



Bonner County Fair Board

Meeting Minutes
Monday, January 9, 2023
5:30 p.m.

1. **Meeting called to order by Chairman, Eddie Gordon, at 5:32 on January 9, 2023 at the Fair Office.**
 1. **Fairboard in attendance: Chairman, Eddie Gordon, Vice Chair, Jody Russell, Elaine Linscott, Marj Tillie, Laya Bleckwenn**
 2. **Fairboard absent: Bruce Hollett, Gail Curless**
2. **Public Comment: ***
 1. Anita Pue - Renaissance Fair - asked to have her contract looked at due to a discrepancy in the pricing. Bill Willson took a copy of this and will look into it.
 2. Scott Wood - Legacy Wrestling - discussed his contract and work he was doing with Darcey to continue to improve the Holly Barn. There were plans for an East wing to be added with bathrooms, storage, etc. He is wondering where the plans he gave Darcey are located and will get a new copy. He also asked where this was as he was told it would be part of the Counties ARPA money for 2023. Nancy said the 2023 ARPA money was allocated and this was not on the list from county agencies. We will put this on the February meeting agenda to start this moving forward.
 3. Christina Nicholas Anderson - Questions about moving forward at the fairgrounds. Bill reported that there is no update at this time. She also asked about the allegations of misuse of funds. Bill responded stating that things will need to go through the correct process before anything is discussed.
 4. Jessica Fry - Has an issue with the Rabbit/Poultry barn and the electrical when the blow-up bouncy house is using electricity, as well as the air vent

in the top allows water in when it is raining. She would like to see these addressed.

3. Decision Regarding Approval of Fair Board Minutes

1. December 12, 2023 - Elaine made a motion to accept the minutes as written. Laya seconded the motion. The motion Passed.

4. Agency Updates

1. 4H Update - Jen Jensen: Jen introduced Gena Gibson; she is the new 4-H coordinator. Gena gave the update on the 4-H-See handout that was given.
2. Rodeo Update - Levi Irish - There were 2 positions up for reelection on the board. It was that of Kim Montgomery and Maranda Montgomery. They were both voted back in for the next term. Purses of added money will stay at \$29,500 for this year. January 21st will be the Rhinestones and Royalty event. Madison Gunter gave an update on what she did, and she will be returning in 2023. Tickets for the event will be at the fair office or contact Madison.
 1. Rodeo Contracts- we have signed contracts from C5, Burt Davis (Mutley Crew) and Ashley Kendal. This is a great start.
3. Facility Update - Chris
 1. Loader has a fuel and hydraulic leak, and he will continue to work on this.
 2. A group contacted Chris about wanting to do some cleaning/updating in the Jean Offerman Trail course. This will need to go to leaders' council for approval prior to things being changed in this area, as it is used and maintained currently by them for 4-H and horse shows.
 3. Fair Office Floor - Chris and Jody- the office floor flooded and had damage. Sandpoint Carpet One came and looked and agreed with Chris that the mold issue would continue, so the best is to pull it up. They also offered to provide a new tile flooring if we can find a person to lay the tile.

4. Commercial Kitchen - How close are we to getting this inspected come this spring to start renting? Chris updated that the floor needs finished, and he will contact Panhandle Health to give us some advice.
4. Auditor's Office - Nancy Twineham all accounts through the fairgrounds has a balance of \$217,283 (Includes the Rodeo account). Nancy reported that the tax ID number being used is actually the one belonging to the county. In 2010, the EIN number for the Fair Grounds was revoked because there were no filings. It was with the county that year. This will make it easy for the county to do the auditing and help with financial record keeping going forward. Nancy and Maranda will continue to work together on this to keep it organized and all bills paid in a timely manner. Bill Wilson is still working on the MOU between the county and Fair Board. This should be ready for vote at the next meeting.
5. Campground Grant - Update - Bill reported that there needs to be discussion moving forward to make sure the campground is placed solely on the Fairgrounds property not on the adjacent. We will continue to move forward and try to get this re-surveyed to meet deadlines.

5. New Business

1. Judges - Maranda and Jody will begin to work on these and get all livestock judges signed and contracted for the year.
2. Fairbook - Maranda is working on this. The 4-H office will be getting all new changes to her this week so she can start to wrap things up, but this is all time consuming as most things had to be started over.
3. Action Item: Discussion/Decision Regarding Fair Camping- tabled to be discussed at Workshop and then voted on in February.
4. Action Item: Discussion/Decision Standard Operating Procedures for the fairgrounds - Sections: (First 3 Pages of GOP's: General Rules, Rental, Cleaning/Damage Deposit, Insurance, Security, Permits & License, Food drink and Other Concessions - tabled to be discussed at workshop and voted on at February meeting

5. Action Item: Discussion/Decision Job Description - Cindi - handed out current JD's - the board will take some time to look at these and discuss at the workshop and vote on them in the February meeting.
6. Bob VanBuren Service - Laya made a motion to ratify the decision to allow the Bob Van Buren Service to be held at the fairgrounds between meeting dates. Marj seconded the motion. The motion passed.

6. Old Business

1. Action Item: Discussion/Decision Regarding Challenge of Champions - the rodeo committee offered to help with this event as they have in the past. Therefore, Jody made a motion to continue with the Challenge of Champions another year. Elaine seconded the motion.
2. Action Item: Discussion/Decision Contracts for Fair - Maranda- Cecil's Magic received his contract and is ready to go. We supply him with site #32 instead of putting him up at a motel. She is continuing to work to get the rest of the contracts.
3. Action Item: Discussion/Decision revised Sponsorship Packets - Laya/Levi presented the packets. There will be no side deals for extras if not on the packet. Businesses will be given in kind value for their sponsorship which will be documented, and they will also receive what that level is on the sponsorship packets. Jody made a motion to accept the new packets. Laya seconded the motion. The motion passed.

7. Correspondence - None at this time

8. Approval of Bills

1. Update on Bills paid - Maranda/Nancy
2. Action Item: Discussion/Decision Regarding Fairground Bills Jody made a motion to pay the bills. Elaine seconded the motion. The motion passed. There was one additional bill not on the list. Laya made a motion to pay the additional \$14.95 to make us current on all bills. Marj seconded the motion. The motion passed.
3. Action Item: Discussion/Decision Regarding Rodeo Bills - Jody made a motion to pay the bills. Elaine seconded the motion. The motion passed.

9. **Executive Session:** Fair Board may meet to discuss the following items under Idaho Code 74-206- 1-B Personnel. Idaho Code 74-206 (1) (D)

Personnel Records Exempt Discussion Critical Infrastructure:

1. Elaine made a motion to move into executive session under Idaho code 74-206-1-B Personnel. Roll Call was taken: Laya Bleckwenn, Elaine Linscott, Marj Tilley, Jody Russell and Eddie Gordon
2. Laya made a motion to move out of executive session. Elaine seconded the motion. The motion passed.
3. Personnel Discussion/Decision on Items - Elaine made a motion to proceed as directed. Marj seconded the motion. The motion passed.

Next meeting, February 13, 2023 at 5:30 PM

Workshop January 24, 2023 at 10:00 AM