



## CCPLB MEETING MINUTES: November 11, 2021

### ATTENDEES

**MEMBERS PRESENT:** Darin Edmonds, Laura Chapman, Heidi Gross, Charlene Camblin, Chuck Land, Troy Allee, Skyler Pownall

**MEMBERS ABSENT:**

**LEGAL COUNSEL:** Frank Stevens

**STAFF:** Pam Altenberg, ReNae Keuck, Jason Gearhart, Heather Kuhrt, Jeff Esposito, Mikenzie Ochs, Sandra Olsen, Will Hastreiter, Louis Martell

**STAFF ABSENT:**

**GUESTS:** Nathan McLeland *Gillette City Council Liaison*, Bob Maul *Campbell County Commissioner Liaison*, Sherry Morrison *Public*, Lori Hill *Public*, Michelle Jepson *Public*, Ellen Leshner *Public*, Sue Fortner *Public*, Heidi Jacobson *Public*, Emily Arthun *Public*, Zane Thar *Public*, Stacey Thar *Public*, Sharon Kuemmerle *Public*, Lexi Bauder *Public*, Paden Bauder *Public*, Scott Arthun *Public*, Bailey Young *Public*, Larry Mills *Public*, Jordan Thurston-Miller *Public*, Chancy Miller *Public*, Taylor Slattery *Public*, Christina "LouLou" Foster *Public*, Vern Byrd *International Pathfinder Camporee*, Jake Goodrick *Gillette News Record*

### 1. CALL TO ORDER

Campbell County Public Land Board Meeting was held on November 11, 2021, at CAM-PLEX. The meeting began at 6:30 PM. Meeting was presided over by Chairman Darin Edmonds.

### 2. APPROVAL OF CCPLB AGENDA

#### A. To approve the November 11, 2021, Agenda as presented

**Mr. Edmonds requested to add Strategic Planning to item #8, Board Process**

Motion: To approve the agenda as amended

Moved: Mr. Allee

Second: Ms. Camblin

Vote: Motion passed unanimously

### 3. APPROVAL OF MINUTES

#### A. To approve the November 11, 2021, CCPLB Board Meeting Minutes

**DISCUSSION:** None

Motion: To approve November 11, 2021, Board Meeting Minutes as presented

Moved: Ms. Gross

Second: Ms. Chapman

Vote: Motion passed unanimously

#### 4. CONSENT AGENDA; APPROVAL OF WARRANTS

##### A. The Warrants for the November 11, 2021, meeting were reviewed.

- October 2021 Accounts Payable Voucher Numbers 51287 - 51372 in the amount of \$79,773.40
- October 2021 Manual Purchase Order Numbers 10832 - 10848 in the amount of \$36,995.22
- October 2021 Payroll Warrants in the amount of \$125,292.79 for the period of 09/19/2022 – 10/16/2021

##### **DISCUSSION: None**

Motion: To approve the warrants as presented

Moved: Ms. Gross

Second: Ms. Camblin

Vote: Motion passed unanimously

#### 5. CITIZEN INPUT

**DISCUSSION:** Mr. Scott Arthun, *Public*, along with a group of concerned citizens, met with CAM-PLEX's NICE Committee (Networking, Input, Community, Engagement) and Commissioner Colleen Faber on October 28, 2021. This group presented the Board a list of information/concerns regarding items at CAM-PLEX needing to be repaired/addressed to bring CAM-PLEX back to the standard that the community has come to expect. As a result, the Board has scheduled a Strategic Planning Meeting for Monday, November 29, 2021, to review this list with the group of citizens to try and find a plan of action to proceed.

#### 6. CONSTRUCTION REPORT/UPDATE

##### **Monthly construction update from Trevor Larson, *Van Ewing Construction*:**

**DISCUSSION:** Mr. Esposito reported to the Board that he and Mr. Hastreiter met with Van Ewing Construction, Trevor Larson and Jake Ewing, last week for a construction update.

The one-year period for warranty repairs is approaching. CAM-PLEX Staff will gather a list of warranty repairs and submit to Van Ewing for issues to be addressed.

#### 8. BOARD PROCESS

##### **A. Camporee – Monthly Update**

Mr. Esposito, Executive Director, reported the amount of work that has taken place to produce an agreeable location for the nighttime program. A letter from the City of Gillette and Campbell County has been forwarded to Camporee Nighttime Committee regarding construction and location of the amphitheater which will be located at CAM-PLEX Park. Planning and progress will continue, and Board updates will happen as received. Mr. Pownall requested an update from CAM-PLEX Staff pertaining to progress/contact with Port-A-Pot companies to inquire if they have ability to facilitate Camporee. Mr. Esposito reported he has been in contact with the Port-A-Pot companies. Mr. Esposito and Vern Byrd, International Pathfinder Camporee, will follow up on this specifically and report to the Board at the next scheduled Campbell County Public Land Board Meeting.



## **B. Committee Report – (if any)**

Ms. Chapman reported the NICE Committee met with CAM-PLEX Equine and Event Stakeholders to discuss concerns about CAM-PLEX events and facilities upkeep. The NICE Committee requested Stacy Thar put together a list of concerns and present the list to the Board. Ms. Chapman requested the Board, as a group, discuss the citizen's list of concerns to develop a plan to move forward. Mr. Edmonds reported the group has informed the Board has embarked on a Strategic Plan Initiative with focus on Ag, Central/East Pavilion, and multi general maintenance issues.

## **C. Executive Session**

## **D. Strategic Planning**

The Board scheduled the next Strategic Planning Public Meeting/Discussion for Monday, November 29, 2021, at 6 p.m. at CAM-PLEX Energy Hall Ballroom. Commissioner Bob Maul requested CAM-PLEX Staff print out copies of the list of citizen concerns and make them available to the Public prior to this scheduled meeting. Mr. Maul also requested information be posted on CAM-PLEX website. Ms. Olsen, Sales and Marketing Director, will have the marketing team post future meetings so all information will be readily available at the public's convenience.

# **7. OPERATIONS REPORT/UPDATE**

## **A. Executive Director Report:**

- Mr. Esposito, Executive Director, reports events being held this weekend include, Up In Arms Gun Show and Flea Market, Gillette Rotary Cajun Night, Campbell County Chamber of Commerce Awards Banquet, ARP Barrel Racing and Powder River Symphony. Paul Storiato, Performing Arts Manager, conducted an improv workshop at the Y.E.S. House last weekend. The Thanksgiving Tip Off Wyoming Youth Basketball Association Tournament is scheduled for November 27<sup>th</sup> & 28<sup>th</sup>. CAM-PLEX is working with Rockpile Museum to produce a screening of an award-winning new documentary titled "The Mustangs: America's Wild Horses". Admission is free to the public however donations are welcome. Ms. Chapman requested an update on the purchase of portable scoreboards. Mr. Esposito reported the initial bid did not produce needed specifications to move forward with the purchase. A new bid packet has gone out with a bid opening date of Thursday, December 9, at 10 a.m. at the CAM-PLEX Main Offices.
- **Finance – ReNae Keuck**, Director of Finance, reports Karrie Allen was promoted to Box Office Manager. Amanda Riehemann was hired as the Front Desk Receptionist/Administrative Assistant and will start Monday, November 15. Ms. Keuck presented an Operations Budget update to the Board.
- **Operations - Will Hastreiter**, Director of Operations, reports Campbell County Road and Bridge previously delivered gas and diesel fuel to CAM-PLEX but will not be able to facilitate this service in the future. Mr. Hastreiter contacted MG Oil, Gillette, WY, who will provide future fuel deliveries to CAM-PLEX. This service allows a discounted price with 1000-gallon purchase. Prices are currently under negotiation. Cost per gallon will be reported to the Board at a future Board Meeting. Mr. Hastreiter contacted the Honor Camp to check on inmate ability/status for stall cleaning. The Honor Camp reported their facility is currently affected by COVID. Re-evaluation of availability will take place sometime next week. Old

shavings will be collected next Monday. Mr. Hastreiter reported on the Door 1 Insurance update. A price adjuster will inspect the door to verify the cost that was submitted for repair.

## **11. MATTERS FOR NOTING**

### **A. CORRESPONDENCE:**

**DISCUSSION:** None

## **12. A. Board Calendar:**

### **i. Upcoming Board Meetings:**

- a. December 9, 2021, at 6:30 PM (Quarterly Commissioners meeting at 6 PM)
- b. January 13, 2022, at 6:30 PM (Workshop Begins at 6 PM)

### **ii. Other Meetings/Events:**

- a. November 29, 2021, at 6:00 PM at Energy Hall Ballroom - Special Meeting for Strategic Planning Discussion

**The Board and Mr. Stevens, CAM-PLEX Legal Counsel, entered Executive Session to discuss personnel and litigation at 7 p.m**

**The Board exited Executive Session at 9:40 p.m. No Action was taken.**

Motion: To enter Executive Session with Mr. Stevens, CAM-PLEX Legal Counsel, to discuss personnel and litigation.

Moved: Ms. Camblin

Second: Ms. Chapman

Vote: Motion passed unanimously

## **13. ADJOURNMENT**

Meeting adjourned at 9:45 PM.

### **MINUTES PREPARED BY**

Pam Altenberg, November 16, 2021

### **MINUTES APPROVED BY**

**SECRETARY:**

**[Campbell County Public Land Board]**

 12/9/21  
(Signature & Date) Charlene Camblin, CCPLB Secretary