Bonner County Fair Board
Special Meeting Minutes
August 31, 2026 @ 5:30 p.m.
Bonner County Fairgrounds
4203 N Boyer Road, Sandpoint, ID

1. **Meeting called to order:** Meeting was called to order at 5:30 pm by Chairman Ben Wood.
   a. **Members Present:** Chairman Ben Wood, Vice Chairman Glenn Baumann, Sarah Mitchell, and Zach Spohn, Tawnya Johnson, and Nathan Carroll. Audra Savage was introduced as the newest Fair Board member.
   b. **Fair Staff Present:** Bookkeeper Jennifer Wyman (online), Fair Manager Staci McBrayer
2. **Financial Review & Updates**
   a. **Bank Account Balances** – Jennifer noted bank balance before paying the bills was $424,181.80
   b. **Budget Updates** - Jennifer presented a budget report but noted fair bills were still coming in and that the numbers would change over the next couple of meetings.
   c. **Action Item**: **Discussion/Decision Regarding Fair/Fairgrounds/Rodeo Bills & Reimbursements –** Jennifer presented $58,171.09 in bills and $128.61 in reimbursements. The reimbursement was to Tawnya for flowers to decorate the VIP tables at fair and rodeo and the purchase of air horns for the bronc event. Glenn made a motion to pay the bills. Sarah seconded. Tawnya abstained. Motion passed.
   d. **Action Item: Discussion/Decision: Approval of Financial Statements** – Jennifer presented the P&L and Balance Sheets thru July 31, 2026. Net operating income was $183,583.83 and Total Liabilities and Equity was $642,694.87. Nathan asked why the Demo Derby line item was so far over budget. Zach said the $35,000 looked like it should be in contract labor not under Demo Derby. Jennifer agreed and noted it would be moved. Nathan made a motion to approve the financial statements. Glenn Seconded. Motion passed.

3. **New Business:**
   a. **Action Item: Discussion/Decision – Arena Cross Alcohol Order & Price Setting –** Staci presented the Board with the proposed alcohol purchase for the Arena Cross bar totaling $1427.36. She noted Odom had a price increase for some of the products and presented a spread sheet showing the cost differences. Increases ranged $.02 to $.06 cents per can. Zach made a motion to keep prices the same ($6 per can.) Glenn seconded. Nathan voted against the measure; all others were in favor. Motion passed. Glenn made a motion to approve the alcohol order for Arena Cross. Sarah seconded. Motion passed.
   b. **Action Item: Discussion/Decision – Arena Cross Safety Lighting -** Staci raised a safety issue based on recent power outages: power had gone out twice, once during rodeo and once during fair. An outage during nighttime outdoor arena events creates a public safety concern. She explained that the She, Ben, and

Jennifer had gone to the BOCC the prior Tuesday to seek emergency approval for a transfer switch. However, the BOCC denied moving forward at that time because the emergency light plants from CAT negated the public safety concern and 2 more quotes were still needed to satisfy the BOCC. The board discussed whether emergency lighting for Arena Cross should be the venue's expense or the renter's expense. Staci estimated that the temporary lighting solution would cost $1,600 if four light plants were provided at $200 per day each. The discussion centered on liability and public safety, especially because Arena Cross would have spectators in the grandstands and riders on dirt bikes in the arena in the dark if power went out. The board also discussed that future contracts should be revised to include clearer language about safety lighting and loss of power responsibility. Ben emphasized that even with a transfer switch, the older lighting system may still take time to cool down and restart, meaning a blackout could still last long enough to create a hazard. The board agreed this issue should be considered going forward, including potential battery backup safety lighting in the future. Glenn made a motion to provide 3 units, whether rented from CAT or borrowed from Road & Bridge. Tawnya seconded. Motion passed.

c. **Action Item: Discussion/Decision – Fairgrounds Fee Schedule** - Staci introduced the next agenda item: updating the fairgrounds fee schedule. She explained that the utility charges needed to be revised, especially now that the county was shifting water-cost responsibility to the fairgrounds. Key utility facts discussed:
    i. Water monthly base rate: $690.24,
    ii. Commercial volume per 1,000 gallons: $4.86,
    iii. Sewer monthly base rate: $122.79,
    iv. Sewer volume per 1,000 gallons: $17.34,
    v. Fairgrounds' water and sewer costs amount to roughly $27.10 per day just to have the service available.
    vi. Filling the 2000 gallon water truck costs $63.92.

    Staci explained that the board would need a public hearing posted in order to meet statutory obligation. Discussion focused on how to structure utility costs, especially since the fairgrounds cannot directly meter water usage for many event rentals. Staci emphasized that the board needed to decide how to handle fee adjustments before writing contracts for the next fiscal year. The board debated whether to raise rates now or wait until more year-to-date data from QuickBooks and the revised chart of accounts was available. Glenn made a motion to table the fee schedule discussion for future review. Nathan seconded. Motion passed.

d. **Action Item: Discussion/Decision – Campground Fee Schedule -** Staci explained that winter campers were already starting to create a waiting list, and she had hesitated to finalize new winter camper applications without addressing the water bill issue. Current campground fees:
    - Daily standard site: $38
    - Daily full hookup site: $44
    - Daily event date standard site: $66
    - Daily event date full hook-up: $77
    - Monthly Winter Camping full hook-up: $425
    - Monthly Winter Camping standard site: $375

- Monthly Winter Camping all sites utility fee: $132

The board discussed simplifying the Winter Camping fees into single monthly rates rather than separate utility charges. Glenn moved to set winter camping rates:

- Monthly Winter Camping full hook-up: $600 including utilities
- Monthly Winter Camping standard site: $550 including utilities

Zach seconded. Motion passed. Glenn then made a motion to set seasonal camping rates:

- Daily standard site: $50
- Daily full hookup site: $65
- Daily event date standard site: $75
- Daily event date full hook-up: $85

Sarah seconded. Motion Passed.

4. **Old Business –**
   a. **Chart of Accounts Update:** Nathan stated that regarding the chart of accounts, Zach convinced him we don't need to change our chart of accounts and that we can get the data we need from our existing chart of accounts.

5. **Other Business –** No other business

6. **Executive Session: Fair Board may meet to discuss the following items under Idaho Code 74-206- 1-B Personnel.** No executive session held.

7. **Adjournment:** Meeting was adjourned at 7:02 pm.