitted to the fair office. You must click the “submit” button in order for your entry to be sent to the fair’s database.



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Benton Franklin Fair

Welcome, John Doe



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Summary

Below is a summary of your receipt. You may print a detailed version at this time for your records or include in any correspondence.

Don't forget to print!

Receipt Summary	
Confirmation ID:	benton-1137150317560
Fair Name:	Benton Franklin Fair
Total Exhibitors:	1
Total Entries:	1
Total Additional Items:	1
Transaction Time:	5/17/2011 3:03:18 PM
Transaction Amount:	\$13.00
Transaction Payment:	\$13.00
Transaction Balance:	\$0.00

Also, email a copy of my receipt to:

- Your entry is completed and will be automatically sent to the Fair Office. You will receive a confirmation email.
- Your Complimentary admission pass will be generated in the Fair Office. You may pick up your pass no earlier than Aug. 15, 2011.
- If at any time you need assistance you may call Sara Renee at 509-586-9211, Ext. 201, or
- e-mail your questions Entries@bentonfranklinfair.com, subject line "help!," and we will respond as quickly as possible.