Bonner County Fair Board
Regular Meeting Minutes
Aug 10, 2026 @ 5:30 p.m.
Bonner County Fairgrounds
4203 N Boyer Road, Sandpoint, ID

1. **Meeting called to order:** Chairman Ben Wood called the meeting to order at 5:35pm
   a. Members Present: Chairman Ben Wood, Vice Chairman Glenn Baumann, Sarah Mitchell, and Zach Spohn (absent: Tawnya Johnson and Nathan Carroll)
   b. Fair Staff Present: Bookkeeper Jennifer Wyman, Fair Manager Staci McBrayer, Admin Assistant Courtney Parnell-Stucks, Events Coordinator Carli Giard (online)
   c. Staci asked to amend the agenda:
      i. Add Action Item: Discussion Decision- Emergency Power and Lighting

   Glenn made a motion to accept the order of agenda as amended. Sarah seconded. Motion passed.

2. **Consent Agenda - Action Item** – Glenn made a motion to approve the consent agenda. Sarah seconded. Motion passed.
   a. 7.27.2026 Meeting Minutes
   b. Fundraising by Nonprofit Fairgrounds Booth Renters – Panhandle Special Needs
   c. Memorial Garden Policy

3. **Financial Review & Updates**
   a. Bank Account Balances: $437,597
   b. Budget Updates: Jennifer presented budget reports for October 1st – August 10th, Fair Week, and Rodeo
   c. Action Item: Discussion/Decision Regarding Fair/Fairgrounds/Rodeo Bills & Reimbursements: $22,303.42
      i. Glenn made a motion to pay the bills. Sarah seconded. Motion passes.
      ii. Sarah asked if we could make note of which Northern Lights bill goes to which power source.
   d. Action Item: Discussion/Decision: Approval of Financial Statements
      i. Jennifer states there are none and they will be finalized the following meeting.
      ii.
4. **Correspondence** – No correspondence

5. **Public Comment: * LIMIT TO 3 MINUTES***
   a. Anita Palmer stated that Friday night rodeo went great and the after party was well attended.

6. **Agency Updates**
   a. **4-H Update** – Gena

i. Next leader's council meeting will be Monday September 21st at 6pm
ii. Static non-perishable items were entered into the fair today August 10th
iii. Perishable projects will be entered Monday August 17th from 9 to 12
iv. 4H awards ceremony will be Saturday August 22nd at 4pm
v. Next Horse leader's council meeting is Tuesday September 1st at 5:30
vi. Market animal meeting is Wednesday August 19th at 7:30pm
vii. All 3 livestock scales have been certified for fair
viii. Livestock record books are due Friday August 14th from 9am-6pm
ix. Livestock enters on Monday August 17th from 4pm-8pm

b. **Rodeo Update** – Levi stated that Friday there were a few things that they bettered for Saturday. He went on to talk about the power going out 2 hours before gates opened on Saturday. We were able to coordinate and get back up power and lights and then the power came back on right before gates opened. He stated Saturday other than the power went great. Staci stated we sold out Saturday night. Frank stated that payout for Bull riding will roll over to next year because no one completed a ride. Paying upwards of $18,000.
c. **Fair Managers Update** – Staci
    i. Main Events Building has been decorated for the Superintendent luncheon August 11th at 11am.
    ii. Static nonperishable check in starts Saturday August 15th from 8am-4pm, and Monday August 17th from 8am- 12pm for perishables.
    iii. Ticket sales for Demo Derby are at 766, and ranch bronc is at 165.
    iv. Sponsorship update:
        1. Rodeo had a total of $50,250 up $6,750 from last year.
        2. Fair has cash sponsorship of $ 112,950 up $14,368 from last year. Made a $4,000 sponsorship off of a post card drive we did.
        3. In-Kind sponsorship is $18,820 up $6,745 from last year.
        4. Totaling $131,770 up $21,000 from last year.
        5. Ranch Sorting is at $1,850 down $1,250 from last year, noting the fair office just took over sponsorship for this event this year.

7. New Business:

a. **Action Item: Discussion/Decision – Pat Cook Dog Judge Contract –** Staci stated that this contract was already completed. Was not taken through legal or Fair Board by staff. Asking for payment to Pat Cook for services render at $233.10. Sarah made a motion to approve the dog judge payment of $233.10. Glenn seconded. Motion passed.
b. **Action Item: Discussion/Decision – Swine Superintendent Anita Palmer Request to Use Golf Cart/UTV at Fair –** Ben explained that Anita has had knee surgery and needs to be able to get around the grounds during fair. Glenn made a motion to approve Anita Palmer to use a golf cart/UTV during fair. Sarah seconded. Motion passed.

c. **Action Item: Discussion/Decision – Fair Alcohol Order and Pricing –** Staci stated that today (August 10th) we received our spreadsheet from Odem for alcohol. There are 2 orders one for the watering hole Wednesday, Thursday for $923.54 and the watering hole for Friday, Saturday for $2,047.98. Saturday has a champagne order $54 for the market animal sale on Saturday morning. Main events first order for Wednesday and Thursday was for $625.19 for non-ticketed events. Main Events for ticketed events will be on Friday and Saturday for $7,220.34. With buckets at $825. Grand total of $11,696.05. Discussion was made on when and for how much to sell the buckets. Glenn made a motion to approve the fair alcohol order. Sarah seconded. Motion passed. Discussion was made on pricing for buckets. Carli stated that the price of a bag of ice is about $4 for a 20lbs bag. Glenn made a motion to approve the pricing of buckets as is. Zach seconded. Motion passed.
d. **Action Item: Discussion/Decision – Fair Dumpster Quote –** Staci stated that last year for fair dumpsters was over $5,000 and the new quote for this year is $1,896.44. For 2 40-yard roll offs, 7 8-yard dumpsters. Glenn made a motion to approve the fairgrounds dumpster quote from waste management in the amount of $1, 896.44. Sarah seconded. Motion passed.
e. **Action Item: Discussion/Decision – Ride Joy -** Staci stated that ride-joy is a platform that is new and used for people to find a layover for people with livestock. Fees are a percentage of what you charge for. For the first 6 months, fees are 10% after that it is 15%. No contract. Glenn made a motion to move forward with the ride-joy program. Sarah seconded. Motion passed.
f. **Action Item: Discussion/Decision – Ben Read House & Pet Deposit -** $800 security deposit and a $400 pet deposit. He vacated July 31st. Staci stated he refused to give a walk through and instead gave her a notarized walk through from a notary. Staci did a walk through on her own and documented and took pictures. She stated there was nothing overly concerning. Sarah made a motion to approve the payment of $1,200 to Ben Read for return of his security deposits. Glenn seconded. Motion passed.
g. **Action Item: Discussion/Decision – Water Theft** – Glenn stated that we recently started to crack down on water theft at the fairgrounds. We have had push back on social media. Stated that this water is paid for by the taxpayers. Discussion was made on the price of power to pump water on top of the price of water. Thanks were made to Staci for enforcing water theft codes at the fairgrounds. No motion was made.
h. **Action Item: Discussion/Decision – Vendor Fees for other Bonner County Entities** – Staci stated the vendor fees for all vendors. Other county entities are asking to not be invoiced for their vendor fees. Sherrif's office chaplains, Sheriff's office, and Search and rescue. It was stated that the fairgrounds receive top notch internet services from the Sherrif Department. Ben brought up all the services that we receive from these entities. It was brought up about running out of electrical for outside vendors. Glenn made a motion to offer comped vendor fees for Bonner County entities for any outdoor spots without electric. Sarah seconded. Motion passed.
i. **Action Item: Discussion/Decision – Ben Wood in-Kind Donation for Use of Lift –** Staci stated that Wood's Hay and Grain have a booth outside. We

have been using Wood's scissor lift extensity. For rodeo prep and banner hanging for 6 days at $300 a day for a total of $1,800. Glenn makes a motion to approve an in-kind donation to Ben wood for offering the use of his scissor lift. Sarah seconded. Motion passed.

j. **Action Item: Discussion/Decision- Emergency Power and Lighting –** Ben stated that 4:30 pm on Saturday of the Rodeo everything was moving along with production and vendors. People where already showing up the wait for gates to open. The power went out and many favors had to be called in for generators and emergency lighting. Stage 2 fire restrictions made us lose power and to get power back every bit of line has to have eyes on it before they turn it back on. Tawnya called Northern lights and asked to switch us to a different substation. Northern lights got it done and power was turned back on. Bod Howard brought a 100,000 watt generator out that could run our arena, but we did not have the hook ups for it. There is one service from Northern Lights for power at the Outdoor arena and another service for power at the MEB. We need a transfer switch to plug in a generator to run Outdoor arena and an additional one to run the MEB. Two 200-amp transfer switches with the labor to install is about $7,500. We will also need 8 heavy duty wires to go from the transfer switch to the generator at about $8,000. It would be similar set up and cost for the powerhouse to run the whole fairgrounds. We need another transfer switch and generator for the announcers stand at about $1,200. We are also looking to have standalone lights with a generator to broadcast lights in case of power outage. Glenn made a motion approve moving ahead with emergency power and lighting in the amount of $20,000. Zach seconded. Motion passed.

8. Old Business

a. **Action Item: Discussion/Decision – FY 2027 Budget -** Staci stated they had a second meeting with the commissioners. Did get a roofing quote for Northwest Commercial Roofing and Waterproofing. Made 2 quotes. The first is for fixing with no guarantees that it will last for $15,982. The second is a TPO Flute filler roof system for $213,530. Discussion was made over where the funds would come from. No decision was made.

b. **Action Item: Discussion/Decision – Air Quality at Fair** - Ranch Sorting asked what our policy was on air quality at events during fair. Staci would like to leave the choice for participants to ride or not up to them. Glenn made a motion to approve leaving to choice up to exhibitors' weather they participate in fair events. Sarah seconded. Motion passed.

c. **Action Item: Discussion/Decision – Purchase of Additional Handheld Square Terminals –** Staci asked to purchase 3 more handheld square to be used at the parking gates. One comes from Compass Mechanical for $50. The other 2 would be purchased brand new for $299 each. Totaling $633.88 with tax plus Compass Mechanicals at $50. Glenn made a motion to purchase one terminal from Compass Mechanical for $50 and 2 new terminals for $633.88. Sarah seconded. Motion passed.

9. Other Business

10. **Executive Session: Fair Board may meet to discuss the following items under Idaho Code 74-206- 1-B Personnel.** Glenn made a motion to go into executive session to discuss the following items under Idaho Code 74-206-1-B Personal and Idaho code 74-206 (1)-(B) To consider records that are exempt from public disclosure. Sarah seconded. Roll call vote; Ben-yes, Glenn-yes, Sarah-yes, Zach-yes. Motion passed. No decision was made as a result of executive session.

11. **Adjournment – 7:31pm**