



Bonner County Fair Board

Meeting Minutes

Monday, November 13, 2023

5:30 p.m.

Bonner County Fairgrounds 4203 N Boyer Road, Sandpoint

1. **Meeting called to order** at 5:30 PM by Chairman Tim Mahan
 - a. Present: Chairman - Tim Mahan, Vice Chairman - Jody Russell, Ben Wood, Tawnya Johnson, Laya Bleckwenn Absent - Gail Curless
2. **Public Comment:** *time limit of 3 minutes
 - a. Jeremy Smith - Renaissance President - Thank you to the fairgrounds for allowing them to have their event. Around 5,500 people attended in 2023 and would like to work with the board on renting the entire fairgrounds for 2024 in the expectation that it will be larger. Please put on the agenda for December to discuss a workshop date.
 - b. Amy Lundsford - interested in the fairgrounds IT being held at the Sheriff Office. The IT is not the same through the Sheriff and the county building. Do we know when it was moved to the sheriff and why? Should the Sheriff have access to the county IT from the fairgrounds?
 - c. Darla Fletcher - Interested in discussing the money issues. Was wondering about the parking money and how that works?
 - d. Luke Omodt - the PR release by the fairgrounds was incorrect. Wanting to know if we are seeking blame from the county or why it was released? He wants it removed.
 - e. Monica Gunter - Appreciation to the board and discussed that the treatment of the current board is unfair.
 - f. Jessica Fry - Brought up that a couple items she believes from earlier meetings were not discussed or followed through.
 - g. Kristina Anderson - Brought up information about Darcy.
3. **Action Item: Discussion/Decision Regarding Approval of Fair Board Minutes**
 - a. Meeting October 9, 2023 - Laya made a motion to accept the minutes as written. Tawnya seconded the motion. The motion passed.
4. **Financial Report: Treasurer Samantha Schmidt**
 - a. Checking/Savings balances
 - i. Umpqua - Sweep Account - \$120,405.30
 - ii. Umpqua - \$8707.91
 - iii. Total Umpqua - \$111697.39
 - iv. Mountain West
 - v. Royalty - \$36659.43

- vi. Rodeo - \$158509.99
- vii. Fair - \$13047.36
- b. Profit/Loss for Last month/year -
 - i. Samm discussed the fiscal information for the 2023 year. There were several bills/invoices from this summer that were being kept and not paid by the current manager. We were behind in several companies, but we are hopefully caught up.
 - ii. The profit and loss for each month is accurate based on what was entered for each month as three people entered for 2023.
 - iii. Still working on policies. Bill would like us to put it on hold for now and reach out to the county. Jody will email the county to see what they can send us.
- c. Profit statements from events - Samm handed out the year end P & L. It included all the information for each event held at the fair and throughout the year. Ben made a motion to accept the P&L and publish in the paper. Laya seconded the motion. The motion passed.
- d. Amy was working with a woman this summer on a refund for camping. This needs to be put on the December agenda for us to vote on.
- e. Rodeo Update for financial report - included in the items above.

5. Approval of Bills

- a. Action Item: Discussion/Decision Regarding Fairground Bills & Rodeo Bills - Laya made a motion to pay the bills on the check Details for November. Ben seconded the motion. The motion passed.

6. Agency Updates

- a. 4H Update - Gena Gibson - Enrollment is open at this time and will close as of January 16, 2024. Super Saturday will be February 10, 2024 at the U of I Organic Center. Horse leaders are working on the 2024 schedule and would like to have the horse judge secured. MALC will meet in January on the 10th. They have already contracted with Mith Royer to serve as the auctioneer again. (Complete update handed out)
- b. Rodeo Update - Levi Irish
 - i. Found a new Clown - Zak Cook for 2024
 - ii. They held a workshop at the end of October to work on the sponsorship packet. The Fairboard and rodeo committee will need to have a workshop together to finalize this and then vote.
 - iii. Rodeo committee will be at the Christmas fair helping the Lions Club
 - iv. Madi Gunter - gave a quick sum of what she had done over the last 2 years: She has traveled more than 2,000 miles, made 11 appearances in rodeos, spoke on the radio, made lots of appearances representing Sandpoint Rodeo.

- c. Facility Update - Chris
 - i. The maintenance list is about completed (exceptions: Water Faucet at the Holly Barn will be done next spring, Trek deck in front of the office needs to have more than just fixed.)
 - ii. They have cleaned the top of the shop, replaced several frost free hydrants that were broken, fixed heaters, etc
 - iii. The grounds are winterized and ready for the cold weather.
 - iv. The sponsorship flags are going to be hung up for storage instead of folded as in previous years.
- d. Office Update - Maranda & Koni
 - i. Events have been happening: Ducks unlimited was sold out, SARS ski swap had a record attendance, Kaniksu Health Movie Night was held.
 - ii. Sports are in full swing in the main exhibit building, Indoor Arena, and the Holly Barn
 - iii. Christmas fair is coming up along with the Festival of trees.
- e. RMAF Update - Chris, Cole, Maranda, Koni
 - i. They attended great classes such as Emergency Management, Cameras and lighting, Displaying exhibits and sponsorship packets & ticket.
 - ii. Need a workshop in January to finalize entertainment for 2024

7. Correspondence-

- a. Letter from Seth from Mountain Moto thanking the board.

8. New Business

- a. Action Item: Discussion/Decision plow for fairgrounds - Chris had information about a Boss B 9' with wings slow plow from Alpine Motors. Ben made a motion to purchase the plow for \$13,260 based on the quote. Laya seconded the motion. The motion passed.
- b. Action Item: Discussion/Decision Audit with outside auditor - The audit will be done. We are waiting for the BOCC to find the auditor and then they will begin the audit process.
- c. Action Item: Discussion/Decision MOU renewal with extension office for snow removal - Laya made a motion to approve the MOU with the extension office for snow removal. Tawnya seconded the motion. The motion passed.
- d. Action Item: Discussion/Decision campground booking site - We are currently using Reserve America for our campground, but we have received a lot of complaints. Koni was working on this and will update at a future meeting.
- e. Action Item: Discussion/Decision Christmas Craft Fair 2024 application - Laya made a motion to change the pricing to a flat fee of \$75, \$100, \$125,

no commission, limit the number of tables for any one vendor to 2 not 3 for 2024. Tawnya seconded the motion. The motion passed.

- f. Action Item: Discussion/Decision Theme for 2024 Fair - Country Roots & Cowboy Boots - Ben made a motion to accept the theme that was voted on by the public on Facebook. Tawnya seconded the motion. The motion passed.
- g. Action Item: Discussion/Decision night events schedule - Chris brought up the idea of changing the night events to get more events in the evening and bring in Extreme Bulls instead of Challenge of Champions. The Extreme Bulls is a PRCA event and will bring in higher ranked riders. Laya made a motion to move forward with Extreme Bulls and work on getting the contract. Ben seconded the motion. The motion Passed.
- h. Action Item: Discussion/Decision concert- Ben made a motion to book Drake Milligan for \$20,000 for Friday night concert at the fair. Laya seconded the motion. The motion passed.
- i. Tawnya made a motion to move forward with getting pricing from Octane addiction for Thursday Night. Ben seconded the motion. The motion passed.

9. Old Business

- a. Action Item: Discussion/Decision Sponsorship banquet - date is February 24th. Details to come
10. **Executive Session:** Ben made a motion to move into executive session under Idaho Code 74-206- 1-B Personnel; Idaho Code 74-206 (1) (D) Records Exempt. Laya seconded the motion. The motion passed.
11. Action Item: Discussion/Decision from executive session - No decisions after executive session.

Next meeting, December 11, 2023 at 5:30 PM