



**Bonner County Fair Board**  
Meeting Agenda  
Monday, January 9, 2023  
5:30 p.m.

**1) Public Comment: \***

**2) Action Item: Discussion/Decision Regarding Approval of Fair Board Minutes**

- a. December 12, 2023

**3) Agency Updates**

- a. 4H Update - Jen Jensen
- b. Rodeo Update - Levi Irish
  - i. Rodeo Contracts
- c. Facility Update - Chris
  - i. Fair Office Floor - Chris and Jody
  - ii. Commercial Kitchen - How close are we to getting this inspected come this spring to start renting?
- d. Auditor's Office - Nancy Twineham
  - i. Workshop to set up books and training going forward
- e. Campground Grant - Update - When do we need to start putting this project out for bid?

**4) New Business**

- a. Begin getting contracts signed for judges - Maranda - Where are we on these?
- b. Fair book - new rules from 4-H, and updates or changes?
- c. Action Item: Discussion/Decision Regarding Fair Camping
- d. Action Item: Discussion/Decision Standard Operation Procedures for the fairgrounds - Sections: (First 3 Pages of GOP's: General Rules, Rental,

Cleaning/Damage Deposit, Insurance, Security, Permits & License, Food  
drink and Other Concessions

- e. Action Item: Discussion/Decision Job Description - Cindi
- f. Bob VanBuren Service - Jody

**5) Old Business**

- a. Action Item: Discussion/Decision Regarding Challenge of Champions -
- b. Action Item: Discussion/Decision Contracts for Fair - Maranda
- c. Action Item: Discussion/Decision revised Sponsorship Packets - Laya

**6) Correspondence**

**7) Approval of Bills**

- a. Update on Bills paid - Maranda/Nancy
- b. Action Item: Discussion/Decision Regarding Fairground Bills
- c. Action Item: Discussion/Decision Regarding Rodeo Bills

**8) Executive Session:** Fair Board may meet to discuss the following items  
under Idaho Code 74-206- 1-B Personnel. Idaho Code 74-206 (1) (D)  
Personnel Records Exempt Discussion Critical Infrastructure

- a. Personnel Discussion/Decision on Items
  - i. **Next meeting, February 13, 2023, at 5:30 PM**