



Salinas Sports Complex (SSC) Facility Description and Fees COMPLEX – BACK OF HOUSE ONLY

12/2024

Area: Complex – Non-Spectator - Back of House/Equestrian

Back of House Includes: Arena, Track, Barn Parking area, Water Fill Station, 1 Arena Harrow, South Restrooms, South Concession Stand (upon request).

Additional Room Available: Crown Royal Saloon available upon request, additional fees apply.

Capacity: *Includes children:* Banquet/Dining – 120 Maximum (with chairs & tables) – SUBJECT TO RESTRICTIONS

Facility does not provide: Arena Tools, Water Trucks, Tractors, Forklifts, Ladders, Tools, Extension Cords, Generators, Ticket Booth, Linen, Bar Equipment, Kitchenware, Decorations, etc.

Wi-Fi: Guest password provided upon request.

Security: Security guards required. Renter financially responsible for all fees.

Reservation Fee: **\$1,000.00 Non-Refundable** reservation fee is required to hold date and is applied to rental fee.

Final/Full Payment: The full amount is due 90 days before the event.

Fee Breakdown: Non-Refundable Reservation fee must be paid upon reservation of event.

- Arena: \$1,000.00 per day (Includes setup one (1) day before event)
- Janitorial: \$250.00 per day
- Security: \$Per yearly rates (Required for overnight events, number of guards determined by SSC)
- Specialized Arena Tool: \$250.00 per day (Harrow included)
- PA Sound System: \$250.00 per day
- Lights: \$100.00 per hour
- Outside Pens: \$20.00 per pen/per day
- Crown Royal Saloon: \$500.00 (Includes up to 120 chairs, 15 round tables and 4 rectangular tables – Inside only)
- Chairs: \$2.00 each (Inside only)
- Round Tables: \$9.00 each (Inside Only - Seats 8 per table)
- 8ft Rectangular Tables: \$5.00 each (Inside Only)

Paperwork: All documentation be submitted to SSC at least thirty (30) days prior to your event:

- Executed SSC Contract
- Where applicable, a copy of City of Salinas Special Events Permit
- ABC Permit if SELLING alcohol
- All necessary permits and licenses required to hold event
- Certificate of Insurance – Must meet SSC requirements
- Security Contract - SSC will contract 1 security guard to monitor overnight barn activity. Additional guards available upon request, Renter financially responsible for this cost, SSC will contract and charge renter with no up-charges.
- Janitorial Contract – If providing own, Janitorial company must meet all SSC requirements,
If contracted by SSC, Renter is financially responsible for all fees
- Dumpster Contract – Must use Republic Services
- Copy of Veterinary Contract – Must be on-site or on-call for duration of event
- Copy of Event Flyer
- Event setup plan

Event Hours: Events Monday-Saturday must conclude by 11:00pm, Sunday events must conclude by 7:00 pm.

Amplified Sound: **AMPLIFIED SOUND MUST END BY 10:00PM MONDAY-SATURDAY AND 6:00PM ON SUNDAY.** All amplified sound must not exceed 98DBA. A RODEO representative will be responsible for measuring sound level. The RENTER will be responsible for compliance. **Failure to comply will result in a \$2,500.00 fine and jeopardize future events.** RENTER may also be cited by the City of Salinas for violating the City's Sound Ordinance.

Cancellation of the event may occur and be necessary on either the Renter or Salinas Sports Complex's part due to a Pandemic, disaster or unnatural act beyond human control. All fees paid will be refunded only in such instances when event is cancelled by Salinas Sports Complex. Renter must notify the General Manager or Facility Administrator at least thirty (30) calendar days prior to the cancellation of any date or dates covered by the Rental Agreement for the facility or all monies paid will be forfeited within 30 days of event.

Cancellation by Renter – If event is canceled less than 90 days before the event, 100% of the rental fee will be forfeited. If event is cancelled after execution of this Agreement prior to 90 days before scheduled event, 50% of the payment will be forfeited, excluding the non-refundable reservation fee of \$1,000.00.

Refundable Deposit: Where applicable, the Refundable deposit will be refunded, less additional clean-up fees, within 14 days after the event provided there is no breach of contract or damage to the rented facility.

Security: Complex will contract 1 security guard to monitor overnight barn activity. Additional guards available upon request, Renter financially responsible for this cost, SSC will contract and charge renter with no up-charges.

Clean Up: You are responsible for the cleanliness of the facility. Facilities used by you must be left in a clean and orderly condition. When safe, all vendors must vacate upon conclusion of event. Janitorial hired by Renter must clean all used areas upon completion of event. Stage may be removed the morning following event.

Food Service: Rules for food service are subject to change at any time at the discretion of the Salinas Sports Complex. All events that **sell** food must have appropriate Health Department permits and City licenses; submit copy of permits and licenses to Rodeo Office during normal business hours.

Insurance: Renter shall provide a certificate of insurance in the amount of \$1,000,000 naming the *California Rodeo, Inc., 1034 North Main Street, Salinas, CA 93906* as additional insured; **MUST** include copy of the Additional Insured Endorsement.

Alcohol/Concessions: Rules for alcohol service are subject to change at any time at the discretion of the Salinas Sports Complex. All events that **SELL** alcohol are required to obtain all necessary state and local permits for daily liquor licenses, see below. A copy of the license must be submitted to the Rodeo Office during normal business hours prior to your event. You are responsible for the behavior and orderliness of all patrons, staff, etc. Under no circumstances shall minors (persons under the age of 21) be allowed to possess or consume alcohol, under California State Law.

Insurance for the Sale of Alcohol:

- **If alcoholic beverages are sold at the event**, Liquor Liability coverage must be included in the Certificate of Insurance in the amount of \$1,000,000 per occurrence. Additional Insured Endorsement must be attached.
- In the event User/Contractor/Subcontractor cannot provide certificate including Liquor Liability a WSI Liquor Application form must be completed and submitted to RODEO insurance carrier for approval. Additional cost of Liquor Liability coverage will be the responsibility of User/Contractor (Renter).
- Per written agreement, Subcontractors must provide certificate of insurance that meets all specified requirements when alcoholic beverages are sold.

To Sell Alcohol: You must visit www.ABC.ca.gov and follow instructions to apply for an ABC Daily License – General License:

- To qualify for a GENERAL license, you must be:
 - An organization formed for a specific charitable or civic purpose
 - A fraternal organization in existence for over five years
 - A religious organization, or
 - A political organization.
 - Complete Daily License Authorization (Form ABC-221)

Keys: Keys are not issued to rental groups or individuals reserving the Salinas Sports Complex. A Facility Attendant will be available throughout your rental time to assist you.

For more information: Please call 831-775-3100 or email sdurgan@carodeo.com
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