



**Bonner County Fair Board**  
Operations Meeting Agenda  
April 27, 2026 @ 5:30 p.m.  
Bonner County Fairgrounds  
4203 N Boyer Road, Sandpoint, ID

**1. Meeting called to order**

**2. Consent Agenda - Action Item**

- a. Rodeo After Party Band Trevor Contract Chambers \$1500
- b. Rodeo After Party Band Contract Payton Raye \$2500

**3. Approval of Bills**

- a. Action Item: Discussion/Decision Regarding Fair/Fairgrounds/Rodeo Bills
- b. Action Item: Discussion/Decision Regarding Fair/Fairgrounds and/or Rodeo - related reimbursements

**4. Financial Report: Treasurer Staci McBrayer & Bookkeeper Jennifer Wyman**

- a. Checking/Savings balances
- b. Profit/Loss and Balance Sheet Fiscal Year to 3/31/2026
- c. Current Financial update
- d. Action Item: Discussion/Decision: Approval of All Financial Reporting

**5. Correspondence**

**6. Public Comment: \* LIMIT TO 3 MINUTES\***

**7. New Business:**

- a. Action Item: Discussion/Decision –

**8. Old Business**

- a. Action Item: Discussion/Decision - Lost in the 50's Contract
- b. Action Item: Discussion/Decision - Project updates
- c. Action Item: Discussion/Decision – Bag Policy
- d. Action Item: Discussion/Decision – QB Chart of Accounts

**9. Other Business**

**10. Executive Session: Fair Board may meet to discuss the following items under Idaho Code 74-206- 1-B Personnel.**

**11. Adjournment**

## 2026 BONNER COUNTY FAIR ENTERTAINMENT CONTRACT

This **agreement** is made by the Bonner County Fair Board, a governing board of the Bonner County Fairgrounds, hereinafter referred to as “**Fair Board**”, and Trevor Chambers, hereinafter referred to as “**contractor**”, and is an **agreement** for contracted fair entertainment to be provided at the Bonner County Fairgrounds at the 2026 Bonner County Fair, hereinafter referred to “**Fairgrounds**”.

**Fair Board** desires to provide their band to entertain the public at the 2026 Bonner County Rodeo Afterparty. **Contractor** represents that he/she has the appropriate experience and abilities to provide such services at the **fairgrounds** as set forth in this **agreement**. Now therefore, in consideration of the terms, conditions and covenants herein, the parties agree as follows:

### I. CONTRACTOR RESPONSIBILITIES

- 1.1 **Contractor** will be responsible for all aspects of providing their services and transportation to the **fairgrounds** for the 2026 Sandpoint Rodeo Afterparty to be held on August 7th, 2026. The duties and requirements of the **Contractor** are outlined below:
- 1.2 **Contractor** understands that they are being contracted for is for the 2026 Sandpoint Rodeo Afterparty and they shall provide their services for 2 (two) hours per day, and their services must be provided while the hours the Fair is open to the public.
- 1.2a **Contractor** also agrees to not charge any person(s) for their services.
- 1.3 **Contractor** shall be present on the **fairgrounds** no less than 1/2 (one-half) hour prior to starting, daily.
- 1.4 **Contractor** shall bring/supply their own equipment and materials to fulfill their obligations and services in the position he/she is being contracted for as part of this **agreement**.
- 1.5 **Contractor** shall take all necessary precautions to ensure that their services are safe and conducted with care.
- 1.6 **Contractor** is not permitted to solicit or obtain sponsorships, monies, or goods, as part of compensation in providing the services outline in this **agreement**.
- 1.7 **Contractor** agrees that the Bonner County **Fair Board**, and specifically the Bonner County Fair Manager and staff reserves the right to control the manner, means, and details of the **contractor's** performance and services provided.

1.8 **Contractor** is responsible to have and hold all required licenses, permits, etc. necessary to legally fulfill their contractual obligations as part of this **agreement**.

1.9 **Contractor** will provide a signed IRS form W9 to the Fair Manager upon execution of this **agreement** and agrees that if a W9 is not provided to the Fair Manager, then they cannot be compensated/paid for their services until this signed form is received.

1.10 **Contractor** will be solely required to report and remit all applicable taxes to the appropriate taxing authorities as part of this **agreement** and of their involvement with the **Fairgrounds**.

1.11 **Contractor** agrees to indemnify and hold harmless, the Bonner County Fair Board, Bonner County Fairgrounds, Bonner County, the Sponsors, and their officers, agents, officials, or employees from any claims of liability by any person or persons by reason of any claims of liability of which the **Contractor** is involved in and at the **Contractor's** own expense will defend the afore-named individuals or corporations, in any suit or proceeding attempting to establish any liability whether or not the same be well founded, and will further hold the Bonner County Fairgrounds, Bonner County Fair Board, Bonner County, the Sponsors, and their officers, agents, officials, volunteers, or employees harmless from any damages or loss.

1.12 **Contractor** understands and agrees that by entering into this **agreement**, that the **Fairgrounds** and the events that occur during the time the **Contractor** is providing services, are inherently dangerous, and that it is the **Contractor's** responsibility to have medical and all other appropriate insurance coverage as there is no medical or other insurance coverage provided by the **Fair Board** as part of this **Agreement** for any injuries the **Contractor** or its employees (if applicable) may suffer or damages which may occur.

1.13 **Contractor** shall hold general liability insurance for the duration of the event as specified under section 3.8.

## II. FAIR BOARD RESPONSIBILITIES

2.1 **Fair Board** agrees to pay the **Contractor**, no more than \$1,200.00 (one thousand two hundred dollars) to the **contractor** for all services to be provided by the **contractor**. This amount includes all expenses for the **contractor**. No deposit payment is required, and payment is due once the **contractor** has completed providing all services.

2.2 **Fair Board** stipulates that both the **Fair Board** and **Contractor** are both permitted to use the **contractor's** image and likeness and any/all photos and/or videos for promotional purposes at no additional cost to the **Fair Board**.

### III. MISCELLANEOUS PROVISIONS

3.1 **Complete Agreement.** This **Agreement** contains the entire understanding of the parties and supersedes all prior agreements, oral or written, and all other communication between the parties relating to the subject matter of this **Agreement**.

3.2 **Written Notice:** Any notice of termination or other communication having a material effect on this **Agreement** shall be served by U.S. Mail on the signatories listed.

3.3 **Governing Laws/Venue.** This **Agreement** shall be governed by the laws of the State of Idaho. Any action commenced in connection with this **Agreement** shall be in the District or Circuit Court of Bonner County. The prevailing party shall be entitled to reasonable attorney fees and costs, including an appeal. All rights and remedies of County shall be cumulative and may be exercised successively or concurrently. The foregoing is without limitation to or waiver of any other rights or remedies of the **Fair Board, Fairgrounds, or County** according to law.

3.3a **Certification Concerning Boycott of Israel.** Pursuant to Idaho Code section 67-2346, if payments under the Contract exceed one hundred thousand dollars (\$100,000.00) and Contractor employs ten (10) or more persons, Contractor certifies that it is not currently engaged in, and will not for the duration of the Contract engage in, a boycott of goods or services from Israel or territories under its control. The terms in this section defined in Idaho Code Section 67-2346 shall have the meaning defined therein.

3.3b **Certification that Company is Not Currently Owned or Operated by the Government of China.** Pursuant to Idaho Code section 67-2359, Contractor certifies that they are not an agent or National of China and/or that the company is not currently owned or operated by the government of China and will not for the duration of the contract be owned or operated by the government of China. The terms defined in Idaho Code section 67-2359 shall be the meaning defined therein.

3.4 **Compliance.** Contractor shall comply with all applicable Federal, State and local laws, rules and regulations.

3.5 **Judicial Ruling.** If any provisions of this **Agreement** as applied to either party or to any circumstances shall be adjudged by a court to be void or unenforceable, the same shall in no way affect any other provisions of this **Agreement** or the validity of enforceability of the **Agreement**.

3.6 **Independent Contractor.** Contractor, in carrying out services to be provided under this **Agreement**, is acting as an "independent contractor" and is not an employee of

Bonner County, the Bonner County Fairgrounds, or the **Fair Board**, and as such accepts full responsibility for taxes or their obligations associated with payment for services under this **Agreement**. As an “independent contractor”, **Contractor** will not receive any benefits normally accruing to **Fair Board, Bonner County Fairgrounds, or County** employees unless required by applicable law.

**3.7 Indemnification.** **Contractor** shall save harmless, indemnify, and defend **Fair Board, Bonner County Fairgrounds, and County** for any and all claims, damages, losses and expenses including but not limited to reasonable attorney’s fees arising out of or resulting from **Contractor’s** performance of or failure to perform the obligations of this agreement to the extent same are caused by negligence or misconduct of **Contractor** or its employees or agents.

**3.8 Insurance.** **Contractor** shall procure and maintain at their own cost during the entire period of their performance under this contract if receiving an award, the following insurance:

1. Commercial General Liability with Bodily Injury Liability Insurance with minimum limits of \$1,000,000.00 per occurrence, \$2,000,000.00 aggregate shall be required on the comprehensive form of the policy. Policy Shall list Bonner County, Bonner County Fairgrounds, and Bonner County Fair Board each as additionally insured on said policy.

2. Prior to the commencement of work hereunder, the **Contractor** shall furnish to the Fair Manager, a certificate or written statement from the insurance company confirming the above-required insurance. Policies evidencing required insurance shall remain in effect for the entire period of the contract. The **Contractor** is required to notify the Fair Manager in writing of any cancellation or material change in the policies adversely affecting the interest of the Government within 30 days of said cancellation or material change.

Copy of the **Contractor’s** insurance policy to be provided to the **Fair Board and/or County** on or before July 1st, 2026.

**3.9 Nondiscrimination.** No person shall be subjected to discrimination in receipt of the benefits of any services or activities made possible by or resulting from this **Agreement** on grounds of sex, race, color, creed, martial status, age or national origin. Any violation of this provision shall be grounds for cancellation, termination or suspension in whole or in part by the **Fair Board**.

**3.10 Subcontracting/Non-assignment.** No portion of this **Agreement** may be contracted or assigned to any other individual, firm, or entity without the express and prior approval of the **Fair Board**.

**3.11 Survival.** The terms, conditions, representations and all warranties contained in this **Agreement** shall survive the termination or expiration of this **Agreement**.

**3.12 Standard of Service and Warranty.** **Contractor** agrees to perform its services with that standard of care, skill and diligence normally provided by a professional individual in the performance of similar services. It is understood that the **Contractor** must perform the services based in part on information furnished by the **Fair Board** and that the **Contractor** shall be entitled to rely on such information. However, the **Contractor** is given notice that the **Fair Board** will be relying on such services. The **Contractor** warrants that the recommendations, guidelines, and performance of any person assigned under this **Agreement** shall be in accordance with professional standards and requirements of this **Agreement**.

**3.13 Fair Board priorities.** **Contractor** shall comply promptly with any requests by the **Fair Board** relating to the emphasis or relative emphasis to be placed on various aspects of the work or to such other matters pertaining to said work.

**3.14 Ownership and Use of Documents.** All documents, or other materials submitted to the **Fair Board** by **Contractor** shall become the sole and exclusive property of the **Fair Board**. All material prepared by **Contractor** under this **Agreement** may be subject to Idaho's Public Records Law.

**3.15 Terms of Agreement.** This **Agreement** shall become effective on August 17, 2026, and will expire on August 23, 2026. This agreement supersedes all previous agreements written or verbal.

**3.16 Termination of Agreement.** This Agreement may be terminated under the following conditions:

- By written mutual agreement of both parties, termination under this provision may be immediate.
- Upon ninety (90) calendar days, written notice by either party to the other of intent to terminate.
- Immediately on breach of the Agreement.

THIS AGREEMENT MAY BE EXECUTED IN COUNTERPARTS AND SHALL TAKE EFFECT WHEN THE FINAL SIGNATURE IS MADE. EACH COPY SHALL BE CONSIDERED AN ORIGINAL.

**FAIR BOARD/FAIRGROUNDS:**

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Name (Print)

Signature

Authorized Bonner County Fair Board Member

DATE

**CONTRACTOR:**

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Name (Print)

Signature

---

Date

Email

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Mailing Address

## 2026 BONNER COUNTY FAIR ENTERTAINMENT CONTRACT

This **agreement** is made by the Bonner County Fair Board, a governing board of the Bonner County Fairgrounds, hereinafter referred to as "**Fair Board**", and Payton Rae, hereinafter referred to as "**contractor**", and is an **agreement** for contracted fair entertainment to be provided at the Bonner County Fairgrounds at the 2026 Sandpoint Rodeo Afterparty, hereinafter referred to as "**Fairgrounds**".

**Fair Board** desires to provide their band to entertain the public at the 2026 Bonner County Rodeo Afterparty. **Contractor** represents that he/she has the appropriate experience and abilities to provide such services at the **fairgrounds** as set forth in this **agreement**. Now therefore, in consideration of the terms, conditions and covenants herein, the parties agree as follows:

### I. CONTRACTOR RESPONSIBILITIES

1.1 **Contractor** will be responsible for all aspects of providing their services and transportation to the **fairgrounds** for the 2026 Sandpoint Rodeo Afterparty to be held on August 8th, 2026. The duties and requirements of the **Contractor** are outlined below:

1.2 **Contractor** understands that they are being contracted for is for the 2026 Sandpoint Rodeo Afterparty and they shall provide their services for 2(two) hours per day, and their services must be provided while the hours the Fair is open to the public.

1.2a **Contractor** also agrees to not charge any person(s) for their services.

1.3 **Contractor** shall be present on the **fairgrounds** no less than 1/2 (one-half) hour prior to starting, daily.

1.4 **Contractor** shall bring/supply their own equipment and materials to fulfill their obligations and services in the position he/she is being contracted for as part of this **agreement**.

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## II. FAIR BOARD RESPONSIBILITIES

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Copy of the **Contractor’s** insurance policy to be provided to the **Fair Board and/or County** on or before July 1st, 2026.

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**3.14 Ownership and Use of Documents.** All documents, or other materials submitted to the **Fair Board** by **Contractor** shall become the sole and exclusive property of the **Fair Board**. All material prepared by **Contractor** under this **Agreement** may be subject to Idaho's Public Records Law.

**3.15 Terms of Agreement.** This **Agreement** shall become effective on August 6<sup>th</sup>, 2026, and will expire on August 8<sup>th</sup>, 2026. This agreement supersedes all previous agreements written or verbal.

**3.16 Termination of Agreement.** This Agreement may be terminated under the following conditions:

- By written mutual agreement of both parties, termination under this provision may be immediate.
- Upon ninety (90) calendar days, written notice by either party to the other of intent to terminate.
- Immediately on breach of the Agreement.

THIS AGREEMENT MAY BE EXECUTED IN COUNTERPARTS AND SHALL TAKE EFFECT WHEN THE FINAL SIGNATURE IS MADE. EACH COPY SHALL BE CONSIDERED AN ORIGINAL.

**FAIR BOARD/FAIRGROUNDS:**

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Name (Print)

Signature

Authorized Bonner County Fair Board Member

DATE

**CONTRACTOR:**

---

Name (Print)

Signature

---

Date

Email

---

Mailing Address

## Unpaid Bills Report

### Bonner County Fairgrounds

All Dates

	Date	Transaction type	Num	Due date	Amount
Aqua Plumbing	04/27/2026	Bill	004	05/15/2026	200.00
<b>Total for Aqua Plumbing</b>					<b>\$200.00</b>
Home Depot	04/13/2026	Bill		05/31/2026	418.78
<b>Total for Home Depot</b>					<b>\$418.78</b>
John Deere Financial	04/08/2026	Bill		04/28/2026	987.42
<b>Total for John Deere Financial</b>					<b>\$987.42</b>
ProTex Janitorial Services	04/16/2026	Bill	2026-1398	05/01/2026	1,640.00
<b>Total for ProTex Janitorial Services</b>					<b>\$1,640.00</b>
Sand Creek Custom Wear	04/15/2026	Bill	12939	04/15/2026	136.90
<b>Total for Sand Creek Custom Wear</b>					<b>\$136.90</b>
University of Idaho	04/02/2026	Bill		04/02/2026	1,000.00
<b>Total for University of Idaho</b>					<b>\$1,000.00</b>
	<b>TOTAL</b>				<b>\$4,383.10</b>

Monday, April 27, 2026 12:26 PM GMT-07:00

Total Bills:	\$ 4,383.10
Total Reimbursements:	\$ -
	<b>\$ 4,383.10</b>

Approved:

Date:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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# Profit and Loss

Bonner County Fairgrounds  
October, 2025-March, 2026

	Total
<b>Income</b>	
Camping	\$2,719.43
Campground Rental	43,598.02
<b>Total for Camping</b>	<b>\$46,317.45</b>
Fairgrounds Income	
Bonner County Fair	
Events	
Barrel Racing Qualifier	200.00
<b>Total for Events</b>	<b>\$200.00</b>
<b>Total for Bonner County Fair</b>	<b>\$200.00</b>
Events - 4H	
Horse Camp	1,150.00
<b>Total for Events - 4H</b>	<b>\$1,150.00</b>
Events - BCF	
Christmas Fair	11,270.00
<b>Total for Events - BCF</b>	<b>\$11,270.00</b>
Events - Independent	
Bonner General Heart Ball	5,900.00
Carousel of Smiles	2,050.00
Duck's Unlimited	2,300.00
Emerald Empire Arabian Horse Show	877.50
Foundation 4 Wildlife Management	4,750.00
Gun & Horn Show	3,175.00
Home & Garden Show	3,212.50
Idaho Forest Group	2,150.00
INW Jackpot	333.00
Preparedness Expo	1,600.00
Renaissance Faire	3,500.00
Rocky Mountain Elk Foundation	717.50
SARS Ski Swap	2,410.00
<b>Total for Events - Independent</b>	<b>\$32,975.50</b>
Horse Stall	90.00
House Rental	5,300.00
Parking Lot Rental	3,750.00

# Profit and Loss

Bonner County Fairgrounds  
October, 2025-March, 2026

	Total
Sports Use	
Baseball	2,500.00
Soccer	3,750.00
Wrestling	2,100.00
<b>Total for Sports Use</b>	<b>\$8,350.00</b>
<b>Total for Fairgrounds Income</b>	<b>\$63,085.50</b>
Sales of Product Income	40.50
Sponsorship	\$4,369.85
Bonner County Fairgrounds Sponsorship	2,700.00
Rodeo Event Sponsorship	2,500.00
<b>Total for Sponsorship</b>	<b>\$9,569.85</b>
<b>Total for Income</b>	<b>\$119,013.30</b>
<b>Gross Profit</b>	<b>\$119,013.30</b>
Expenses	
Advertising & marketing	
Fairgrounds	217.00
Rodeo	1,479.07
<b>Total for Advertising &amp; marketing</b>	<b>\$1,696.07</b>
Awards/Pay Outs	
Fair	61.00
<b>Total for Awards/Pay Outs</b>	<b>\$61.00</b>
Bank Charges	0.00
Business licences	31.75
Camping Expense	2,075.45
Contract labor	
Campground Host	1,878.00
<b>Total for Contract labor</b>	<b>\$1,878.00</b>
Dues & subscriptions	\$825.00
Fairgrounds	4,135.00
Rodeo	180.00
<b>Total for Dues &amp; subscriptions</b>	<b>\$5,140.00</b>
Fuel	
Fairgrounds	478.42
<b>Total for Fuel</b>	<b>\$478.42</b>

# Profit and Loss

Bonner County Fairgrounds  
October, 2025-March, 2026

	Total
General business expenses	
Rodeo	1,300.00
<b>Total for General business expenses</b>	<b>\$1,300.00</b>
Late Fee/Finance Charge	
Late Fee	10.62
<b>Total for Late Fee/Finance Charge</b>	<b>\$10.62</b>
Legal & accounting services	
Bookkeeping	9,800.00
Publications	555.66
<b>Total for Legal &amp; accounting services</b>	<b>\$10,355.66</b>
Merchant Credit Card Fees	19.83
Office expenses	\$79.38
Fairgrounds	3,205.55
<b>Total for Office expenses</b>	<b>\$3,284.93</b>
Permits	197.00
Repairs & maintenance	\$1,325.00
Fairgrounds	\$10,089.11
Cattle Barn	3.77
Equipment	2,387.05
General Cleaning	8,380.00
Holly Barn	2,150.00
Pest Control	235.00
<b>Total for Fairgrounds</b>	<b>\$23,244.93</b>
Poultry/Rabbit Barn	3.78
Safety Equipment	456.45
Vehicles	81.88
<b>Total for Repairs &amp; maintenance</b>	<b>\$25,112.04</b>
Sponsorship Expenses	250.00
Square Fees	28.58
Supplies	
Christmas Fair	3,641.14
Fairgrounds	3,632.66
<b>Total for Supplies</b>	<b>\$7,273.80</b>

# Profit and Loss

Bonner County Fairgrounds  
October, 2025-March, 2026

	Total
Travel	
Bonner County Fair	1,641.46
Rodeo Travel	3,205.52
Royalty	1,252.32
<b>Total for Travel</b>	<b>\$6,099.30</b>
Utilities	
Fairgrounds	\$19,753.60
Food Booth	126.20
Holly Barn	375.04
Indoor Arena	1,453.70
Main Exhibit Bldg.	4,311.43
Phone Service	1,765.20
<b>Total for Fairgrounds</b>	<b>\$27,785.17</b>
<b>Total for Utilities</b>	<b>\$27,785.17</b>
Vehicle Stipend	525.00
<b>Total for Expenses</b>	<b>\$93,602.62</b>
<b>Net Operating Income</b>	<b>\$25,410.68</b>
Other Income	
Interest Earned	0.01
<b>Total for Other Income</b>	<b>\$0.01</b>
<b>Net Other Income</b>	<b>\$0.01</b>
<b>Net Income</b>	<b>\$25,410.69</b>

**Balance Sheet**  
**Bonner County Fairgrounds**  
**As of Mar 31, 2026**

	Total
<b>Assets</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
Columbia Fairgrounds Checking (3948)	429,256.94
Mountain West Fair Account (5935)	0.00
Umpqua Fairgrounds Checking (1955)	0.00
Umpqua Sweep Account (3129)	0.00
<b>Total for Bank Accounts</b>	<b>\$429,256.94</b>
<b>Accounts Receivable</b>	
Accounts Receivable (A/R)	-11,286.73
<b>Total for Accounts Receivable</b>	<b>-\$11,286.73</b>
<b>Other Current Assets</b>	
In Kind Sponsor Account	12,075.00
Payments to deposit	9,000.00
<b>Total for Other Current Assets</b>	<b>\$21,075.00</b>
<b>Total for Current Assets</b>	<b>\$439,045.21</b>
<b>Fixed Assets</b>	
Levied Funds - Munis	0.00
Machinery & Equipment	22,841.36
<b>Total for Fixed Assets</b>	<b>\$22,841.36</b>
<b>Total for Assets</b>	<b>\$461,886.57</b>
<b>Liabilities and Equity</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Accounts Payable (A/P)	8,053.09
<b>Total for Accounts Payable</b>	<b>\$8,053.09</b>
<b>Credit Cards</b>	
Ramp Card	1,405.42
<b>Total for Credit Cards</b>	<b>\$1,405.42</b>
<b>Total for Current Liabilities</b>	<b>\$9,458.51</b>
<b>Total for Liabilities</b>	<b>\$9,458.51</b>
<b>Equity</b>	
Opening balance equity	101,589.24
Retained Earnings	325,428.13

# Balance Sheet

Bonner County Fairgrounds  
As of Mar 31, 2026

	Total
Net Income	25,410.69
<b>Total for Equity</b>	<b>\$452,428.06</b>
<b>Total for Liabilities and Equity</b>	<b>\$461,886.57</b>

FY 2026 Bonner County Fairgrounds Facility Use Contract

By this agreement, in the form of a CONTRACT, Bonner County, Idaho, a political subdivision of the State of Idaho, hereinafter COUNTY, grants the Licensee identified herein, permission to use Bonner County Fairgrounds facilities as identified below on the dates and times and for the purposes stated. This CONTRACT incorporates the FY2026 Bonner County Fairgrounds Facility Use Options and Information, FY2026 Bonner County Fairgrounds Fee Schedule & Stipulations, and FY2026 Facility Use Application, established by the Fair Board and the Fair Manager as fully set forth as part of this CONTRACT. Licensee accepts the terms of this CONTRACT and agreement, including all portions is incorporated by reference, and acknowledges that such CONTRACT may be revoked at the sole discretion of the COUNTY upon violation of any applicable provision(s) or regulation(s), or for any reason which threatens the health, safety, and/or welfare of the community benefit to be gained by any contracted activity. Failure to abide by requirements established by this CONTRACT shall be grounds for revocation of this CONTRACT. All provisions of this CONTRACT shall be strictly construed to protect the public interest in the safe and economical use of the Fairgrounds.

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Name of Event: **Lost in the 50's – May 15<sup>th</sup> & 16<sup>th</sup>, 2026**

Event Purpose or Activity: **Lost in the 50's Concert and Dance**

Organization / Entity (if applicable) of Licensee: **Lost in the 50's Inc.**

Responsible Party Name: **Lost in the 50's Inc. – Carolyn Gleason**

Responsible Party Cell / Phone Number: **(208) 255 – 6242**

Responsible Party Mailing address: **1011 Poplar Street Sandpoint, ID 83864 or  
215 South Second Ave. Sandpoint, ID 83864**

Responsible Party email address: **lost50s@sandpoint.net**

RECEIVED  
4-15  
08  
Deposit  
Paid  
08/25

1. Facility Use and Particulars

1a. Facilities/Items to be rented by Licensee: **Main Exhibit Building, Kitchen, South Wing, South Lawn**

1b. Alcohol Use Provision: **YES**

1c. Move In Date: **May 12<sup>th</sup>, 2026**

1d. Move Out Date: **May 19<sup>th</sup>, 2026**

1e. Date Keys to be returned: **May 19<sup>th</sup>, 2026**

1f. Special Conditions:

Licensee shall remove all equipment from the building once use is completed by the move out date noted in this agreement.

The licensee is required to remove all refuse from their rented areas and from all containers from the grounds at their own cost and labor before vacating the Fairgrounds. Use of fairgrounds dumpsters is not included in any above-listed fee. The licensee shall contract their own garbage removal (to include dumpster/receptacle rental) separately. If Fairgrounds receptacles are used, the licensee is required to provide durable garbage bags/liners at their own expense. Upon use of Fairgrounds dumpsters or request to use dumpsters the licensee will be charged \$250.00 per dumpster, per event, and any/all overage fees that are incurred. If the licensee does not remove trash from their use area(s) or receptacle(s), the following fees will be assessed:

\$50.00 per bag of trash and/or the listed Fair Personnel rate per person hour to complete the removal.

If additional machinery or implements are required for removal of trash, and those needs must be contracted by the Fairgrounds to remove waste; The licensee will be additionally invoiced the full amount of those costs plus 20% of that amount for service fees.

If dry camping is necessary, licensee must arrange before the move in date with the Fair Office to determine which spaces may be used for dry

camping. Additional fees correlating with the Fee Schedule may be assessed for dry camping.

Licensee may utilize the main parking lot for parking, and the South Lawn for dry camping. The licensee must verify spaces used in the South Lawn for dry camping before move-in with the Fair Office and Fair Manager prior to the event for safety purposes.

1g. Estimated Cost or considerations for rental/use:

Main Exhibit Building: \$1,000 (first event day) + \$1,500 (additional days) = \$2,500

Main Exhibit Building Utilities: \$100 per day x 4 days (Charging for setup and tear down day as well as two event days) = \$400

South Wing: \$300 per day x 3 days = \$900

Kitchen: \$100 per day x 2 days = \$200

Cleaning Fee: \$600 (This is for south wing, main building and kitchen) (**NON – NEGOTIABLE**)

Alcohol Use Provision: \$225

**Total: \$4,825.00 (four thousand eight hundred and twenty-five dollars)**

**1h. Security Payment Amount: \$1,206.25 (one thousand two hundred and six dollars and twenty-five cents)**

1i. All conditions relating to applicable utility charges, cleaning, manure, waste, garbage, and trash removal listed in CONTRACT are agreed upon and understood.

2. Security Payment

2a. Security Payments are non-refundable. ~~Must be paid within 10 days of contract approval from the Fair Board.~~

2b. See section 5 relating to forfeiting Security Payment relating to insurance requirements.

**3. Contractors, Vendors, and Third Parties**

3a. Licensee agrees and affirms that they are solely responsible to assure that all contractors, vendors, and/or third parties involved in their event at the Fairgrounds are compliant with all Statutes, rules, laws, and regulations governing their activities and/or business.

3b. Licensee agrees and affirms that they are solely responsible to assure that all contractors, vendors, and/or third parties involved in their event are licensed, bonded, and/or insured to assure that a level of insurance, certification, licensing, etc is at or above the industry standard for the Licensee's event and the role of the contractors, vendors, and/or third parties in the licensee's event.

3c. Licensee agrees and affirms that if they are hiring a security provider for their event or part of their use of the Fairgrounds they shall provide Security Patrol Services Inc. with the right of first refusal to provide security services for their event. The Fair Office will provide the licensee with contact information for Security Patrol Services Inc, and the licensee shall communicate with Security Patrol Services Inc and provide them with 30 (thirty) calendar days to respond. If Security Patrol Services Inc does not exercise its right of first refusal within that 30 (thirty) day period, then the applicant/licensee is free to choose another security provider as long as the security provider chosen is licensed, bonded, and/or insured and proof of such shall be provided to the Fair Office. The licensee shall provide the chosen security contractor's licensing and/or insurance documents to the Fair Office no less than 21 (twenty-one) days prior to the Licensee's move-in date for their event. The Fair Office/Manager reserves the right to accept or deny any security provider/contractor of a licensee outside of Security Patrol Services Inc. If a licensee elects to cancel their event due to not being able to obtain an approved security provider, then the conditions set regarding cancellation as outlined in section 5 (five) of this agreement shall apply.

3d. Licensee is required to provide to the Fair Office no later than thirty (30) days prior to their move-in date, a complete list of vendors, contractors, or third parties involved in or participating in their event. Failure to submit this information by this deadline may result in revocation of this CONTRACT. The Fair Manager or Fair Board reserves all rights to restrict at their own discretion any vendors, contractors, or third parties involved in the Licensee's event and may require additional or increased rates in general liability insurance for the Licensee or any vendor, contractor, or third party the Licensee is involved with.

#### **4. Taxes**

Licensee is solely responsible and required to adhere to all regulations, rules, and Statutes relating to the reporting and remittance of taxes to the Idaho State Tax Commission and/or any other taxing authority. This includes but is not limited to any contractors, vendors, or individuals which the licensee involves in their event. The COUNTY is in no manner considered to be a promoter nor is it responsible for the Licensee's or any third-party's tax reporting or remittance in any manner.

#### **5. Cancellation**

5a. Cancellations must be made by the authorized responsible party, to the Fair Office during normal business hours (as posted). Any cancellations made outside of normal business hours will be considered received the first business day after, when the Fair Office is open for regular business.

5b. If licensee cancels event and CONTRACT with 31 calendar days or less notice of the above listed move-in date, the listed estimated cost for rental will be invoiced in full to the licensee and the licensee agrees by signing this CONTRACT that they agree to these conditions and will be responsible for paying that full amount. The Security Payment, if already received, will be credited towards that invoiced amount.

5c. Security payments are non-refundable unless specifically expressed in a separate section of this contract.

## **6. Insurance**

6a. Licensee assumes all damages, liabilities, and claims to include those of their guests, vendors, contractors, or third parties, related to their event and the use/rental of Fairground properties.

6b. Licensee will provide a certificate of insurance wherein it is stated: Bonner County, Bonner County Fairgrounds, and Bonner County Fair Board are additionally named insured on a broad form comprehensive liability endorsement of commercial general liability in the amount of at least one-million dollars (\$1,000,000.00) per occurrence. Insurance must cover all dates the licensee or organization representatives will have access to the facility for move-in/setup and through move-out/clean up dates. Such certificate of insurance must be delivered to the Bonner County Fair Office at least sixty (60) days prior to the scheduled move-in date. Failure to provide insurance within the 60-day period will result in additional invoicing of one-hundred dollars (\$100.00) to the event/organization/responsible person. If insurance certificate is not received within 24 hours of move-in/setup date then this CONTRACT may be invalidated at the discretion of the Fair Manager and licensee consents to the forfeit of their "Security Payment."

6c. Licensee understands and affirms that if their event requires the contracting of outside vendors, contractors, or third parties of any kind, the Licensee must facilitate and assure that all said vendors are to submit proof of insurance with the same conditions and limits as noted in section 6b or as specifically noted in this contract under section 1(f).

6d. Licensee understands that if damages or loss incurred to the Fairgrounds as part of their rental, that the Fairgrounds or Fair Manager has the right and discretion to proceed with filing claim through the insurance provider of the Licensee's which provided general liability coverage as part of the Licensee's rental and use.

## **7. Emergency / Evacuation Location**

7a. The Bonner County Fairgrounds is a designated evacuation and preparedness site for livestock and people, who in the event of an emergency must relocate themselves or

their animals to a safe and secure place. It is also used in the event of emergencies as a staging location for responding personnel.

7b. If the Fairgrounds is activated for any public emergency or must be vacated due to an emergency; The Fairgrounds reserves the right to interrupt, cancel, or postpone any Licensee's event.

7c. If the Fairgrounds must cancel and cannot postpone the Licensee's event, a refund of the security payment will be issued to the Licensee, and the Licensee agrees that any losses or contingencies incurred by the Licensee due to such cancellation for reasons under this section release Bonner County, the Bonner County Fairgrounds, Bonner County Fair Board its officers, agents, and employees from any and all culpability.

### **8. Miscellaneous Provisions**

8a. Licensee understands and agrees to all terms of the listed provisions.

8b. Licensee agrees to secure and lock all the buildings which they are using as part of this contract when vacated or not in use. This applies throughout and at the end of their rental/use period.

8c. Any loss, damages, or conditions that require repair or replacement as determined by the Fair Office shall be the responsibility of the Licensee. Licensee agrees to pay all costs for repair or replacement in such cases, as determined by the Fair Office, or claim to be pursued by the Fairgrounds through the Licensee's insurance provider to remedy the loss, damage, etc.

8d. No animals are permitted on the grounds overnight unless they are stalled in the horse stalls on the grounds. Licensee is responsible for all stalls and cleaning to include any costs relating to cleaning.

8e. Arenas, barns, lawns are not permitted to be used for unattended animals.

8f. No portable stalls or pens are permitted on the grounds.

8g. No animals whatsoever are permitted to be tied to any tree, post, fence, etc.

8h. Rental of any stalls require any and all holes to be filled that are caused by the Licensee or their animal's access or use.

8i. No dogs are permitted in any buildings, barns, or grandstands, unless they are service dogs trained to do work or perform a task for persons with disabilities. Comfort and/or emotional support animals are not service animals and are not recognized by the ADA. All dogs must be tethered/leashed and under the control of the handler.

8j. Smoking is not permitted in any building, barn, grandstand, or within 20 feet from any entrance.

8k. Members of the Fair Board, employees of the Fairgrounds, and their escortees are permitted unlimited access to any Licensee event at any time for any duration.

8l. The Fair Office and the reserved parking in front of the Fair Office are at no time available for use or rental by any party, and access cannot be restricted by any Licensee event.

8m. Abusive language or conduct, violation of any laws or statutes, by anyone is grounds for immediate removal and /or suspension from the Fairgrounds and may be reported to authorities.

8n. The abuse of any animal at any time is prohibited and will result in removal and/or suspension from the Bonner County Fairgrounds and will be reported to authorities.

**9. Late Fee**

9a. Payment is due for services provided within 30 days of the contract's completion or invoice date whichever comes sooner. If payment is not received within those 30 days, any overdue and unpaid balances will be charged a late fee of \$50 and interest at a rate of 1.5% per month, charged daily until the balance is paid. Any and all collection fees or expenses will be added to your outstanding balance. We would like to thank you in advance for your prompt payment.

**10. Guarantee**

10a. Licensee shall schedule a time with fairgrounds staff during normal business hours to inspect the facility or location on the Fairgrounds they are using before their move in date. Regardless of whether the licensee does or does not complete an inspection; By signing this agreement the licensee affirms that the premises are accepted as is. Licensee agrees to restore premises to the same condition as when rented and/or per conditions and terms set forth in this CONTRACT.

11. **Boycotting Israel** If payments under the Agreement exceed one hundred thousand dollars (\$100,000) and Contractor employs ten (10) or more persons, then Contractor hereby certifies that it is not currently engaged in and will not, for the duration the Agreement, engage in a boycott of the goods or services of the state of Israel or territories under its control as those terms are defined in the Anti-Boycott Against Israel Act (Idaho Code § 67-2346).



## **Bonner County Outdoor Arena Bag Policy & Prohibited Items**

**Clear bags are strongly encouraged for quick inspection and enhanced security, as they provide visibility of contents, speeding up entry. If a clear bag isn't feasible, opaque bags should be around clutch size or at least fit comfortably under a seat; oversized bags and backpacks may not be allowed inside. Prohibited items include: illegal substances, outside alcohol, hazardous materials, and disruptive items.**

### **General Policy**

To ensure the safety and enjoyment of all guests, our venue has implemented a bag policy. This policy is designed to expedite entry and enhance security and comfort during events.

### **Allowed Bags**

Guests may bring the following types of bags into the venue:

<b>BAG TYPE</b>	<b>SIZE LIMIT</b>	<b>NOTES</b>
Small Bag	12" x 6" x 12"	Recommended to be transparent
One-Gallon Clear Plastic Bag	11" x 11"	Example: Ziploc bag
Diaper Bag	N/A	Allowed only with a child
Medical Equipment Bag	N/A	Subject to search

### **Prohibited Items**

The following items are not permitted inside the venue:

- Backpacks and oversized bags
- Outside Alcoholic beverages
- Large banners or flags
- Any item deemed a security risk

### **Entry Procedures**

- All bags are subject to search upon entry.
- Guests with prohibited items will be asked to return them to their vehicles or dispose of them before entering

**Please note that this policy is subject to change without notice. For any questions regarding the bag policy, please contact venue management prior to your visit.**

	FY 24-25 Actual	FY 25-26 Budget	FY 26-27 Budget
<b>Revenue</b>			
Rodeo	\$ 172,844.00	\$ 172,844.00	
Concert in the Dirt	\$ 8,187		
Demo Derby	\$ 55,825	\$ 55,825	
Ranch Sorting	\$ 3,407	\$ 3,407	
X-Treme Broncs	\$ 40,607	\$ 40,467	
Sponsorships & Donations	\$ 125,941	\$ 125,941	
Fair Booths	\$ 9,145	\$ 9,145	
Fair Food Vendors	\$ 7,030	\$ 7,030	
Fair Parking Fees	\$ 18,143	\$ 18,143	
Stall Rentals	\$ 3,810	\$ 3,810	
Fair Week Vendor - Evening Events	\$ 1,495	\$ 1,495	
Watering Hole	\$ 3,962	\$ 3,962	
Campground	\$ 141,325	\$ 141,325	
Christmast Craft Fair	\$ 11,825	\$ 12,770	
Boat Parking	\$ 25,000	\$ 25,000	
House Rental	\$ 9,600	\$ 9,600	
Horse Camp	\$ 4,600	\$ 4,600	
Horse Show	\$ 300	\$ 300	
Arena Cross	\$ 5,792	\$ 5,792	
Venue Rentals	\$ 68,715	\$ 68,715	
Sports Venue Rentals	\$ 19,165	\$ 12,873	
Misc Revenue	\$ 488	\$ -	
<b>Total Revenue</b>	<b>\$ 737,204</b>	<b>\$ 723,043</b>	
<b>Cost of goods sold</b>			
Fair Alcohol	\$ 10,054	\$ 10,557	
Rodeo Alcohol	\$ 6,000	\$ 8,470	
<b>Total Cost of Goods Sold</b>	<b>\$ 16,054</b>	<b>\$ 19,027</b>	
<b>Expenses</b>			
<b>Rodeo Expenses</b>			
Rodeo Alcohol Permit	\$ 40	\$ 88	
Rodeo Marketing & Advertising	\$ 1,533	\$ 6,325	
Contract labor	\$ 58,643	\$ 53,434	
Payouts	\$ 45,655	\$ 50,000	
Convention & Best Western for Contract Help)	\$ 6,356	\$ 10,392	
Contributions	\$ 250	\$ 3,300	
Website, Saffire, Canva, Association of Rodeos)	\$ 10,450	\$ 12,200	
Rodeo Sponsorship Expenses	\$ 1,739	\$ 4,807	
Supplies (including ice & misc supplies)	\$ 772	\$ 1,210	
Uniforms	\$ 172	\$ 500	
Hay		\$ 630	
Betterments		\$ 16,500	
4-26 catagorized under contract labor in QB)		\$ 6,050	
Sales Tax Paid	\$ 6,694		
Royalty Expenses	\$ 6,685	\$ 1,252	
<b>Total Rodeo Expenses</b>	<b>\$ 138,989</b>	<b>\$ 166,688</b>	
Christmas Craft Fair	\$ 302	\$ 3,542	
Sponsorship Expenses	\$ 15,569		
Awards/Pay Outs	\$ 27,129	\$ 28,485	
Concert in the Dirt	\$ 25,306	\$ -	
Fair Week Contract Labor	\$ 128,064	\$ 150,167	
Fairbook	\$ 12,397	\$ 13,017	
Fair Advertising & marketing	\$ 7,703	\$ 8,088	
Fair Sales Tax Paid	\$ 6,847	\$ 6,847	

BC Fair	BC Fairgrounds	Rodeo
		\$ 172,844
\$ 55,825		
\$ 3,407		
\$ 40,467		
\$ 125,941		
\$ 9,145		
\$ 7,030		
\$ 18,143		
\$ 2,210	\$ 1,599	
\$ 1,495		
\$ 3,962		
	\$ 141,325	
	\$ 12,770	
	\$ 25,000	
	\$ 9,600	
\$ 4,600		
\$ 300		
	\$ 5,792	
	\$ 68,715	
	\$ 12,873	
	\$ -	
<b>\$ 272,525</b>	<b>\$ 277,673</b>	<b>\$ 172,844</b>
\$ 10,557		
		\$ 8,470
<b>\$ 10,557</b>		<b>\$ 8,470</b>
		\$ 88
		\$ 6,325
		\$ 53,434
		\$ 50,000
		\$ 10,392
		\$ 3,300
		\$ 12,200
		\$ 4,807
		\$ 1,210
		\$ 500
		\$ 630
		\$ 16,500
		\$ 6,050
		\$ -
		\$ 1,252
	\$ 3,542	
\$ -		
\$ 28,485		
\$ -		
\$ 150,167		
\$ 13,017		
\$ 8,088		
\$ 6,847		

Parking Fundraiser/Scholarship Awards	\$ 8,562	\$ 5,000
Merchant Credit Card Fees/Square Fees	\$ 2,756	\$ 2,756
Dues & subscriptions (Sapphire, Showworks, Q	\$ 12,444	\$ 13,066
Continuing Education	\$ 6,101	\$ 6,406
Legal & Professional Servises (Bookkeeping, A	\$ 71,034	\$ 30,000
Office Expenses	\$ 7,779	\$ 8,168
Supplies	\$ 10,284	\$ 10,798
Campround Expenses	\$ 28,609	\$ 30,039
Arena Cross Expenses	\$ 882	\$ 926
4H (Non Fair) Contract Labor	\$ 2,170	\$ 2,279
Permits	\$ 122	\$ 128
Utilities	\$ 54,879	\$ 57,623
Vehicle Stipend	\$ 3,600	\$ 525
Employee Clothing/Supplies	\$ 2,428	\$ 2,550
Fuel	\$ 2,418	\$ 2,539
Building Repairs	\$ 28,834	\$ 30,276
Vehicles & Equipment Maintenance	\$ 2,883	\$ 3,027
Improvement Projects	\$ 142,908	\$ 160,000
General Cleaning	\$ 11,546	\$ 12,123
Bank Charges	\$ 889	\$ 889
Misc. Expenses	\$ 100	\$ 100
<b>Total Expenses</b>	<b>\$ 763,532</b>	<b>\$ 756,052</b>
<b>Other Income</b>		
Levied Funds	\$ 117,074	\$ 130,000
<b>Total Other Income</b>	<b>\$ 117,074</b>	<b>\$ 130,000</b>
<b>Net</b>	<b>\$ 74,693</b>	<b>\$ 77,964</b>

\$ 5,000		
\$ 1,938	\$ 818	
\$ 13,066		
\$ 6,406		
\$ 30,000		
\$ 6,577	\$ 1,591	
\$ 3,740	\$ 7,058	
	\$ 30,039	
	\$ 926	
\$ 2,279		
\$ 84	\$ 44	
	\$ 57,623	
	\$ 525	
	\$ 2,550	
	\$ 2,539	
	\$ 30,276	
	\$ 3,027	
	\$ 160,000	
	\$ 12,123	
\$ 889		
	\$ 100	
<b>\$ 276,583</b>	<b>\$ 312,781</b>	<b>\$ 166,688</b>
	\$ 130,000	
\$ -	\$ 130,000	\$ -
<b>\$ (14,615)</b>	<b>\$ 94,892</b>	<b>\$ (2,314)</b>