



Bonner County Fair Board

Meeting Minutes

Monday, October 9, 2023

5:30 p.m.

Bonner County Fairgrounds 4203 N Boyer Road, Sandpoint

1. **Meeting called to order** at 5:41PM by Chairman Tim Mahan
 - a. Present were Chairman - Tim Mahan, Vice-Chairman Jody Russell, Laya Bleckwenn, Tawnya Johnson, and Ben Wood. Absent - Gail Curlless
2. **Public Comment:** *time limit of 3 minutes
 - a. Tim discussed what would be allowed during Public Comment. There will be no sharing of another's 3 minutes, the time will be allowed for each person their 3 minutes and it will not be to put down or cause issues with an individual. This is not the place.
 - b. David Newel - He brought up concerns about the way his son was handled during an altercation where his son was accused of stealing from a vendor during the fair. He was concerned that ADA was broken due to the fact his son has autism. He asked that the FB is careful in these types of incidents going forward.
 - c. Amy Lundsford - Asked why the executive sessions for personnel matters were not transparent and the same with outside counsel. Tim responded that these are both ongoing litigation and personnel matters must be in executive.
 - d. Darla Fletcher - She was wondering about the lawsuit about the financials and why we didn't give the BOCC the information. Tim informed her that the lawsuit was filed against us, and that the FB did respond to the records request. He also stated that she could file a records request herself for the same information.
 - e. Kristina Anderson - Asked about the IT department that is handling the FB IT.
 - f. Jessica Fry - brought back up her letter that she had sent to the BOCC that was discussed at an earlier meeting.
3. **Action Item: Discussion/Decision Regarding Approval of Fair Board Minutes**
 - a. Executive Session, September 26, 2023 - Laya made a motion to accept the minutes from the executive session. Tawnya seconded the motion. The motion passed.
 - b. Workshop October 6, 2023 - This is a workshop and no minutes need to be kept.
 - c. Meeting September 18, 2023 Tawnya made a motion to accept the minutes from the executive session. Laya seconded the motion. The motion passed.
4. **Financial Report: Treasurer Samantha Schmidt**
 - a. Checking/Savings balances - Sam would like to see the accounts going

forward cleaned up.

- b. Profit/Loss for Last month - Handed out to the board - See packet
- c. Profit statements from events This will be available at the November Meeting
- d. Rodeo Update for financial report final numbers to be released at November Meeting

5. Approval of Bills

- a. Action Item: Discussion/Decision Regarding Fairground & Rodeo Bills - Laya made a motion to pay all the bills for both rodeo and fairgrounds. Tawnya seconded the motion. The motion passed

6. Agency Updates

- a. 4H Update - Gena Gibson - There will be several Market animal rule changes for 2024. This will be voted on at the October meeting. Horse judge will be the same in 2023. We are in the beginning of Open enrollment.
- b. Rodeo Update - Laya - Hospice check has been delivered by Joleen & Maddie. This is the money from the Miracle Minute. Laya, Joleen and Levi will be attending the convention in Las Vegas the first week of December. We are needing to get a workshop planned with the Fairboard and the Rodeo Committee.
 - i. Action Item Discussion/Decision Rodeo (If needed by Rodeo)
- c. Facility Update - Commercial kitchen needs heaters & handwashing sinks to get approved. Still looking for a double oven to get it all taken care of for the time. Income from the commercial kitchen will go back into the food booths to continue to update them.
- d. Office Update - Christmas fair is ramping up. Koni is in the office 5 days a week.

7. Correspondence-

- a. None

8. New Business

- a. Action Item: Discussion/Decision Workshop date for October or November - to begin looking at buildings and plan for the fairgrounds, Review the fairbook, Idea of daily packet/schedule, etc. - Tawnya made a motion to have the workshop on October 23, 2023 at 4PM. Ben seconded the motion. The motion passed.
- b. Action Item: Discussion/Decision Sponsorship banquet - subcommittee - Ben made a motion to for a subcommittee with Jody, Tawnya, Chris, Maranda, Laya, and Levi. Laya seconded the motion. The Motion passed.
- c. Action Item: Discussion/Decision Fair days - go back to Tues - Sat Ben made a motion to open the fair on Tues, August 13, 2024 and close on Saturday August 17, 2024. Tawnya seconded the motion. The motion

passed

- d. Action Item: Discussion/Decision sinks in commercial kitchen - Tawnya made a motion put in a handwashing station as recommended by the Health Department. Laya seconded the motion. The motion passed.
- e. Action Item: Discussion/Decision Christmas Craft Fair - Ben made a motion to table this for the workshop. We need the new prices and things for 2024. Laya seconded the motion. The motion passed.
- f. Action Item: Discussion/Decision Fair Queen Community Project - Ben made a motion to allow Abigail Francis, Fair Queen to work on the horse stalls. Laya seconded the motion. The motion passed.
- g. Action Item: Discussion/Decision Theme for 2024 Fair - This will go to vote on FaceBook. The decision will be made at November meeting

9. Old Business

- a. Action Item: Discussion/Decision Workshop Contract for Draft Horse Show-We are waiting for them to decide date and if they are going with us.
- b. Action Item: Discussion/Decision Pest Control in MEB/Office - This is being done right now.
- c. Action Item: Discussion/Decision posting hours for the fairgrounds when it is open unless staying at campground - Laya made a motion to post the hours for the fairgrounds as Monday - Friday 7:30 to 4:30 unless attending an event. Ben Seconded the motion. The motion passed.

- 10. Executive Session:** Fair Board may meet to discuss the following items under Idaho Code 74-206- 1-B Personnel; Idaho Code 74-206 (1) (D) Records Exempt; Idaho Code 47-206(1)(f) — hiring outside counsel, hearing complaints about public officials, and discussing imminent litigation.

Roll call to enter into executive session: Laya- Yes, Tim - Yes, Jody - Yes, Ben - Yes, Tawnya - yes

Next meeting, November 13, 2023 at 5:30 PM