

FY 2025 BONNER COUNTY FAIRGROUNDS FACILITY USE

OPTIONS & INFORMATION

BUILDINGS

Main Exhibit Building (MEB)

Description:

99' x 156' space and includes North Wing space which is 28' x 84'

The occupancy level is set per code at 600.

MEB Kitchen within the building is available only for events which rent the MEB and at an additional fee. Occupancy level set for the kitchen, per code is 27.

MEB South Wing is a 28' x 99' space available for rent and is not included with standard MEB rental (see fee schedule for cost).

Cleaning and paper supplies costs are included in the fee for rental. Cost is not adjustable if supplies are not used (see below).

Site Specific Information:

Rental includes one move in and one move-out day subject to daily utility rate only.

Cleaning of the MEB after event completion is at the discretion of the renter.

If the renter elects not to clean as prescribed below, they will be automatically subject to a cleaning fee per the rate listed in the fee schedule and will be invoiced for this fee. If they elect not to clean at the end of their event, at time of application for use, this fee will be included in the total estimated fee amount in the use contract.

Cleaning of this site is defined as:

Satisfactory (per Fair Office) sanitary cleaning of the MEB restrooms, all sinks, toilets, urinals, fixtures, etc. Refilling toilet paper and any dispensers.

Sweeping, dry mopping/sweeping *and* wet mopping of all floor space rented (Ex. MEB, South Wing, Kitchen).

Indoor Arena

Description:

100' x 140' space

Rental includes initial work of arena dirt before event for equine events only. See fee schedule for arena work costs if this does not apply to your intended use of this arena.

Showers and PA system are available at this location and are at an additional fee (see fee schedule for cost).

Cleaning of the indoor arena to the same condition as it was received is required. Additional cleaning fees may be assessed if the arena requires cleaning, removal of waste, trash, etc. See fee schedule for further information.

Swine Arena

Description:

60' x 50' space

Cattle Barn

Description:

156' x 140' space

Food (Concession) Booth

Description:

50'x130' building with kitchen areas and service counter.

Holly Barn (Sheep barn)

Description:

60' x 100' space

Occupancy level set by code at 49.

Rabbit/Poultry Barn

Description:

36'x 50'

OUTDOOR FACILITIES AND OTHER INSTALLATIONS

Outdoor Arena

Description:

175' x 275' space.

Initial work of arena dirt is included in the initial fee. Additional work of the arena as requested is subject to additional fees (see fee schedule for cost).

PA System, Teen Booth, and Rodeo Booth are available for use when location is rented, for an additional fee (see fee schedule for costs).

Use of the Teen Booth is restricted to "Pre-Packaged Foods" only.

Warm Up Arena

Description:

75' x 390' space located adjacent (South) of Outdoor Arena.

Initial work of arena dirt is included in the initial fee. Additional work of the arena as requested is subject to additional fees (see fee schedule for cost).

Offerman Trail Course

Description:

Located in the trees to the South and adjacent to the warm-up and outdoor arenas.

Ed Brown Bandstand

Description:

20' x 20' space.

Bandstand and cement pad in front of bandstand area only. Electrical use included with rental fee.

South Lawn

Description:

Applicable for commercial use and billing only.

Located South of Southern entrance road into the grounds.

Extends to the southern and western fence lines and to the fence separating the playground/park.

No electrical use permitted with rental.

Main Lawn

Description:

Located between the Indoor Arena and Main Exhibit Hall. No electrical use permitted with rental.

Parking Lot

Description:

This is the main parking lot of the Fairgrounds located off North Boyer Road.

Parking or blocking the front of the Extension Building is not permitted at any time.

This space is available for use for those who seek to have events in the parking lot specifically/solely and only during daylight hours.

TOTAL GROUNDS

Description:

“Total grounds” is considered a rental of the grounds open spaces and areas but does not include the following:

- RV Campground and access
- Extension Office, front parking area, and access
- Fair Office to include parking area in front of fair office and access to such
- Main Exhibit Building to include parking/loading area on West side of building and access to such
- Food Booths
- Rabbit and Poultry Barns
- Swine Arena
- Holly Barn
- Rodeo Holding Corrals
- Fairground maintenance building and area immediately surrounding this building and access to such

Excluding the RV campground, Fair Office, Fair maintenance building, and Extension office and their described areas; Those above listed Fairground sites, if available, can be rented with the “total grounds” at an additional fee (see fee schedule for costs).

If any of the grounds are used for dry camping, the renter must, before securing a facility use contract, establish with the Fair Office the location(s) permitted for dry camping and an agreeable number of dry camping sites to be permitted. A fee to be paid to the Fair Office for each established dry camping site will be established (see fee schedule for cost).

Renter may be required to purchase all spots in advance and facilitate issuance of camping passes. Renter will be required to assure all campers are vacated before 12:00PM/Noon on the next day following the last day of the event.

If event size dictates, all ordinances, laws, rules, and statutes must be followed to include but not limited to Fire Codes and the renter must on their own accord and cost meet with those regulatory entities to assure compliance with all ordinances, laws, rules, and statutes.

Move-in/out days stipulations and specifics are negotiated based on size of event and per the Fair Manager and the person(s), or group/organization/entity representative. Rental includes one move out day subject to daily utility rate only.

HORSE STALLS

Description:

Horse stalls are available only when vacant and not in conflict with any event using stalls.

Stalls are available if there are no restrictions placed by any governing authority relating to animals, livestock, or public health.

Renter must provide bedding/shavings at renter's expense and all animal waste, feed, water, must be removed upon vacating stall and placed in bunker for disposal. Cleaning fee will be imposed upon checkout if removal of listed materials is not completed.

PERSONNEL AND MACHINERY

FAIR PERSONNEL

Description:

The use of fair personnel for your event is based only on the availability of Fairgrounds Staff. Renter should inquire with adequate notice before their intended event whether staff would be available for their event.

*It is not implied in any way that staff is available for your event.

FAIR MACHINERY

Description:

The Fairgrounds has limited implements available for events and are able to be rented based on the availability and applicability of the implement and Fairground staff availability. Fair Machinery and implements can only be operated by Fairgrounds staff.

*It is not implied in any way that staff or machinery is available for your event. If you need staff and machinery and it is not available through the Fairgrounds, then renters have the

ability to bring in their own machinery and personnel under their own liability with the approval of the Fair Manager/Office.

BOOTHS and FOOD VENDORS

If outside booths or trailers are being used, there must be a minimum 20-foot fire lane left around the exterior of all buildings.

If your event elects to bring in food or commercial vendors, contractors, etc. there are specific conditions and requirements of the renter relating to these parties.

ALCOHOL USE PROVISION

No use of or the sale of alcohol is permitted throughout the Fairgrounds as part of facility use/rental without a fee and shall be specifically listed in a facility use contract. If this provision is used as part of your event, it may require a higher general liability insurance standard or separate general liability coverage, at the discretion of the Fair Manager/Office.

KEY USE PROVISION

Keys will be issued based on the contract for rented buildings / grounds. A deposit is not required, and a separate form will be completed at the time keys are issued. Issuance of keys are subject to the terms and conditions listed in the "Issuance Form". These terms and conditions are non-negotiable. See key issuance form for further information.

MISCELLANEOUS ITEMS AVAILABLE FOR RENTAL

The following items are also available for facility use rental from the Fairgrounds. Please contact the Fair Office for more information and see the fee schedule for costs related to each of these items.

- Miscellaneous panels to include livestock panels
- Tables and chairs
- Stage
- Portable Bars (MEB only)
- The "Watering Hole" portable bar
- Overnight per diem dry camping on the grounds during events.

