



Bonner County Fair Board

Meeting Agenda

Monday, July 8, 2024 @ 5:30 p.m.

Bonner County Fairgrounds
4203 N Boyer Road, Sandpoint

1. **Meeting called to order**
2. **Executive Session:** Fair Board may meet to discuss the following items under Idaho Code 74-206- 1-B Personnel; Idaho Code 74-206 (1) (D) Records Exempt
3. Action Item: Discussion/Decision from executive session
4. **Public Comment:** *time limit of 3 minutes
5. **Action Item: Discussion/Decision Regarding Approval of Fair Board Minutes**
 - a. Meeting June 10, 2024
 - b. Special/Executive Meeting June 24, 2024
 - c. Special/Executive Meeting July 1, 2024
6. **Financial Report: Treasurer Samantha Schmidt**
 - a. Checking/Savings balances
 - b. Profit/Loss for June
 - c. Current Financial update
 - d. Bank Statements for May & June
 - e. Any Update on Audit - Samm
 - f. Action Item: Discussion/Decision Closing of Accounts
 - g. Action Item: Discussion/Decision Approval of the Financial Report
7. **Approval of Bills**
 - a. Action Item: Discussion/Decision Regarding Fairground/Rodeo Bills
 - b. Action Item: Discussion/Decision Fairground-related reimbursements
8. **Agency Updates**
 - a. 4H Update - Gena Gibson
 - b. Rodeo Update - Levi Irish
 - i. Action Item Discussion/Decision Rodeo (If needed by Rodeo)
 - c. Facility Update - Chris
 - d. Office Update - Mark

9. Correspondence-

- a. A. Walker
- b. A. Palmer
- c. Sandpoint Soccer

10. New Business

- a. Action Item: Discussion/Decision Fee Schedule
- b. Action Item: Discussion/Decision Banner size for Items sold at Auction
- c. Action Item: Discussion/Decision Banners for Sponsors - Sizes/Who Orders
- d. Action Item: Discussion/Decision Date of August Meeting
- e. Action Item: Discussion/Decision Superintendent Luncheon
- f. Action Item: Discussion/Decision Fairground Staff Stipend
- g. Action Item: Discussion/Decision Fair Royalty Applicant
- h. Action Item: Discussion/Decision Koozies & Cups for Fair
- i. Action Item: Discussion/Decision 4H Work Project (Painting)
- j. Action Item: Discussion/Decision Food Vouchers for Volunteers
- k. Action Item: Discussion/Decision Sponsor Packet Info - Taylor
- l. Action Item: Discussion/Decision Grounds Needs
- m. Action Item: Discussion/Decision Accounting practices for Fair

11. Old Business

- a. Action Item: Discussion/Decision Update on fair events for each night/contracts
 - i. Ranch Sorting
 - ii. Octane Addiction
 - iii. Extreme Broncs
 - iv. Concert
 - v. Demo Derby
- b. Action Item: Discussion/Decision Tractor Club Addition Proposal
- c. Action Item: Discussion/Decision Swine/Sheep wash rack (Selkirk Design)
- d. Action Item: Discussion/Decision Vendor/Food Vendor Update
- e. Action Item: Discussion/Decision Fairbook Update
- f. Action Item: Discussion/Decision Fair/Rodeo Poster Update

- g. Action Item: Discussion/Decision Update on Buckles, plaques, etc for Fair
- h. Action Item: Discussion/Decision Sponsorships - Jody
- i. Action Item: Discussion/Decision EMS for Fair - Mark
- j. Action Item: Discussion/Decision Veterinarian for Fair Check-In

12. Other Business for future Items

Next meeting, August ____, 2024 at 5:30 PM