



SANDPOINT PRCA RODEO VENDOR APPLICATION

AUGUST 2ND & 3RD, 2024

Bonner County Fairgrounds 4203 N. Boyer Road Sandpoint, ID 83864

Fee is \$400 + a \$20 Mandatory Electric/Disposal Fee

Business or Organization/Company: _____

Mailing Address: _____

Cell Phone: _____ **Work:** _____ **Home Phone:** _____

Contact Person: _____ **Email:** _____

Returning or New Vendor?: _____

**All Concessions and Vendors are required to carry \$1,000,000.00 public liability insurance coverage. Proof of Insurance is not required at this time but will be required before your concessions set-up.

Submission of application does not guarantee a space. Applications will be approved by the Rodeo Committee. You will be contacted if your application has been approved.

Set Up: Thursday, August 1st 10am - 4pm (unless other arrangements are discussed)

Tear Down: Sunday, August 4th (unless other arrangements are discussed)

Please list ALL products and/or menu items which you will be displaying or selling.

Please attach photos of your booth/concession. If photos are not available, please describe your setup:

Will your exhibit be: (For Non-food only) _____

Display (promotional purposes only) _____

Display (taking orders for future delivery) _____

Retail (over the counter sales) _____

Do you plan to give away samples? If so, what? _____

Do you plan to use sound devices such as PA systems, pianos or organs, etc.? If so, what? _____

Do you plan to conduct a drawing for prizes? _____

What type of electricity do you need for your Vendor/Concession Space? _____



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Additional Information

- If you are a food concession you must attach your Food Permit.
- A copy of your insurance will required before you can begin set-up.
- If you are participating in retail, direct over the counter sales or a concession, you must file a ST-124 with the State of Idaho. Forms are available in the Fair Office. As required by Idaho Law, we as a promoter, will file the TOP COPY of this form with the State of Idaho.
- Please note, electrical outlets are limited; we will try to accommodate your needs
- Please write additional comments, location requests, etc. below:

My signature below authorizes the Sandpoint Rodeo Committee & Staff to secure information concerning any of the above information.

Please return this application to:

Bonner County Fair
P.O. Box 47
Ponderay, ID 83852

or

Bonner County Fairgrounds
4203 N. Boyer Road
Sandpoint, ID 83864

or

email it: fairgrounds@bonnercountyid.gov
with the subject title "VENDOR 2024 RODEO"

DO NOT!! SEND PAYMENT WITH APPLICATION. PAYMENT WILL NOT BE ACCEPTED UNTIL YOU ARE NOTIFIED OF APPROVAL!!

Representative Signature

Date

NOTE: Receipt of this application/contract does not ensure display space will be available. You will be contacted after July 31, as to the status of your request. **NO REFUNDS** will be made to those who have been assigned space and then cancel.
