



Bonner County Fairgrounds
2024 Vendor Application
August 13 - 17, 2024
“Country Roots & Cowboy Boots”



ADDRESS: 4203 N. Boyer Rd Sandpoint, ID 83864 ~ **PHONE:** 208-263-8414 ~ **EMAIL:** fairgrounds@bonnercountyid.gov ~ **WEBSITE:** www.bonnercountyfair.com

Dear Applying Vendor,

Thanks so much for your interest in being a Vendor at the 2024 Bonner County Fair!

We have been seeing so much growth in our Fair and know this year will be even more successful in areas such as attendance, food and beverage spending, and ticket sales!

We are thrilled for the upcoming Fair and can't wait to see everyone's "Country Roots & Cowboy Boots" August 13th - 17th, 2024!

Applications are currently being accepted for Vendor spaces. If your application is approved, we will contact you! We encourage vendors to submit their applications early to ensure space (if approved).

All Concessionaires and Vendors are required to carry \$1,000,000.00 public liability insurance coverage. Proof of Insurance is not required at this time but will be required before your booth set-up and the Fair opening date if you are issued a contract.

Attached is an application for a space.

Submission of this form DOES NOT guarantee that a contract for space will be awarded.

Thank you again so much for your interest in participating in the 2024 Bonner County Fair!

Sincerely,
The Bonner County Fair Board & Staff



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Please fill out in its Entirety!

Revised 2024

Business or Organization/Company: _____

Mailing Address: _____

City State Zip

Cell Phone: _____ **Work Phone:** _____ **Home Phone:** _____

Contact Person: _____ **Email:** _____

Returning or New Vendor?: _____ **Please check which space you are requesting: (below)**

SPACE REQUESTED: (Please check one)

	<u>INDOOR</u>	<u>OUTDOOR</u>
---Commercial is defined as any entity that sells	Commercial: <input type="checkbox"/> 8 x 8 \$150 <input type="checkbox"/> 8 x 16 \$300	Commercial: <input type="checkbox"/> 10 x 10 \$150 <input type="checkbox"/> 10 x 20 \$300
---Community is defined as any community organization, political group, etc.	Community: <input type="checkbox"/> 8 x 8 \$75 <input type="checkbox"/> 8 x 16 \$150	Community: <input type="checkbox"/> 10 x 10 \$75 <input type="checkbox"/> 10 x 20 \$150
---Church is defined as any church club or Christian schools, etc.	Church: <input type="checkbox"/> 8 x 8 \$75 <input type="checkbox"/> 8 x 16 \$150	Church: <input type="checkbox"/> 10 x 10 \$75 <input type="checkbox"/> 10 x 20 \$150
---Agricultural is defined as any entity involved in agricultural, forestry, etc. pursuits	Agricultural: <input type="checkbox"/> 8 x 8 \$75 <input type="checkbox"/> 8 x 16 \$150	Agricultural: <input type="checkbox"/> 10 x 10 \$75 <input type="checkbox"/> 10 x 20 \$150
---Youth – any youth organizations is eligible	Youth: <input type="checkbox"/> 8 x 8 \$75	Youth: <input type="checkbox"/> 10 x 10 \$75

Food Concessions:

Fair Week August 13 - 17, 2024 \$350
 Evening Events Only August 14-17, 2024 \$250

Each Concessions/Vendor Space will also be required to pay an additional \$20 Electric/Disposal Fee. This is mandatory and non-refundable.

Please list **ALL** products and/or menu items which you will be displaying or selling during the Fair. Spaces will be assigned based on this list. (You may attach an additional sheet if necessary.)



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Will your exhibit be: (For Non-food only) _____
 Display (promotional purposes only) _____
 Display (taking orders for future delivery) _____
 Retail (over the counter sales) _____
 Do you plan to give away samples? If so, what? _____
 Do you plan to use sound devices such as PA systems, pianos or organs, etc.? If so, what? _____
 Do you plan to conduct a drawing for prizes? _____
 What type of electricity do you need for your Vendor/Concession Space? _____

Please attach photos of your booth/concession trailer. If photos are not available, please describe your setup.

Additional Information

- If you are a food concession you must attach your Food Permit.
- A copy of your insurance will be required before you can begin set-up.
- The Bonner County Fair does not provide decorations, tables, chairs, etc for you to utilize in your vending space. Indoor 8 x 8 spaces will have a ___ ‘ wall on either side of their space depending on location.
- If you are participating in retail, direct over the counter sales or a concession, you must file a ST-124 with the State of Idaho. Forms are available in the Fair Office. As required by Idaho Law, we as a promoter, will file the TOP COPY of this form with the State of Idaho.
- Please note, electrical outlets are limited; we will try to accommodate your needs
- Please write additional comments, location requests, etc. below:

My signature below authorizes the Bonner County Fair Board & Employees to secure information concerning any of the above information.

Please return this application to:

Bonner County Fair		Bonner County Fairgrounds		email it: fairgrounds@bonnercountyid.gov
P.O. Box 47	or	4203 N. Boyer Road	or	with the subject title “VENDOR 2024 FAIR”
Ponderay, ID 83852		Sandpoint, ID 83864		

DO NOT!! SEND PAYMENT WITH APPLICATION. PAYMENT WILL NOT BE ACCEPTED UNTIL YOU ARE NOTIFIED OF APPROVAL!!

Representative Signature

Date

NOTE: Receipt of this application/contract does not ensure display space will be available. You will be contacted after July 31, as to the status of your request. **NO REFUNDS** will be made to those who have been assigned space and then cancel.

Booth Setup: Mon, 8/12/24 & Tues, 8/14/24
 Booth Judging: Wed, 8/15/24
 Booths Must Be Manned: 8/14/24 – 8/17/24
 Booth Deposit Return: Sun, 8/18/24 (8am-2pm)
 Booth Teardown: Sun, 8/18/24 & Mon, 8/19/24