



CCPLB MEETING MINUTES: October 10, 2024, 6:30PM

MEMBERS PRESENT: Charles Land, Larry Mills, Jannalee Black, Jerry Means, & Jake Boller

MEMBERS ABSENT: Brian Norstegaard, Laura Chapman

LEGAL COUNSEL & BOARD LIASONS PRESENT: David Horning - *Horning, Horning & McGrath*, Kelley McCreery- *County Commissioners Liaison*, Heidi Gross- *City of Gillette Liaison*

STAFF: Aaron Lyles, ReNae Keuck, Benny Leonard, Adam Schuff, Doug Griffis

GUESTS: Kyle Pharris, Brand Elder, Marilyn Mackey, Jamie Tarver, Jonathan Gallardo

1. CALL TO ORDER

Campbell County Public Land Board meeting was held on October 10, 2024, at the CAM-PLEX. The meeting was called to order by Chairperson Mr. Land at 6:30 PM.

2. APPROVAL OF CCPLB AGENDA

Motion: To amend the published agenda to add the item of Executive Session pursuant to 16-4-405(1)(ii) and (ix) on matters concerning personnel and to consider receiving information classified as confidential by law.

Moved: Larry Mills; Second: Jannalee Black Discussion: None

Vote: Passed Unanimously

Motion: To approve amended agenda.

Moved: Jannalee Black Second: Larry Mills; Discussion: None

Vote: Passed Unanimously

3. CONSENT AGENDA; APPROVAL OF WARRANTS

Motion: To approve the consent agenda

Moved: Jake Boller; Second: Jerry Means; Discussion: None

Vote: Passed Unanimously

4. CITIZEN INPUT

Marilyn Mackey addressed the Board to discuss YES 4 Cam-Plex pollical action committee efforts to promote the upcoming November ballot initiative.

5. STAFF REPORTS

5.1 Executive Director's Report – Director Lyles reported on numerous items. Report attached in agenda packet. Focus was given to recent check modification fraud and credit card fraud attempts that were unsuccessful. All funds were secured, and no loss was incurred. Additionally, notable capital projects including the direct source of bucking chute replacement were detailed. All staff annual reviews have been completed timely with only Executive Directors still outstanding.

5.2 Facilities & Operations- Benny Leonard reported on maintenance and operations progress over the prior month as well as projects heading into the end of the year. Mr. Leonard noted that the East Pavilion heater project will be put to bid in the coming days.

5.3 Events- Benny Leonard reported on behalf of Mary Hipsag that there are 98 event days booked in October and presented the summary of events schedule in the board packet.

5.4 Finance- ReNae Keuck presented the current status of investments and year-end filings having been completed.

6. BOARD PROCESS

6.1 Camporee Final Report – No action taken.

6.2 NHSRA Letter – Letter presented and discussed. No action taken.

7. EXECUTIVE SESSION

Motion: To enter executive session to discuss matters pursuant to 16-4-405(a)(ii) and (ix) on matters concerning personnel and to consider or receive information classified as confidential by law at 7:03PM.

Moved by Larry Mills; Second: Jerry Means; Discussion: None

Vote: Passed unanimously

Resumed regular session at 8:40 PM;

10. OTHER BUSINESS- No action taken.

11. BOARD CALENDAR

Upcoming Board Meetings:

- November 14, 2024 – CCPLB Meeting/Regular at 6:30 PM
- December 12, 2024 – CCPLB Meeting/Regular at 6:30 PM
- December 21, 2024 – Staff /Board Annual Appreciation Event.

12. ADJOURNMENT

Meeting adjourned at 8:42 PM

Minutes Prepared By: Aaron Lyles

Date: 10/11/2024

Minutes Approved By:

**Campbell County
Public Land board**


Larry Mills, CCPLB Secretary

11-14-2014

Date