



Bonner County Fair Board

Meeting Minutes
Monday, June 12 , 2023
5:30 p.m.

1. **Public Comment Meeting called to order by Vice Chair Jody Russell at 5:32PM.**
 - a. Members in attendance: Vice Chair Jody Russell, Laya Bleckwenn, Ben Wood, Tawnya Johnson, and Tim Mahan
 - b. Members absent: Gail Curless and Eddie Gordon
2. **Public Comment: ***
 - a. Amy introduced the new camp host Kathy Wilson
 - b. Luke Omodt - Samuelson road will be extended which will end up taking about 2 acres of fairgrounds land. They will be seeking the Fairboards input for aprons, gates, fences etc with this project. The trees on the property will all be harvested and the fairgrounds will receive all money.
 - c. Jessica Fry - Asking if she's ever been rude or unruly during a meeting. She asked to please have a fairboard member meet with her. Laya said she would.
 - d. Mark Linscott - Question regarding letter/IDPR. Ben explained the fairboards position on the campground - that it did not follow the procedure of having the fairboard make the plan, nor was it signed off by the chairman of the board. There were several concerns the board had, which is the reason for writing their letter.
 - e. Monica Gunter - Thank you to new members. Thank you to Wood's Crushing and Hauling, Mtn Moto and all those that work on the arena, and the parking lot!
3. **Action Item: Discussion/Decision Regarding Approval of Fair Board Minutes**
 - a. May 8, 2023 - Tawnya made a motion to accept the minutes as written. Ben seconded the motion. The motion passed.
 - b. Special Meeting May 15, 2023 - Tim made a motion to accept the minutes as written. Tawnya seconded the motion. The motion passed.
 - c. Executive May 30, 2023 - Ben made a motion to accept the minutes as written. Tawnya seconded the motion. The motion passed.
4. **Financial Report:**
 - a. Checking/Savings balances
 - i. Mountain West Royalty \$ 36,810.63
 - ii. Mountain West Rodeo \$146,733.64
 - iii. Mountain West Checking \$ 16,995.49

- iv. Columbia Checking \$151,322.25
- b. Profit/Loss for Last month - See handouts from Nancy
- c. Action Item: Discussion/Decision on CPA/Financial support - Hope to have a CPA up and going by July

5. Agency Updates

- a. 4H Update - Gena Gibson - handed out the 4-H update. They awarded 10 scholarships at the senior nights in May. Horse camp is next week. Thank you Tim for helping with sheep/Goat weigh-in. It was great having a fairboard member there. Rest of updates on handout.
- b. Rodeo Update - Levi Irish
 - i. The Rascal Rodeo will be happening again this year. The Miracle minute will go to Hospice this year. The roping boxes are in and ready to go. The rodeo would like to have a workshop with the Fairboard to discuss the outdoor arena plans/goals going forward.
 - ii. Action Item Discussion/Decision Rodeo - None at this time
- c. Facility Update - Chris -
 - i. Some unsafe trees were removed and there will need to be more done after the fair that were not considered an immediate safety issue.
 - ii. Light not working during the moto event and Northern Lights came in and fixed it.
 - iii. Mowing is slowing down due to the heat.
 - iv. Renaissance Faire went well. Rain made the arena unusable for Saturday, but used it on Sunday. About 3,500 people came to the event.
 - v. Stalls have been fixed for horse camp.
 - vi. Beer garden is cleaned up
 - vii. 12 boards on the bleachers were fixed and replaced.
 - viii. Will begin setting up for fair
 - ix. The Beef barn rewiring and corrections were done by Burnett Electric as well as wiring in the rabbit barn.
 - x. Action Item: Discussion/Decision on Tree Removal on the Grounds - Ben made a motion to give Oliver Tree Service 2 years of sponsorship at \$1500 per year in exchange of payment for the trees he removed. Tim seconded the motion. The motion passed
 - xi. Action Item: Discussion/Decision on Sand/Dirt in arena with Sean from Mountain Moto - for the dirt he hauled into the arena which was about \$10,000 he would like to have this go for his bill of the arena for 2023 and 2024. Ben made a motion to trade him this year's rent approximately \$4000 balance to TBD at the workshop of possible trade for 2024. Tim seconded the motion. The motion

passed.

1. Update on Bar from Mtn Moto - Laya/Amy - the Fairboard profited \$3,576.98 from the beer garden at the event.
- d. Fairbook Update - Maranda - She is working on this and hoping to have it printed by second week of July

6. New Business

- a. Action Item: Discussion/Decision online ticket sales for rodeo/events - we will be back up and going.
- b. Action Item: Discussion/Decision New payment gateway - remove Paypal
Amy received some suggestions from Sapphire on new gateways to use instead of the paypal account. Amy will get Paypal up and going and continue to work towards a new gateway once we have a credit card for purchases. Amy also suggested using sapphire for other events at the fairgrounds and then the fairboard would get to keep the fee as their part of offering the ticket sales. We will continue to discuss this after the fair.
- c. Action Item: Discussion/Decision for Credit/debit card to make purchases - This is in the works.
- d. Action Item: Discussion/Decision for Phones - the Voicemail stopped working in the office. The Zply is not the responsible party, it was the actual phone. Amy is looking into changing to Verizon directly and downsizing our phone bill. Tim made a motion to authorize Amy to look into alternative phone options. Ben seconded the motion. The motion passed.
- e. Action Item: Discussion/Decision on Camp Host - Ben made a motion to ratify the decision to hire Kathy Wilson as the campground Host. Tawnya seconded the motion. The motion passed.
- f. Action Item: Discussion/Decision Concert for Thursday of Fair - Amy had been in contact with Devon Wade & Miah Kohal. Ben made a motion to book both bands for the concert. Tawnya seconded the motion. The motion passed.
- g. Action Item: Discussion/Decision on WIFI at Campground - We advertise that we offer WIFI in our campground. It is not working. IT will fix this issue. As we are looking on this, Scott Wood also asked to have the WIFI fixed to the Holly Barn as agreed to be done and to the Indoor arena. Ben made a motion to buy the equipment for the campground that is needed at this time. Tim seconded the motion. The motion passed.
- h. Action Item: Discussion/Decision Bank Accounts Signers - Tim made a motion to remove Marj Tilley from the Mountain West Accounts and the Umpqua account. Tawnya seconded the motion. The motion passed. Tawnya made a motion to add Amy Robinson to the Mountain West and the Umpqua accounts. Ben seconded the motion. The motion passed.

- i. Action Item: Discussion/Decision Pest Control in MEB/Office there is only one bid in at this time. - Tawnya made a motion to table until July. Laya seconded the motion. The motion passed
- j. Action Item: Discussion/Decision Fair Parking - we need to revamp the process to possibly allow other High Schools to participate possibly but the logistics will need to be worked out. We also have to look at the process for kids taking money and the money transferring hands with minors. This will be on the agenda at the workshop.
- k. ActionItem: Discussion/Decision on belt buckle purchases - Molly's is running a special but won't guarantee timing for the fair. In future all buckles will need to be purchased at the same time for all rodeo and fair events. This will be put on the January agenda. Tim made a motion to allow Amy to purchase buckles from Molly's. Laya seconded the motion. The motion passed.
- l. Action Item: Discussion/Decision Beer Garden during fair - Ben discussed this option as a beer garden being at the fairgrounds set up in the afternoons of fair. It would be in a silo and Ben is willing to donate it to sit on the grounds, but will need a location for it to be permanent. This will be discussed at the workshop.

7. Old Business

- a. Action Item: Discussion/Decision Draft Horse Show-There will be a committee to meet with Alexia to finalize the contract for the Draft Horse Show. Jody, Tim and Tawnya along with Amy will meet with her to get the final pieces worked out and get a contract to be approved at the July Meeting.

8. Correspondence - None a this time

9. Approval of Bills

- a. Action Item: Discussion/Decision Regarding Fairground Bills - Ben made a motion to pay the bills based on the aging summary. Laya seconded the motion. The motion passed.
- b. Amy provided a quote for cleaning during the week of the fair. Ben made a motion to approve the \$4500 quote. Tawnya seconded the motion. The motion passed.

10. Executive Session: Fair Board may meet to discuss the following items under Idaho Code 74-206- 1-B Personnel. Idaho Code 74-206 (1) (D) Personnel Records Exempt Discussion Critical Infrastructure...Ben made a motion to move into executive session under Idaho Code 74-206-1-B Personnel and Idaho Code 74-206-1-D Personnel Critical Infrastructure. Tim seconded the motion. Roll Call Vote:

- a. Ben Wood - Yes
- b. Laya Bleckwenn - Yes

- c. Tawnya Johnson - Yes
 - d. Tim Mahan - Yes
 - e. Jody Rusell -Yes
11. A 2 minute break was taken to enter into the executive.
 12. NO decisions were made after the executive session. Meeting adjourned at 9:03 PM

Next meeting, July 10, 2023 at 5:30 PM