



Bonner County Fair Board

Executive/Special Meeting Minutes

Monday, July 29, 2024

5:30 p.m.

1. **Meeting called to order** - By Chairman Tim Mahan at 5:30 PM
 - a. Members Present: Chairman - Tim Mahan, Vice Chair Jody Russell, Tawnya Johnson, Ben Wood, Quentin Ducken, Gail Curless, Office Mark Knapp
 - b. Members Absent: Laya Bleckwenn
2. **Executive Session:** Tawnya made a motion to enter executive session under Idaho Code 74-206- 1-B Personnel. Idaho Code 74-206 (1) (D) Personnel Records Exempt. Ben seconded the motion. Roll Call Vote:
 - a. Tawnya - Yes
 - b. Gail - Yes
 - c. Quentin - Yes
 - d. Ben - Yes
 - e. Tim - Yes
 - f. Jody - Yes
3. Quentin made a motion to exit Executive at 6:20 Pm. Gaile seconded the motion. The motion passed. Doors were opened and guests were invited back into the room.
4. Action Item: Discussion/Decision from Executive - None
5. Action Item: Discussion/Decision Water Truck & Fair Manager permissions relating to water truck - Mark will continue to work with road & Bridge on this and communicate with the BOCC. We do have a truck for the rodeo and hope to have things for the fair.
6. Action Item: Discussion/Decision Review of Bills and Approval to Pay Bills - Ben made a motion to pay bills. Gail seconded the motion. The motion passed.
7. Action Item: Discussion/Decision Grounds Update - Finished outdoor arena speakers, put new syste parts in the outdoor arena. Poured the concrete pad for the sheep/goat scale. Shaun from SM Earthworks is bringing water to help get things ready for the rodeo.
8. Action Item: Discussion/Decision Grounds Requests/Approval -
 - a. Gail made a motion to get the shavings with the premier and we pay the hauling. Quentin seconded the motion. The motion passed.
 - b. Ben made a motion to approve up to \$4000 for porta-potties for the rodeo. Quentin seconded the motion. The motion passed.
9. Action Item: Discussion/Decision Fair Office Update / Approval

- a. Cedar Hills was here with about 40 people to help clean and decorate in the MEB. Tickets are on sale and have been being purchased. All chute boards have been ordered, all banners and awards have been ordered, and all sponsorship packets have been delivered.
 - b. Best Western asked about getting some tickets for their rate decrease. Ben made a motion to offer them 4 event tickets and 4 dinner tickets. Gail seconded the motion. The motion passed.
10. Action Item: Discussion/Decision Fair Requests, Reimbursements & Bills Approval - Gail made a motion to reimburse Carli \$164.29 for boots under the employee clothing reimbursement policy. Quentin seconded the motion. The motion passed.
11. Action Item: Discussion/Decision Window Contest Awards approval - previously approved for cash awards.
12. Action Item: Discussion/Decision Cash/Funds Handling Policy - The policy has been reviewed and approved by legal and comptroller. Ben made a motion to approve the cash/funds handling policy. Quentin seconded the motion. The motion passed.
13. Action Item: Discussion/Decision Biosecurity policy - was distributed to the board. Quentin made a motion to approve with the change in the first sentence to biosecurity. Gail seconded the motion. The motion passed.
14. Action Item: Discussion/Decision Fair Animal Testing
 - a. Dairy cattle HPAI-H5N1 - Federal guidelines require all lactating cows must be tested within 7 days prior to moving off property. This will need to be followed at the fair.
 - b. Poultry - Testing for Bird Flu will happen again this year and all poultry must pass prior to coming to the fair.
15. Action Item: Discussion/Decision Odom payments for Fair and Rodeo - They will accept \$5000 then whatever is refunded from not being used will be credited for the fair.
16. Action Item: Discussion/Decision Fair Royalty Subcommittee update - They did do interviews. The Fair Royalty will be announced during the fair.
17. Action Item: Discussion/Decision Xtreme Broncs Flag Carriers - Gail made a motion to give each flag carrier a ticket plus one for events. Quentin seconded the motion. The motion passed.
18. Action Item: Discussion/Decision Amend RV Campground Rate Increase - Discussion about changing rates, as other campgrounds do, during events in Bonner County. Ben made a motion to accept the pricing schedule during an event. Gail seconded the motion. The motion passed.
19. Action Item: Discussion/Decision Public Hearing Update and Agenda - Date for the public hearing is September 4, 2024. Mark will make sure it is noticed in the paper and on sight as per Idaho Code. The agenda and all noticing has

gone through legal. Ben made a motion to approve the Public Hearing Agenda. Quentin seconded the motion. The motion passed.

20. Action Item: Discussion/Decision Concert Update - Laya on the phone - Things are moving forward with VIP and production. They will fly on August 15 and out August 17th. Laya will pick them up and drop them off with a rented car. We are ready to go!!

21. **Old Business - None**

22. Meeting adjourned at **7:30 PM**

Next meeting, August 5, 2024 at 5:30 PM