



## Bonner County Fair Board

Meeting Minutes  
Monday, December 12, 2022  
5:30 p.m.

1. **Meeting Called to Order** at 5:30 PM by Chairman Eddie Gordon at the fair Office.
  - a. Fairboard in attendance were: Chairman Eddie Gordon, Vice Chair Jody Russell, Laya Bleckwenn, and Gail Curless. Absent Marj Tilley, Elaine Liscott, and Bruce Hollett
2. **Public Comment:** \* There was no public comment at this time
3. **Meeting Minutes:** Gail made a motion to accept the November 8, 2022, meeting minutes. Laya seconded the motion. The motion Passed.
4. **Agency Updates**
  - a. **4H Update** - Jen Jensen gave an update regarding enrollment in 4-H being open until February 1st. Also they have hired a new 4-H Program Coordinator. Gena Gibson will start her first full day in the office on December 13<sup>th</sup>. Also, Super Saturday will be January 28, 2023. Her full report can be reviewed with the Agenda for December.
  - b. **Rodeo Update** - Levi Irish gave a report from the PRCA Convention he attended along with Joleen Bass and Laya Bleckwenn. They all took classes while at the convention.
    - i. Rodeo Contracts- These have all been sent out and we are waiting to receive them back to the office. The C5 contract is up to \$30,000, but we agree we need to stick with this high level of stock for our rodeo to continue the quality we have. There is a change in clown to Burt Davis, but he comes with his own entertainment of "Mutley Crew".
    - ii. A new Sponsorship Packet has been passed out and needs to be reviewed and voted on at the January Meeting.
    - iii. Madison Gunter attended the meeting and gave an update on 2022 and where all she went. Attended 8 Rodeos over 1000 miles of driving. She will also represent us in 2023.

- c. **Facility Update** - Chris Larson updated on all the snow that had been plowed, and work on banners, etc. He is still waiting on the quote for keying the main exhibit building. He also had to purchase fuel, so there will be a fuel bill.
- d. **Auditor's Office** - Nancy Twineham gave an update on going through the financials for the fairgrounds. The goal is to get bills to us before our meetings so we can look through all things that need to be paid so if we have questions we can ask for explanations. She will provide updates with balance updates as well as aging summaries before the meetings. They are still going through things to get all vendors up to date on being paid
  - i. She reported that the county will pay the lease on the tractor in December for 2022 and for 2023.
  - ii. She will work on the campground grant and report back to us on what needs done and what stage this is in.
  - iii. She would like to have a workshop to set up books and best practices for purchasing and handling all expenses after the 1st of the year. This will allow the Fairboard and office to be trained on how things should be running through the office.

## **5. New Business**

- a. Rotary Club Peace Pole Project - No one was present to discuss this with the board.
- b. Challenge of Champions - The price is going to go up from \$19,000 to \$23,500. We need to get a little more information and make a decision in January.
- c. Contracts for Fair -Gail made a motion to bring back the Petting zoo for 2023. Jody Seconded the motion. The motion passed.

## **6. Old Business:**

- a. Jody made a motion to accept Policy and Procedures for all money transactions at Fairgrounds - See Handouts - Gail Seconded the motion. The motion Passed.
- b. Laya Made a motion to accept the policy and procedures regarding people in the office/behind the counter: See Handout. Gail seconded the motion. The motion passed.
- c. Laya made a motion to accept the policy and procedures regarding keys to office/buildings/etc. - see hand out. Gail seconded the motion. The motion passed.

## **7. Correspondence - None at this time**

## **8. Approval of Bills**

- a. Update on Bills paid - Maranda/Nancy provided a list of all the bills that need to be paid. Scott Wood representing Wood's Crushing and Hauling forgave the bill of \$600 owed to them. Jody asked Nancy if the aging summary she provided would bring us up to date as it shows several accounts 2 to 3 months past due. She said yes it should based on what she has received and gotten from the office. Jody made a motion to pay all FairGrounds Bills. Gail seconded the motion. The motion Passed.
  - b. Regarding Rodeo Bills -Gail made a motion to pay the rodeo bills and Laya seconded the motion. The motion Passed.
9. Laya Made a motion to move into Executive Session based on Idaho Code 74-206- 1-B Personnel. Vote taken: Gail Curless, Laya Bleckwenn, Eddie Gordon and Jody Russell. Meeting moved to the executive.
  10. Vote taken to move out of executive. Gail Curless, Jody Russell, Laya Bleckwenn and Eddie Gordon.
  11. Meeting adjourned

**Next meeting, January 9, 2023**