



## **Bonner County Fair Board**

Meeting Minutes  
Monday, February 13, 2023  
5:30 p.m.

Meeting called to order at 5:30 PM at the Fair Office by Chairman Eddie Gordon.  
Present: Chairman Eddie Gordon, Vice Chairman Jody Russell, Laya Bleckwenn, Gail Curless, Marj Tillie, Elaine Linscott, Bruce Hollet, Maranda Montgomery and Chris Larson

### **1. Public Comment: \***

- a. Ben Wood introduced himself that he would be interested in being on the board if there was to be an opening.
- b. Joleen Bass wanted to thank Maranda for all of her hard work and dedication to the fairgrounds through this difficult time.
- c. Jennifer Wood also introduced herself and spoke of her interest in being on the board.
- d. Jessica Fry asked to have the rabbit barn put on a future agenda based on the information that Commissioner Luke Omodt presented at the last fair board meeting.

### **2. Action Item: Discussion/Decision Regarding Approval of Fair Board Minutes**

- a. January 9, 2023 - Elaine made a motion to accept the minutes as written. Gail seconded the motion. The motion passed.

### **3. Agency Updates**

- a. 4H Update - Gena Gibson gave a 4-H update. Open enrollment is closed and the numbers look great again this year. She handed out a summary that is available if needed with all the current updates.
- b. Rodeo Update - Levi Irish gave the update on rodeo. He stated that the queen had her Rhinestones and Royalty event which netted \$12,577.65. This is wonderful and great start for her this year.
  - i. Miracle minute checks are all out to the recipients.
  - ii. They decided to up the tickets to \$17.00 for the rodeo. They will not be bought at the gate. They will all need to be purchased ahead of time which they will advertise.
  - iii. Roping boxes prices were received of \$6200 for 14'x16' Prefert brand. This will need to be approved on the next agenda.
  - iv. Rodeo Contracts- all contracts are signed except the bullfighter and

it should be coming.

c. Facility Update - Chris<sup>1</sup>

i. Food Booth Bathrooms/Cameras - Chris reported the new cameras are up in front of the food booth area and the metal doors are ready. He will try to repurpose the old doors.

ii. Other Facility

1. 2 new fuel filters were purchased
2. Purchase a new pump
3. Kubota warranty on the bucket is being looked into and it will be repaired soon.
4. Working to get the MEB wired with actual light switches instead of using the electrical boxes to turn the lights on and off. He will bring a quote here soon.

d. Auditor's Office - Maranda shared the new information with the board:

- i. Total for Fair: \$98,685.32
- ii. Total Rodeo/Royalty: \$149,465.12

e. Campground Grant - Update - Luke Omodt spoke to this that they are trying to continue to go forward. Looking at the Boundary of the campground. Can be updated to be a grant of the BOCC will remain with the BOCC. They will have to vote to extend the time to meet the deadlines. Can the campground be moved onto the Fairground property only to prevent any boundary issues - question asked by Fair Board as the board would like to have this solely on fairground property.

**4. New Business**

- a. Ranch Sorting- Chris will put together a list of groups to run a small food booth during the ranch sorting. Also we will have someone in the bar at this event selling alcohol. This will help with spectators and earn additional money for us and the group selling hotdogs etc.
- b. Continuing to improve/work on the Holly Barn with Legacy Wrestling - Scott Wood handed out additional ideas and information to continue the

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<sup>1</sup> Public Comment \* This section is reserved for citizens wishing to address the Board regarding fair/fairgrounds related issues. Idaho Law prohibits Board action on items brought under this section except in emergency circumstances. Comments are limited to 3 minutes. Any person needing special accommodations to participate in the above mentioned meeting should contact the Fair Office five days prior to the meeting by calling (208) 263-8414.

plans on the Holly Barn. He would like to get WIFI out there as soon as possible to help with their weigh-ins as this was in the original agreement with Darcey. Scott will move forward by getting some quotes for adding the bathrooms and storage to the building.

## **5. Old Business**

- a. Maranda has a horse judge and the contract is signed. We are working on additional judges for animals.
- b. Fairbook - the book is  $\frac{2}{3}$  of the way completed and is hoping to be done by March.
- c. Action Item: Discussion/Decision Regarding Fair Camping - It was discussed about having the horseshoe camping based on those individuals that volunteer their time as well as superintendents. This is one way they can be thanked for all their hours of hard work. Jody made a motion to accept the application Maranda provided and to base camping on Leaders, Superintendents, volunteer during the year, and then the last spots will be lottery. Elaine seconded the motion. The motion Passed.
- d. Action Item: Discussion/Decision Standard Operating Procedures for the fairgrounds - Sections: (First 3 Pages of GOP's: General Rules, Rental, Cleaning/Damage Deposit, Insurance, Security, Permits & License, Food drink and Other Concessions - Elaine made a motion to accept the changes suggested at our workshop to the SOP's. Marj seconded the motion. The motion Passed.
- e. Action Item: Discussion/Decision Job Descriptions - Prepared by Cindi - Gail made a motion to accept the JD's prepared by Cindi. Marj seconded the motion. The motion passed.
- f. Action Item: Discussion/Decision - MOU between Fairboard and County - Gail made a motion to table this until March and after the Commissioners have approved it. Marj seconded the motion. The motion Passed.
- g. Action Item: Discussion/Decision - MOU between Extension Office and Fair Board for Plowing/Snow removal at the extension office - Laya made a motion to accept the MOU with extension office and snow removal with updated fee schedule. Marj seconded the motion. The motion passed.

- h. Action Item: Discussion/Decision Contracts for Fair - Maranda presented the contracts she had received to date from Security Patrol Services and Pony Rides Carrousel. Jody made a motion to approve both contracts. Laya seconded the motion. The motion passed.
- i. Sponsorship Thank You's for 2022 - Maranda showed what her and Chris made for the sponsors. They are working on delivering these with new sponsorship packets.

**6. Correspondence** -None at this time

**7. Approval of Bills**

- a. Update on Bills paid - Maranda presented us with our aging summary to date.
- b. Action Item: Discussion/Decision Regarding Fairground Bills - Jody made a motion to pay all bills fairgrounds and rode along with paying Pony Carousel \$700 for their contract. Gail seconded the motion passed.

**8. Executive Session:** Fair Board may meet to discuss the following items under Idaho Code 74-206- 1-B Personnel. Idaho Code 74-206 (1) (D) Personnel Records Exempt Discussion Critical Infrastructure

- a. Laya made a motion to move into executive session under Idaho Code 74-206-1-B Roll Call Vote: Bruce, Laya, Gail, Elaine, Marj Eddie, Jody.
- b. Laya made a motion to move out of the executive session. Gail seconded the motion. The motion passed.
- c. Elaine made a motion to proceed as directed and discussed. Marj seconded the motion. The motion passed.

9. Meeting adjourned

**Next meeting, March 13, 2023 at 5:30 PM**